



# Fifth Program Year Action Plan

The CPMP Fifth Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 5 Action Plan Executive Summary:

This Year 5 Action Plan implements the fifth year of activities that will address goals established in the City of Scottsdale 2005/2009 Consolidated Plan. The major focus of this Annual Action Plan is providing decent housing and creating suitable living environments.

The needs of low-income seniors, victims of domestic violence, the developmentally disabled, people in poverty and the Community's aging neighborhoods continue. While this Annual Action Plan will focus on the allocation of CDBG and HOME funds, it will also describe the proposed use of other local funds, which are awarded in the same funding process as the HUD grants. These are:

- General funds anticipated to be budgeted for:
  - Regional homeless initiatives
  - Local non-profit providers of human services
- Endowment funding

The term of this plan is from July 1, 2009 through June 30, 2010.

The key strategic objectives addressed in this Action Plan are:

- Increase the quality of owner-occupied housing through housing rehabilitation assistance to low and moderate-income households,
- Improve habitability of owner-occupied housing with emergency repair assistance and accommodations for physical disabilities,
- Improve habitability of owner-occupied housing with roof repair and replacement assistance,
- Increase the supply of affordable owner-occupied housing by providing down payment assistance and housing counseling to low and moderate-income households,

- Increase the supply of rental housing by providing acquisition and new construction,
- Preserve the supply of quality rental units in the private market through continuation of Housing Choice Voucher assistance,
- Through direct assistance and participation in the MAG Continuum of Care Homeless Committee
  - Continue to provide financial support to:
    - Regional shelters for the homeless,
    - Local emergency facilities for victims of domestic violence,
    - Local providers of transitional housing for families,
  - Support the implementation of the Homeless Management Information System (HMIS),
  - Continue emergency homeless prevention services,
  - Advocate for preservation and addition of Housing Choice Vouchers,
- Provide a suitable living environment, particularly benefiting low and moderate-income persons through public services to:
  - Seniors,
  - Disabled,
  - Victims of domestic violence,
  - Youth,
  - Families and individuals in crisis.

Scottsdale staff led a Maricopa HOME Consortium Team to implement the performance measurement system. During the upcoming program year, Scottsdale will continue to ensure accurate and timely performance on activities to HUD.

## General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 5 Action Plan General Questions response:

1. The jurisdictional boundaries for this Annual Action Plan coincide with the corporate boundaries of the City of Scottsdale. The Census Tract map of Scottsdale is located in the attachments to this document. This action plan does also cover local and CDBG funding to some facilities outside of Scottsdale where the need is regional and the share of Scottsdale investment is less than or equal to Scottsdale's proportional share of the regional population. These facilities include:
  - a. Central Arizona Shelter Services (CASS)
  - b. Community Bridges
  - c. La Mesita, A Family Shelter
  - d. The East Valley Men's Shelter
  - e. Child Crisis Center East Valley, Family Resource Center
  - f. UMOM New Day Centers, Inc.
  
2. CDBG investments will generally be targeted to income eligible persons citywide, rather than to targeted neighborhoods. However, with the exception of persons with disabilities and victims of domestic violence who are presumed to be low income, the majority of beneficiaries will reside in Census Tracts south of Indian Bend Road. This area coincides with the South Scottsdale Revitalization Area and is served by an interdepartmental city task force that coordinates the City's revitalizations efforts. Two neighborhoods in this area that have higher percentages of minority and lower income residents are served by the Vista del Camino Center and the Paiute Neighborhood Center. These neighborhoods are areas of focus for Human Services, brokerage agencies, and HOME investments in acquisition and rehabilitation of multifamily developments.
  
3. Obstacles to underserved needs relative to the geography of the City are:
  - a. The geographic shape of Scottsdale,
  - b. The relative age of the built environment in the southern part of the community compared to the newer and larger master-planned, northern area of the City,
  - c. The past rapid appreciation of residential property in all of Scottsdale,
  - d. The aging of residents in the southern part of the community.

To address these obstacles during the next year, the City:

- a. Will continue:
  - i. Increased levels of code enforcement,
  - ii. Waiver or reduction of building permits for property improvements south of Indian Bend,
  - iii. The *Rock the House* program to assist income qualified families with low water use landscaping.
- b. Will continue to target capital improvements including but not limited to:
  - i. Neighborhood oriented public improvements,
  - ii. Planning for redevelopment of the Skysong center at Scottsdale and McDowell Road,
  - iii. Continued revitalization of the downtown area.

