



SERVICE *in Action*

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

THIS ISSUE

- Codes & Ordinance Updates
- Downtown Plan Update
- Upcoming Events
- Digital Submittal Program Expansion
- Web Site Resources
- New Processes

AVAILABLE IN
ALTERNATE FORMAT
UPON REQUEST

CUSTOMER RELATIONS

7447 E Indian School Road,
Suite 100A
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Fax: 480.312.7088
PlanningInfo@ScottsdaleAZ.gov



Turning Apathy Into Action

by Councilwoman Betty Drake

Let's face it, it's probably the one thing that most cities, towns, counties, and

other governmental agencies have in common – an often insurmountable sense of apathy in community planning and an even greater hurdle when it comes to involvement in long-range planning or visioning initiatives. In general, people have too little time, too little interest, and/or perceive marginal relevancy or value. So, it is imperative that city planners get creative to renew civic pride and participation.

Scottsdale has reached a major milestone in the maturation of its Downtown – over the past four years this area has generated more than 2.1 billion dollars of public and private investment and will soon be home to more than 2,500 residents – so now is the time to revisit the original Downtown Plan (adopted in 1984)

Scottsdale's Downtown Plan Update is utilizing a broad range of activities to truly engage and involve community representatives. This fresh approach was initiated last fall with a Downtown Town

Hall that involved 100 community representatives in an intensive three-day dialogue that capitalized on a broad range of perspectives and expertise.

Now Scottsdale is continuing the process this September with nine focus groups, four workshops, and multiple open houses, and continuing meetings with civic, stakeholder and community organizations. For this update process to be successful, broad community representation is needed.

What makes Scottsdale's Downtown Special?

Scottsdale's Downtown is an anomaly and an enigma. Incorporated in 1951, Scottsdale was primarily an agricultural community and the Downtown was the geographic and symbolic heart of the town. Since that time, the city's staggering growth has resulted in continuous change on the Downtown. The challenge was and is how to keep the Downtown vital, how to proactively plan for new market conditions and increasing competition from neighboring cities while maintaining its prominence as a regional cultural center.

(continued on Page 9)

Land Divisions Ordinance 3743 Effective October 1, 2007



Changes include the following:

- Removing development standards information and relocating to the city's Design Standards & Policy Manual
- Adding provisions for condos, minor subdivisions (5 or fewer lots), and perimeter exceptions (such as retail centers, mixed-use shopping centers, etc. that are treated as master-planned developments)
- Requiring minor subdivisions to provide proportional public improvements
- Requiring bonding for improvements
- Documenting an appeals process and adding the violations/remedies section

The new Land Divisions ordinance includes all types of land divisions and replaces the previous Subdivision Ordinance.

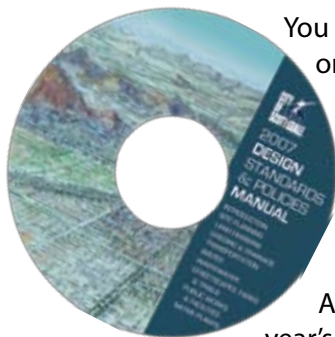
Subdivision means the division of any land for financing, sale or lease:

- Into 4 or more lots or tracts, or
- Into 2 or more lots or tracts if a new street is involved, or
- Into 2 or more lots or tracts if the boundaries of the land have been fixed by a recorded plat, or
- Into 4 or more condominiums or similarly-owned projects.

Minor Subdivision means a subdivision of 5 or fewer lots. The Minor Subdivision process will replace the former lot split process.

KEEPING YOU INFORMED

2007 Design Standards & Policies Manual (DS&PM) Effective October 1, 2007



You can download the new files online at www.scottsdaleaz.gov/design/dspm.asp.

Interactive CDs are available at the Records or One Stop Shop counters for only \$20.

Among the changes in this year's edition is the inclusion of the new Land Divisions Ordinance, Americans with Disabilities Act (ADA) requirements, Fire Department requirements, updated Stormwater Storage Waiver and In Lieu Fee policy, and more.

