



City of Scottsdale
Human Services Commission
Regular Meeting

SUMMARIZED MINUTES

5:00 P.M., Thursday, September 11, 2008
City Hall - Kiva
3939 Drinkwater Boulevard
Scottsdale, AZ 85251

1. CALL TO ORDER

Vice-chair Kathleen Hemmingsen called the meeting to order at 5:00 PM.

2. ROLL CALL

Present: Vice-Chairwoman Kathleen Hemmingsen, Commissioners: Carol Erickson, Katy Kelewae, Steven Rosenberg, Katherine Weaver, Jo Ann Woodward, Andy Yates

Also Present: Paul Ludwick, Cindy Ensign, Valerie Trujillo, Hugh McGill, Kasey Moyers, Tim Miluk, Michelle Albanese, Mary Kay Rieke, Kathy Breen

Vice-Chairwoman Hemmingsen welcomed the new Commissioners and asked that they give a brief summary of why they chose to be on the Human Services Commission. Commissioner Rosenberg stated that he is a trained social worker, a graduate of Hunter College, a former social work administrator in the northeast, an Arizona resident for the past 3 years, and happy to be giving back. Commissioner Kelewae stated that she was from Ohio, a graduate of Kent State University, currently worked for Scottsdale Leadership and being a part of that organization inspired her to be more involved. Commissioner Yates stated that he had experience with non-profit and government entities, currently worked for the Children's Museum of Phoenix, and has been a volunteer for Vista Del Camino Neighborhood Center.

3. STAFF AND COMMISSION UPDATES

Paul Ludwick introduced himself as the new Human Services Director and said he is impressed with the dedication of the staff in connecting people with people and people with services. He introduced the staff, starting with Tim Miluk.

Mr. Tim Miluk introduced himself as the manager of the Granite Reef Senior Center and extended an invitation to commissioners and viewers to attend a special event on September 12th

dedicating flag poles and to visit the Senior Arts and Crafts Fair on November 25th. He then introduced Kasey Moyers.

Kasey Moyers introduced himself as Manager of Via Linda Senior Center and stated he was excited to share information about the Beat the Heat and the Adopt a Senior Program. He explained that 258 residents were helped during the Beat the Heat program this summer and stated the importance of identifying isolated seniors so, with the help of social workers, they can decide what services they need. The citizens helped are mostly from the south area of Scottsdale, and donations are down this year but requests are up. He then introduced Mary Kay Rieke.

Mary Kay Rieke introduced herself as the manager of Paiute Neighborhood Center, a multigenerational community center that offers a large variety of programs for citizens of all ages. She highlighted the after school and summer programs. These programs offer children access to computer labs, math and science labs, arts and crafts time, and much more. The after school program is free, fun, and safe—a win-win situation for youth and families. She concluded by saying it had been wonderful to run this facility for nine years but she will retire on October 3rd to spend more time with her grandchildren. She stated there will be a wonderful person, Valerie Trujillo, taking over and that it will be an easy transition. She then introduced Valerie Trujillo.

Valerie Trujillo explained that she is really excited to be moving to the Paiute Neighborhood Center as it takes her back to her core passions and interests and she is happy she will be part of the wonderful team at Paiute. She then announced the September 18th meeting with the Northeast Valley Coalition Against Methamphetamine in conjunction with the U.S. Department of Justice. Meth 360 will address the impacts of methamphetamine use on the community. The meeting will be at Granite Reef Senior Center from 6:00-7:30pm. Ms. Trujillo then introduced Kathy Breen.

Kathy Breen stated she is representing Vista Del Camino. They have a staff of social workers, human service representatives, recreation coordinators and leaders. She highlighted the Back-to-School Program as one example of the social services her center provides. This year's Back-to-School event served 536 children with school supplies, clothing, and haircuts. This event was supported entirely by the generosity of the community including \$10,478 in financial contributions and \$5,000 in donations of items plus 696 volunteer hours. Now Vista Del Camino is gearing up for the October 2nd start of the Adopt-A-Family program. Then she introduced Hugh McGill.