- c. Will continue to provide services to homeowners, including but not limited to:
    - i. Housing rehabilitation, roof repair and replacement and emergency repair services to low income households,
    - ii. Home ownership counseling and purchase assistance,
    - iii. To provide tax counseling assistance at Senior Centers.
  - d. Will continue to develop services and programs to support the aging senior population, including but not limited to:
    - i. Continue services that assist seniors with
      - 1. Housing rehabilitation,
      - 2. Emergency repair,
      - 3. Roof Repair and Replacement.
      - 4. Landscaping, clean-up and minor repairs.
4. The City of Scottsdale will utilize federal CDBG, HOME and Section 8 programs to assist people. On a local level, Scottsdale allocates general funds for social services. In addition, a utility bill donation program, Scottsdale Cares, allows residents to donate \$1 on every utility bill to be allocated to social service agencies.

Resource	Dollar Amount
CDBG*	\$1,373,960
HOME**	\$697,697
Scottsdale Cares (Utility Bill Donation Program)	\$240,000
Local General Funds	\$200,000
Local Endowment Fund	\$3,300
Section 8 Housing (includes HAP, Admin, FSS Coordinator Grant)	\$5,225,518
<b>TOTAL</b>	<b>\$7,740,475</b>
*Includes \$202,450 in reprogrammed CDBG funds.	
**Includes \$348,755 in reprogrammed HOME funds and \$8,952 in program income.	

## Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 5 Action Plan Managing the Process response:

1. For CDBG, the City of Scottsdale is the lead agency with contractual responsibility resting with the City Council. Michelle Albanese is the Community Assistance Manager and the staff liaison for CDBG and HOME. She can be reached at (480) 312-2309 or [malbanese@scottsdaleaz.gov](mailto:malbanese@scottsdaleaz.gov).

For the Maricopa HOME Consortium, the lead agency is Maricopa County Community Development. Scottsdale receives HOME funds through an IGA with the County and other suburban cities and towns. Michelle Albanese, Community Assistance Manager, is also Scottsdale's staff liaison to the Maricopa HOME Consortium.

2. Significant process steps for the Year 5 Action Plan were developed by assembling a staff consultation team and through extensive citizen participation.

Consultation - Scottsdale Consolidated Plan Consultation Team:

- Justin Boyd, Annual Action Plan Coordinator, Community Assistance Office, (480) 312-2479
- Michelle Albanese, Community Assistance Manager, for Housing Choice Vouchers, CDBG and HOME, Citizen Participation Plan and staff to the Human Services Commission and City Council for these functions, Community Assistance Office, (480) 312-2309
- Paul Ludwick, Human Services Director, Scottsdale Human Services, (480) 312-2598
- Cindy Ensign, Human Services Planner, Scottsdale Human Services, (480) 312-2646
- Scottsdale City Council
- Scottsdale Human Services Commission
- Scottsdale Housing Board

3. The City of Scottsdale will continue to coordinate with other housing and community development agencies in achieving the goals of the 5-Year Strategic Plan, including:
  - a. continued participation in the Maricopa HOME Consortium,
  - b. continued participation on the MAG Continuum of Care committees
  - c. participation with the Human Service Commission to review activities of the CDBG program

## **Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 5 Action Plan Citizen Participation response:

1. Participation

- A public meeting before non-profit service providers regarding the 2009 funding allocation process was held on October 1, 2008.
- Public presentations were made by applicants for CDBG, HOME, Scottsdale Cares, General Funds and the Scottsdale Endowment on February 2 and February 4, 2009.
- Public hearings before the Human Services Commission were held on February 19 and March 12, 2009 for recommendations of funding allocations
- A public notice on availability of draft document and opportunity for citizen comment was published in the Scottsdale Tribune, Saturday, March 21, 2009.
- A public hearing before the Scottsdale City Council on April 21, 2009 to request approval of the 2009-10 Annual Action Plan.

2. Efforts to Broaden Access to Information

- Community Assistance Office, 7515 East First Street, Scottsdale, AZ, 85251  
Michelle Albanese, Community Assistance Manager, (480) 312-2309  
[http://www.scottsdaleaz.gov/departments/Community\\_Services/Human\\_Services/Community\\_Assistance.asp](http://www.scottsdaleaz.gov/departments/Community_Services/Human_Services/Community_Assistance.asp)
- Notice of Hearings
  - The October meeting was advertised in the non-legal section of the Scottsdale Tribune, the City website and by direct mail to all prior applicants.
  - The April Public Hearing Notice was published as a legal notice in the classified section of the Arizona Republic and posted as a regular notice by the City Clerk.
- Access to Meetings: All meetings of Council, city boards and commissions are publicly noticed and noticed as open to reasonable accommodation with prior arrangement.
- The Draft of the Annual Action Plan was made available at all 4 libraries and 2 citizen service centers.

3. Comments from Citizens

No comments were received during the 30-day public comment period. Comment on proposed projects were heard by the Human Services Commission during the applications for all funds.

4. Comments not accepted

None of the comments summarized here were rejected. All have been incorporated to some extent within the text of this plan.

## Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 5 Action Plan Institutional Structure response:

Current plans for further development of the delivery system for housing and community development include:

- Program delivery,
  - Home ownership,
  - Housing rehabilitation,
- Maximizing community resources for revitalization.

Development of other community resources is ongoing and will continue. Past examples include:

- Regional cooperation in:
  - The Maricopa HOME Consortium
  - The MAG Continuum of Care Committee on Homelessness,
  - The East Valley Needs Assessment,
- Local initiatives, including:
  - Brokerage licenses to non-profit service providers in City facilities,
  - The *Scottsdale Cares* utility donation program,
  - General fund allocations to regional homeless facilities,
  - The *Rock the House* program.
  - STOMP program

## Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 5 Action Plan Monitoring response:

- Monitoring began at the application process for the development of the Annual Action Plan.
  - Each application for funding was reviewed for compliance with national objectives, eligibility and the Consolidated Plan.
  - A proposal evaluation sheet or "blue sheet" was provided to the agency and the Human Services Commission prior to the annual review of funding requests. This document identified issues related to prior year audits, budget, performance measures, past performance and follow-up questions for clarification.
- The second monitoring step will be the review of invoices for reimbursement of costs incurred against the grant. This will occur before reimbursements are authorized for contracted work.
- The more formal monitoring will begin with a risk assessment of all grant funded projects and subrecipient contracts. The risk assessment will consider
  - size of the grant contract,
  - changes in organizational structure, and
  - how long it has been since the last on-site monitoring.

- For HOME funded multi-family projects, the risk assessment also includes whether it has been more than two years since the last on-site monitoring.
- Based on the risk assessment, there are three possible options:
  - Review of monthly invoices only,
  - Desk review,
  - On-site monitoring. An on-site monitoring follows a formal monitoring checklist and may result in
    - findings,
    - concerns, or
    - suggestions for improvement.
  - The agency will be given an opportunity to correct any findings.
  - The need for follow-up review will be considered in the risk assessment for the next year and corrections to prior year findings will be specifically included in the subsequent monitoring.

## Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 5 Action Plan Lead-based Paint response:

Scottsdale will continue to test homes constructed prior to 1978 for lead-based paint in compliance with 24 CFR part 35, at the time households seek assistance from the City.

## HOUSING

### Specific Housing Objectives

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

The following chart lists those housing activities that will involve some specific participation by the City of Scottsdale in their implementation.

Year-Five Short-term housing objectives					
Housing Choice Vouchers/CDBG/HOME/ADDI		Source	Allocation	Unit of Measure	Outcome
City of Scottsdale Housing Choice Voucher Rental Assistance (HAP payments)		Section 8	\$4,712,796	Units Leased	725 households
City of Scottsdale, Community Assistance Office - Housing Rehabilitation Program		CDBG	\$400,000	Units rehabilitated	10 household
FSL Home Improvements - City of Scottsdale Emergency Repair Program		CDBG	\$200,000	Units repaired	30 households
City of Scottsdale, Community Assistance Office – Roof Repair & Replacement Program		CDBG	\$90,000	Units repaired	8 households
Community Services of Arizona, Inc. – Acquisition of Real Property		CDBG	\$200,000	Units acquired	8 households
Community Services of Arizona, Inc. – Acquisition		HOME	\$500,000	Units acquired	41 households
Community Services of Arizona, Inc. – First Time Homebuyer Program	*	HOME	\$350,000	Units acquired	4-8 households
* Includes \$137,858 General Fund allocation; 07/08 Contract					

Housing Needs Table		Scottsdale								
		Current Number of People	Cumulative	Priority Need?	Year One Action Plan	Fund Source	# of people in lead-based Housing	# of people with HIV/AIDS SEE NOTE	# of people who are disabled	# of people w/ racial/ethnic need
≤ 30% MFI	A. Elderly	NUMBER OF HOUSEHOLDS	904				0		89	21
		<a href="#">Any housing problems</a>	583	168	High	132	Sec 8			
		<a href="#">Cost Burden &gt; 30%</a>	583	160	High	128	Sec 8/HOME			
		Cost Burden >50%	488	8	High	4	Sec 8			
	B. Small Related	NUMBER OF HOUSEHOLDS	625				0		85	148
		<a href="#">Any housing problems</a>	540	524	High	185	Sec 8			
		<a href="#">Cost Burden &gt; 30%</a>	515	491	High	160	Sec 8			
		Cost Burden >50%	475	33	High	25	Sec 8			
	C. Large Related	NUMBER OF HOUSEHOLDS	143				0		6	23
		<a href="#">Any housing problems</a>	143	30	High	15	Sec 8			
		<a href="#">Cost Burden &gt; 30%</a>	123	27	High	11	Sec 8			