Scottsdale Development Update - Staying informed... the painless way

Once a week, the city distributes an electronic "**Development Update**" email bulletin that includes information about key projects, new submittals, and services designed for planning and development customers. You will also be notified of upcoming public participation opportunities for the Downtown Plan Update, Zoning Ordinance Update, and other planning efforts underway.

To subscribe just enter your e-mail address and click on **Development Update** – you can unsubscribe at any time:

www.scottsdaleaz.gov/listserve

New Building Codes Now In Effect

The 2006 family of codes went into effect September 1, 2007 including the International Building Code (IBC), the International Residential Code (IRC), the International Mechanical Code (IMC) and the 2005 National Electrical Code (NEC).

The 1994 Uniform Plumbing Code remains in effect.

All projects submitted for a building permit must comply with the new codes. Projects designed to comply with the 2003 Codes and submitted prior to September 1, 2007, will have until December 31, 2007, to obtain a building permit. All builders will have until 12/31/2007 to either pull a permit or update

standard plans to the 2006 codes.

Plans that have not received a building permit on December 31, 2007, will be required to comply with the new codes.

Single-family homes that were designed to the 2003 International codes may be amended to comply with the 2006 International Building Code by submitting plans that modify new code items, provide engineer truss calcs and meet all energy components.

For more information, and the new 2006 IRC Building Code Plan Review Checklist, go to www.scottsdaleaz.gov/codes/bldgcode.asp.



Scottsdale Fire Code Update

As a city of Scottsdale development services customer, we are inviting you to:

- 1) Sign up for a **new e-mail distribution** service that will provide you with regular updates on changes to Scottsdale's plan review/inspection process related to the fire code -- registration only takes a few seconds by logging on to <https://eservices.scottsdaleaz.gov/listserve/> and clicking the publication titled "Fire and Life Safety - Inspection and Code Changes". Information will be specifically tailored to contractors/businesses who submit fire plans, i.e. sprinklers, alarms, etc.
- 2) Participate in a Scottsdale **Fire Code Update Workshop** that will be held Nov. 15 from 8:30 to 11:30 a.m. at the Fire Dept. Administration Office located at 8401 E. Indian School Rd. The workshop will provide an overview of the recently adopted fire code changes and provide an opportunity for you to ask questions and share information.
- 3) Consider using the city's **digital submittal process** -- which has recently been expanded to include fire sprinkler and alarm plans. This electronic process greatly reduces the time spent delivering and picking up hard copy plans, and provides improved efficiencies for communication related to plan corrections, etc. More information is available on-line at: www.scottsdaleaz.gov/bldgresources/digital.asp
- 4) Take advantage of the city's on-line **Self-Service Center** -- which provides a vast array of resources, tools to simplify the process for obtaining information and for providing you frequently requested information (see the new and improved Records request form). The Self Service Center is a great page to add to your favorites. To access go to: www.scottsdaleaz.gov/bldgresources/selfservice.asp.
- 5) **Consider forwarding this to others** in your company, and anyone else who may benefit (i.e. your outside design teams).

We look forward to providing you timely updates on new resources, process changes, etc. and hope to see you on Nov. 15. **Please RSVP to (480) 312-2647 or by response to this e-mail to let us know if you will be attending the workshop.**

Swimming Pools, Hot Tubs and Spas

- Effective October 1, the city will require original site plans (copies no longer accepted) for pool plan submittals for properties zoned ESL. Refer to the new 'Pool Site Plan Requirements'.
 - All swimming pool plans are required to identify the location of the required swimming pool barrier fencing and the height of the fencing. Pool plans must include placement/ location of required walls/ fences (can be combined on the same site plan) -- pool plan approval will not occur until the accompanying fence/wall plan has been approved.
 - Pool plan submittals will be reviewed within 5-10 days.
- Find customer alerts, permit processes, pool barrier requirements, and more at: www.scottsdaleaz.gov/codes/pools.asp.

NEWS TO KNOW



Six projects with Scottsdale ties received 2007 Valley Forward Association Environmental Excellence Awards

The awards annually recognize outstanding contributions to the sustainability of Valley communities.

