

CITY OF SCOTTSDALE, ARIZONA
Community Assistance Office

ANNUAL ACTION PLAN
FISCAL YEAR 2007/2008

PROGRAM YEAR PERIOD JULY 1, 2007 THROUGH JUNE 30, 2008

COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM ENTITLEMENT



This document is available in alternate formats.



Third Year Action Plan

Third Year Action Plan

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Projects



Third Program Year Action Plan

The CPMP Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 3 Action Plan Executive Summary:

This Year 3 Action Plan implements the third year of activities that will address goals established in the City of Scottsdale 2005/2009 Consolidated Plan. The major focus of this Annual Action Plan is focusing on providing decent housing and creating suitable living environments.

The needs of low-income seniors, victims of domestic violence, the developmentally disabled, people in poverty and the Community's aging neighborhoods continue. While this Annual Action Plan will focus on the allocation of CDBG and HOME funds, it will also describe the proposed use of other local funds, which are awarded in the same funding process as the HUD grants. These are:

- General funds anticipated to be budgeted for:
 - Regional homeless initiatives
 - Local non-profit providers of human services
 - Preservation and development of work-force and senior housing
- Scottsdale Cares funding

The term of this plan is from July 1, 2007 through June 30, 2008.

The key strategic objectives addressed in this Action Plan are:

- Increase the quality of owner-occupied housing through housing rehabilitation assistance to low and moderate-income households,
- Improve habitability of owner-occupied housing with emergency repair assistance and accommodations for physical disabilities,
- Increase the supply of affordable owner-occupied housing by providing down payment assistance and housing counseling to low and moderate-income households,
- Increase the supply of rental housing by providing acquisition and rehabilitation assistance,

- Preserve the supply of quality rental units in the private market through continuation of Housing Choice Voucher assistance,
- Through direct assistance and participation in the MAG Continuum of Care Homeless Committee
 - Continue financial support to:
 - Regional shelters for the homeless,
 - Local emergency facilities for victims of domestic violence,
 - Local providers of transitional housing for families,
 - Contribute to the Human Services Campus facility,
 - Support the implementation of the Homeless Management Information System (HMIS),
 - Continue emergency homeless prevention services,
 - Advocate for preservation and addition of Housing Choice Voucher,
- Provide a suitable living environment, particularly benefiting low and moderate-income people through public services to:
 - Seniors,
 - Disabled,
 - Victims of domestic violence,
 - Youth,
 - Families and individuals in crisis.

Scottsdale staff led a Maricopa HOME Consortium Team to implement the performance measurement system. During the upcoming program year, Scottsdale will continue to ensure accurate and timely performance on activities to HUD.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 3 Action Plan General Questions response:

1. The jurisdictional boundaries for this Annual Action Plan coincide with the corporate boundaries of the City of Scottsdale. The Census Tract map of Scottsdale is located in the attachments to this document. This action plan does also cover local and CDBG funding to some facilities outside of

- Scottsdale where the need is regional and the share of Scottsdale investment is less than or equal to Scottsdale's proportional share of the regional population. These facilities include:
- a. Central Arizona Shelter Services (CASS)
 - b. Community Bridges
 - c. La Mesita, A Family Shelter
 - d. The East Valley Men's Shelter
 - e. Child Crisis Center East Valley, Family Resource Center
2. CDBG investments will generally be targeted to income eligible people citywide, rather than to targeted neighborhoods. However, with the exception of persons with disabilities and victims of domestic violence who are presumed to be low income, the majority of beneficiaries will reside in Census Tracts south of Indian Bend Road. This area coincides with the South Scottsdale Revitalization Area and is served by an interdepartmental city task force that coordinates the City's revitalizations efforts. Two neighborhoods in this area that have higher percentages of minority and lower income residents are served by the Vista del Camino Center and the Paiute Neighborhood Center. These neighborhoods are areas of focus for Human Services, brokerage agencies, and HOME investments in acquisition and rehabilitation of multifamily developments.
3. Obstacles to underserved needs relative to the geography of the City are:
- a. The geographic shape of Scottsdale,
 - b. The relative age of the built environment in the southern part of the community compared to the newer and larger master-planned, northern area of the City,
 - c. The rapid appreciation of residential property in all of Scottsdale,
 - d. The aging of residents in the southern part of the community.

To address these obstacles during the next year, the City:

- a. Will continue:
 - i. Increased levels of code enforcement,
 - ii. Waiver or reduction of building permits for property improvements south of Indian Bend,
 - iii. The *Rock the House* program to assist income qualified families with low water use landscaping.
- b. Will continue to target capital improvements including but not limited to:
 - i. Renovation and expansion of the Vista del Camino neighborhood center,
 - ii. Neighborhood oriented public improvements,
 - iii. Planning for redevelopment of the Skysong center at Scottsdale and McDowell Road,
 - iv. Continued revitalization of the downtown area.
- c. Will continue:
 - i. Housing rehabilitation and emergency repair services to low income households,
 - ii. Home ownership counseling and purchase assistance,
 - iii. To provide tax counseling assistance at Senior Centers.
- d. Will continue to develop services and programs to support the aging senior population, including but not limited to:
 - i. Continue services that assist seniors with

1. Housing rehabilitation,
 2. Emergency repair.
 3. Landscaping, clean-up and minor repairs.
 - ii. Continue a home accessibility modification program for disabled renters and mobile home owners.
4. The City of Scottsdale will utilize the federal CDBG, HOME, ADDI, Section 8 program to assist people. On a local level, Scottsdale allocates general funds for social service and affordable housing project. In addition, a utility bill donation program allows residents to donate \$1 on every utility bill to be allocated to social service agencies.