30-50% MFI	II. Owner	D. All other hsholds	Cost Burden >50%	103	3	High	4	Sec 8				
			NUMBER OF HOUSEHOLDS	1380								
			<a href="#">Any housing problems</a>	965		Med						
			<a href="#">Cost Burden &gt; 30%</a>	965		Med						
	A. Elderly	NUMBER OF HOUSEHOLDS	1340					5		2	28	
		<a href="#">Any housing problems</a>	945	126	High	19	CDBG/rehab					
		<a href="#">Cost Burden &gt; 30%</a>	945	56	High	0	CDBG/rehab					
		Cost Burden >50%	690	70	High	19	CDBG/rehab					
	B. Small Related	NUMBER OF HOUSEHOLDS	554									
		<a href="#">Any housing problems</a>	449		Med							
		<a href="#">Cost Burden &gt; 30%</a>	449		Med							
		Cost Burden >50%	414		Med							
	C. Large Related	NUMBER OF HOUSEHOLDS	59									
		<a href="#">Any housing problems</a>	55		Med							
		<a href="#">Cost Burden &gt; 30%</a>	45		Med							
		Cost Burden >50%	45		Med							
	D. All other hsholds	NUMBER OF HOUSEHOLDS	785									
		<a href="#">Any housing problems</a>	550		Med	Unk						
		<a href="#">Cost Burden &gt; 30%</a>	550		Med	Unk						
		Cost Burden >50%	515		Med	Unk						
I. Renter	A. Elderly	NUMBER OF HOUSEHOLDS	1114					0		26	32	
		<a href="#">Any housing problems</a>	909	163	High	71	Sec 8					
		<a href="#">Cost Burden &gt; 30%</a>	899	155	High	68	Sec 8					
		Cost Burden >50%	688	8	High	4	Sec 8					
	B. Small Related	NUMBER OF HOUSEHOLDS	700						0		37	20
		<a href="#">Any housing problems</a>	675	116	High	141	Sec 8					
		<a href="#">Cost Burden &gt; 30%</a>	675	83	High	121	Sec 8					
		Cost Burden >50%	290	33	High	4	Sec 8					

50-80% MFI	II. Owner	C. Large Related	NUMBER OF HOUSEHOLDS	180					0		17	8		
			<a href="#">Any housing problems</a>	180	29	High	19	Sec 8						
			<a href="#">Cost Burden &gt; 30%</a>	100	26	High	6	Sec 8						
			Cost Burden >50%	55	3	High	3	Sec 8						
		D. All other hsholds	NUMBER OF HOUSEHOLDS	954										
			<a href="#">Any housing problems</a>	904		Med								
			<a href="#">Cost Burden &gt; 30%</a>	894		Med								
			Cost Burden >50%	684		Med								
	I. Renter	A. Elderly	NUMBER OF HOUSEHOLDS	2015						4		2	19	
			<a href="#">Any housing problems</a>	989	77	High	10	CDBG/rehab						
			<a href="#">Cost Burden &gt; 30%</a>	989	36	High	10	CDBG/rehab						
			Cost Burden >50%	544	41	High		CDBG/rehab						
		B. Small Related	NUMBER OF HOUSEHOLDS	690							4		2	22
			<a href="#">Any housing problems</a>	525	94	High	6	CDBG/rehab						
			<a href="#">Cost Burden &gt; 30%</a>	525	49	High		CDBG/rehab						
			Cost Burden >50%	430	45	High	6	CDBG/rehab						
	C. Large Related	NUMBER OF HOUSEHOLDS	115							6		4	8	
		<a href="#">Any housing problems</a>	105	77	High	6	CDBG/rehab							
		<a href="#">Cost Burden &gt; 30%</a>	80	36	High	6	CDBG/rehab							
		Cost Burden >50%	55	41	Med		CDBG/rehab							
D. All other hsholds	NUMBER OF HOUSEHOLDS	485												
	<a href="#">Any housing problems</a>	410		Med										
	<a href="#">Cost Burden &gt; 30%</a>	410		Med										
	Cost Burden >50%	255		Med										
A. Elderly	NUMBER OF HOUSEHOLDS	1015							0		2	4		
	<a href="#">Any housing problems</a>	751		High	57	Sec 8								
	<a href="#">Cost Burden &gt; 30%</a>	745		High	57	Sec 8								
	Cost Burden >50%	245		High										

