



Club 678

Summer Programs

Recreation Activity Programs For Teens

PROGRAM DETAILS:

The Club 678 programs are designed for youth going into sixth, seventh or eighth grade in the Fall of 2009 (typically ages 11-14 years). There will be opportunities for the youth to participate in sports, high-energy games, arts, crafts, excursion as well as hosting specialty guest speakers. The club 678 programs offer opportunities for youth that will contribute to their physical, social, and intellectual needs as well as address developmental needs of the participants.

PROGRAM LOCATIONS:

Desert Canyon

10203 E. McDowell Mt. Ranch Rd.
Scottsdale, AZ. 85259
(480) 312-2650

Mt. View Park

8625 E. Mt. View Rd
Scottsdale, AZ. 85258
(480) 312-2584

Supai Middle School

6720 E. Continental
Scottsdale, AZ. 85257
(480) 312-2330

- PHONE:** Registration - (480) 312-7957
- DAYS:** Monday through Friday
- TIMES:** 10:00am-4:00pm
- DATES:** Monday -Friday, June 8 – July 24th (four sessions)
Programs will be closed Friday, July 3rd and on all excursion days
- EXCURSION DATES:** **6/11, 6/24, 7/8 and 7/22**
- PARTICIPANTS:** 6th, 7th and 8th graders (typically ages 11-14)
- FEES:** Fees for all excursions are included with registration fees. However, it may be necessary for youth to bring additional spending money for extra snacks, attractions, etc.
- LUNCH:** Please send your child with a lunch/snack/beverage daily that does not need to be refrigerated.
- EXCURSIONS:** Bus trips for all sites will be 6/11, 6/24, 7/8 and 7/22. Sites will be closed on these days.
****ALL forms, (including the registration, medical emergency forms, notice of non-liability, and permission slips) must be completed and returned to us prior to the start of the session, or on the first day for a child to be accepted as a participant in Club 678 programs. AN ORIGINAL Birth Certificate for your child must be verified by one of our Supervisors at the Parent orientation meeting or prior to the session start.**

PARKS AND RECREATION

7340 Scottsdale Mall
Scottsdale, AZ 85251

480-312-PARK or visit our website at www.ScottsdaleAZ.gov

ATTENDANCE POLICIES

1. Program Format

The program is a Drop-In Program. Children may come and go as they wish. During most program days, participants may arrive at any time after program begins or they may depart at anytime without signing in or out. The program begins promptly at 10:00am & ends promptly at 4pm

2. Absences/Vacations

It is not necessary to report planned or unplanned absences from program. However, please notify administrative staff when taking your child out of the program permanently, so we may fill his/her position with a child from our waiting list. Pro-rated refunds are given for amount of session remaining when you withdraw (not when you stopped attending.) A \$7 withdrawal fee is charged.

3. Drop off time/Pick-Up

The program begins at the listed time. **Teens will not be allowed into the program area until that time, as our staff will not be available to supervise them.** Please be prompt in picking up your child. There is an extensive waiting list for this program. If you drop your teen off earlier than the program begins, or do not pick up your child on time, you may jeopardize your teen's registration in the program.

4. Excursions: 9:30am-4pm excursion days, if your teen is not attending the scheduled excursion, your child will need to stay home.

Please ensure your child arrives promptly. Transportation for these trips cannot wait for late arrivals. If you are running late and don't want to miss out, you could bring your teen to the location of our excursion. You will need to notify staff if you intend to drop your teen off at the excursion or event site. Please call us ASAP at your program if you run into a problem on these excursion days.

MISCELLANEOUS INFORMATION

Lunch:

Please send a cool pack in your teen's lunch if it needs to be cooled or send a non-perishable lunch.

****Be sure to label your teen's lunch.****

Bicycles:

Staff is not responsible for missing bicycles/scooters/skateboards. Bikes are not allowed inside the facility, and must be kept away from all doorways.

Please lock bicycles on bike rack.

Personal Items:

Limited space is available for teen's to leave their backpacks, etc. Staff is not responsible for missing items. We encourage teens to leave valuables at home (cell phones, MP3 Player, CD-players, jewelry, skateboards, etc)

First Aid:

Each program will have adequate first aid supplies on site. (Band-Aids and ice packs)



Parks and Recreation Division



Behavior Policy

- . Kindness, consideration and courteous behavior is appreciated and expected.
- . Treat every park patron and staff member with respect.
- . Respect facility property and the property of others.

The following is not tolerated by participants, park patrons, or staff:

- | | |
|---|--|
| <ul style="list-style-type: none"> ◆ Verbal abuse ◆ Intimidation ◆ Harassment ◆ Criminal damage ◆ Solicitation | <ul style="list-style-type: none"> ◆ Disorderly Conduct ◆ Profanity/Threats ◆ Violation of law ◆ Use of alcohol/illegal substances ◆ Threatening or jeopardizing the health, safety and/or well being of others |
|---|--|

The Parks and Recreation Division complete behavior policy is available upon request.

Unacceptable behavior may result in suspension

EXPECTED PARTICIPANT BEHAVIOR

RULES:

- ❖ Listen and follow directions.
- ❖ Be kind and respectful.
- ❖ Keep your body to yourself.
- ❖ Respect other people’s property.

CONSEQUENCES:

- ◆ Warning and rule reminder.
- ◆ Time Out (no longer than 5 minutes).
- ◆ Contact parents regarding inappropriate behavior
- ◆ Contact parents to pick up child.

If any program participant engages in aggressive or threatening behavior, immediate action will be taken. Parents will be informed to pick up their child and participant may be suspended from attending the program until situation is resolved.