Resource	Dollar Amount
CDBG*	\$1,243,844
HOME**	\$492,794
ADDI	\$9,387
Scottsdale Cares (Utility Bill Donation Program)	\$245,000
Local General Funds	\$195,978
Local Endowment Fund	\$3,300
Section 8 Housing (includes HAP, Admin, FSS Coordinator Grant)	\$5,188,704
TOTAL	\$7,809,958
* Includes \$55,179 of reprogrammed funds from prior years.	
** Includes \$100,000 from the Scottsdale General Fund to support affordable housing projects. Plus \$543 in reprogrammed HOME funds and \$37,858 in unprogrammed General Funds.	

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 3 Action Plan Managing the Process response:

1. For CDBG, the City of Scottsdale is the lead agency with contractual responsibility resting with the City Council. Mark Bethel is the Community Assistance Manager and the staff liaison for CDBG and HOME. He can be reached at (480) 312-2309 or mbethel@scottsdaleaz.gov.

For the Maricopa HOME Consortium, the lead agency is Maricopa County Community Development. Scottsdale receives HOME funds through and IGA with the County and other suburban cities and towns. Mark Bethel, Community Assistance Manager, is also Scottsdale's staff liaison to the Maricopa HOME Consortium.

2. Process-Significant steps for the Year 3 Action Plan was developed by assembling a staff consultation team and extensive citizen participation.

Consultation - Scottsdale Consolidated Plan Consultation Team:

- Justin Lisonbee, Annual Action Plan Coordinator, Community Assistance Office, (480) 312-2576
 - Mark Bethel, Community Assistance Manager, for Housing Choice Vouchers, CDBG and HOME, Citizen Participation Plan and staff to the Human Services Commission and City Council for these functions, Community Assistance Office, (480) 312-2309
 - Connie James, Human Services Director, Scottsdale Human Services, (480) 312-2598
 - Cindy Ensign, Human Services Planner, Scottsdale Human Services, (480) 312-2646
 - Scottsdale Human Services Commission
 - Scottsdale Housing Board
3. The City of Scottsdale will continue its coordination with other housing and community development agencies in achieving the goals of the 5-Year Strategic Plan. This includes:
 - a. continued participation in the Maricopa HOME Consortium,
 - b. continued participation on the MAG Continuum of Care committees
 - c. participation with the Human Service Commission to review activities of the CDBG program

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 3 Action Plan Citizen Participation response:

(See Citizens Participation Plan for the Maricopa Home Consortium in the Additional Documents folder.)

1. Participation
 - A public meeting before non-profit service providers regarding the 2006 funding allocation process was held on October 3, 2006.
 - Public presentations were made by applicants for CDBG, HOME, Scottsdale Cares, General Funds and the Scottsdale Endowment on February 5 and February 7, 2007.
 - A public notice on availability of draft document and opportunity for citizen comment was published in the Scottsdale Tribune, Tuesday, March 20, 2006.
 - A public hearing before the Scottsdale City Council on April 24, 2007 to request approval of the 2007-08 Annual Action Plan.
2. Efforts to Broaden Access to Information
 - Community Assistance Office, 7515 East First Street, Scottsdale, AZ, 85251
Mark Bethel, Community Assistance Manager, (480) 312-2309
<http://www.scottsdaleaz.gov/departments/progDetail.asp?progID=12&deptID=35>
 - Notice of Hearings
 - The October meeting was advertised in the non-legal section of the Scottsdale Tribune, the City website and by direct mail to all prior applicants.
 - The April Public Hearing Notice were published as legal notices in the classified section of the Scottsdale Tribune and posted as a regular notice by the City Clerk.
 - Access to Meetings: All meetings of Council, city boards and commissions are publicly noticed and noticed as open to reasonable accommodation with prior arrangement.
 - The Draft of the Annual Action Plan was made available at all 3 libraries and 2 citizen service centers.

3. Comments from Citizens

No comments were received during the 30 day public comment period. Comment on proposed projects were heard by the Human Services Commission during the presentation of all application for funds.

4. Comments not accepted

None of the comments summarized here were rejected. All have been incorporated to some extent within the text of this plan.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 3 Action Plan Institutional Structure response:

Current plans for further development of the delivery system for housing and community development include:

- Staffing issues,
 - Home ownership,
 - Housing rehabilitation,
- Maximizing community resources for revitalization.

The CDBG Funding Formula Report proposed by HUD could be detrimental to Scottsdale's CDBG Program. To date, the bill has not been sponsor by a member of Congress. If the report passed, Scottsdale would have to reevaluate and reduce funding to public service and housing activities.

