

## Chief Planning Officer Resigns

After a great deal of deliberation, I have decided that it is an appropriate time in my career to pursue the goal I have had to get into private sector consulting and am resigning my position with the city.

I have been offered an enticing position with a local law firm that provides me with new challenges and with the opportunity to grow professionally.

This has been an extremely difficult decision for me. More than anything else, I have loved working with all of you.

I have loved working for the city and am truly grateful for the opportunities I have been given over the past 20 years.

From the bottom of my heart, thank you!

- Randy Grant, Chief Planning Officer & Zoning Administrator

*A long-time city employee, Mr. Grant has played a significant role in the review and development of many of Scottsdale's signature projects and has been instrumental in administering the city's zoning ordinance.*

*Randy's last day with us will be January 26, 2007.*

### In This Issue:

- New Services / Processes
- Zoning Ordinance Changes
- Staffing Changes
- Keeping You Informed
- Service Enhancements

**Available in alternate format upon request.**

## Limited Saturday Inspections Available Starting Jan 13, 2007

*This bulletin includes a quick listing of programs/services, which may assist you in submitting/processing plans with the City of Scottsdale.*

*Please take a minute to send us an e-mail letting us know how can we better serve your needs and what type of information would be useful to you. E-mail: [planninginfo@scottsdaleaz.gov](mailto:planninginfo@scottsdaleaz.gov).*

*Thank you for your time and input.*

Because inspections often require homeowners to be on site and frequently cause interruptions to work/week schedules, the Inspections Services department is now offering Saturday service for a limited number of inspection types.

**Homeowners can now request Saturday inspections for:**

- water heaters,
- hot water recirculator pumps, and
- swimming pool finals

To schedule a Saturday inspection for the inspection types listed above call 480-312-HOME (4663) and leave a message with your name, phone number, type of inspection and address.

A city of Scottsdale building inspector will return your call to confirm the type of inspection being requested and schedule a time. Our goal is for the inspection to occur within a one hour window of the time identified.

**Saturday Inspections  
Request Line**

**(480) 312-HOME**

**ONLY for:**

- Water Heaters
- Hot Water Recirculators
- Swimming Pool Finals

**Messages MUST include:**

- Property Address
- Type of Inspection Requested
- Your Name
- Phone Number

## Zoning Ordinance Updates

### Recently Approved Text Amendments

Case #	Topic	Effective Date
3-TA-2006	Non-conforming home in R1-7 districts (main structures)	Dec 21, 2006
2-TA-2006	Side Yard Setbacks for properties zoned ESL	Oct 27, 2006
4-TA-2006	Aircraft in Residential Areas	Oct 27, 2006

### Proposed Changes to Zoning Code

Case #	Topic	Hearing Dates	
		Planning Commission	City Council
1-TA-2006	Private/Charter School Spacing	Mar-06	TBD
5-TA-2006	Restrict non-residential uses in large lot residential districts	TBD	TBD
6-TA-2006	Minor Amendments to ESL	12-Jul-06	TBD
7-TA-2006	Zoning Definitions Update	12-Jul-06	TBD
8-TA-2006	Amend ESLO Plant Materials	TBD	TBD
9-TA-2006	Temporary Fencing	27-Sep-06	TBD
10-TA-2006	Accessory Buildings	27-Sep-06	TBD
11-TA-2006	Restoration of Damaged Desert Areas	27-Sep-06	TBD
12-TA-2006	Temporary Signs located on public property and in public Right-of-Way	14-Feb-07	TBD
13-TA-2006	Temporary Signs located on Private Property	14-Feb-07	TBD

#### Questions on revisions to the zoning ordinance?

- Go online to [www.scottsdaleaz.gov/codes/zoning/update.asp](http://www.scottsdaleaz.gov/codes/zoning/update.asp).
- Email questions or comments to [projectinput@scottsdaleaz.gov](mailto:projectinput@scottsdaleaz.gov).
- Contact Kira Wauwie at 480-312-7990.
- Comments or questions on sign ordinance revisions can be sent to [signs@scottsdaleaz.gov](mailto:signs@scottsdaleaz.gov).

