



Approved 6-17-09

**SCOTTSDALE PUBLIC LIBRARY BOARD
MEETING MINUTES
Civic Center Library Board Room
May 20, 2009 - 3:30 p.m.**

Members Present: Denise Dowers, Chair
Joan Freund, Vice Chair
Louise Nemanich, Secretary
Greta Knapp
Judy Lewis
Paul Lison
Carol Padwe

Staff Present: Rita Hamilton, Library Director
Carol Damaso, Public Services Manager
Cheryl Thomsen, Library Administrative Coordinator
Kathy Coster, Manager for Innovation
Bill Murphy, Community Services General Manager
Jay Osborn, Senior Assistant City Attorney
Rose Rimsnider, Administrative Secretary

CALL TO ORDER

Ms. Dowers called the meeting to order at 3:30 PM. Ms. Dowers welcomed Carol Padwe to the Board. Mrs. Padwe shared she had served on various Boards since 1974, loves the library, is a library user and is glad to serve on the Library Board. Ms. Hamilton introduced Bill Murphy, Community Services General Manager. Mr. Murphy thanked the Board for their input on the proposed budget reductions that were submitted to the governing body. He told the Board he appreciated and valued their thought process.

APPROVAL OF MINUTES

Ms. Dowers called for a motion to approve the Minutes of the March and April 2009 meetings. Ms. Nemanich so moved; Mrs. Lewis seconded, and the motion passed 7-0.

PUBLIC SERVICE ETHICS TRAINING FOR APPOINTED CITY OFFICIALS

Board members viewed a presentation by City Attorney Deborah Robberson on public service ethics for appointed city officials. Ethics training is required annually by Scottsdale Revised Code Section 2-48. Senior Assistant City Attorney, Jay Osborn, responded to questions the Board had concerning the presentation, the City's Public Service Ethics Program or Code of Ethical Behavior.

LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))
Monthly Statistical Report – Cheryl Thomsen

	<u>April 2008</u>	<u>April 2009</u>	<u>% Change</u>
Items Circulated	263,439	318,386	+21%
YTD Circulation	2,438,141	3,005,267	+23%
Attendance	129,728	144,889	+12%
YTD Attendance	1,180,654	1,287,637	+9%

The Gift & Memorial Trust Account receipts in April were \$25.00, expenses were \$1,017.54. In the Library Book Sale Special Revenue Account, April income from sales were \$15,190.78 and expenditures were \$3,339.68.

In April 2009, volunteers donated 2,956 hours to the Library, and the public access computers were used 49,714 times.

Library Director's Report – Rita Hamilton

Ms. Hamilton reported that the City Council voted to keep Palomino Library open. There was a strong contingency of eloquent speakers who spoke of the value of Palomino. The Council adopted a resolution that directed the City Manager to keep Palomino Library open and either spread the reductions throughout the library system, collect revenue from citizens or make reductions from other programs. We will be determining what avenue we will be taking. The Council also directed management to reduce another \$9 million. We will probably need to cut hours at all locations. We're waiting for direction from the City Manager. There was no motion to delay Appaloosa and we will do everything we can to staff the new library. Mrs. Padwe asked if the population that will be served by Appaloosa included build out numbers and Ms. Hamilton said yes.

Ms. Hamilton reported that the Culture Pass program was continuing to be a huge success. Scottsdale had over 1,500 admissions to museums. Museums reported that valley wide admissions were 11,000.

Ms. Hamilton reported the Library held their annual Giving Tree ceremony on April 22nd. This ceremony is held annually to recognize volunteers for 15 years of service and above. We honored Marguerite Lankford for her 30 years of service and three other volunteers who had given 15 years of service.

Customer Comment Report – Rita Hamilton

Mrs. Freund commented on the response that Library Shops have back magazine issues for sale and she reported that Arabian does not have back copies because we don't have space. She asked Ms. Hamilton to address this so we could have back copies available as well. Ms. Hamilton said that we are watching the comments about no circulation of magazines and will re-evaluate our policy if necessary. Mrs. Damaso said that it took an enormous amount of work to process magazines for checkout and found that it was not cost effective and decided to have magazines for library use only. Mrs. Damaso also said that we would take a look at providing back copies for Arabian. Ms. Dowers asked if magazines were available online and Ms. Hamilton responded yes. The trend is for magazines and newspapers to move to online print.

Ms. Dowers commented on the Arabian customer who pointed out how wonderful the music is while looking for books. Ms. Hamilton said that we do have a system in the Arabian Library where we can play music. Sometimes we keep it on in the courtyard so you can listen as you enter the building and sometimes we have it on in different parts of the building.

ITEMS REQUIRING BOARD ACTION

Proposed Expenditures – May 20, 2009

Volunteer General Operating & Merchandising	3,000
Movie Licensing	<u>4,078</u>
Total	\$7,078

Ms. Dowers called for a motion to approve the May 2009 proposed expenditures. Mr. Lison so moved; Mrs. Freund seconded, and the motion carried 7-0.

ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION

None.

OPEN CALL TO THE PUBLIC

Mrs. Ecton said that we're very fortunate to have our Director of the Library. She said she attended the Council meeting last night and heard Ms. Hamilton deal with questions and presented an elaborate position in an understandable and calm manner.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 4:35 PM.

Respectfully submitted,

Rose Rimsnider, Administrative Secretary