Development of other community resources is ongoing and will continue. Past examples include:

- Regional cooperation in:
 - The Maricopa HOME Consortium
 - The MAG Continuum of Care Committee on Homelessness,
 - The East Valley Needs Assessment,
- Local initiatives, including:
 - Brokerage licenses to non-profit service providers in City facilities,
 - The *Scottsdale Cares* utility donation program,
 - General fund allocations to regional homeless facilities,
 - General fund support for acquisition and preservation of housing,
 - The *Rock the House* program.
 - STOMP program

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 3 Action Plan Monitoring response:

- Monitoring began at the application process for the development of the Annual Action Plan.
 - Each application for funding was reviewed for compliance with national objectives and the Consolidated Plan.
 - A proposal evaluation sheet or "blue sheet" was provided to the agency and the Human Services Commission prior to the annual review of funding requests. This document identified issues related to prior year audits, budget, performance measures and past performance.
- The second monitoring step will be the review of invoices for reimbursement of costs incurred against the grant. This will occur before reimbursements are authorized for contracted work.
- The more formal monitoring will begin with a risk assessment of all grant funded projects and subrecipient contracts. The risk assessment will consider
 - size of the grant contract,
 - changes in organizational structure, and
 - how long it has been since the last on site monitoring.
 - For HOME funded multifamily projects, the risk assessment also includes whether it has been more than two years since the last on-site monitoring.
- Based on the risk assessment, there are three possible options:
 - Review of monthly invoices only,
 - Desk review,
 - On-site monitoring. An on-site monitoring follows a formal monitoring checklist and may result in
 - findings,
 - concerns, or
 - suggestions for improvement.
 - The agency will be given an opportunity to correct any findings.
 - The need for follow-up review will be considered in the risk assessment for the next year and corrections to prior year findings will be specifically included in the subsequent monitoring.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 3 Action Plan Lead-based Paint response:

Scottsdale will continue to test homes constructed prior to 1978 for lead-based paint in compliance with HUD' lead based abatement requirements at the time households seek assistance from the City.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

The following chart lists those housing activities that will involve some specific participation by the City of Scottsdale in their implementation.

Year-Three Short-term housing objectives					
Housing Choice Vouchers/CDBG/HOME/ADDI		Source	Allocation	Unit of Measure	Outcome
City of Scottsdale Housing Choice Voucher Rental Assistance		Section 8	\$5,381,655	Units Leased	685 households
ABIL – Home Accessibility Program	*	CDBG	\$0	Units modified	15 household
FSL Home Improvements - City of Scottsdale Emergency Repair Program		CDBG	\$200,000	Units repaired	45 households
Community Services of Arizona, Inc. (CSA) – First time Homebuyer Program	**	HOME	\$350,000	Homes purchased	11households
City of Scottsdale, Community Assistance Office - Housing Rehabilitation Program	***	CDBG	\$100,000	Units rehabilitated	20 households
City of Scottsdale, Community Assistance Office – Roof Repair & Replacement Program		CDBG	\$100,000	Units repaired	10 households
Community Services of Arizona, Inc. – Acquisition of Real Property		CDBG	\$351,588	Units acquired	4-8 households
ADDI – Community Services of Arizona		ADDI	\$9,387	Household assisted	1 household
* Contract Extended to allow for continued development of new program ** Includes \$137,858 General Fund allocation *** Total units projected for completion is 20. Prior years will be utilized for the funding of this project.					

Annual Goals Against Five-Year Goals - Table 2A

Housing Needs Table		Scottsdale									
		Current Number of People	Cumulative Goal	Priority Need?	Year One Action Plan	Fund Source	# of people in lead-based Housing	# of people with HIV/AIDS SEE NOTE	# of people who are disabled	# of people w/ racial/ethnic need	
I. Rentel	A. Elderly	NUMBER OF HOUSEHOLDS	891					4		16	40
		Any housing problems	575	155	High	132	Sec 8				
		Cost Burden > 30%	575	128/7	High	128	Sec 8/HOME				
		Cost Burden >50%	507	20	High	4	Sec 8				
	B. Small Related	NUMBER OF HOUSEHOLDS	611					25		100	80
		Any housing problems	528	302	High	185	Sec 8				
		Cost Burden > 30%	508	160	High	160	Sec 8				
		Cost Burden >50%	468	142	High	25	Sec 8				
	C. Large Related	NUMBER OF HOUSEHOLDS	147					4		2	8
		Any housing problems	147	29	High	15	Sec 8				
		Cost Burden > 30%	127	11	High	11	Sec 8				
		Cost Burden >50%	107	18	High	4	Sec 8				
D. All other hsholds	NUMBER OF HOUSEHOLDS	1356					0				
	Any housing problems	955		Med							
	Cost Burden > 30%	945		Med							
	Cost Burden >50%	917		Med							
II. Owner	A. Elderly	NUMBER OF HOUSEHOLDS	1324					10			50
		Any housing problems	929	99	High	10	CDBG/rehab				
		Cost Burden > 30%	929	50	High	0	CDBG/rehab				
		Cost Burden >50%	673	49	High	10	CDBG/rehab				
	B. Small Related	NUMBER OF HOUSEHOLDS	531					0			
		Any housing problems	429		Med						
		Cost Burden > 30%	429		Med						
		Cost Burden >50%	394		Med						

