



**PARKS AND RECREATION COMMISSION
CITY HALL KIVA
3939 DRINKWATER BOULEVARD
SCOTTSDALE, AZ 85251
WEDNESDAY, JANUARY 21, 2008**

MINUTES

PRESENT: Robert Frost, Chair
John Faramelli, Vice-Chair
George Adams, Commissioner
Jeanne Alspaugh, Commissioner
James Duchene, Commissioner
Ron King, Commissioner
Stan Koczka, Commissioner

STAFF: Tim Barnard, CIP/Planning Coordinator
Jan Cameron, Parks and Recreation Manager
Trina Clemens, Admin Secretary
Steve Lehmann, Senior Recreation Coordinator
Maureen McFadzen, Horizon Recreation Coordinator
Erin McKallor-Quill, Youth Corps Recreation Coordinator
William Murphy, Parks and Recreation Director
Sunny Nakagawa, Mountain View Park Recreation Coordinator
Doug Nesselroad, Parks & Recreation Manager
Mike Sepulveda, Horizon Teen Programmer
Rhonda Thomas, Capital Project Management
Candice Winters, Horizon Assistant Recreation Coordinator

GUESTS: Diane Jacobs, Architect for Holly Street Studio
Shannon Marelli, Zoning Specialist on behalf of Verizon
George Santos, Horizon Teen Program Participant
Bill Soderquist, Former Councilman
Tina Soderquist

1. CALL TO ORDER

Chair Frost called the meeting to order at 5:01 p.m.

2. ROLL CALL

A formal roll call confirmed members present as stated above, noting the presence of a quorum.

3. MOMENT OF SILENCE

Chair Frost called for a moment of silence.

4. APPROVAL OF THE MINUTES

Regular Meeting of December 17, 2008.

VICE-CHAIR FARELLI MOVED TO APPROVE THE MINUTES OF THE DECEMBER 17, 2008 REGULAR MEETING. COMMISSIONER KOCZKA SECONDED. THE MOTION CARRIED UNANIMOUSLY BY A VOTE OF SEVEN (7) TO ZERO (0).

5. ELECTION OF OFFICERS

As provided for in the Parks and Recreation Commission By-Laws, the Commission shall elect a Chairperson and Vice-Chairperson at the first regularly scheduled meeting each calendar year. The new officers will take office immediately and serve for a term of one year.

VICE CHAIR FARELLI MOVED TO APPROVE THE NOMINATION OF ROBERT FROST BY ACCLAMATION AS THE CHAIR OF THE PARKS AND RECREATION COMMISSION FOR 2009. THE MOTION CARRIED UNANIMOUSLY BY A VOTE OF SEVEN (7) TO ZERO (0).

COMMISSIONER DUCHENE MOVED TO APPROVE THE NOMINATION OF JEANNE ALSAUGH BY ACCLAMATION AS THE VICE-CHAIR OF THE PARKS AND RECREATION COMMISSION FOR 2009. COMMISSIONER KOCZKA SECONDED. THE MOTION CARRIED UNANIMOUSLY BY A VOTE OF SEVEN (7) TO ZERO (0).

6. VERIZON WIRELESS SITE MODIFICATION AT AZTEC PARK

Rhonda Thomas, Capital Project Management, and Shannon Marelli, Zoning Specialist on behalf of Verizon will present a proposal to remove and replace existing antennae and related cable lines and accessories.

Ms. Thomas outlined proposed modifications to the existing Verizon wireless antennae on a light pole at Aztec Park. The pole is located on the third base side of the ball field, near the equipment shed, and adjacent to the tennis courts. Verizon has had a facility at the park since 1999, and the equipment was upgraded in 2003. The Commission recently recommended approval of a second amendment to the lease, allowing for the installation of a backup generator. Council will decide on that amendment in February.

The proposed modification would allow improved service to customers without the need to install a new cell tower. It would also increase the number of customers that can use the service without physically having to change the network footprint. Verizon conducted a thorough notification process, but received no responses to their letter. The Development Review Board approved the modification in September of 2008. The project will require minimal trenching between the equipment shed and the light pole. Work is expected to take three to five days, and will be coordinated with park personnel to ensure that it disrupts park activity as little as possible.