### Have Your Say... the Easy Way

For development cases appearing before the Board of Adjustment, Development Review Board, Planning Commission, or City Council, send your feedback to:

**[ProjectInput@ScottsdaleAZ.gov](mailto:ProjectInput@ScottsdaleAZ.gov)**

Comments and questions sent to this new e-mail are forwarded to the appropriate staff and a copy placed in the case file as public record; this correspondence will then be included in the staff report when received prior to printing deadlines.

*This e-mail address is a valuable, easy to use, communication tool for expressing neighborhood concerns and/or support for development projects.*

### Updates to R1-7 District Continues

This section of the Zoning Ordinance applies to approximately 14,000 residential properties in southern Scottsdale.

In the first phase, staff is addressing issues relating to non-conforming structures (approved by the Council on Nov. 21) and walls/fences, which was held on Nov. 30. The second phase will address carport conversions, setbacks, accessory building location and corner lot height. The third phase will focus on alleys as well as building heights and second stories.

Staff has provided site plans with ideas for residents wanting to maximize buildable space under current zoning requirements, available online at: [www.scottsdaleaz.gov/codes/zoning/](http://www.scottsdaleaz.gov/codes/zoning/).

### Changes to Sign Ordinance

In response to City Council direction, staff is initiating the process to review regulations related to temporary signs that are located in the public right-of-way and/or on private property.

The proposed changes will include options to further limit and in some cases prohibit the location of temporary signs which include political signs. Planning Commission review will be on February 14th; City Council review date is yet to be determined.

Comments and questions can be emailed to [signs@scottsdaleaz.gov](mailto:signs@scottsdaleaz.gov).

### Changes to Temporary Fencing Regs

The Planning Commission will review proposed changes to temporary fencing regulations that will clarify:

- When temporary/security fencing should be required, allowed, and prohibited;
- Whether screening on temporary/security/fencing should be required, allowed, and prohibited; and
- Whether signage (limited to development advertising, contractor advertising and public safety) shall be allowed or prohibited.

## Update on Downtown Town Hall Meetings

The city, in conjunction with the Arizona Town Hall, held a series of discussions focusing on the future of Downtown Scottsdale in November 2006.

The Town Hall kicked-off a comprehensive community process to update the Downtown Master Plan.

Over 100 Scottsdale stakeholders, including residents, investors and business owners provided input on what programs, services and facilities will be needed in Downtown's future.

A Town Hall Final Report and Summary Report are available on the Downtown web site: [www.scottsdaleaz.gov/downtown/](http://www.scottsdaleaz.gov/downtown/).

## Proposed Stormwater Mitigation Process (SIMA)

The City Council has charged staff with deriving a plan to improve the quality of stormwater management systems and ensure that the public is protected against adverse stormwater impacts.

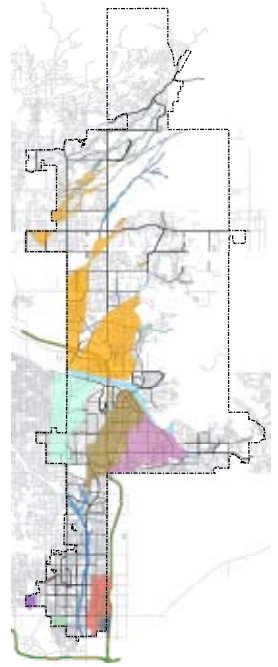
A new review process has been proposed -- Stormwater Impact Mitigation Analysis (SIMA) -- implementing a third-party review of stormwater impacts.

This process would require proposed projects located in areas of special concern (see map at right) to go through a new, additional review process to ensure no adverse impacts on neighborhoods.

Objectives during review:

- Ensure the community's interests are protected during development.
- Enhance citizens' confidence in conclusions drawn from stormwater analyses.