30-50% MFI	I. Renter	C. Large Related	NUMBER OF HOUSEHOLDS	57					0				
			Any housing problems	53		Med							
			Cost Burden > 30%	43		Med							
			Cost Burden >50%	43		Med							
		D. All other hsholds	NUMBER OF HOUSEHOLDS	782						0			
			Any housing problems	561		Med	Unk						
			Cost Burden > 30%	561		Med	Unk						
			Cost Burden >50%	527		Med	Unk						
	II. Owner	A. Elderly	NUMBER OF HOUSEHOLDS	1115					6		14	40	
			Any housing problems	914	137	High	71	Sec 8/HOME					
			Cost Burden > 30%	903	68	High	68	Sec8/HOME					
			Cost Burden >50%	702	69	High	4	Sec 8					
		B. Small Related	NUMBER OF HOUSEHOLDS	673						4		70	65
			Any housing problems	643	251	High	141	Sec 8					
			Cost Burden > 30%	623	181	High	121	Sec 8					
			Cost Burden >50%	270	70	High	4	Sec 8					
		C. Large Related	NUMBER OF HOUSEHOLDS	176						3		2	5
			Any housing problems	176	19	High	19	Sec 8					
			Cost Burden > 30%	103	6	High	6	Sec 8					
			Cost Burden >50%	59	13	High	3	Sec 8					
D. All other hsholds	NUMBER OF HOUSEHOLDS	937											
	Any housing problems	900		Med									
	Cost Burden > 30%	890		Med									
	Cost Burden >50%	675		Med									
A. Elderly	NUMBER OF HOUSEHOLDS	2004						10			30		
	Any housing problems	984	60	High	10	CDBG/rehab							
	Cost Burden > 30%	984	30	High	10	CDBG/rehab							
	Cost Burden >50%	545	30	High		CDBG							

50-80% MFI I. Renter	B. Small Related	NUMBER OF HOUSEHOLDS	660				6		2	15		
		Any housing problems	512	30	High	6	CDBG/rehab					
		Cost Burden > 30%	512		High							
		Cost Burden >50%	432	30	High	6	CDBG/rehab					
	C. Large Related	NUMBER OF HOUSEHOLDS	116					6		2	15	
		Any housing problems	106	30	High	6	CDBG/rehab					
		Cost Burden > 30%	82	30	High	6	CDBG/rehab					
		Cost Burden >50%	59		Med							
	D. All other hsholds	NUMBER OF HOUSEHOLDS	484									
		Any housing problems	413		Med							
		Cost Burden > 30%	413		Med							
		Cost Burden >50%	310		Med							
	50-80% MFI I. Renter	A. Elderly	NUMBER OF HOUSEHOLDS	985				0		6	14	
			Any housing problems	749	57	High	57	Sec 8				
			Cost Burden > 30%	739	57	High	57	Sec 8				
			Cost Burden >50%	247		High						
		B. Small Related	NUMBER OF HOUSEHOLDS	1476					0		46	44
			Any housing problems	1021	166	High	116					
			Cost Burden > 30%	917	116	High	116					
			Cost Burden >50%	121	50	High						
C. Large Related		NUMBER OF HOUSEHOLDS	283					13		1	4	
		Any housing problems	197	17	High	13	Sec 8/HOME					
		Cost Burden > 30%	82	17	High	13	Sec 8/HOME					
		Cost Burden >50%	0		0	0	0					
D. All other hsholds	NUMBER OF HOUSEHOLDS	2501										
	Any housing problems	1926		Med								
	Cost Burden > 30%	1916		Med								
	Cost Burden >50%	345		Med								

II. Owner	A. Elderly	NUMBER OF HOUSEHOLDS	3395				18			15	
		Any housing problems	1256	30	High	18	CDBG/rehab				
		Cost Burden > 30%	1256	30	High	18	CDBG/rehab				
		Cost Burden >50%	499		Med						
	B. Small Related	NUMBER OF HOUSEHOLDS	1481					10		3	30
		Any housing problems	1094	61	High	10					
		Cost Burden > 30%	1087	32	High	4	ADDI/HOAP				
		Cost Burden >50%	573	29	High	6	CDBG/rehab				
	C. Large Related	NUMBER OF HOUSEHOLDS	289					8		1	20
		Any housing problems	230	40	High	8					
		Cost Burden > 30%	198	8	High	1	ADDI/HOAP				
		Cost Burden >50%	68	32	High	7	CDBGrehab				
	D. All other hsholds	NUMBER OF HOUSEHOLDS	1152								
		Any housing problems	823		Med						
		Cost Burden > 30%	823		Med						
		Cost Burden >50%	387		Med						

The following is a list of resources that may be available and utilized by the City or by private non-profit or for-profit housing providers in the next year. No numeric goals are proposed for these resources. However, housing assisted by these resources will be reported in the Consolidated Annual Performance and Evaluation Report and counted toward overall five-year goals.