In response to Commissioner Koczka's inquiry, Ms. Marelli explained that the old antennae would be replaced by new ones. Mr. Murphy indicated that staff recommends approval of the request.

VICE CHAIR FARELLI MOVED TO APPROVE THE REMOVAL AND REPLACEMENT OF EXISTING VERIZON ANTENNAE, RELATED CABLE LINES, AND ACCESSORIES AT AZTEC PARK. COMMISSIONER KING SECONDED. THE MOTION CARRIED UNANIMOUSLY BY A VOTE OF SEVEN (7) TO ZERO (0).

7. MCCORMICK-STILLMAN MASTER SITE PLAN AND MODEL EXHIBIT BUILDING UPDATE

Diane Jacobs, Architect for Holly Street Studio, will provide an update of the status of the Master Site Plan and an overview of the proposed new model exhibit including elevations and proposed material selections.

Mr. Barnard said the City has been working on a shared-use/joint project to locate and build a new model railroad display facility at McCormick-Stillman Railroad Park. The project is estimated at approximately \$4.4 million. The park's new master site plan is currently working through the approval process. The Parks and Recreation Department has been working with Storm Water Management to find a resolution to the regional drainage problems found in this area.

Ms. Jacobs said the park is located at the intersection of Indian Bend and Scottsdale Road. Residents bordering the north and east sides of the park have actively participated in the design phases of the project. The first phase will include various improvements to the park, while the second phase will focus on the exhibit building itself. Three different model railroad clubs will be tenants of the new building. The facility will allow their modeling work to be enjoyed by more people. It will include memorabilia and displays used to provide interactive learning opportunities. The building is being designed to tie into the park's existing infrastructure, while highlighting spaces that were formally underutilized.

The input gathered from the public meetings has been used to improve the facility. The current design is complementary in height to the surrounding depots, and does not override the visual impact of the Stillman Station. It will feature low maintenance details and use materials similar to those already found in the park. The building is being designed to meet the LEED Gold standard. It will feature shade and natural light, along with recycled materials, and photovoltaic panels.

Commissioner Koczka asked whether the public input has been supportive or opposed to the project. Ms. Jacobs responded that there have been some of both. The most

contentious discussion was initially over the location of the building. People felt strongly about the impact the building would have, and wanted to ensure that the park maintain its current richness. The process became quite collaborative as it progressed. The neighbors to the east were particularly concerned about the building's height, which was eventually lowered.

Vice-Chair Faramelli asked whether traffic signals are planned for the eastern exit from the parking lot. Mr. Barnard responded that none is currently planned, though if the Transportation Department decides one is warranted, staff would work with them to install it. Vice-Chair Faramelli asked about the regional drainage issue. Mr. Barnard said staff is working to minimize the impacts that the regional drainage improvements would have on the park. Staff is working to minimize any detention impact to the park.

Commissioner Duchene said the public's attention should be drawn to the park improvements. Many citizens are unaware of all the City has to offer. Ms. Jacobs said that since the building will be LEED Gold, it could be used to highlight the City's commitment to build structures in a responsible manner. In addition to the exhibits, people will want to look at the building itself in order to understand the possibilities of green buildings. Mr. Barnard noted that there would be several more opportunities to gather public input as the project progresses.

8. HORIZON SPORTS COMPLEX, HORIZON AFTER SCHOOL PROGRAM AND HORIZON TEEN PROGRAM UPDATE

Maureen McFadzen, Recreation Coordinator, Candice Winters, Assistant Recreation Coordinator, and Mike Sepulveda, Teen Programmer, will present an update on the Horizon Sports Complex, Horizon After School Program and Horizon Teen Program.

Ms. McFadzen said Horizon's operational budget is \$462,000, and the maintenance budget is \$413,000. Horizon's maintenance staff is also responsible for upkeep at four other parks. The community center attracts many bookings. The recreation room has been experiencing increased drop-in traffic lately, as parents find it to be an affordable option. The softball fields see use seven days a week. The dog park attracts 6,100 dog owners per month. The maintenance crew has done a good job keeping the small space maintained, considering the amount of dogs that use it.

