Continued or Denied

Approved

Staff issues Approval Letter & Construction Drawing Submittal Checklist

City Council Hearing

Approved

Continued or Denied

Wireless Communication Facility (WCF) Approval Process

Submit Pre-Application Request - $87

City Staff will contact you to arrange a pre-application meeting

5-10 days

Pre-application meeting with Staff
Staff will determine which process is required and distribute appropriate application checklist

Applicant submits Staff Approval Application

Applicant submits Development Review Board App.

Applicant submits Conditional Use Permit App.

Accept

Accepted

Returned for missing info

Missing info provided

Schedule for DRB

DRB Hearing

Approved

Schedule for PC

PC Hearing

Approved

Staff issues Approval Letter & Construction Drawing Submittal Checklist

Staff Reviews Application

Staff issues a comment letter

Applicant Resubmits Application

City Council Hearing

Approved

Continued or Denied

14 days

14 days

$460

$1515

Staff issues Staff Approval Letter, Stipulations, & Construction Drawing Submittal Checklist

Staff Reviews Application

Staff issues a comment letter

Applicant Resubmits Application

City Council Hearing

Approved

Continued or Denied

See Wireless Communication Facility (WCF) Construction Document Approval Process