



City of Scottsdale
Human Services Commission
Regular Meeting

SUMMARIZED MINUTES

5:00 P.M., Thursday, May 22, 2008
Vista Del Camino
7700 E. Roosevelt
Scottsdale, AZ 85257

Call to Order

Chairwoman Reid called the meeting to order at 5:11 PM

Roll Call

Present: Chairwoman Donna Reid, Vice-chair Kathleen Hemmingsen
Commissioners: Dave Bachmann, Katherine Weaver, Angela Bowers, and Jo Ann Woodward

Also Present: Connie James, Cindy Ensign, Brent Stockwell, Theresa Scott

Absent: Commissioner: Carol Erickson

1. Approval of the May 8, 2008 Minutes – Regular Meeting.

Chairwoman Reid called for a motion to approve the May 8, 2008 minutes.

Approved 6-0; Commissioner Weaver moved to approve the May 8, 2008 minutes; seconded by Commissioner Bowers.

2. Recognition of Outgoing Commission Members

Ms. James recognized Angela Bowers for serving on the Commission for three years and Dave Bachmann for serving on the Commission for six years.

3. Presentation on First Things First Regional Partnership Council – Northeast

Hazel Chandler, Regional Coordinator of Maricopa Northeast Regional Partnership Council and Diane Fausel, Regional Partnership Council Chairwoman gave an overview of *First Things First* including the planned tasks for the coming year and opportunities for Scottsdale to enhance collaborations and outcomes for children. Ms. Hazel informed the Commission that a statewide summit on the initiative was held in April and 266 attended and as a result of ARS Title 8, Chapter 13, Section 1161, thirty-one Regional Partnership Councils (RPC's) have been formed across Arizona with the shared goal to build a system of accessible and quality early childhood development and health services to ensure that all Arizona children enter school healthy and ready to succeed. . The Northeast Maricopa County Regional Council includes Scottsdale, Fountain Hills, Paradise Valley, Carefree, Cave Creek and Ft. McDowell Yavapai Nation. Each

region has appointed a volunteer Regional Partnership Council, as well as a regional coordinator, and will be responsible for conducting a comprehensive regional needs and assets assessment this summer and setting funding priorities based on the outcomes of that assessment. Requests for grant applications will go out to the community in early 2009. Funding for *First Things First* comes from a \$.80 tax on tobacco products and is effective for 10 years.

Commissioner Weaver asked if Ms. Chandler knows where the needs are here in Scottsdale.

Ms. Chandler replied that they are starting to learn that there are great needs in childcare and to raise the qualifications of these providers, whether it is in a certified home or even neighbors in the community. They are hearing that there is a real need to improve the pre-schools.

Commissioner Woodward asked if dental care will be included.

Ms. Chandler replied that needs have been identified. Ms. Fausel informed the Commission that the Director of the Dental Board is involved in the collaboration to have low cost dental screening and dental services to these low income families. Ms. Fausel added that providers can be as creative as they want in their requests for proposals to get these funds.

4. Discussion and feedback regarding meeting schedule for FY 2008/09

Brent Stockwell, Community Assistance Manager (interim) went over a tentative Commission meeting schedule for the upcoming year including two known conflicts with religious holidays.

Chairwoman Reid asked for staff to take into consideration that the March 12 Informal Funding Recommendations meeting falls during Scottsdale Unified School District's spring break and it might be a challenge to get a quorum.

Mr. Stockwell asked the Commission to consider revisiting the issues in the fall season after the Council appoints the two new Human Services Commission members.

5. Discussion and feedback of FY 2008/09 funding cycle and proposed FY 2009/10 funding cycle for CDBG, HOME, Scottsdale Cares, General Funds and Endowment Funds

Cindy Ensign, Human Services Planner, and Brent Stockwell provided an overview of the FY 2008/09 funding process and asked the Commission for comments or suggestions regarding any changes they have regarding the FY 2009/10 funding process, including proposed changes to the existing application formats or scoring sheets, for CDBG, HOME, Scottsdale Cares, General Funds and Endowment Funds.

Commissioner Bachmann commented that having the evaluation tool during the presentations was a big help, and Vice-Chair Hemmingsen agreed.

Commissioner Woodward liked the Instruction Guide for the Evaluation sheets.

Vice-Chair Hemmingsen suggested we collate the 2009/10 notebooks the same as we did for the 2008/09 process with the Scope of Work first, the Program Budget second and the agency info last.