- FSS escrow accounts
- Section 8 homebuyer assistance
- State Housing Trust Funds
- IDA bonds
- Affordable Housing Bonds
- Arizona Homebuyer Solutions
- Individual development accounts
- IDEA grants, Low Income Housing Tax Credits
- Private loans and equity

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 3 Action Plan Public Housing Strategy response:

The City of Scottsdale Housing Agency does not own any public housing units. The City's Housing Choice Voucher Program consistently receives designation as a "High Performer" in its annual audit of the Section 8 Management Assessment Program.

The primary goal for the Housing Choice Voucher Program for the coming year will be to preserve, to the extent possible given funding allocations, the same number of assisted families in the rental assistance program.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 3 Action Plan Barriers to Affordable Housing response:

The following actions will be taken during the following year to address barriers to affordability during the next year:

- Regulatory action: Continue a program of reduced and waived building permit fees for rehabilitation and remodeling of residential properties south of Indian Bend Road.
- Programs to support property maintenance for senior, disabled and low-income home owners:
 - City of Scottsdale General Funds:
 - *Rock the House*: This program provides landscape rock to low-income homeowners who desire to conserve water and eliminate blight in front yards.
 - *STOMP: Scottsdale Teens On a Mission for Progress* provide assistance with clean up and household tasks for senior and disabled homeowners.
 - Federal assistance administered by Scottsdale:
 - Acquisition of older rental units to preserve affordability,
 - Housing rehabilitation and emergency repair assistance to extend livability of owner-occupied housing.
 - Homeownership assistance through:
 - Section 8 FSS escrow accounts
 - Homebuyer education and assistance.
 - Continued development of a home accessibility modification program for renters

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 3 Action Plan HOME/ADDI response:

This section is addressed in the Maricopa HOME Consortium Consolidated Plan 2005/2009 & Year 3 Action Plan. Maricopa County serves as the *Lead Agency* for the Maricopa HOME Consortium. The Consortium Consolidated Plan establishes the Strategy and Action Plan for housing activity for the Consortium and, specifically, the use of HOME/ADDI funding as the resources for the implementation of that Plan. As mentioned previously, that Consortium Consolidated Plan is incorporated by reference in this plan.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 3 Action Plan Special Needs response:

The following Table 1C lists Year-3 funding allocations to the providers of services to the homeless.

Table 1C

SOURCES OF FUNDS FOR HOMELESS PREVENTION					
Agency Name	Program Description	Funding Category	Funding Source	FY 2007/08 Funding Allocation	Outcome/ People served
Central Arizona Shelter Services (CASS)	Regional Emergency Shelter	Emergency	General Funds	50,000	400
Chrysalis Shelter	Scottsdale Shelter	Emergency	CDBG	30,000	268
Community Information & Referral, Inc.	CONTACTS Hotline	Emergency	CDBG	10,000	1,000
Concerned Citizens for Community Health	Emergency Rent/Mortgage, Utilities, & Food	Emergency	Scottsdale Cares	37,883	265
PREHAB of AZ	East Valley Men's Center	Emergency	General Funds	38,000	35
PREHAB of AZ	La Mesita - A Family Shelter	Emergency	General Funds	17,000	10
Chrysalis Shelter	Scottsdale Shelter (personnel)	Transitional	General Funds	12,000	285
Community Bridges, Inc.	Substance Use Disorder Treatment	Transitional	Scottsdale Cares	15,100	550
Homeward Bound	Case Mgmt and Employment Services	Transitional	CDBG	26,000	50
Phoenix Shanti Group, Inc.	HIV Housing Program (Utilities)	Transitional	Scottsdale Cares	5,000	4
Save the Family (STF)	Case Mgmt and Supportive Services	Transitional	CDBG/General Funds	32,017	15
			Total	\$273,000	2,882

The City of Scottsdale pledged \$40,000 for three years (2006, 2007, 2008) from its general fund to support the NOVA Safe Haven Homeless Campus. This portion of the campus will assist mentally ill and provide 25 beds.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 3 Action Plan ESG response:

Scottsdale does not receive an ESG allocation.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 3 Action Plan Community Development response:

The following table lists non-housing CDBG allocations for the coming year to address goals established in the Five-Year Strategic Plan.

Table 2C

CITY OF SCOTTSDALE: Non-Housing CDBG Allocations to short term objectives.		High priority needs	Funding levels and accomplishments for year-three.	
Agency Name	Program Description	Con Plan Funding Priority Activity	FY 2007/08 Funding Allocation	Outcome/ people served
Advocates for the Disabled, Inc.	Disability Claims Service	Handicapped Services	10,000	34
Big Brothers Big Sisters of Central AZ	Scottsdale Mentoring	Youth Services	10,000	20
Chrysalis Shelter	Scottsdale Shelter	Homeless Services	30,000	288
Child Crisis Center – East Valley	Family Resource Center	Public Facility	75,000	40
Community Information & Referral, Inc.	CONTACS Hotline	Homeless Services	10,000	1,000
Homeward Bound	Case Mgmt and Employment Services	Homeless Services	26,000	60
Save the Family (STF)	Case Mgmt and Supportive Services	Homeless Services	17,017	12
Scottsdale Training & Rehabilitation (STARS)	Community Based Employment Program	Handicapped Services	32,500	25
Tempe Community Action Agency (TCAA)	Scottsdale Senior Nutrition Program	Senior Services	42,500	350
		Total	\$253,017	1,829

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 3 Action Plan Antipoverty Strategy response:

Year-three actions to reduce the number of families in poverty:

- Staff the One-Stop Career Center,
- Provide case-management services through the Vista-Paiute Job Prep Program,
- Provide assisted housing and case-management services through the Section 8 Family Self-Sufficiency Program.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

The following table describes Federal and local allocations of funding within the procurement authority of the City of Scottsdale to address goals for special needs populations.