II. Owner	B. Small Related	NUMBER OF HOUSEHOLDS	1495					0	0	4	
		Any housing problems	1030	8	High	116					
		Cost Burden > 30%	930	0	High	116					
		Cost Burden >50%	130	8	High						
	C. Large Related	NUMBER OF HOUSEHOLDS	284					0	0	0	
		Any housing problems	184	1	High	13	Sec 8				
		Cost Burden > 30%	74	0	High	13	Sec 8				
		Cost Burden >50%	0	1	0	0	Sec 8				
	D. All other hsholds	NUMBER OF HOUSEHOLDS	2510								
		Any housing problems	1925		Med						
		Cost Burden > 30%	1915		Med						
		Cost Burden >50%	349		Med						
	A. Elderly	B. Small Related	NUMBER OF HOUSEHOLDS	3445					1	2	8
			Any housing problems	1281	30	High	18	CDBG/rehab			
			Cost Burden > 30%	1281	30	High	18	CDBG/rehab			
			Cost Burden >50%	510		Med					
C. Large Related		NUMBER OF HOUSEHOLDS	1499					4	1	16	
		Any housing problems	1103	50	High	10	CDBG/rehab				
		Cost Burden > 30%	1094	26	High	4	CDBG/rehab				
		Cost Burden >50%	570	24	High	6	CDBG/rehab				
D. All other hsholds		NUMBER OF HOUSEHOLDS	294					2	5		
		Any housing problems	239	34	High	8					
		Cost Burden > 30%	199	5	High	1	CDBG/rehab				
		Cost Burden >50%	65	29	High	7	CDBG/rehab				
D. All other hsholds	NUMBER OF HOUSEHOLDS	1184									
	Any housing problems	850		Med							
	Cost Burden > 30%	850		Med							
	Cost Burden >50%	400		Med							

## Annual Goals Against Five-Year Goals - Table 2A

The following is a list of resources that may be available and utilized by the City or by private non-profit or for-profit housing providers in the next year. No numeric goals are proposed for these resources. However, housing assisted by these resources will be reported in the Consolidated Annual Performance and Evaluation Report and counted toward overall five-year goals.

- FSS escrow accounts
- Section 8 homebuyer assistance
- IDA bonds
- Affordable Housing Bonds
- Arizona Homebuyer Solutions
- Individual Development Accounts
- IDEA grants
- Private loans and equity
- Low Income Housing Tax Credits

## Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 5 Action Plan Public Housing Strategy response:

The City of Scottsdale Housing Agency does not own any public housing units. The City's Housing Choice Voucher Program has consistently received designation as a "High Performer" in its annual audit of the Section 8 Management Assessment Program.

The primary goal for the Housing Choice Voucher Program for the coming year will be to preserve, to the extent possible given funding allocations, the same number of assisted families in the rental assistance program.

## Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 5 Action Plan Barriers to Affordable Housing response:

The following actions will be taken during the following year to address barriers to affordability during the next year:

- Regulatory action: Continue a program of reduced and waived building permit fees for rehabilitation and remodeling of residential properties south of Indian Bend Road.
- Programs to support property maintenance for senior, disabled and low-income home owners:
  - City of Scottsdale General Funds:
    - *Rock the House*: This program provides landscape rock to low-income homeowners who desire to conserve water and eliminate blight in front yards.
    - *STOMP: Scottsdale Teens On a Mission for Progress* provide assistance with clean up and household tasks for senior and disabled homeowners.
  - Federal assistance administered by Scottsdale:
    - Acquisition of older rental units to preserve affordability,
    - Housing rehabilitation, roof repair and replacement and emergency repair assistance to extend livability of owner-occupied housing.
    - Homeownership assistance through:
      - Section 8 FSS escrow accounts
      - Homebuyer education and assistance.
    - Rental Assistance through:
      - Housing Choice Voucher Program

## **HOME/ American Dream Down payment Initiative (ADDI)**

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.

- f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
  - a. Describe the planned use of the ADDI funds.
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
  - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 5 Action Plan HOME/ADDI response:

This section is addressed in the Maricopa HOME Consortium Consolidated Plan 2005/2009 & Year 5 Action Plan. Maricopa County serves as the *Lead Agency* for the Maricopa HOME Consortium. The Consortium Consolidated Plan establishes the Strategy and Action Plan for housing activity for the Consortium and, specifically, the use of HOME/ADDI funding as the resources for the implementation of that Plan. As mentioned previously, that Consortium Consolidated Plan is incorporated by reference in this plan.

## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.