Visit [www.scottsdaleaz.gov/bldgresources/forms/](http://www.scottsdaleaz.gov/bldgresources/forms/) - click on Drainage Report Resources.



### Next Downtown Speaker Series: Vern Swaback

**Date:** January 11, 2007

**Time:** 7:00 - 9:00 PM

**Location:** Granite Reef Senior Center  
1700 N. Granite Reef Rd

As part of the ongoing community dialogue involved with updating the Downtown Plan, the city is hosting a series of speakers who will highlight issues related to urban environments, design, public open spaces.

## February 13 City Council Study Session - Review of Area Plan Process and Arizona Town Hall Final Report

As the first part in an extensive public outreach effort, the Downtown Town Hall recommendations will serve as a baseline to help guide the comprehensive update to Scottsdale's 1984 Downtown Plan.

Over the next year, as the Downtown Plan Update progresses, a variety of public outreach efforts such as public workshops, citizen group meetings and open houses will occur to ensure continued public input into the specifics of the plan update.

It is the City's hope that the Town Hall participants will continue to be a valuable part of this year-long process to update Scottsdale's Downtown Plan in order to guide continued future success for Downtown Scottsdale.

## Proposition 207 Waiver Form Now Available

A new form, Agreement for the Waiver of Claims for Diminution In Value of Property, is available for submittal on all land use applications processed by the Planning Commission, Development Review Board, and the Board of Adjustment. This form is in response to recent voter adoption of Proposition 207, the "Private Property Rights Protection Act."

The city and property owners are seeking to avoid any potential future argument that the application of the City's land use laws to the Property constitute a "diminution in value" of the Property as defined by this recent legislation.

The Private Property Rights Protection Act (e.g., A.R.S. § 12-1134.I) recognizes that private property owners can enter into agreements with political subdivisions to waive any claim for diminution in value of their property in connection with any action requested by the property owner. This form constitutes that agreement.

## Register for Design Day 2007

Homeowners south of Indian Bend Road are invited to participate in Scottsdale's Design Day 2007 event from 8 a.m. to 2 p.m. on February 10, 2007 in the Saguaro High School cafeteria, 6250 N. 82nd Street.

Sponsored by the city and Scottsdale's Green Building Advisory Committee, pre-registered participants will have the opportunity to meet with volunteer architects and landscape and interior design specialists to discuss home renovations and landscape redesigns during a free, 45-minute consultation.

To ensure a successful consultation, pre-registered participants should bring all sketches, photos, measurements and design ideas to their appointment.

To register: Call 480-312-2454. Space is limited so pre-registration is required.

Deadline to register: 5 p.m., Friday, January 26, 2007

## Customer Favorites

### Digital Maps

Access the City of Scottsdale online maps at the Digital Map Center. From [www.scottsdaleaz.gov](http://www.scottsdaleaz.gov) click on Planning, Building & Zoning then Zoning & Land Use Maps.

### Award Winning Web Site

Find out what's going on in your neighborhood (permits, crimes, construction projects and more). Visit [www.scottsdaleaz.gov](http://www.scottsdaleaz.gov) - click on **My Neighborhood** in the right hand column.

### On-line inspection scheduling

Got your key code? Check status and schedule new inspections online at: [www.scottsdaleaz.gov/bldgresources/inspections/](http://www.scottsdaleaz.gov/bldgresources/inspections/)

## New Online Resources

### Referral Sources for Architects, Engineers & Contractors

[www.scottsdaleaz.gov/bldgresources/referrals.asp](http://www.scottsdaleaz.gov/bldgresources/referrals.asp)

### Oversize Load Permit Requirements and Application

Find it on the Forms Listing at: [www.scottsdaleaz.gov/bldgresources/forms](http://www.scottsdaleaz.gov/bldgresources/forms)

### Watch SkySong as it grows!

Construction photos are now online at [www.scottsdaleaz.gov/ASUScottsdale/](http://www.scottsdaleaz.gov/ASUScottsdale/).