NON-HOMELESS SPECIAL NEEDS/High Priority Needs				Funding and accomplishments for Year-Three.	
Agency Name	Program Description	Funding Category	Funding Source	FY 2007/08 Funding Allocation	Outcome/ People Served
Advocates for the Disabled, Inc.	Disability Claims Service	Disabled	CDBG	10,000	34
Alzheimer's Assoc Desert SW Chapter	Alzheimer's Assoc Scottsdale	Frail Elderly	Scottsdale Cares	15,000	425
Area Agency on Aging, Region One	Benefits Assistance Program	Elderly	Scottsdale Cares	14,017	500
Beatitudes Center D.O.A.R., Inc.	Volunteer Interfaith Caregivers Program	Elderly	General Funds	18,000	200
Body Positive, HIV & AIDS Center	Positive Peer Prevention - Teen Mentoring	Persons w/AIDS	Scottsdale Cares	5,000	280
Community Bridges, Inc.	Substance Use Disorder Treatment	Addiction	Scottsdale Cares	15,100	550
FSL Programs	Adult Day Therapeutic & Restorative Health	Frail Elderly	Scottsdale Cares	6,500	30
Jewish Family & Children's Service	Home Based Geriatric Program	Frail Elderly	General Funds	21,000	85
Mental Health Assoc. of AZ	Peer Support Groups	Mental Illness	Scottsdale Cares	10,000	150
Phoenix Shanti Group, Inc.	HIV Housing Program (Utilities)	Persons w/AIDS	Scottsdale Cares	5,000	4
Scottsdale Training & Rehabilitation (STARS)	Community Based Employment Program	Disabled	CDBG	32,500	25
Scottsdale Training & Rehabilitation (STARS)	Facility Based Training/Employment	Disabled	Scottsdale Cares	14,000	14
Teen Lifeline, Inc.	General Support	Mental Illness	Scottsdale Cares	15,000	4,040

NON-HOMELESS SPECIAL NEEDS/High Priority Needs				Funding and accomplishments for Year-Three.	
Agency Name	Program Description	Funding Category	Funding Source	FY 2007/08 Funding Allocation	Outcome/ People Served
Tempe Community Action Agency (TCAA)	Scottsdale Senior Nutrition Program	Elderly	CDBG	40,170	368
Tempe Community Action Agency (TCAA)	South Scottsdale Home Delivered Meals	Frail Elderly	Scottsdale Cares	60,000	250
Valley Center of the Deaf	Counseling for Hearing Loss/Health	Disabled	Scottsdale Cares	6,500	31
			TOTAL	\$287,787	6,986

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the

administration of services to people with HIV/AIDS.

9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 3 Action Plan HOPWA response:

The City of Scottsdale does not receive HOPWA funding.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 3 Specific HOPWA Objectives response:

The City of Scottsdale does not receive HOPWA funding.

OTHER NARRATIVE

Include any Action Plan information that was not covered by a narrative in any other section.

Performance Measurement System

The Maricopa HOME Consortium created a subcommittee to address performance measurement. The subcommittee chaired by a City of Scottsdale staff person focused first on what information was necessary to collect.

The chart below lists all City of Scottsdale projects funded with CDBG and HOME.

Outcomes → Objectives ↓	Availability/ Accessibility	Affordability	Sustainability
Suitable Living Environment	<ul style="list-style-type: none"> • Big Brothers Big Sisters – Scottsdale Mentoring Program • Chrysalis Shelter – Scottsdale Shelter • Community Information & Referral – CONTACTS Shelter Hotline • TCAA – Senior Meals Program 	<ul style="list-style-type: none"> • Advocates for the Disabled – Disability Claims Service Program • Homeward Bound – Transitional Housing & Social Services • Save the Family – Case Management & Supportive Services 	<ul style="list-style-type: none"> • Child Crisis Center East Valley – Family Resource Center Expansion
Decent Housing	<ul style="list-style-type: none"> • City of Scottsdale – Roof Replacement & Repair Program • FSL Home Improvement Emergency Home Repair Program • Big Brothers Big Sisters – Scottsdale Mentoring Program • Chrysalis Shelter – Scottsdale Shelter 	<ul style="list-style-type: none"> • City of Scottsdale – Housing Rehabilitation Program • Community Services of Arizona – Acquisition of Real Property • Community Services of Arizona – CHDO Operations • Community Services of Arizona – First Time Homebuyer Program 	
Creating Economic Opportunity	<ul style="list-style-type: none"> • STARS – Community Based Employment Program 		