4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 5 Action Plan Special Needs response:

**Table 1C**

<b>SOURCES OF FUNDS FOR HOMELESS PREVENTION</b>					
<b>Agency Name</b>	<b>Program Description</b>	<b>Funding Category</b>	<b>Funding Source</b>	<b>FY 2009/10 Funding Allocation</b>	<b>Outcome/ People served</b>
Central Arizona Shelter Services (CASS)	Regional Emergency Shelter	Emergency	General Funds	51,000	400
Central Arizona Shelter Services (CASS)	Dental Clinic	Emergency	CDBG	5,000	99
Chrysalis Shelter for Victims of DV , Inc.	Scottsdale Shelter	Emergency	CDBG General Funds	30,000 12,960	99 232
Community Information & Referral, Inc.	CONTACTS Hotline	Emergency	Scottsdale Cares	3,000	5,000
Concerned Citizens for Community Health	Emergency Rent/Mortgage, Utilities, & Food	Emergency	Scottsdale Cares	37,500	246
Crisis Nursery	Children's Community Beds/Day Respite Program	Emergency	CDBG	10,000	20
A New Leaf (PREHAB of Arizona)	East Valley Men's Center	Emergency	General Funds	35,500	21
A New Leaf (PREHAB of Arizona)	La Mesita - A Family Shelter	Emergency	General Funds Scottsdale Cares	25,000 5,000	18 5
Chrysalis Shelter	Scottsdale Shelter (personnel)	Transitional	General Funds	12,960	232
Community Bridges, Inc.	Substance Use Disorder Treatment	Transitional	Scottsdale Cares	10,000	435
Homeward Bound	Case Mgmt and Employment Services	Transitional	CDBG	16,300	57
Save the Family (STF)	Case Mgmt and Supportive Services	Transitional	CDBG Scottsdale Cares	18,000 3,000	56 32
Greater Phoenix Youth of Risk Foundation	Coronado New Pathways	Transitional	Scottsdale Cares	3,000	35
Family Promise	Counseling Homeless families	Emergency	Scottsdale Cares General Funds	5,000 5,000	250 80

SOURCES OF FUNDS FOR HOMELESS PREVENTION					
Agency Name	Program Description	Funding Category	Funding Source	FY 2009/10 Funding Allocation	Outcome/ People served
UMOM New Day Centers	Family Emergency Shelter	Emergency	CDBG General Funds	5,000 5,040	13 13
			<b>Total</b>	<b>\$298,260</b>	<b>7,343</b>

### Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 5 Action Plan ESG response:

Scottsdale does not receive an ESG allocation.

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 5 Action Plan Community Development response:

The following table lists non-housing CDBG allocations for the coming year to address goals established in the Five-Year Strategic Plan.

CITY OF SCOTTSDALE: Non-Housing CDBG Allocations to short term objectives.		High priority needs	Funding levels and accomplishments for year-three.	
Agency Name	Program Description	Con Plan Funding Priority Activity	FY 2009/10 Funding Allocation	Outcome/ people served
Big Brothers Big Sisters of Central AZ	Scottsdale Mentoring	Youth Services	10,000	30
Chrysalis Shelter	Scottsdale Shelter	Homeless Services	30,000	122
Central Arizona Shelter Services (CASS)	Dental Clinic	Homeless Services	5,000	99
Central Arizona Shelter Services (CASS)	Vista Colina Shelter	Public Facility	5,000	14
Family Promise	Homeless Family Day Center	Public Facility	13,000	250
Florence Crittenton Services of Arizona	Scottsdale Girls Ranch	Public Facility	43,250	26
Homeward Bound	Case Mgmt and Employment Services	Homeless Services	16,300	57
Save the Family (STF)	Case Mgmt and Supportive Services	Homeless Services	18,000	24
Scottsdale Training & Rehabilitation (STARS)	Community Based Employment Program	Handicapped Services	32,500	18
Tempe Community Action Agency (TCAA)	Scottsdale Senior Nutrition Program	Senior Services	46,000	252
		<b>Total</b>	<b>\$219,050</b>	<b>892</b>

### Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 5 Action Plan Antipoverty Strategy response:

Year-five actions to reduce the number of families in poverty:

- Staff the One-Stop Career Center,
- Provide case-management services through the Vista-Paiute Job Prep Program,
- Provide assisted housing and case-management services through the Section 8 Family Self-Sufficiency Program.

**NON-HOMELESS SPECIAL NEEDS HOUSING**

**Non-homeless Special Needs (91.220 (c) and (e))**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

The following table describes Federal and local allocations of funding within the procurement authority of the City of Scottsdale to address goals for special needs populations.