## HOW ARE WE DOING?

Your input will help us identify opportunities to improve our services and help to prioritize workplan items for this next year.

Customers are encouraged to fill out an electronic survey at: [www.scottsdaleaz.gov/bldgresources/survey/](http://www.scottsdaleaz.gov/bldgresources/survey/)

## Saving you Time & Money

### Digital Plan Submittal Process

Scottsdale offers a digital plan submittal process for single-family and tenant improvement projects that eliminates the need to visit city offices.

For additional information visit: [www.scottsdaleaz.gov/bldgresources/Digital/](http://www.scottsdaleaz.gov/bldgresources/Digital/)

### Expedited Tentant Improvements

Find out how the city is streamlining the tenant improvement review process at: [www.scottsdaleaz.gov/bldgresources/TI.asp](http://www.scottsdaleaz.gov/bldgresources/TI.asp)

### Plan Review & Permit Status Online

Any day, any time – plan and permit status is available on-line at: [www.scottsdaleaz.gov/onestopshop/](http://www.scottsdaleaz.gov/onestopshop/)

### Looking at ways to avoid driving to our office?

Find out what resources are available to you via the web (including self-service options) at: [www.scottsdaleaz.gov/onestopshop](http://www.scottsdaleaz.gov/onestopshop)

**General Plan Update Available mid January**  
Keep an eye on the web site - the update will be posted soon!  
[www.scottsdaleaz.gov/generalplan](http://www.scottsdaleaz.gov/generalplan)

## Inspection Services Available in Spanish

Scottsdale's Inspection Services division has Spanish-speaking staff members available from 8 a.m. to 4:30 p.m. weekdays to provide assistance to customers.

The city's automated inspection request line -- (480) 312-5796 -- can accommodate inspection requests from Spanish-speaking customers.



## Scottsdale DS&PM Notebook In Print and Available for Purchase

The 2006 Design Standards & Policy Manual is now in print and available for purchase.

The 2006 DS&PM has been available online and in CD format for some time, but we now have the notebook available in print for those that prefer hard copy manuals.

Cost for the 2006 DS&PM:

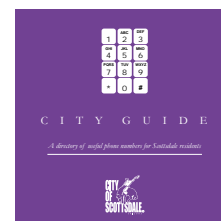
- Full-Color Notebook - \$100
- Interactive CD - \$20
- Online PDF Files - Free

Buy your copies at the Records Counter - 7447 E Indian School Road, Suite 105.