Vice-Chair Hemmingsen noted that the answers that agencies gave on Question #7 of the proposal, relating to collaborations, were not presented well to the Commission. She would like to see the question rewritten to ask that the agencies list their three most successful or innovative collaborations and why they were successful or innovative. Vice-Chair Hemmingsen added that not all of the agencies included their data collection methodology needed to measure each indicator.

Ms. Ensign agreed to revise the proposal application to address both of Vice-Chair Hemmingsen's suggestions and also to add to the Application Checklist a question that asks whether the agency read the proposal instructions and guidelines.

Commissioner Weaver asked if the applicants who did not receive funding were informed why they were not funded or if they received feedback on how they could improve.

Ms. Ensign responded that a letter is sent out to the agencies that they were not funded and if the agencies initiate a phone call then staff gives them more detailed feedback to assist them.

Chairwoman Reid suggested having the September 25, 2008 meeting at the Child Crisis Center, East Valley, Inc. – Family Resource Center.

Chairwoman Reid asked when they would be getting the rough Agenda Planner.

Ms. James replied that the Commission will receive a rough Agenda Planner at their first meeting, September 12, 2008, which will include all of the required agenda items and tentative topics based on the Commission input.

6. Presentations to Commission for FY 2008/09

Connie James, Human Services Director, Brent Stockwell and Cindy Ensign led a discussion on presentations and topics and requests from the Commission for the FY2008/09 presentations.

Commissioner Woodward said that she would like to see a presentation on how to access services in the Community.

Chairwoman Reid said she would like to see agencies present that a direct relationship to the six funding populations in the Human Services Five Year Plan such as the Mayors Youth Council, UMOM, Teen Lifeline, SPI, Community Bridges, Boys and Girls Club, Phoenix Shanti, Save the Family, Chrysalis and Foundation for Senior Living (FSL).

Ms. Ensign added that Vista del Camino Social Services could present on Adults in Crisis – Emergency Services which would tie into Commissioner Woodward's request and also based on a previous phone conversation with Chair Reid, we could draft a suggested presentation format and give to the agencies.

Vice-Chair Hemmingsen suggested that agencies of interest, which were not funded previously, be invited also.

Vice-Chair Hemmingsen would like to have a meeting tour of the Civic Center Neighborhood Center when the groups have moved in and are providing services.

Commissioner Bachmann liked the tour of the Family Advocacy Center.

Vice-Chair Hemmingsen liked the tour of the Teen Lifeline.

Mr. Stockwell added information about the costs of conducting a city town hall meeting. Ms. Ensign informed the Commission that she contacted Maricopa Association of Governments about how to incorporate an electronic survey to go out to the public. Ms. Ensign also mentioned setting up some future meetings to discuss funding priorities and Five Year Plan revision workshops.

Chairwoman Reid asked if we could invite the Housing Board and include them early on in the process.

Chairwoman Reid suggested that the Chair and Vice-Chair be more involved in the agenda planning next year and take a more active role in other areas as well.

7. Discussion on Electronic Medical Records

Commissioner Woodward handed out an article on Health Information Technology (HIT) which offers many possibilities for storing, computing, analyzing, and sharing health data and an article on how Google has begun offering online personal health records as of May 19, 2008.

8. Staff and Commission Updates

Ms. James thanked the Commission for their dedicated service and hard work toward the Commission and stated that nominations for the two open commission members will be heard at the June 17 City Council meeting and the interviews will be on the City Council's agenda for June 24.

9. Open call to the Public (A.R.S. §38-431.02)

Chairwoman Reid made an open call to the public for comments/announcements or other business. There were no requests.

10. Adjournment

Chairwoman Reid called for a motion to conclude the meeting. Commissioner Bachmann made the motion and Vice-Chair Hemmingsen seconded that motion.

Meeting Adjourned at 6:44 PM.

This information is available in an alternate format upon request.

Note: In accordance with provision of the Arizona Revised Statutes, the summarized minutes of the Human Services Commission Meetings are not verbatim transcripts. Only the actions taken and discussion appearing with quotations marks are verbatim.

*Signatures needed when APPROVED by Commission

Officially approved by the Human Services Commission at the 9/11/08 meeting.

Submitted by:

Jonathan Montoya
Administrative Secretary

Rosetana for Jonathan Montoya Date: 9/12/08

Reviewed by:

Cindy Ensign
Human Services Planner/Budget Specialist

Cindy Ensign Date: 9-12-08