

CITY COUNCIL REPORT



Meeting Date: November 12, 2019
 General Plan Element: *Public Services and Facilities*
 General Plan Goal: *Provide City Service Facilities to meet the needs of the community.*

ACTION

Authorize Contract Extension for On-Call Underground Fuel Storage Engineering Service Contract for Capital Improvement projects. Adopt Resolution 11598 authorizing a one-year On-Call Engineering Services Contract extension 2017-160-COS-A1 with Gannett Fleming, Inc. in an amount not to exceed \$1,000,000 for permanent underground fuel storage tank closures and new fuel system design related services, for projects throughout the City on an “as needed” basis.

BACKGROUND

The purpose of this action is to award an engineering services contract extension to Gannett Fleming, Inc. for the preparation of design plans, specifications, cost estimates and contract documents on an on-call basis for the construction of underground fuel tank system improvements for the City.

The initial term of this contract was for two years and had a maximum contract term amount of \$2,000,000. This on-call contract may be renewed for up to three (3) additional one-year terms. The maximum annual contract term amount of a one-year renewal shall be \$1,000,000.

The use of this type of contract allows the City to engage the services of the most qualified engineering firms to design and plan multiple projects in a cost effective and efficient manner.

The range of services which Gannett Fleming will provide includes, but is not limited to, Fleet operations analysis, underground storage tank (UST) removal planning and design, preparing soil sample reports, subsurface remediation investigation and design, and design of new fuel systems and coordination with construction contractors.

Since approval of the initial Underground Fuel Tank Storage On-Call Engineering services contract in November of 2017, Gannett Fleming, Inc. has provided timely, high quality studies, and designs for the City on projects like the North Corporation Yard UST Closure and Fueling.

For larger individual projects, staff will continue to select engineers using qualification-based selection procedures and seek Council approval for individual engineering contracts.

ANALYSIS & ASSESSMENT

Community Involvement

City Staff will continue to use the same community involvement and notification procedures for work orders issued under these contracts that are used when projects are designed using other procurement methods in order to meet the needs of residents and businesses throughout the project areas.

RESOURCE IMPACTS

Available funding

Authorization for the award of these contracts does not obligate any funding. Funds will be obligated as work orders are awarded for specific tasks. The limit per contract is consistent with anticipated requirements that would be suitable for execution using these contracts over the one-year term.

Staffing, Workload Impact

Existing Capital Project Management staff resources are available to provide design and construction contract administration, construction management and inspection services for administration of these on-call contracts. The contract administrator responsible for administration of these on-call engineering contracts is Melanie Gibson, Public Works Project Coordinator, Capital Projects Management, Public Works Division.

OPTIONS & STAFF RECOMMENDATION

Recommended Approach

Adopt Resolution 11598 authorizing a one-year On-Call Engineering Services Contract extension 2017-160-COS-A1 with Gannett Fleming, Inc. in an amount not to exceed \$1,000,000 for permanent underground fuel storage tank closures and new fuel system design related services, for projects throughout the City on an “as needed” basis.

Proposed Next Steps:

Following approval of the on-call contract, the next individual projects identified for execution will be awarded under the terms of the contract to include the most current cost estimates and cost limits.

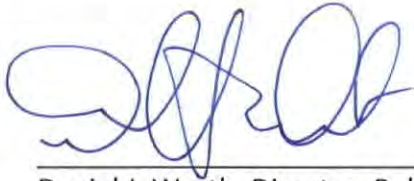
RESPONSIBLE DEPARTMENT(S)

Public Works Division, Capital Project Management

STAFF CONTACTS (S)

Melanie Gibson, Public Works Project Coordinator, mgibson@scottsdaleaz.gov

APPROVED BY



Daniel J. Worth, Director, Public Works

(480) 312-5555, dworth@scottsdaleaz.gov

10-29-19

Date

ATTACHMENTS

1. Resolution 11598
2. Contract 2017-160-COS-A1

RESOLUTION NO. 11598

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, MARICOPA COUNTY, ARIZONA, AUTHORIZING THE MAYOR TO EXECUTE ENGINEERING SERVICES CONTRACT NO. 2017-160-COS-A1 WITH GANNETT FLEMING, INC. FOR A ONE-YEAR EXTENSION IN AN AMOUNT NOT TO EXCEED \$1,000,000 FOR UNDERGROUND FUEL STORAGE TANK CLOSURES AND NEW FUEL SYSTEMS DESIGN.