These local projects received Crescordia Awards, the program's highest honor:

- The annual Green Building Expo, which is a collaborative effort spearheaded by volunteers and supported by the cities of Scottsdale, Phoenix and Tempe. The free, two-day festival took place Oct. 5-6, at the Scottsdale Center for the Performing Arts. The Expo features exhibits, presentations and demonstrations of green building and sustainable living concepts for both residential and commercial applications. For more information, visit: www.greenbuildingexpo.com.
- The Scottsdale Water Resource Department's Aquifer Sustainability Program, which is made up of an innovative set of water-resource management strategies that helped the city achieve "safe yield" in 2006 and reduced the city's reliance on groundwater.
- Nori Sato's "Cactus Mirage" a Scottsdale Public Art piece located at the new McDowell Mountain Ranch Park and Aquatic Center.
- DC Ranch, a Scottsdale planned community, was honored in the residential site development and landscape category for its revegetation of three undeveloped lots damaged by a man-made fire.

These local projects were honored with an Award of Merit:

- The Hotel Valley Ho project in the Buildings and Structures Historic Preservation category.
- The East Valley Bus Operation & Maintenance Facility, a joint project between the cities of Scottsdale and Tempe and the Valley Metro organization, in the public works buildings and structures category.

More information on the Valley Forward Association and the Environmental Excellence Awards can be found at www.valleyforward.org.

Truss Design Submittal Process

Old Process:

- a. Since around 1995 plans that are submitted with a registered design professional are allowed to use a truss review waiver.
- b. The registered design professional was then responsible to review the truss designs and place their shop drawing stamp on the truss design by strap and shear inspection for the field inspectors.
- c. The truss designs are not submitted to the city for review.

Problem with Old Process:

- a. The homes we are seeing today are much bigger and more complex, on the average, than they were even a few years ago.
- b. Structural reviews are not as complete when there is no truss design to review.
- c. Plan reviewers had more time to review truss designs in a controlled environment than the field inspectors.
- d. The code required the truss manufacturer to provide truss to truss connections. Some engineers would not indicate these hangers on the plan. This meant the hangers had to be called out in the truss design. Since the plan reviewers do not review the design, the field inspectors were left to check hanger size.

New Process:

- a. All plans will be submitted with truss designs as a rule.
- b. Plans with a registrants seal will have an option to use a deferred submittal for truss design review.
- c. The deferred submittal will allow the builders the same benefits (time to select a truss manufacture) as the truss waiver offered.
- d. Truss design which comes in under a deferred submittal will be review in a timely manner (5 working days).
- e. When truss designs are approved, a copy of the cover sheet and the truss layout sheet will be scanned into the CDS plan folder under the plan check number.
- f. When the inspector receives a request for a strap and shear inspection, the inspector can go to the plan check number in the CDS to see if the house has had the trusses approved before they leave the office if they so desire.
- g. On the job site, the inspectors will only need to look for our building stamp to know if the truss design has been approved. If no stamp, then the inspector can still do the strap and shear inspection and add to his correction list to provide city approved truss designs.
- h. A fee on deferred submittals may encourage applicants to submit truss designs with the initial submittal.

KEEPING YOU INFORMED

New After-Hours Inspection Fee

Effective November 1, 2007, the Inspection Services division will begin assessing an after-hours emergency inspection fee. This procedural change will help ensure that life safety issues are proactively addressed in a consistent and timely manner.

In the past, city inspectors have responded to issues dealing with barricades, street-plating, sink holes, etc., as a courtesy. Developers, utilities, and sub-

contractors that work within city of Scottsdale easements and rights-of-way will now be charged the standard after-hours inspections fee of \$205 per hour.

As part of this new process, Scottsdale's Inspection Services division will provide access to a city inspector, from 3:30 p.m. to 6 a.m., 7 days a week via an emergency pager.

For more information call 480-312-5750.

UPCOMING EVENTS

Downtown Update Process In Full Swing



Several opportunities for your involvement in the update of the Downtown Plan are currently in process.

Virtual Open House

Submit your comments at any time online at www.scottsdaleaz.gov/downtown/updates/virtualopenhouse.asp.

Focus Groups Continue

We are cordially inviting you to be a key participant in one of the nine focus group sessions being held on a variety of dates through February 13, 2008.

