



REQUEST FOR PROPOSALS

FOR LEASE FOR SCOTTSDALE AIRPORT HANGAR FACILITY LEASE

ADDENDUM #1

December 18, 2015

The Request for Proposals for SCOTTSDALE AIRPORT HANGAR FACILITY LEASE is amended by the following clarifications or additions. If any provisions of this Addendum conflicts with the existing RFP, this Addendum will control. All other provisions in the RFP remain in effect as previously published.

The RFP Sections listed below are revised as follows:

REQUEST FOR PROPOSALS (Page 1)

Request for proposals for **one or** two qualified parties to enter into separate commercial leases for occupying or subleasing two (2) separate hangar facilities at the Scottsdale Airport (15000 N. Airport Drive, Scottsdale, AZ).

SUBMITTAL RECEIPT AND OPENING (Page 1)

SEALED SOLICITATION SUBMITTALS WILL BE RECEIVED until **2:00 P.M., LOCAL TIME, - January 27 January-6, 2016** at the Airport Terminal Building, Suite 200 located at 15000 North Airport Drive, Scottsdale, AZ 85260. **LATE SUBMITTALS WILL NOT BE ACCEPTED.** To allow staff to complete required internal administrative functions, submittals will be opened and the name of each Offeror recorded as a matter of public information at **2:15 P.M., LOCAL TIME, January 27 January-6, 2016** at the Airport Conference Room located at 15000 N. Airport Dr., Scottsdale, AZ 85260. **NO SUBMITTALS WILL BE ACCEPTED AT THE PUBLIC OPENING. PROPOSED PRICING WILL NOT BE READ AT THE PUBLIC OPENING.**

CONTRACT AWARD NOTIFICATION (Page 3)

The City Council will award **one (1) or two (2)** Leases.

It is the Offeror's responsibility to access this information from the City of Scottsdale Airport Website and City Clerk's website to view the Airport Advisory Commission and Council Agenda and Contract Award listings. The Aviation Department will notify you if you are selected as the recommended Offeror for award. All notices are subject to approval by the City Council.

2.00 LEASE AGREEMENT SPECIFICATIONS (Page 9)

2.10 General Lease Information

2.12 The City of Scottsdale is seeking **one (1) or two (2)** Hangar Operators with proven qualifications, interested in leasing and occupying and/or subleasing a first-class hangar facility (Exhibit "D"). Additional aeronautical activities are permitted such as:

2.12.1 flight instruction

2.12.2 aircraft charter service

2.12.3 aircraft sales and leasing

2.12.4 major aircraft maintenance and repair

2.12.5 aircraft storage and parking

2.12.6 aircraft related warehousing

2.12.7 aircraft lubrication

2.12.8 aircraft management services

2.12.9 aircraft parts, avionics, and equipment sales

2.12.10 fueling/defueling of aircraft based at the hangar facility, pursuant to the Lease

2.20 Lease Term

2.23 The term of any Agreement made pursuant to this Request for Proposals shall be a **ten (10) ~~twenty (20)~~** year period.

2.24 There is an option for **up to** an additional **two ten (10) years terms** after completion of the initial term, subject to the approval of the Lessor.

SUBMITTAL REQUIREMENTS CHECKLIST (Page 12)

Firm and Staff Qualification Summary Letter – The Offeror shall submit a Firm and Staff Qualification summary document that illustrates the Offeror’s understanding of the objectives of this Solicitation, as well as the qualifications, experience, training and other credentials that illustrate the Offeror and employee’s abilities to successfully complete what is represented in this Solicitation. The Firm and Staff Qualifications document should include a **MINIMUM** of the following items:

- Offeror’s document shall contain a synopsis of the firm’s history, including a statement indicating the length of time the Offeror has been doing business.
- Offeror’s document shall include any previous hangar operations or aircraft ownership experience similar to the size and scope of the work identified herein.
- Offeror’s document shall contain a narrative as to why the Offeror would be the most qualified/best selection to lease one **or both** of the two hangar facilities.