Whereas, the City desires to extend the Contract for Engineering Services to provide professional services for permanent underground fuel storage tank closures and new fuel system design related services, for projects throughout the City as needed; and

Whereas, this extension is for the first of three (3) possible one-year extensions, after the completion of the original two-year term; and

Whereas, the engineering firm of Gannett Fleming, Inc. is qualified to render the services desired by the City.

BE IT RESOLVED by the Council of the City of Scottsdale as follows:

Section 1. The City Council hereby authorizes and directs the Mayor to sign Contract No. 2017-160-COS-A1 with Gannett Fleming, Inc. in an amount not to exceed \$1,000,000 for a one-year time extension, for permanent underground fuel storage tank closures and new fuel system design related services needed on an on-call basis for City of Scottsdale projects.

PASSED AND ADOPTED by the Council of the City of Scottsdale this 12th day of November 2019.

CITY OF SCOTTSDALE, an
Arizona municipal corporation

ATTEST:

By: _____
Carolyn Jagger, City Clerk

By: _____
W. J. "Jim" Lane, Mayor

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY



Joe Padilla, Acting City Attorney
By: Eric C. Anderson, Senior Assistant City Attorney

ATTACHMENT 1

**CITY OF SCOTTSDALE
MODIFICATION TO ON-CALL ENGINEERING SERVICES**

THIS CONTRACT MODIFICATION made and entered into this 12th day of November 2019, between the City of Scottsdale, an Arizona municipal corporation, ("the City") and Gannett Fleming, Inc., a Delaware S-Corporation, amending the Contract dated November 13, 2017, between the City and the Engineer.

RECITALS:

The Mayor of the City of Scottsdale is authorized and empowered by provisions of the City Charter to execute Contracts and Contract Modifications; and

Two (2) years of the authorized five (5) years under this Contract have been used and the City desires to extend by one (1) year, the term of the original On-Call Engineering Services Contract No. 2017-160-COS for underground fuel storage tank closures and new fuel system design related services in accordance with the terms of the original contract; and

The City and the Engineer mutually agree to extend and modify the Contract.

IN CONSIDERATION of the mutual promises and obligations of the Contract, the parties agree as follows:

1.0 EXTENSION:

In accordance with Article 3.2, *TERM OF CONTRACT*, this contract is extended for an additional one (1) year period, commencing on the 12th day of November 2019.

2.0 MODIFICATIONS:

2.1 Article 3.1, *CONTRACT ADMINISTRATOR – CHANGE* to:
The Contract Administrator for the City will be Melanie Gibson or designee.

2.2 Article 3.2, *TERM OF CONTRACT – CHANGE* to:
Contract time for this Engineering Services Contract extension will commence on or about the 12th of November 2019 and will be for one (1) year, with the option to extend for two (2) additional one-year periods, upon satisfactory completion of the engineering services.

OTHER CONTRACT PROVISIONS:

All provisions of the original Contract not modified above shall remain in full force and effect as previously stated.

END OF CONTRACT-signatures on next page.

THE CITY OF SCOTTSDALE, by its Mayor and City Clerk have subscribed their names this 12th day of November 2019.

AUTHORIZATION

ENGINEER:

Gannett Fleming, Inc., a Delaware S-Corporation

CITY OF SCOTTSDALE, an Arizona municipal corporation

By: _____

By: _____

W. J. "Jim" Lane, Mayor

Print Name/Title: _____

ATTEST:

RECOMMENDED:

By: _____

Carolyn Jagger, City Clerk

By: _____
Melanie Gibson, City Contract Administrator

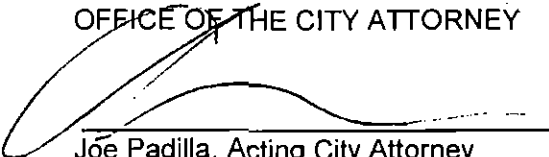
CITY OF SCOTTSDALE REVIEW:

By: _____
Dave Lipinski, City Engineer

By: _____
Katie Callaway, Risk Management Director

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY



Joe Padilla, Acting City Attorney

By: Eric C. Anderson, Senior Assistant City Attorney