Hugh McGill introduced himself as the manager of the Youth and Family Services program. This year Youth and Family will be emphasizing alcohol and drug abuse prevention with \$20,000 in grant monies received in 2007/08 from the Salt River Maricopa Pima Indian Community. The program has used this funding to add teaching tools including SIDNE, a battery powered go cart that can simulate impaired reaction times for braking and steering and has also acquired goggles that mimic impairment, and intoxiclock, which shows the impact of weight, gender, and number of drinks for individuals. Youth and Family Services plans to use these devices when working with high schools and the police department in an effort to reduce drinking and impaired driving. Then Mr. McGill introduced Michelle Albanese.

Michelle Albanese introduced herself as the new Community Assistance Office Manager. She highlighted Housing Rehabilitation Services. Last fiscal year, eleven Scottsdale homes were improved through the city's major Residential Rehabilitation Program, ten roof repairs were completed, and there are ten projects currently in progress. The goal this year is to complete 30 major Housing Rehabilitations.

Paul Ludwick then introduced Cindy Ensign, the Human Services Planner/Budget Specialist, and Rachel Smetana, the new assistant to the division.

4. DECLARATION OF VACANCY OF CHAIRPERSON AND ELECTION OF VICE-CHAIRPERSON

Vice-Chair Kathleen Hemmingsen declared the position of the Chairperson vacant and, per section 3.4 of the rules and regulations of the Commission, will assume that chairperson seat for the rest of the term. She then declared the Vice-Chair position vacant, stating that the newly elected vice-chair will stay for the rest of the term. Chairman Hemmingsen then asked for nominations to the position of Vice-Chair.

Commissioner Erickson nominated Katherine Weaver.

Commissioner Woodward seconded.

The nomination was carried unanimously.

Commissioner Katherine Weaver was declared the new Vice-Chair of the Human Services Commission.

5. APPROVAL OF THE MAY 22, 2008 MINUTES—REGULAR MEETING

Chairwoman Hemmingsen called for a motion to approve the May 22, 2008 minutes.

Approved 7-0; Commissioner Weaver moved to approve and was seconded by Commissioner Weaver.

6. SOUTHERN SCOTTSDALE COMMUNITY AREA PLAN

Mary Troyan introduced herself as a planner in Advanced Planning, and acknowledged John Lusardi, Director of Advanced Planning. She stated that she was attending the meeting to give a brief update of the Southern Scottsdale Community Area Plan and to ask for a nomination from the Commission of someone to serve with the Southern Scottsdale Community Area Plan Advisory Group. The group will be a sub committee of the planning commission and will be part of a 7-10 member committee that will help to guide the future of six areas in southern Scottsdale. Then Ms. Troyan asked for questions or nominations.

Commissioner Woodward then asked what time the Advisory Group would be meeting.

Ms. Troyan stated that the time had not been determined and would be decided by polling the members.

Chairperson Hemmingsen asked if the nominee should be someone that resides in South Scottsdale.

Ms. Troyan stated that it would be preferable but not required.

Commissioner Woodward offered to be on the Advisory Group but will not be available to do so during the day.

Chairperson Hemmingsen appointed Commissioner Woodward.

7. HUMAN SERVICES, FISCAL YEAR 07/08 UPDATE

Ms. Cindy Ensign stated that the Commission had received handouts for the layout of the new report and a copy of last year's fiscal update. The goal of the update will be to provide a logical connection between Human Services budget objectives and outcome measures. She stated this information would be incorporated into the 5 year plan. The document will begin with an overview matrix to show the link between the four program areas and the facilities. It will include a table of contents, the mission statement, a letter from the director, information on the Human Services Commission, key service areas and accomplishments, a new section on collaborating non-profits with license agreements to be in our facilities, the Scottsdale Cares utility billing program, a listing of the agencies we fund, have success stories, and section on the importance of. She showed a PowerPoint presentation that outlined the layout and asked for input.

Commissioner Weaver stated that she thought the table of contents was a good idea and asked who will receive this publication.

Ms. Ensign replied that City Council would receive it, the director would hand it out, it would be posted on the internet, and would be available for groups meeting with the City of Scottsdale.

Commissioner Erickson added that she likes charts and bullets and would also suggest an invitation of some sort for people that would like to volunteer. She stated that people would volunteer more if they knew how to go about it.