<b>NON-HOMELESS SPECIAL NEEDS/High Priority Needs</b>				<b>Funding and accomplishments for Year-Three.</b>	
<b>Agency Name</b>	<b>Program Description</b>	<b>Funding Category</b>	<b>Funding Source</b>	<b>FY 2007/08 Funding Allocation</b>	<b>Outcome/ People Served</b>
Alzheimer's Assoc Desert SW Chapter	Alzheimer's Assoc Scottsdale	Frail Elderly	Scottsdale Cares	15,000	430
Area Agency on Aging, Region One	Benefits Assistance Program	Elderly	Scottsdale Cares	10,000	800
Beatitudes Center D.O.A.R., Inc.	Volunteer Interfaith Caregivers Program	Elderly	General Funds	18,000	200
Boys & Girls Club of Scottsdale	Operation Outreach	Youth	Scottsdale Cares	15,000	490
Child Crisis Center-East Valley, Inc.	Adoption/Foster Care	Youth	Scottsdale Cares	10,000	36
Community Bridges, Inc.	Substance Use Disorder Treatment	Addiction	Scottsdale Cares	10,000	435
Community Legal Services, Inc.	Removing Barriers to Justice	Elderly Disabled	General Funds	15,000	193
FSL Programs	Adult Day Therapeutic & Restorative Health	Frail Elderly	Scottsdale Cares	5,000	42
Foothills Community Foundation	Homebound Elders & Disabled	Elderly Disabled	Scottsdale Cares	5,000	140
Jewish Family & Children's Service	Home Based Geriatric Program	Frail Elderly	General Funds	25,000	85
Mental Health Assoc. of AZ	Peer Support Groups	Mental Illness	Scottsdale Cares	7,500	130
Phoenix Shanti Group, Inc.	HIV Housing Program (Utilities)	Persons w/AIDS	Scottsdale Cares	5,000	10
Save the Family Foundation of Arizona (STF)	Children & Youth Program Services	Youth	Scottsdale Cares	3,000	32

NON-HOMELESS SPECIAL NEEDS/High Priority Needs				Funding and accomplishments for Year-Three.	
Agency Name	Program Description	Funding Category	Funding Source	FY 2007/08 Funding Allocation	Outcome/ People Served
Scottsdale Training & Rehabilitation (STARS)	Community Based Employment Program	Disabled	CDBG	32,500	18
Scottsdale Training & Rehabilitation (STARS)	Facility Based Training/Employment	Disabled	Scottsdale Cares	14,000	14
Teen Lifeline, Inc.	General Support	Mental Illness	Scottsdale Cares	12,000	4504
Tempe Community Action Agency (TCAA)	Scottsdale Senior Nutrition Program	Elderly	CDBG	46,000	252
Tempe Community Action Agency (TCAA)	South Scottsdale Home Delivered Meals	Frail Elderly	Scottsdale Cares	60,000	268
Valley Center of the Deaf	Counseling for Hearing Loss/Health	Disabled	Scottsdale Cares	7,500	35
Valley of the Sun (YMCA)	YMCA i-Learn High School Drop-out	Youth	Scottsdale Cares	5,000	32
			<b>TOTAL</b>	<b>\$320,500</b>	<b>8,146</b>

## Housing Opportunities for People with AIDS

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.

6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 5 Action Plan HOPWA response:

The City of Scottsdale does not receive HOPWA funding.

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 5 Specific HOPWA Objectives response:

The City of Scottsdale does not receive HOPWA funding.

### **Other Narrative**

Include any Action Plan information that was not covered by a narrative in any other section.

### **Performance Measurement System**

The Maricopa HOME Consortium created a subcommittee to address performance measurement. The subcommittee chaired by a City of Scottsdale staff person focused primarily on what information was necessary to collect.

The chart below lists all City of Scottsdale projects funded with CDBG and HOME.

Outcomes → Objectives ↓	Availability/ Accessibility	Affordability	Sustainability
<b>Suitable Living Environment</b>	<ul style="list-style-type: none"> <li>• Big Brothers Big Sisters – Scottsdale Mentoring Program</li> <li>• Chrysalis Shelter – Scottsdale Shelter</li> <li>• CASS-Dental Clinic</li> <li>• TCAA – Senior Meals Program</li> </ul>	<ul style="list-style-type: none"> <li>• Homeward Bound – Transitional Housing &amp; Social Services</li> <li>• Save the Family – Case Management &amp; Supportive Services</li> <li>• UMOM New Day Centers, Inc.- Family Transitional Shelter</li> </ul>	
<b>Decent Housing</b>	<ul style="list-style-type: none"> <li>• City of Scottsdale – Roof Replacement &amp; Repair Program</li> <li>• FSL Home Improvement Emergency Home Repair Program</li> <li>• Big Brothers Big Sisters – Scottsdale Mentoring Program</li> <li>• Chrysalis Shelter – Scottsdale Shelter</li> <li>• Crisis Nursery-Children Bed/Respite Program</li> </ul>	<ul style="list-style-type: none"> <li>• City of Scottsdale – Housing Rehabilitation Program</li> <li>• Community Services of Arizona – Acquisition of Real Property</li> <li>• Community Services of Arizona – SkyVista Homes Demolition &amp; New Construction</li> </ul>	<ul style="list-style-type: none"> <li>• CASS-Vista Colina Shelter Improvements</li> <li>• Florence Crittenton Services of Arizona-Scottsdale Girls Ranch Improvements</li> <li>• Family Promise-Homeless Family Day Center Site Renovations</li> </ul>
<b>Creating Economic Opportunity</b>	<ul style="list-style-type: none"> <li>• STARS – Community Based Employment Program</li> </ul>		