Fair Housing Choice

IMPEDIMENT TO BE ADDRESSED	GOAL	STRATEGY TO MEET THE GOAL	RESPONSIBLE ENTITIES ASSIGNED TO MEET GOALS	PROPOSED INVESTMENT	PERFORMANCE MEASURE
Lack of Education on fair housing rights and how to file a fair housing complaint	Fair Housing Education & Planning	Provide at least two educational opportunities each year on the what-and-how of fair housing. Become a member of the Arizona Fair Housing Partnership.	City of Scottsdale Community Assistance Office City of Scottsdale Fair Housing Coordinator	\$1,000 a year \$500 a year	The number and percent of people surveyed who report awareness of fair housing rights and how to file a fair housing complaint Level of participation in the Arizona Fair Housing Partnership
Particular lack of understanding of "reasonable accommodation" and the rights, obligations and responsibilities related to fair housing and the Americans with Disabilities Act.	Improve general understanding of the rights, obligations and responsibilities of "reasonable accommodation."	Work with the City's ADA Coordinator and Fair Housing Coordinator to create educational materials on "reasonable accommodation."	City of Scottsdale ADA Coordinator and Community Assistance Office	\$3,000	Number of people who receive information or training in "reasonable accommodation"
Newly constructed rental units do not always comply with the Arizona Fair Housing Act as it pertains to accessibility for persons with disabilities.	Reduce the number of newly constructed rental units that do not comply with the Arizona Fair Housing Act to zero.	Increase efforts to advise architects and developers of the design implications of the Arizona Fair Housing Act.	City of Scottsdale One Stop Shop and ADA Coordinator	\$6,000	Number and percent of multifamily units built in compliance with the Arizona Fair Housing Act
The lack of affordable housing has a disproportionate impact on single female heads of households with children and working members of minority populations around the employment centers in Scottsdale. The problem of affordability is exacerbated by recent conversions of rental units to condominium ownership.	Increase opportunities for workforce housing particularly around major employment centers.	Complete the review of the impact of recent condominium conversions on the availability of affordable rental housing. Look for infill development opportunities particularly in areas around employment centers. Continue to provide homebuyer assistance to promote workforce-housing opportunities.	City of Scottsdale Citizen and Neighborhood Resources and Scottsdale Housing Board City of Scottsdale City of Scottsdale Community Assistance Office	\$3,000 Unknown, but may be substantial \$750,000	Study completed New affordable units added to the housing stock Persons assisted with education and home purchase.
Families with children, persons with disabilities and low-	Secure professional paired testing to	Contract with fair housing provider agencies for	City of Scottsdale Community	\$10,000	Number of paired tests completed

IMPEDIMENT TO BE ADDRESSED	GOAL	STRATEGY TO MEET THE GOAL	RESPONSIBLE ENTITIES ASSIGNED TO MEET GOALS	PROPOSED INVESTMENT	PERFORMANCE MEASURE
income Black/African American and American Indian households allege different terms and conditions in securing housing.	determine the extent to which minorities, persons with disabilities and families with children are subject to different terms and conditions.	paired-testing to document whether different terms and conditions are creating barriers to fair housing choice. Develop and populate a database to log all requests for fair housing services, which will include type of call, assessment of service need, action taken and outcome.	Assistance Office and Fair Housing Coordinator City of Scottsdale Fair Housing Coordinator and ADA Coordinator	\$1500 each year	Completion and maintenance of database
NIMBY attitudes and attitudes of landlords and neighbors continue to impact housing choice.	Increase community acceptance and improve and levels of tolerance among residents.	Participate with regional efforts to inform people of the value of workforce housing to the health of the community.	City of Scottsdale Community Assistance Office and Fair Housing Coordinator	\$3,000	Participation in regional public information ventures.
Among low-income people surveyed, lack of available public transportation ranked as a greater barrier to housing choice than knowledge of fair housing laws and how to file a complaint.	Improve transportation resources as they relate to live-work opportunities for people.	Continue to develop new transportation resources to link workforce housing opportunities and job opportunities.	City of Scottsdale Transportation Department		Increased ridership

Issues on the horizon, which may come forward for public action during the coming year.

- Disposition of the Civic Center Senior Center

PROJECTS

**CITY OF SCOTTSDALE
PROJECTS RECOMMENDED FOR FY 2007/08 FUNDING
CDBG, HOME, ADDI FUNDING AND GENERAL FUND**

CDBG FUNDING - \$1,188,665 + \$55,179 (reprogrammed funds) = \$1,243,844

PUBLIC SERVICES - \$178,017

Advocates for the Disabled - \$10,000

Through the Disability Claims Service program, specialized intensive case-management will be provided to 34 disabled, low-income and/or homeless persons who are in the process of trying to obtain Social Security Disability and/or Supplemental Security Income benefits.

Big Brothers Big Sisters of Central Arizona - \$10,000

Through the Scottsdale Mentoring program, adult mentors will be provided to 20 children, ages 6-15 of low-income families, who can benefit from a caring and supportive relationship.

