



**SCOTTSDALE PUBLIC LIBRARY BOARD
MEETING MINUTES
Civic Center Library Board Room
December 17, 2008 - 3:30 p.m.**

Members Present: Paul Lison, Chair
Denise Dowers, Vice Chair
Nancy Walker, Secretary
Joan Freund
Judy Lewis
Louise Nemanich
Camille Schmidt

Staff Present: Rita Hamilton, Library Director
Carol Damaso, Public Services Manager
Aimee Fifarek, Manager of Technologies and Content
Kathy Coster, Manager for Innovation
Cheryl Thomsen, Library Administrative Coordinator
Rose Rimsnider, Administrative Secretary

CALL TO ORDER

Mr. Lison called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

Mr. Lison called for a motion to approve the Minutes of the November 2008 meeting.
Ms. Nemanich so moved; Mrs. Lewis seconded, and the motion passed 7-0.

LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))

Monthly Statistical Report – Cheryl Thomsen

	<u>November 2007</u>	<u>November 2008</u>	<u>% Change</u>
Items Circulated	229,196	281,369	+23%
YTD Circulation	1,168,650	1,452,128	+24%
Attendance	118,897	123,489	+4%
YTD Attendance	561,211	605,990	+8%

The Gift & Memorial Trust Account receipts in November were \$27.24, expenses were \$81.68. In the Library Book Sale Special Revenue Account, November income from sales were \$12,555.26 and expenditures were \$6,541.30.

In November 2008, volunteers donated 2,494 hours to the Library, and the public access computers were used 38,365 times.

Library Director's Report – Rita Hamilton

Ms. Hamilton reported that customers are very pleased with what has been done with the Mustang remodel and she shared before and after pictures. New furniture is set up inviting customers to sit and read. We have added parking spaces and opened up a drive-up window.

Ms. Hamilton reported that Appaloosa is continuing to be on target. Ms. Hamilton received word from the budget office that the proposed budget cut will be five percent. The plan includes Appaloosa opening with shorter hours and staffed with a combination of employees from existing locations and new positions. We have already made cuts to supplies, travel, training, library materials, and administrative costs. Ms. Hamilton was happy to report that the plan does not include shortening any existing library hours.

Mrs. Damaso informed the Board that 25 staff members will be moving to new locations effective January 5. She said these moves were needed to give staff more experience and raise skill levels. Mrs. Damaso explained that our profession is getting very competitive and these moves were for professional development. Our public services staff has a lot of customer contact and it will be beneficial to the organization to share those experiences.

Ms. Hamilton handed out copies of the Library's new three year Strategic Plan. We are focused on collaboration and partnerships with outside organizations, programs of interest to our customers, getting Appaloosa open, and updating libraries. With the completion of Mustang, we now have two drive-up service windows.

Customer Comment Report – Rita Hamilton

Ms. Schmidt commented that she would like to see a separate recycling container for batteries. Ms. Walker shared that Home Depot is a collection site for recycling batteries. Ms. Schmidt commented that she understands the customer comment on having designated parking spaces for a quick library visit. Ms. Dowers asked if 10 spaces could be designated for an hour or less parking. Ms. Hamilton said that a budget request for parking garage upgrades were made and she will follow-up with transportation to see if designated parking is viable. Ms. Dowers added, at least your staff could respond if we had "x" number of designated spaces because they're complaining we have none.

Library Service Highlight – Medina Zick

Ms. Zick presented a PowerPoint program informing the Board of the various teen programs that have been approved by the Board and funded with Special Revenue funds. The teens have been provided with craft supplies, gaming equipment (board games, electronics, hula hoops), entertainment (DJ, Hula instructor, Author, bands, Origami instructor), refreshments, decorations, prizes and incentives. Teens have made duct tape creations, buttons, tank top bags, and participated in many after school activities. The crafts all provide the teens with new skills and a chance to work with staff.

Ms. Zick reported that each library has gaming equipment including electronic games, board games, and cards. Civic Center Knowasis offers gaming after 6 PM and Friday Fun at 3 PM. The branches will have one Fun Day a week for gaming and informal programs. Gaming has provided great opportunities for bringing in teens and helping build positive relationships. Ms. Zick shared that Teen Services plans and implements

four to seven system events per year and over 1,000 customers attended these events in 2008. We had 70 teens attend a Library Luau during the summer months. November was a big month with three major events. One hundred sixty teens attended Wizard Wrock with Remus Lupins in the park, 70 teens attended the Goth Masquerade Ball with author Melissa de la Cruz and 350 teens met her at the schools. The first Annual National Gaming Day was held at Civic Center and 125 customers of all ages hung out and played traditional games, as well as electronic games. Ms. Zick thanked the Board for their support for these programs.

ELECTION OF LIBRARY BOARD OFFICERS FOR 2009

Denise Dowers Chair
Joan Freund Vice Chair
Louise Nemanich Secretary

Ms. Walker moved to approve the slate of officers presented by the Nominating Committee; Ms. Schmidt seconded, and the motion passed 7-0.

Mr. Lison, Chair, excused himself from the meeting after the motion was passed and Ms. Dowers, Vice Chair, concluded the meeting.

ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION

Ms. Dowers requested that the Library's Strategic Plan be placed on January's agenda for possible discussion and questions.

OPEN CALL TO THE PUBLIC

Mrs. Ecton wished everyone a "Happy Christmas."

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 4:40 PM.

Respectfully submitted,

Rose Rimsnider, Administrative Secretary