### Fair Housing Choice

IMPEDIMENT TO BE ADDRESSED	GOAL	STRATEGY TO MEET THE GOAL	RESPONSIBLE ENTITIES ASSIGNED TO MEET GOALS	PROPOSED INVESTMENT	PERFORMANCE MEASURE
Lack of Education on fair housing rights and how to file a fair housing complaint	Fair Housing Education & Planning	Provide at least two educational opportunities each year on the what-and-how of fair housing.  Become a member of the Arizona Fair Housing Partnership.	City of Scottsdale Community Assistance Office  City of Scottsdale Fair Housing Coordinator	\$1,000 a year  \$1,000 a year	The number and percent of people surveyed who report awareness of fair housing rights and how to file a fair housing complaint  Level of participation in the Arizona Fair Housing Partnership
Particular lack of understanding of "reasonable	Improve general understanding of the rights,	Work with the City's ADA Coordinator and	City of Scottsdale ADA	\$3,000	Number of people who receive information or

IMPEDIMENT TO BE ADDRESSED	GOAL	STRATEGY TO MEET THE GOAL	RESPONSIBLE ENTITIES ASSIGNED TO MEET GOALS	PROPOSED INVESTMENT	PERFORMANCE MEASURE
accommodation” and the rights, obligations and responsibilities related to fair housing and the Americans with Disabilities Act.	obligations and responsibilities of “reasonable accommodation.”	Fair Housing Coordinator to create educational materials on “reasonable accommodation.”	Coordinator and Community Assistance Office		training in “reasonable accommodation”
Newly constructed rental units do not always comply with the Arizona Fair Housing Act as it pertains to accessibility for persons with disabilities.	Reduce the number of newly constructed rental units that do not comply with the Arizona Fair Housing Act to zero.	Increase efforts to advise architects and developers of the design implications of the Arizona Fair Housing Act.	City of Scottsdale One Stop Shop and ADA Coordinator	\$6,000	Number and percent of multifamily units built in compliance with the Arizona Fair Housing Act
The lack of affordable housing has a disproportionate impact on single female heads of households with children and working members of minority populations around the employment centers in Scottsdale. The problem of affordability is exacerbated by recent conversions of rental units to condominium ownership.	Increase opportunities for workforce housing particularly around major employment centers.	<p>Complete the review of the impact of recent condominium conversions on the availability of affordable rental housing.</p> <p>Look for infill development opportunities particularly in areas around employment centers.</p> <p>Continue to provide homebuyer assistance to promote workforce-housing opportunities.</p>	<p>City of Scottsdale Citizen and Neighborhood Resources and Scottsdale Housing Board</p> <p>City of Scottsdale</p> <p>City of Scottsdale Community Assistance Office</p>	<p>\$3,000</p> <p>Unknown, but may be substantial</p> <p>\$750,000</p>	<p>Study completed</p> <p>New affordable units added to the housing stock</p> <p>Persons assisted with education and home purchase.</p>
Families with children, persons with disabilities and low-income Black/African American and American Indian households allege different terms and conditions in securing housing.	Secure professional paired testing to determine the extent to which minorities, persons with disabilities and families with children are subject to different terms and conditions.	<p>Contract with fair housing provider agencies for paired-testing to document whether different terms and conditions are creating barriers to fair housing choice.</p> <p>Develop and populate a database to log all requests for fair housing services, which will include type of call, assessment of</p>	<p>City of Scottsdale Community Assistance Office and Fair Housing Coordinator</p> <p>City of Scottsdale Fair Housing Coordinator and ADA Coordinator</p>	<p>\$10,000</p> <p>\$1500 each year</p>	<p>Number of paired tests completed</p> <p>Completion and maintenance of database</p>

IMPEDIMENT TO BE ADDRESSED	GOAL	STRATEGY TO MEET THE GOAL	RESPONSIBLE ENTITIES ASSIGNED TO MEET GOALS	PROPOSED INVESTMENT	PERFORMANCE MEASURE
		service need, action taken and outcome.			
NIMBY attitudes and attitudes of landlords and neighbors continue to impact housing choice.	Increase community acceptance and improve levels of tolerance among residents.	Participate with regional efforts to inform people of the value of workforce housing to the health of the community.	City of Scottsdale Community Assistance Office and Fair Housing Coordinator	\$3,000	Participation in regional public information ventures.
Among low-income people surveyed, lack of available public transportation ranked as a greater barrier to housing choice than knowledge of fair housing laws and how to file a complaint.	Improve transportation resources as they relate to live-work opportunities for people.	Continue to develop new transportation resources to link workforce housing opportunities and job opportunities.	City of Scottsdale Transportation Department		Increased ridership