

# 2007/2008 Elementary After School Programs

*Recreation Activity Programs For Youth*



## PROGRAM DETAILS:

“Drop-In” Recreation Program: Scottsdale’s after school programs provide school-age children with a caring, enriching and safe after school environment. Recreation staff provides structured recreational and educational activities daily. Scottsdale Recreation professionals adhere to ethical conduct by upholding basic principles of trust, honesty, integrity, and respect. Participant’s “safety” is our after school program’s #1 priority! Recreation staff is regularly trained on a variety of key subjects, which provide a positive foundation for our after school programs. Recreation Leaders conduct activities including tournaments, arts & crafts, games, special guest speakers and events, drama, sports, and fitness related activities for Scottsdale’s youth. All after school programs are drop-in, which means the youth are permitted to come and go as they wish. Attendance is taken at the start of the program each day. During most program days, participants may arrive at any time after the program begins and they may depart at any time without signing in or out.

## PROGRAM LOCATIONS:

**Yavapai Elementary**  
701 N. Miller Rd.  
Scottsdale, AZ 85257  
(480) 312-2313

**Paiute Neighborhood Center**  
6535 E. Osborn  
Scottsdale, AZ 85251  
(480) 312-2529

**Mountain View Park**  
8625 E Mountain View Rd.  
Scottsdale, AZ 85258  
(480) 312-2584

**Hohokam Elementary**  
8451 E. Oak St.  
Scottsdale, AZ 85257  
(480) 312-2313

**Pima Parkhouse**  
8600 E. Thomas Rd.  
Scottsdale, AZ 85251  
(480) 312-2313

**Aztec Elementary**  
13636 N 100<sup>th</sup> St.  
Scottsdale, AZ. 85259  
(480) 312-2313

**Tonalea Elementary**  
6801 E. Oak St.  
Scottsdale, AZ 85257  
(480) 312-2313

**Navajo Elementary**  
4525 N. Granite Reef Rd.  
Scottsdale, AZ 85251  
(480) 312-2313

**Horizon Park**  
1544 N. 100<sup>th</sup> St.  
Scottsdale, AZ 85260  
(480) 312-2650

**PHONE:** Administration – See corresponding numbers above.  
Registration - (480) 312-7957

**DATES:** All programs begin on August 13, 2007 and conclude on May 28, 2008. The youth programs will be **closed** on school holidays, during Fall Recess, Winter Break, and Spring Break. Please refer to each program’s monthly activity calendar for specific dates closed. All after school programs will be open corresponding with “early release” days of the Scottsdale Unified School District.

**TIMES:** School release until 6pm, Monday – Friday.

**PARTICIPANTS:** 1<sup>st</sup> – 6<sup>th</sup> grade

\*\*ALL forms, (including the registration, medical emergency forms, notice of non-liability, and permission slips) must be completed and returned to us prior to the start of the session, or on the first day for a child to be accepted as a participant in Scottsdale’s After School Programs. AN ORIGINAL Birth Certificate for your child must be verified by one of our Supervisors at the Parent orientation meeting or prior to the session start.

## PARKS AND RECREATION

7340 Scottsdale Mall  
Scottsdale, AZ 85251  
480-312-PARK  
www.ScottsdaleAZ.gov

## ATTENDANCE POLICIES

### 1. Program Format

The City of Scottsdale after school programs are Drop-In Programs. Children may come and go as they wish. During most program days, participants may arrive at any time after program begins, or they may depart at anytime without signing in or out. The program begins promptly after school and ends at 6pm.

### 2. Absences/Vacations

We have an extensive waiting list for after school programs. Please notify administrative staff when taking your child out of the program permanently, so we may fill his/her position with a child from our waiting list. If you are going to utilize the program only for certain days, please let us know, so that we may open the program to others with a regular need.

### 3. Pick-Up Time

**The program ends at 6pm, please be prompt in picking up your child. Staff will not be available to supervise children after the program ends. If you do not pick up your child on time, you may jeopardize your child's position in the program.**

### 4. Excursions

The program participants have the opportunity to go on excursions. Some of these excursions may require additional fees for transportation, admission and participation. These excursions are limited to a minimum of eligible participants (depending upon bus/van capacities.) You will be notified in advance of such opportunities. Please refer to the newsletters or program calendars for specific activities. Only youth with signed parent permission slips will be permitted to attend these special offerings.

## MISCELLANEOUS INFORMATION

### Snacks:

Each after school program will have a refrigerator available for children who wish to bring snacks. Prepackaged snack donations are always appreciated.

### Bicycles:

Staff is not responsible for missing bicycles/scooters/skateboards. Bikes are not allowed inside the facility, and must be kept away from all doorways.

**Please lock bicycles in bike rack.**

### Personal Items:

Limited space is available for children to leave their backpacks, etc.

**Staff is not responsible for missing items.** We encourage children to leave valuables at home (cell phones, I-pods, jewelry, Yu-gi-oh cards, skateboards, etc)

### First Aid:

Each program will have adequate first aid supplies on site. (Band-Aids and ice packs)

### Telephone:

**The onsite telephone is reserved for emergencies and business purposes only.**

Children and parents should make all arrangements (pickup times) prior to the program.



# Behavior Policy

- . Kindness, consideration and courteous behavior is appreciated and expected.
- . Treat every park patron and staff member with respect.
- . Respect facility property and the property of others.

The following is not tolerated by participants, park patrons, or staff:

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>♦ Verbal abuse</li> <li>♦ Intimidation</li> <li>♦ Harassment</li> <li>♦ Criminal damage</li> <li>♦ Solicitation</li> </ul> | <ul style="list-style-type: none"> <li>♦ Disorderly Conduct</li> <li>♦ Profanity/Threats</li> <li>♦ Violation of law</li> <li>♦ Use of alcohol/illegal substances</li> <li>♦ Threatening or jeopardizing the health, safety and/or well being of others</li> </ul> |
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The Parks and Recreation Division complete behavior policy is available upon request.

**Unacceptable behavior may result in suspension**

## EXPECTED PARTICIPANT BEHAVIOR

### RULES:

- ❖ Listen and follow directions.
- ❖ Be kind and respectful.
- ❖ Keep your body to yourself.
- ❖ Respect other people's property.

### CONSEQUENCES:

- ♦ Warning and rule reminder.
- ♦ Time Out (no longer than 5 minutes).
- ♦ Contact parents regarding inappropriate behavior
- ♦ Contact parents to pick up child.

If any program participant engages in aggressive or threatening behavior, immediate action will be taken. Parents will be informed to pick up their child and participant may be suspended from attending the program until situation is resolved.