Chrysalis Shelter for Victims of Domestic Violence - \$30,000

Through the Scottsdale Shelter, 288 single women and women with children who are victims of domestic violence will be provided shelter, related supportive counseling, and case management services.

Community Information & Referral - \$10,000

Through the Community Network for Accessing Shelter (CONTACS) Hotline, 1,000 individuals and families who are homeless or victims of domestic violence can call one central number to determine bed availability at emergency shelters in Maricopa County.

Homeward Bound - \$26,000

Provides transitional housing and comprehensive social services to 60 homeless adults and children.

Save the Family - \$17,017

Provides case management and supportive services to 12 homeless adults and children, referred from Scottsdale, when placed in the agency's Transitional Living Program.

Scottsdale Training & Rehabilitation Services - \$32,500

Through the Community Based Employment Program, job readiness assessment and training, job development and placement, on-the-job training and coaching, and transportation assistance will be provided to 25 adults with severe disabilities.

Tempe Community Action Agency - Senior Nutrition Program - \$42,500

Provides congregate meals, nutrition screenings, socialization opportunities, and health and fitness programs to 350 elderly Scottsdale residents at the Granite Reef Senior Center.

PROGRAM ADMINISTRATION COSTS - \$237,357

Scottsdale Community Assistance Office - Administration and Planning - \$237,357

Funds budgeted in this category will cover expenditures relating to planning and preparing Annual Action Plans, performance and evaluation reports, environmental reviews, labor standards reports, locally compatible grant applications, activities to affirmatively further fair housing, and general administrative staff and equipment costs to operate the CDBG program through the Community Assistance Office.

HOUSING REHABILITATION - \$400,000

City of Scottsdale - Housing Rehabilitation Program - \$100,000

The City of Scottsdale Community Assistance Office administers the Housing Rehab program. This funding will provide assistance to 3 low/moderate income eligible, owner occupied single family homeowners by repairing and/or replacing items to eliminate structural code violations and preventing incipient code violations, upgrading building components to meet property rehabilitation standards, and providing modifications for the disabled and elderly for their homes. In addition, prior year funds will assist an additional 12 homeowners.

City of Scottsdale – Roof Replacement and Repair Program - \$100,000

The City of Scottsdale Community Assistance Office will administer the new Roof Replacement and Repair program. The program is designed to repair or replace deteriorated roofs to maintain the safety and habitability of the household. This funding will provide assistance to 10 low/moderate income eligible, owner occupied single family homeowners with roof repairs or replacements.

FSL Home Improvements - Emergency Home Repair Program - \$200,000

The Foundation for Senior Living, through their FSL Home Improvements affiliate, will administer the Emergency Repair program. This program will provide 45 low/moderate income eligible, owner occupied single-family homeowners with emergency type repairs required to maintain the safety and habitability of the household. Referrals and income eligibility are through the City of Scottsdale Community Assistance Office.

ACQUISITION OF REAL PROPERTY - \$351,588

Community Services of Arizona – Acquisition of Real Property - \$351,588

This funding will allow Community Services of Arizona the ability to purchase real property located on Belleview Street to assist in the development of the Belleview Estates project. CSA intends to acquire land and/or existing rental properties and leverage additional resources in the future to create a high quality mixed income development project that will replace substandard housing.

PUBLIC FACILITIES - \$75,000

Child Crisis Center East Valley, Inc. – Family Resource Center Expansion - \$75,000

This funding will partially support the construction of agency’s Family Resource Center and Behavioral Health Expansion, which will provide services to 40 families with support classes.

UNPROGRAMMED CDBG FUNDS - \$1,882

HOME FUNDING - \$354,393 + \$100,000 General Fund + \$543 Reprogrammed HOME Funds + 37,858 Unprogrammed General Fund = \$492,794

HOUSING PROJECT - \$50,000

Community Services of Arizona – Community Housing Development Organization (CHDO) Operations - \$50,000

Community Services of Arizona will utilize CHDO operation funding to offset costs in planning future CHDO Set-Aside activities under the HOME Program

HOUSING SERVICES - \$350,000

**Community Services of Arizona – First-Time Homebuyer Program
\$212,142 HOME + \$137,858 General Fund**

Community Services of Arizona will acquire and complete minor rehabilitation on 2 homes in Scottsdale, which will be resold to first-time homebuyers at below-market costs. The proceeds from the sales will assist another 8 first-time homebuyers with downpayment assistance and closing costs.

PROGRAM ADMINISTRATION COSTS - \$22,150

City of Scottsdale – Administration and Planning - \$22,150

Funds budgeted in this category will cover expenditures relating to planning and preparing annual reports, project set-ups and completions, as well as administrative staff and equipment costs to operate the HOME program through the City of Scottsdale Community Assistance Office.

UNPROGRAMMED HOME FUNDS - \$70,644

AMERICAN DREAM DOWNPAYMENT INITIATIVE (ADDI) FUNDING - \$9,387

This funding, as part of the HOME program, will be used to benefit low-income families who are first-time homebuyers with down payment and closing cost assistance, and will be awarded to Community Services of Arizona to assist 1 first-time homebuyer.