The remaining scheduled sessions are:

- Oct 22 - Public Realm
- Oct 23 - Design & Character
- Nov 15 - Interconnectivity
- Dec 12 - Land Use & Urban Form
- Dec 13 - Cultural Facilities & Programs
- Jan 23 - Economic Vitality
- Feb 13 - Civic Services

Register online at www.scottsdaleaz.gov/downtown/updates/involvement.asp.

For all events and the Update processes and documents, be sure to check out www.scottsdaleaz.gov/downtown/updates.asp.

Community Design Studio Lecture Series

You are invited to free community lectures exploring issues related to design, architecture, economics and sustainability. The last three are:

- October 18 - San Diego City Centre Success Story
- November 6 - Visualizing Density
- December 6 - Artist Centers

More information available at www.scottsdaleaz.gov/bldgresources/planning/lectures.asp.

OCTOBER 2007						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3 ASU/PURL Parks Lecture: Catherine Barner	4	5	6
7	8	9 Alarm Systems Ordinance Revisions	10 Soleri Bridge & Plaza Plans ASU/PURL Parks Lecture: Julia Czerniak	11 Downtown Business & Property Owners Forum	12	13
14	15 Solar / Sustainability Celebration Part 1	16	17	18 San Diego City Centre Success Story: Nancy Graham	19	20
21	22 Downtown Plan Update Forum: Public Realm	23	24 ASU/PURL: Elias Torres Downtown Plan Update Forum: Design & Character	25	26	27
28	29	30	31			

NOVEMBER 2007						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Natural & Reclaimed Building Materials	2	3 'Building the Fun' LEGO Event
4	5	6 Visualizing Density: Julie Campoli	7 ASU/PURL Parks Lecture: Ken Smith	8	9	10
11	12	13	14	15 Celebration Part 2 Fire Code Workshop Downtown Plan Update Forum: Interconnectivity	16	17
18	19	20	21	22 City Offices Closed	23	24
25	26	27	28	29	30	

■ Open House ■ Downtown Plan Update Event

ASU/PURL Parks & Public Spaces Lecture Series

To stimulate local dialogue about the role of parks, and especially about the future of Papago Park, PURL and SALA are bringing to the region eight prominent landscape designers and thinkers.

You are invited to join this series of lively and provocative lectures that provide an analyses of contemporary urban parks.

Find out more information on each of these FREE lectures at www.scottsdaleaz.gov/planning/OurFuture/planningcalendar.asp.

DECEMBER 2007

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6 Wall & Roofing Systems Artist Centers: Ann Markusen	7	8
9	10	11	12 Downtown Plan Update Forum: Land Use & Urban Form	13 Downtown Plan Update Forum: Cultural Facilities & Programs	14	15
16	17	18	19	20	21	22
23	24	25 City Offices Closed	26	27	28	29
30	31					

JANUARY 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 City Offices Closed	2	3 Green Remodeling & Home Improvements	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 City Offices Closed	22	23 Downtown Plan Update Forum: Economic Vitality	24	25	26
27	28	29	30	31		

 Lecture/Workshop

 Green Building/Solar Event

Starting a Successful Business?

The following FREE workshops are designed for those thinking about opening a small business:

October 16 - Business Plans

October 23 - Management Planning

October 30 - Marketing

November 6 - Financial Planning

All workshops will be held from 4:00 - 6:00 pm @ the Granite Reef Senior Center, 1700 N Granite Reef Rd.

RSVP to Rachel Busch at
480-312-7321 or RBusch@ScottsdaleAZ.gov.

Neighborhood College Classes

Whether you're getting started as a new board member, are a seasoned board member, or just want to keep an eye on what's happening in your neighborhood, our professional, volunteer instructors invite you to participate in the following FREE Neighborhood College classes:

- Oct 3 - HOA's from the Inside-Out & Reviewing Arizona's New HOA Laws
- Oct 8 - Selecting and Working with your Management Company
- Oct 10 - HOA Budgeting, Financials and Reserves & Insurance
- Oct 18 - Safety for Seniors - How to Watch Out for Scams
- Oct 23 - The ABC's of CC&R Enforcement
- Oct 25 - What can the City of Scottsdale do for your HOA?
- Nov 6 - Vendors, Specifications, Bidding & Contracting: What to do When Things Go Wrong
- Nov 7 - Safety for Seniors - How to Watch Out for Scams
- Nov 13 - Communicating with and Organizing Your Neighborhood & Media Relations
- Nov 27 - Neighborhood Advocacy

You must pre-register for all Neighborhood College Classes. Call 480-312-3111 or Register Online at www.scottsdaleaz.gov/education/nbhdcollege/.