The staff encounters 272,000 people annually. Horizon hosts 85 different leisure education classes. The park's 965 outdoor bookings generated \$15,000 in revenue. The community center was booked 465 times. Physical improvements include new carpet and paint, appliances in the reservable kitchen, and upgraded TV's in the classroom. These upgrades have resulted in increased bookings. The new front desk is now ADA accessible. Commissioner Duchene requested that future reports break the information down by percentage of utilization.

Ms. Winters reported that after school services are provided to 110 children from five elementary schools, and also include some that are home schooled. High school students from Notre Dame volunteer each day as part of their community service time. There are several behavior recognition programs used to reward children. Some of the events include a talent show, a pet drive for the Humane Society, the Horizon Olympics, the Lights On After

School event, World Changers Day, and a Pinnacle Peak hike. The program also features activities to get kids involved in the community, such as writing thank you letters to soldiers, a book drive, and a food drive.

Commissioner Duchene asked about transportation from the schools. Ms. Winters said Zuni and Cheyenne are the only schools that transport kids to Horizon. Staff has tried to get the other schools to make a stop at Horizon, but there are complications. School District transportation officials said they would need to get feedback from parents in order to make additional stops. Commissioner Duchene undertook to pursue changes. Commissioner Koczka suggested Horizon could recruit additional high schools that require community service hours from their students.

Mr. Sepulveda reported that the teen program provides service to 65 registered teens. The recent Winter White Out Party utilized donations from local businesses. Teen chefs prepare health conscious cooking projects, using the organic garden that is entirely maintained by teens. The Peace Pole project is finished and should be in place this weekend. There was a field trip to the holiday lights event at McCormick-Stillman Park. Mr. George Santos said he has been attending the after school program at Horizon since he was in kindergarten, and is now part of the teen program. This allows him to spend time with his friends, do homework, and engage in recreational activities. His parents work long hours, and the program really helps them out.

9. MOUNTAIN VIEW PARK AND COMMUNITY CENTER UPDATE

Sunny Nakagawa, Recreation Coordinator, Erin McKallor-Quill, Recreation Coordinator, and Kelli Kurtz, Assistant Recreation Coordinator will present an update on Mountain View Park and Community Center programs, Youth Corps, and Helping Hands Volunteer Program.

Ms. Nakagawa said the recreation budget for Mountain View is \$428,000. The maintenance staff has a budget of \$194,000. Mountain View has a 12,000 square foot community center, and a 20-acre park. The community center hosts leisure education classes, accepts night and weekend reservations, and hosts special events. The park has facilities for softball, soccer, tennis, lacrosse, and rugby. The tennis courts have recently been resurfaced. The two Winter Break Camps had 40 participants each. The surveys indicate that parents really rely on the programs.

Ms. McKallor-Quill said the after-school program serves 133 kids, most of who come from nearby Cochise Elementary. The program offers tutors and homework help, high activity games, and arts and crafts. Good behavior is rewarded. Events include a Star Wars Week and a disco dance party. The summer total recreation program offers a variety of programs for sixth through eighth graders. The City's Youth Corps Volunteer Program is run through Mountain View Park. Participants must apply and be interviewed to join. Over 15,000 volunteer hours were donated by 224 teens this past year, which is the highest number ever. The volunteers are placed in different City offices and volunteer programs. They play a vital role in recreation programs. The World Changers also participate in community service projects and City events.

Commissioner Alspaugh said the Youth Corps Program is impressive and provides children with a real growth opportunity. In response to Commissioner Duchene's

inquiries, Ms. McKallor-Quill said volunteers could receive school credit for service learning programs. The after-school program fills up quickly, and has expanded in recent years. The Youth Corps Program is bursting at the seams. City staff serve as mentors to the kids, and the challenge has been to find enough mentors to serve all the participants.

10. COMMISSIONER REPORT

The Commissioners will give updates on events, activities and reports from committees they have been involved with since the last Commission meeting.

Commissioner Koczka said the holiday lights event at McCormick-Stillman Park was a fun event and a good place for people to bring their guests and children for Christmas. He also had an opportunity to hike Pinnacle Peak and saw the area that will be repaired. The new flooring at Club SAR has raised that facility to a new level. Commissioner Adams agreed that the facilities at Club SAR are well maintained and the staff is outstanding. The only problem is the parking.