Behavioral Management Policy		Disciplinary Action Log			
Offense	1	2	3	4	5
A: Breaking Playground Rules	Verbal Warning Date: Initials:	Contact Parents Date: Initials:	Incident Report Parent Meeting/ Behavior Contract Date: Initials:	Incident Report Program Suspension (w/Coord Approval) Meet w/Youth Family Date: Initials: NO REFUND	Incident Report Extended Suspension (w/Coord Approval) Meet w/Youth Family Date: Initials: NO REFUND
B: Breaking Program Rules					
A: Inappropriate Behavior	Verbal Warning Date: Initials:	Incident Report Contact Parents Date: Initials:	Incident Report Parent Meeting/ Behavior Contract Date: Initials:	Incident Report Program Suspension (w/Coord Approval) Meet w/Youth Family Date: Initials: NO REFUND	Incident Report Extended Suspension (w/Coord Approval) Meet w/Youth Family Date: Initials: NO REFUND
B: Cursing					
C: Inappropriate Language					
A: Disrespect Staff	Verbal Warning Contact Parents Date: Initials:	Incident Report Parent Meeting Behavior Contract Date: Initials:	Incident Report Program Suspension (w/Coord Approval) Meet w/Youth Family Date: Initials: NO REFUND	Incident Report Extended Suspension (w/Coord Approval) Meet w/Youth Family Date: Initials: NO REFUND	
B: Endangering Other Participants					
A: Fighting	Incident Report Parent Meeting Behavior Contract Date: Initials:	Incident Report Program Suspension (w/Coord Approval) Meet w/Youth Family Date: Initials: NO REFUND	Incident Report Extended Suspension (w/Coord Approval) Meet w/Youth Family Date: Initials: NO REFUND		
B: Bullying (verbal or physical)					
C: Damage to Program Property					
A: Stealing	Incident Report Parent Meeting Possible Suspension (w/Coord Approval) Date: Initials: NO REFUND	Incident Report Extended Suspension (w/Coord Approval) Meet w/Youth Family Date: Initials: NO REFUND			
B: Intentional Destruction of Program Property					
C: Running away from Program					
A: Drugs, Alcohol, or Weapons	Incident Report Extended Suspension (w/Coord Approval) Date: Initials: NO REFUND				



Please Note: The Program Coordinator/ Manager reserves the right to implement any level of the above disciplinary action based on the nature of the offense.

Bullying = Bullying includes a wide variety of behaviors, but all involve a person or a group repeatedly trying to harm someone who is weaker or more vulnerable. It can involve direct attacks (such as hitting, threatening or intimidating, maliciously teasing and taunting, name-calling, making sexual remarks, and stealing or damaging belongings) or more subtle, indirect attacks, such as spreading rumors or encouraging others to reject or exclude someone.

Discipline will be constructive in nature and include techniques such as:

1. Using limits that are fair, consistently applied, appropriate and understandable to your child's level.
2. Providing your child with reasons for limits.
3. Giving positively worded directions and redirecting your child to acceptable behavior.
4. Helping your child to constructively express his/her feelings and frustrations to resolve conflict.

The program staff will not use any type of physical or verbal abuse as a disciplinary measure.

I have read and understand the above Behavioral Management Policy and Disciplinary Log. I assume responsibility for ensuring that my child is aware of this policy and the consequences of his/her actions should there be an offense.

Parent Signature: _____ Date: _____

Participant Name: _____ Age: _____

ALL TEENS WILL ATTEND EXCURSIONS- CAMP IS CLOSED

Club 678 Summer Programs will be going on excursions on selected days throughout the summer. Please read the following information about each excursion. Permission slips will be available at each location at the beginning of each session. Return the permission slip to the Club 678 and keep this information packet handy so you will be aware of the upcoming excursions. Any fees for an excursion will be paid prior to the event. **All youth attending must have permission to go on excursions. Pick-up and drop-off times are approximate for all excursions; travel time may vary with loading/unloading of buses.**

EXCURSION PERMISSION SLIP

CHILD'S NAME _____ AGE _____

PARENT'S NAME _____ PHONE _____

ADDRESS _____

- **Diamondbacks Game / Phoenix – Thursday June 11th 10 am - 4:00pm.** Transportation will be provided by private bus and driver chartered by the City of Scottsdale. Lunch will be provided, please send extra money for the concession snacks. I understand that the Diamondbacks Game excursion involves risks in which physical injury may occur.
- **Stratum Laser Tag Center/1455 S. Stapley Drive, Mesa – Wednesday June 24th 9am-4pm.** Transportation will be provided by private bus and driver chartered by the City of Scottsdale. Lunch will be provided. I understand that the Stratum Laser Tag excursion involves a risk of physical injury associated with laser tag.
- **Big Surf/1500 N. McClintock Drive, Tempe - Wednesday, July 8th - 9am-4pm.** Transportation will be provided by private bus and driver chartered by the City of Scottsdale. Lunch will be provided, please send extra money for the concession snacks. I understand that the Big Surf excursion involves risks associated with swimming, water park features and activities, in which physical injury may occur.
- **Frontier Bowling Lanes/ – July 22nd 10am-4pm.** Transportation will be provided by private bus and driver chartered by the City of Scottsdale. Lunch will be provided, please send extra money for the concession snacks. I understand that the Bowling excursion involves a risk of physical injury associated with bowling.

*** Departure times are subject to change – weekly notices will inform you of time changes.**

By signing below, I hereby release and agree to hold harmless the City of Scottsdale for any and all claims for personal or bodily injury occurring or resulting from my child's participation in excursions listed above, *(Diamondbacks Game, Big Surf, Stratum Laser Tag Center and Sun Splash, Bowling)*

I HEREBY GIVE PERMISSION FOR _____ TO PARTICIPATE IN THE ABOVE EXCURSION: (Print Child's Name)

PARENT/LEGAL GUARDIAN SIGNATURE DATE