Water Conservation Workshops

- Oct 2 - Composting
- Oct 3 - Potted Plants in the Landscape
- Oct 4 - Drip Irrigation Design & Installation
- Oct 10 - Plant Selection
- Oct 11 - Irrigation Timer, Clock, Controller
- Oct 17 - Wildflowers
- Oct 23 - Rainwater Harvesting
- Oct 24 - Landscaping for Pools & Patios
- Oct 25 - Irrigation Maintenance, Troubleshooting & Repair

Registration is Required: Call (480) 312-5690 and leave your name, address, phone number and the date you would like to attend. Advanced registration is required for all workshops and confirmations will be mailed.



Digital Submittal Program Expands to Include Plats & Maps of Dedication

Starting in Mid-October, **plats and maps of dedication** will be a part of the digital submittal program. The plats/maps will need to be in DWF format, with supporting materials in PDF.

By the end of the year **sign permit applications** will also be accepted digitally. We have received requests to expand the program to include standard plans. Let us know what you want us to work on by emailing PlanningInfo@ScottsdaleAZ.gov. For more information, visit www.scottsdaleaz.gov/bldgresources/digital.asp.

Submittal Requirements by Type of Submittal

	Map(s)	Title Evidence	Alta Survey	Drainage Report	Prelim/Original Plat	NAOS Exhibit*
MASTER PLANNED PROPERTY PLAT	X	X	X			X
SUBDIVISION PLAT MAP	X	X	X	X	X	X
MINOR SUBDIVISION PLAT MAP	X	X	X	▲		X
PERIMETER EXCEPTION PLAT	X	X	X	X		X
MAP OF DEDICATION	X	X	▲	▲		X
CONDO PLAT	X	X	X	▲		X
REPLAT	X	X	▲	▲	▲	X
LAND ASSEMBLAGE	X	X	▲	▲		▲

File Type: DWF PDF PDF PDF PDF PDF

X = Required ▲ = May Be Required

* For properties in ESL Areas only

NEWS TO KNOW



Inspection Services Winter Hours

Starting November 5, Building Inspections will begin its winter schedule: **7:00 am to 3:30 pm**.

Inspectors will be in the office 7:00 - 7:30 am & 3:00 - 3:30 pm each day.

This schedule will extend until _____, when summer hours will resume.

Code Training Available

The AZ Dept of Commerce sponsors online video training on a variety of code issues and offers guidance on the design and construction of efficient, durable and sustainable buildings in Arizona.

www.codecollegenetwork.com/az/

(Councilwoman Drake, continued from Page 1)

Since its adoption in 1984, the original Downtown Plan focused on raising the quality, character, marketability and overall viability of this commercial and cultural core. Now more than 50 years later, it is imperative to acknowledge the fruition of the 1984 plan and to identify a vision for the continued evolution of the Downtown for the next 20 years.

Fruition of the 1984 Downtown Plan:

- A combined public/private investment of more than 2.1 billion
- Activation of the canal bank area that bisects the center of the Downtown;
- Realization of a true 24/7 environment due to the influx of more than 2,500 residents;
- The emergence of a thriving and dynamic nightlife; and
- A renewed interest in a broad range of cultural venues.

Why is the Downtown Update process important?

Since Scottsdale's incorporation in 1951, the city has experienced steady growth. According to the U.S. Census Bureau, Arizona was the fastest growing state from July 1, 2005 to July 1, 2006. One of the primary challenges that comes from rapid growth is ensuring that the community retains a voice in the city's objectives and remains an integral part of the planning and policy development that shape the community – especially Scottsdale's downtown – which is viewed by many of the city's residents and business owners as the heart and soul of the community.

Originally adopted by the City Council in 1984, the existing Downtown Plan still serves as the comprehensive policy

document that guides growth and development decisions in Downtown Scottsdale. The Downtown Plan and subsequent community efforts have been successful at shaping the growth, both financially and physically, of Downtown Scottsdale for the past 20 years.