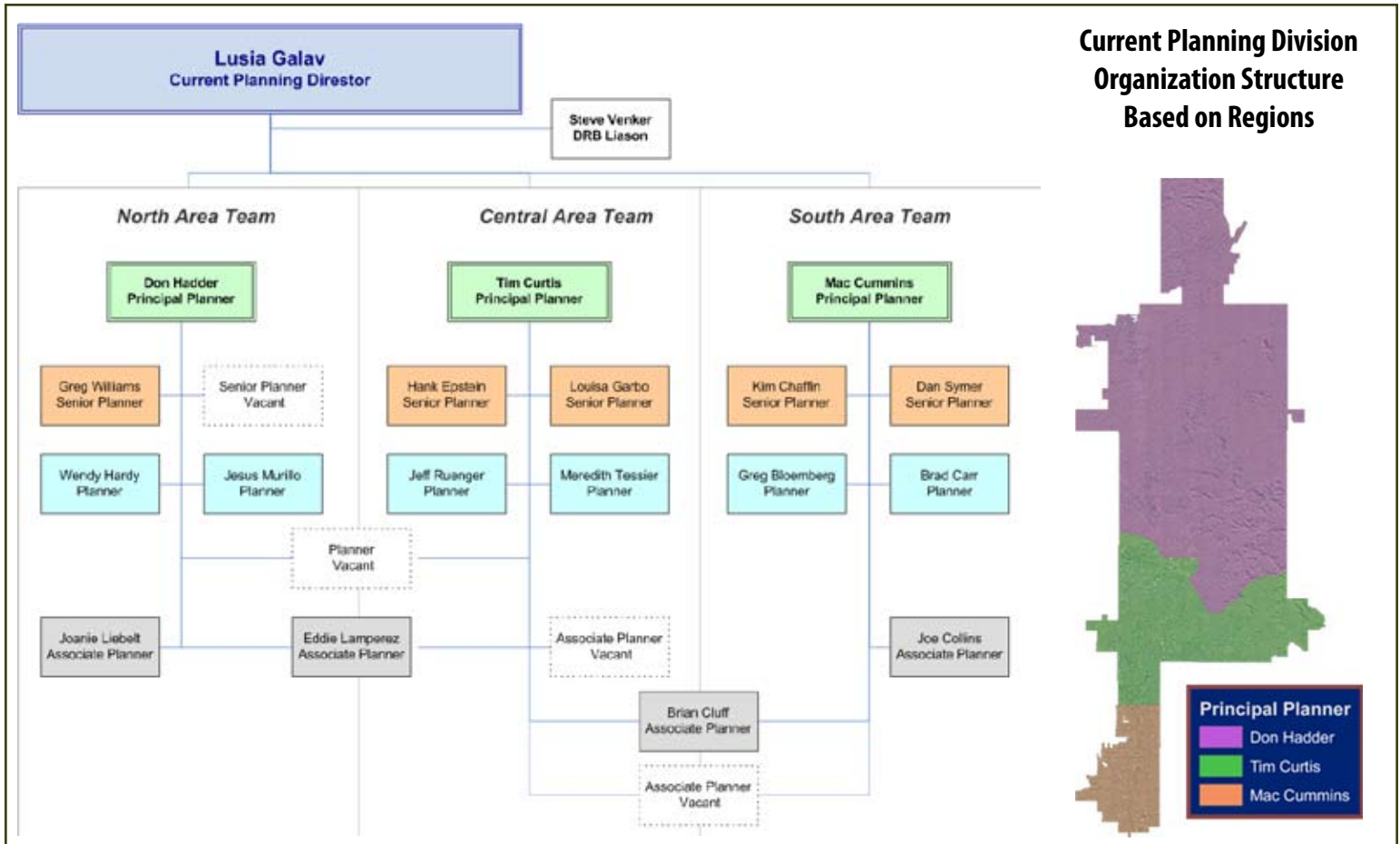
Find it online at [www.scottsdaleaz.gov/design/dspm/](http://www.scottsdaleaz.gov/design/dspm/).

## Need a phone number? New City Guides Now Available.

Residents looking for contacts to key Scottsdale services have a new tool -- the updated City Guide, a free 27-page booklet loaded with phone numbers to city departments and other local organizations.



*The guides are available at all Scottsdale public libraries and neighborhood resource centers.*



**Steve Venker**  
Development Review Board  
Liaison

### Introducing The New Development Review Board Liaison

**Steve Venker** joined the Planning Services division on October 30th as the Development Review Board liaison. He was previously employed by the City of Tempe, and has an architectural degree as well as a masters in landscape architecture. In addition to providing oversight for the Development Review Board process, Steve will be working closely with Advance Planning as the develop and refine design guidelines.

Steve received his Bachelor of Architecture and Master of Landscape Architecture degrees from Kansas State University. He began his professional career with nine years experience in Campus Planning and Development, including Kansas State University, Fort Hays State University, and locally, work as a Design Project Manager for the first phase of development of ASU West Campus from 1985 through 1987.

As a Principal Planner with the City of Tempe for 18+ years, Steve served as Design Review Manager, Planning and Zoning Manager. He has also served as Zoning Administrator, Hearing Officer, Acting Deputy Development Services Manager, and two terms as a member of the Tempe Downtown Vending Committee.