Commissioner Woodward stated that people living in condominiums who typically pay their water bill through the Home Owner's Association (HOA) don't have a way to contribute to Scottsdale Cares.

Valerie Trujillo replied that since this issue has been brought up in the past, there has been an effort to publicize the program in various ways including community events, columns in the newspaper and that these efforts have seen results.

Commissioner Woodward responded that perhaps we could get information to HOA meetings or something like that.

Commissioner Rosenberg remarked that the report last year had information on income level and ethnic makeup but the current layout does not.

Ms. Ensign replied that the thought is the income and ethnicity doesn't change a lot but perhaps if it did that would be something to include.

Commissioner Rosenberg replied that with the current fiscal situation, some income levels might be changing and we won't be able to see that.

Commissioner Erickson added that maybe it would be good to include an accountability chart showing what we've done in the past and the difference we've made at certain centers.

Chairperson Hemmingsen asked what the next steps were.

Ms. Ensign replied that she's met with the design person (Rick Forgas) hopes to get the document to the printer by early October. Then she asked if the Commission would like to see another draft.

Commissioner Erickson replied that she wouldn't need to see the document again.

Chairperson Hemmingsen reassured the new Commissioners that Cindy does an excellent job.

Ms. Ensign thanked the Commission.

8. REVIEW THE DRAFT AGENDA PLAN FOR FY 2008/2009 HUMAN SERVICES COMMISSION MEETINGS

Ms. Ensign reviewed the draft agenda for the fiscal year 2008/2009. She drew their attention to a few dates. The October 16, 2008 meeting takes the place of the October 9, 2008 meeting because of Yom Kippur. She stated that there would be no KIVA meeting in October. She pointed out there would be two new meetings (work study sessions) to discuss the 5 year plan and objectives. She also pointed out September 25, 2008 as a review of the upcoming funding process. Then she asked for comments or suggestions.

Commissioner Hemmingsen reminded the Commissioners that the November 22nd, February 2nd, February 19th, and March 12th meeting require a quorum and that if they miss one of the days of the grant hearing they won't be able to vote. She went on to suggest that she wished there was a way to highlight Scottsdale Cares more so that more people contribute.

Ms. Valerie Trujillo added that the contributions have risen from 10,000 up to 34,000 households out of 85,000 water users, almost 40%. She also agreed that Commissioner Woodward makes a good point about the Condo owners.

Chairperson Hemmingsen asked if business owners can contribute.

Ms. Trujillo replied that it business owners can now contribute and that 1,500 to 5,000 are already doing so.

Chairperson Hemmingsen remarked that Scottsdale Cares should be added to the agenda, preferably for a televised Kiva meeting to reach the home audience.

Chairperson Hemmingsen stated she would like to briefly discuss and make a decision at our September 25th meeting about changing the times of the meetings to 5:30pm.

Commissioner Woodward said she would be very grateful, due to her work schedule, to have the televised meetings at 5:30.

Commissioner Kelewae stated that she would like to see that all meetings at the same time each night and that she works until 5pm as well.

Commissioner Weaver stated that she is concerned about the length of the meetings. She would recommend keeping them at the current time.

Commissioner Erickson stated that she agrees that they should stay the same time.

Commissioner Woodward requested that they all start at 5:30 to accommodate work schedules as well as increase television viewership of the meetings.

Chairperson Hemmingsen asked if anyone else had anything to discuss. There were no additional comments.

9. OPEN CALL TO THE PUBLIC (A.R.S § 38-431.02)

Chairwoman Hemmingsen made an open call to the public for comments. There were no requests.

10. ADJOURNMENT

Chairwoman Hemmingsen called for a motion to conclude the meeting. Commissioner Erickson made the motion to adjourn and Commissioner Rosenberg seconded that motion.

The meeting was adjourned at 5:50pm.

*Signatures needed when APPROVED by Commission

Officially approved by the Human Services Commission at the 9/25/08 meeting.

Submitted by:

Rachel Smetana
Administrative Secretary




Date:

9/26/08

Reviewed by:

Paul Ludwick
Human Services Director



Date:

9-26-08