- As with any successful planning document, the primary challenge in the Downtown Plan Update process is developing a process/program that:
 - Ensures broad community representation;
 - Engages stakeholders in a focused way to generate thoughtful, enlightened input;
 - Provides participants with a firm understanding of both Scottsdale's history and current market conditions; and
 - Utilizes a proven facilitation/dialogue technique that builds trust, optimizes consensus, and instills objectivity/open mindedness.

As a long-time Scottsdale advocate, this is a call to action -- I am encouraging Scottsdale residents, business and community representatives to respond to the city's invitation to be involved. This is the time to lend your thoughts, your expertise, your experience to ensure that Downtown Scottsdale continues to be a "highly functional mixed-use center" that provides a "creative environment in which people live, work and pursue leisure activities".

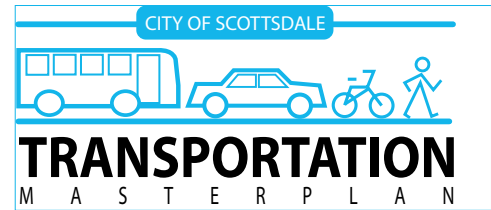
Here's your opportunity to speak up, to turn apathy into action, to be a part of designing the future of Scottsdale's Downtown.

www.scottsdaleaz.gov/downtown/updates.asp

Draft Transportation Master Plan Now Available

The Transportation Master Plan is the first comprehensive look at the city's entire transportation system since the 1980's. The master plan will work from the goals outlined in the city's 2001 General Plan to identify specific projects and programs to address transportation needs and objectives. Three interrelated components will make up the Master Plan:

- Updated or new plans for streets, transit, bicycles, and pedestrians; coordination of these modes of transportation and the connections, gaps, and linkages between them.
- Phase II of the High Capacity Transit study to determine the technologies to be used in the Scottsdale Road corridor and their integration with the city and region's transit systems. (Phase I, adopted by Council in 2003, identified Scottsdale Road for high capacity transit.)
- Special circulation area studies for the Downtown/Central Scottsdale area, the Airpark area, and the northern areas of the city.



For more information contact:

Teresa Huish,
Principal Transportation
Planner and Project
Manager
thuish@scottsdaleaz.gov or
(480) 312-7829.

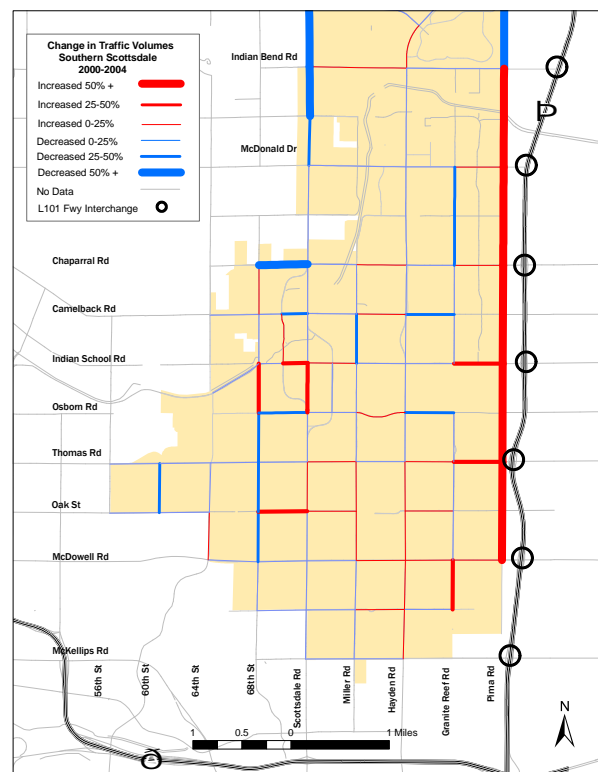
Dave Meinhart,
Transportation Planning and
Transit Director
dmeinhart@scottsdaleaz.gov or (480) 312-7010.

LOOKING AHEAD

The Master Plan got underway with the City Council approval of a contract with HDR Engineering, Inc. in November 2005. The process has been coordinated with and implemented through the city's Capital Improvements Plan for transportation projects.