Commissioner Duchene noted that he is participating on the Fees and Charges Team that has been meeting for several months with the aim of finishing its work in February. Besides focusing on recovery of costs, the group is also benchmarking the City fees against those in comparable communities. He said that rather than raising fees or cutting services, he would prefer that the City look at increasing participation in programs that are not being fully utilized. Chair Frost requested a work-study session to discuss fees and charges. He also invited the public to attend Fit City on January 24.

11. DIRECTOR'S REPORT OF CURRENT EVENTS (A.R.S. § 38-431.02(K))

William Murphy, Parks and Recreation Director, will update the Commission on the status of events and activities of the Parks and Recreation, and Parks and Grounds Management Divisions. This includes, but is not limited to, updates on programming, special events, calendars, and upcoming meetings.

Mr. Murphy reported that the Adapted Recreation Program started the Special Olympics Bobcat Basketball and Cheerleading this month. Winter adult sports leagues have begun at Chaparral Park. Adult softball has 178 teams, kickball has 32 teams, and four-on-four basketball has 15 teams. The feedback on Club SAR's new upgrade has been very positive.

The Old Town Farmer's Market runs Saturdays through May, while the Craftsman Court Farmers Market will run on Sundays through May. The Rose Society planted over 100 roses over the past two weeks. At Eldorado Park, 43 volunteers planted 30 trees around the lake. The Indian School Park Tennis Center has 20 adult leagues and 58 volleyball teams.

Pinnacle Peak Park received a grant for trail work, which should be completed by Friday. The goal is to stabilize eroded sections. On February 12, the architecture firm hired for the

Troon Park project will be providing an update. The leisure education program brochure will be available earlier this year to allow more time for registration. Despite some rainy nights, McCormick-Stillman Park had 30,627 ride the train and 17,233 ride the carousel from December 10 to January 3. The event generated nearly \$88,000 in revenue.

Mr. Murphy reported that the Scottsdale Sports Complex has moved into parking mode to serve the FBR Open and the Barrett Jackson Auto Auction. Scottsdale Stadium was voted 2008's best place to watch a spring training game. Tickets for this year's spring training went on sale January 13. The Giants Fantasy Camp begins on Monday. The Buddy Schultz Celebrity Baseball Game will raise proceed for local charities and also help offset costs for summer youth baseball use at Scottsdale Stadium. Youth Sports is beginning basketball season with 60 teams. Fit City kicks off on Saturday. The Family Fishing Expo is on January 31.

Mr. Murphy said staff has explored using the basin at Sonoran Hills as an off-leash area. That option will not work because it is a busy park adjacent to a school, and parking is a challenge there. Grayhawk Neighborhood Park poses the same constraints with a school, and little available green space. The power corridor at Grayhawk is being considered, but the utilities require a permitting process, which imposes some constraints on lighting, fencing, and fixed structures. Staff has begun the exploration process, and is developing a conceptual plan.

Another area considered for a dog park is near the ball fields at Grayhawk. The area is about 30,000 square feet, which is smaller than usual, and is 150 feet from a residential area. There are hurdles to overcome regarding water and possibly parking. A dog park could not be used until the park opens in the fall, because of contractor liability concerns. The Department has made some cuts from the current budget in maintenance, operational, and staff costs. The FY09/10 budget currently does not have any money budgeted for staff or operational costs for Grayhawk Park. Staff will continue to update the Commission on this subject.

12. PUBLIC COMMENT

Citizens may address the members of the Parks and Recreation Commission during Public Comment. This "Public Comment" time is reserved for citizen comments regarding non-agendized items. However, Arizona State Law prohibits the Parks and Recreation Commission from discussing or taking action on an item that is not on the prepared agenda.

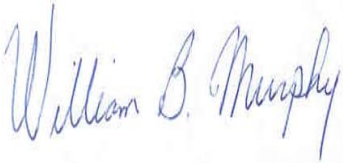
There were no public comments.

13. ADJOURNMENT

With no further business to discuss, and no need for an executive session, the meeting adjourned at 6:32 p.m.

Respectfully submitted,
AV-Tronics, Inc.

Meets established criteria.

A handwritten signature in blue ink that reads "William B. Murphy". The signature is written in a cursive style with a large initial 'W'.

William B. Murphy
Parks and Recreation Director