



# General Plan Amendment

## Application Checklist

At your pre-application meeting, your project coordinator will identify which items are required for submittal. Please note that **ALL** items checked will be required at the time of formal submittal. An appointment must be scheduled to submit this application. To schedule your submittal meeting, please call Current Planning at 480-312-7000.

*This Document Constitutes A Public Disclosure Under ARS Section 39-121, Inspection of Public Records*

Req'd	Rec'd	<b>Description of Documents Required for Complete Application. No application shall be accepted without all items marked below.</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>1. General Plan Amendment Application Checklist</b> (this list).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>2. Completed Application Form.</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>3. General Plan Amendment Application Fee \$_____</b> (subject to change every July)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>4. General Plan Neighborhood Involvement &amp; Public Notification Program</b> (form provided): <ul style="list-style-type: none"> <li>• Provide proof of involvement <u>AT THE BEGINNING</u> of the required six (6) month public input timeframe for major amendments and three (3) months for other amendments.</li> <li>• Record of all <u>dates</u> and <u>types</u> of public notification/involvement – letters, meetings, phone calls, open houses etc.; person/organization(s) contacted; address and telephone information regarding person/organization(s) contacted. Provide minutes of all meetings.</li> </ul>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>5. A completed Neighborhood Involvement packet and Report, describe the key issues with respect to this general plan amendment that have been identified by the surrounding neighborhoods through the public involvement program.</b> What adjustments or refinements have been made to the plan in response to these issues?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>6. Provide a series of context graphics, plans and photographs that show the relationship of your proposal to the surrounding properties</b> (to a minimum of 750' from the site) <ul style="list-style-type: none"> <li>• 1 set</li> </ul>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>7. Provide a Series of Context Graphics or Tables That Depict the Following Information:</b> <ul style="list-style-type: none"> <li>• <b>Graphic 1:</b> <u>Existing</u> General Plan land use, transportation, character, and open space designations for the subject property and for all surrounding properties</li> <li>• <b>Graphic 2:</b> <u>Proposed</u> General Plan designations for the subject property and all existing General Plan designations that will remain. This graphic should include <u>total acreage</u> of the General Plan designation being proposed.</li> <li>• <b>Graphic or Table 3:</b> <u>Existing</u> Character Area Plan elements, if site is located within an approved/adopted Character Area plan.</li> <li>• <b>Graphic or Table 4:</b> <u>Existing</u> Neighborhood Plan elements, if site is located within an approved/adopted Neighborhood Plan area.</li> </ul>

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8. A narrative description, analysis and justification of how the proposed GPA would support or change the approved plans, goals, and/or policies contained in each of the following General Plan guiding principals and elements: (follow the online links for descriptions of the Guiding Principles <http://www.scottsdaleaz.gov/GeneralPlan/VisionValues.asp> and Elements as listed).

- a. Value Scottsdale's Unique Character and Lifestyle:
  - i. Character and Lifestyle  
(<http://www.scottsdaleaz.gov/GeneralPlan/CharacterDesign.asp>)
  - ii. Land Use  
(<http://www.scottsdaleaz.gov/GeneralPlan/LandUse.asp>)
- b. Support Economic Vitality:
  - i. Economic Vitality  
(<http://www.scottsdaleaz.gov/GeneralPlan/EconomicVitality.asp>)
- c. Enhance Neighborhoods:
  - i. Community Involvement  
(<http://www.scottsdaleaz.gov/GeneralPlan/CommunityInvolvement.asp>)
  - ii. Housing  
(<http://www.scottsdaleaz.gov/GeneralPlan/Housing.asp>)
  - iii. Neighborhoods  
(<http://www.scottsdaleaz.gov/GeneralPlan/Neighborhoods.asp>)
- d. Open Space:
  - i. Open Space and Recreation  
(<http://www.scottsdaleaz.gov/GeneralPlan/OpenSpace.asp>)
  - ii. Preservation and Environmental Planning  
(<http://www.scottsdaleaz.gov/GeneralPlan/Preservation.asp>)
- e. Seek Sustainability:
  - i. Cost of Development  
(<http://www.scottsdaleaz.gov/GeneralPlan/CostOfDevelopment>)
  - ii. Growth Areas  
(<http://www.scottsdaleaz.gov/GeneralPlan/GrowthAreas.asp>)
  - iii. Public Services and Facilities  
(<http://www.scottsdaleaz.gov/Generalplan/GrowthAreas.asp>)
- f. Advance Transportation:
  - i. Community Mobility  
(<http://www.scottsdaleaz.gov/GeneralPlan/CommunityMobility.asp>)

9. Provide discussion of how your proposed amendment contributes to achieving the city's goals regarding scenic corridors, vista corridors, character area plans, neighborhood plans, housing diversity, economic diversity, and transportation accessibility and modes other than automobile traffic.

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- 10. Provide Analysis of the Following:**
- If this is a General Plan land use amendment the proposed changes include \_\_\_\_\_ amount of acres/dwelling units/square footage changing from General Plan land use designation(s) \_\_\_\_\_ to General Plan land use designation(s) \_\_\_\_\_.
  - The estimated increase or decrease in population this proposed General Plan amendment will create is \_\_\_\_\_ (circle one – increase or decrease or no change).
  - The estimated increase or decrease in elementary, middle and high school age children this proposed General Plan amendment will create is \_\_\_\_\_ (circle one – increase or decrease or no change).
  - The estimated impact this proposed General Plan change will have on water use per year will be \_\_\_\_\_ (circle one – increase or decrease or no change).
  - The estimated impact this proposed General Plan change will have on wastewater generation per year is \_\_\_\_\_ (circle one – increase or decrease or no change).
  - The estimated impact this proposed General Plan change will have on solid waste generation per year is \_\_\_\_\_/tons (circle one – increase or decrease or no change).
  - The estimated impact this proposed General Plan change will have on vehicle trips per day is \_\_\_\_\_ (circle one – increase or decrease or no change).
  - The estimated number of employees this proposed General Plan change will result in is \_\_\_\_\_ (circle one – increase or decrease or no change).
  - A significant consideration of any proposed General Plan Amendment is the potential impact that a change in land use and/or development of property will have on dwelling unit, population and/or employment densities; public infrastructure and facilities demand; transportation networks; and the physical environment. The net resulting impacts of a proposed change might be favorable, unfavorable or of no effect, depending on the nature of the change and the size of the physical area that would be the subject of the change.
  - The Advance Planning Unit of Scottsdale’s Planning and Community Development Department has developed a Land Use Impact electronic spreadsheet model that enables an analysis and projection of the impacts of the use and development of land areas of any size in any of the city’s Planning Zones and for any purpose proposed under the Land Use Element of the city’s General Plan. The model runs on the Microsoft Office 2000 Excel program and is available at: <http://www.scottsdaleaz.gov/Assets/documents/bldgresources/LandUseImpactModel.xls>  
The only input necessary to run the model is the total acreage included in a proposed GPA, by specified land use category; and the output is a single page table with summary listing and graph of all requisite impact data.  
GPA applicants may contact the Advance Planning unit at 480-312-7990 for an appointment to have an in-house Land Use Impact model analysis run for the proposed GPA.

- 11. GP Element Analysis: provide discussion and analysis of any changes to all general plan elements that your proposed amendment would make, include narrative discussing those plans, goals, and/or policies proposed for changes** (list each element & discuss the applicable plans & policies within each element as it relates to your proposed amendment).

- 12. Proposition 207 information handout** (sample agreement provided)

By signing below, the parties agree that the above documentation has been submitted/received.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Coordinator Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

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