- Winter 2005/Spring 2006 - Education and Public Engagement (Alternatives development)
- Summer 2006 - Testing of Ideas and Alternatives
- Fall 2006/Winter 2007 - Draft elements
- Spring/Summer 2007 Transportation Commission review of plan components
- Fall 2007 - Public review and plan finalization

Find it online at www.scottsdaleaz.gov/traffic/transmasterplan/drafts.asp.



Need to Find It? Use the Digital Map Center

Use the Land Information Web to map your customer's lot and see what easements have been dedicated and where; you can also pull up an aerial photo, the topography, and more.

<http://eservices.scottsdaleaz.gov/dmc/>

Request Records Online!

We now have an online records request form that you can use to request site/plot plans and other parcel information. It's a quick and easy way to find what you need regarding your customer's lot.

www.scottsdaleaz.gov/bldgresources/records/request.asp

Have You Searched Your Neighborhood?

Get a snapshot view of most activity that has been occurring in your neighborhood.

The My Neighborhood site provides real-time information (from the last 6 months) about:

- construction activity,
- development requests,
- building permits,
- code enforcement notices and
- crime activity.

Go to scottsdaleaz.gov and click on the quick link to My Neighborhood.

WEB SITE RESOURCES

Building, Planning & Zoning Online

www.scottsdaleaz.gov/Topics/Planning.asp

With the September release of the city's new web site design, the planning department resources there were some minor site organization enhancements that you should know about.

The main menu (see the URL above) has been reordered to reflect customer and staff requests to place planning resources and development resources by group. The menu now has highlighted programs at the right, frequently requested resources at the top, followed by Building and Construction Resources and Planning & Design Resources.

Another change that you may find helpful is the Site Map of planning and development resources, a listing of many of the branches of information we have online, helping you navigate the approximately 3000 resources available to you. The site-wide search feature has also been improved.

For more information, or help navigating the site, please call 480-312-7800 or email planninginfo@scottsdaleaz.gov.

Self Service Center Offers Customers Online Options

The online Self Service center is a great page to bookmark!

This page is frequently updated, providing customers with quick access to the most requested online services and resources.

You can access:

- online permit applications,
- zoning ordinance resources,
- links to the online request forms (records, setbacks, and more),
- research and reporting tools, including online project/plan search tools for project status,
- listing of acronyms, definitions, and easement abbreviations, and
- ways to stay informed.

Go to: www.scottsdaleaz.gov/bldgresources/selfservice.asp.

One Civic Center Renovation

One Civic Center renovation will provide new concierge center intake area for Planning & Development customers.

The atrium of One Civic Center is undergoing a major renovation to construct a new reception/concierge center that will serve as the intake center for the Planning & Development Services Dept. Currently, the department has two reception areas - one that serves the Current Planning/One Stop Shop and another that is located in Plan Review. The new concierge counter will combine resources in a more central location and provide a singular point of initial contact for both areas. The concierge area is ADA accessible, will provide a new quick serve center for plans pickup, and will allow the department to modify existing office space to accommodate additional meeting room space, a designated secure area for review of case files, and a more centrally located area for plans coordination.



The opening of the new concierge center is anticipated for late this fall.

NEWS TO KNOW

Security Enhancements at the North Corp Yard

Visitors entering the Corporation Yard building to access Inspection Services will now have to check-in with a security guard at the main entrance.

Visitors will be required to sign a log sheet and will be issued a visitor pass to wear while they're in the building. Visitors will be announced by the security guard before being allowed to proceed past the reception area to the second floor customer service desk.

These enhancements are intended to provide a safer and more secure work site. We have worked hard to create a more secure environment while minimizing disruption and inconvenience for visitors and staff.

Planning & Development Services Department

Customer Relations

(480) 312-7800

PlanningInfo@ScottsdaleAZ.gov

Current Planning Services

(480) 312-7000

Advance Planning & Design Services

(480) 312-7990

Plan Review

(480) 312-7080

Inspections & Land Survey

(480) 312-5750

Permit Services / One Stop Shop

(480) 312-2500

Records

(480) 312-2356