During the past eight years he was a member of the technical staff review teams for Tempe’s Center for the Arts that is now under construction at the west end of Tempe Town Lake, the Crime Prevention Through Environmental Design (CPTED) Ordinance (1997), the Comprehensive Transportation Plan (2002), and the Zoning and Development Code (2005).

From 2003-2006 Steve has been the chairman of the Chandler Architectural Excellence Awards Committee. Steve is a Registered Architect (Arizona) and a Registered Landscape Architect (Kansas).

### We’re Hiring!

Check our web site frequently  
for new postings:

[www.ScottsdaleAZ.gov/Jobs](http://www.ScottsdaleAZ.gov/Jobs)

## Temporary Construction Meters vs. Temporary Hydrant Meters

Many customers are confused by these temporary water meters – not surprisingly since they are routed through three different departments. Though seemingly similar, each meter is used in different circumstances and requires fees paid to different offices. The city is developing a comprehensive resource to help customers determine which meter they need, what fees apply and how to obtain refunds if applicable.

### A Quick Guide to Temporary Flow Meters

#### Temporary Construction Meters:

- Used on project where the water main line is being extended.
- A deposit (current \$600) is paid to the One Stop Shop – 480-312-2500.
- Prior to installation, the water line must be prepared according to COS Standard Detail 2346 (online at [www.scottsdaleaz.gov/design/detaildrawings/](http://www.scottsdaleaz.gov/design/detaildrawings/)).
- A Backflow Preventor is required, and is provided by the customer.
- When prepared according to Detail 2346, contractor calls Water Operations at 480-312-5650 and provides the deposit receipt number. The meter is installed the next business day.
- The company or individual who has paid for the deposit will be the responsible party; the account will be set up under this name.
- When project completed, call Water Operations to request removal. After the meter is checked for damages, and Utility Billing will be informed of the removal and any charges for damage.
- Utility Billing will close the account and send the final bill to the contractor.
- After the bill is paid, contact the One Stop Shop to request a refund of the deposit.

#### Temporary Fire Hydrant Meters:

- Used as a temporary water source from the existing water line.
- A deposit (current \$600) is paid to Utility Billing at 480-312-2461.
- Prior to installation, the water line must be prepared according to COS Standard Detail 2380 (online at [www.scottsdaleaz.gov/design/detaildrawings/](http://www.scottsdaleaz.gov/design/detaildrawings/)).
- A Backflow Preventor is required, and is provided by the customer.
- When prepared according to Detail 2380, contractor calls Water Operations at 480-312-5650 and provides the deposit receipt number. The meter is installed the next business day.
- When project completed, call Water Operations to request removal. After the meter is checked for damages, and Utility Billing will be informed of the removal and any charges for damage. The meter account will be finalized and the deposit will be applied to the account balance.

**Please Note:** The backflow assembly must be tested before being put into operation by a certified tester that is recognized by the City of Scottsdale; test results to be forwarded to Backflow Prevention office immediately upon completion – 480-312-5668.



### Customer Relations Office

7447 E Indian School Road, Suite 100A  
 Phone: 480-312-7800 Fax: 480-312-7088  
 E-mail: [PlanningInfo@ScottsdaleAZ.gov](mailto:PlanningInfo@ScottsdaleAZ.gov)

### 2006 FAST FACTS

417	Pre-application meetings
426	Public hearing cases
8,284	Plans reviewed
13,126	Permits issued
213,168	Inspections conducted
2,930	Certificates of Occupancy

## Department Contacts

### Customer Relations

480-312-7800  
[planninginfo@scottsdaleaz.gov](mailto:planninginfo@scottsdaleaz.gov)

### Advance Planning, Policy & Design

480-312-7990

### Current Planning Services

480-312-7000  
[projectinout@scottsdaleaz.gov](mailto:projectinout@scottsdaleaz.gov)

### Plan Review

480-312-7080

### Permit Services/One Stop Shop

480-312-2500

### Inspections & Land Survey

480-312-5750

### Records

480-312-2356