



City of Scottsdale  
Human Services Commission  
Regular Meeting

**SUMMARIZED MINUTES**

5:00 P.M., Thursday, March 13, 2008  
Granite Reef Senior Center  
1700 N. Granite Reef  
Scottsdale, AZ 85257  
Room 7

**Call to Order**

Chairwoman Reid called the meeting to order at 5:00 PM

**Roll Call**

Present: Chairwoman Donna Reid, Vice-chair Kathleen Hemmingsen  
Commissioners: Katherine Weaver, Carol Erickson and Jo Ann Woodward

Also Present: Connie James, Valerie Trujillo, Cindy Ensign

Absent: Commissioners: Dave Bachmann, Angela Bowers

**1. Approval of the February 21, 2008 Minutes – Regular Meeting**

Chairwoman Reid called for a motion to approve the February 21, 2008 Minutes.

Approved 4-0; Vice-chair Hemmingsen moved to approve the February 21, 2008 minutes; seconded by Commissioner Erickson.

**2. Raun Melmed, M.D., Pediatric Developmental Specialist, Co-founder, Member and Medical Director for Southwest Autism Research and Resource Center will provide a presentation on Autism.**

Dr. Melmed, Pediatric Developmental Specialist from Southwest Autism Research and Resource Center (SARRC) presented information on the causes of autism, how to prevent autism, and how to best help people with autism. The Center includes seminars, a library and research studies related to autism, and programs designed to teach parents and educators how to work with children on the autism spectrum. Mr. Melmed mentioned 1 in 150 children are diagnosed with autism, and he informed the Commission about the many services that SARRC offers at the center.

Commissioner Erickson indicated she had some experience with Autistic children in the school district. She saw that the school system doesn't have a great program and asked if SARRC does anything to get the proper care and proper education to the children.

Dr. Melmed indicated SARRC has a jump start program and they can only serve ten kids per month. They want to be a demonstrating site for others to come and observe and learn how to do an early intervention. They also have a new group that gives seminars and the best thing they have done is hire another PhD. His job is to answer calls from school districts from other states to help with children at their schools. Joe Gentry is in charge of their school consultation program.

Commissioner Erickson asked what if someone wanted to volunteer.

Dr. Melmed indicated they have about 300 grandparents volunteering. All of the repair work to the facility is done by all of the grandparents. There are numerous opportunities to be a volunteer at the site and there is a fundraising event next month.

Chairwoman Reid asked if SARRC has found any links to substance abuse in their research.

Dr. Melmed indicated it is possible but not specifically. When a child is impacted by alcohol, which is the most common, these children often look autistic as well.

Chairwoman Reid asked if there is a difference in Boys versus girls, how about cultural wise?

Dr. Melmed indicated they have been participating with the University of Arizona and have a very powerful Hispanic and African-American program. In addition, Dr. Melmed said they have screening programs and that every single culture has autism.

Chairwoman Reid asked what if someone is in a low-income school district or South Phoenix school, the district where they don't have the accessibility of these services.

Dr. Melmed indicated if a person doesn't speak English, they have very hard times finding help. SARRC has free programs starting at 18 months old to find out.

Commissioner Weaver asked, if their research indicated anything in the future that could modify change?

Dr. Melmed indicated their goal is to find a cure, to find the cause or maybe to prevent these children from growing up with this disability.

Commissioner Woodward indicated her patients are constantly afraid to give their babies immunizations. Her friend has two fraternal twins, one who has it and one who doesn't.

Dr. Melmed indicated thirty percent of twins are concordance, which they know is genetic. Nonidentical twins are not concordance.

### **3. CDBG/HOME Applications – Review Discussion**

Connie James, Human Services Director, covered the timeline of what the Commission has completed and she announced that tonight they will be making their final recommendations that will go to City Council on April 15, 2008. Comment cards were handed out, and two cards were turned in.

Speaker #1—Roberto Armijo from Community Information and Referral.

Scottsdale has been supporting Community Information and Referral and we were not recommended for funding. I am asking the Commission to please reevaluate this program. Community Information and Referral indicated that they had served several thousand people in Scottsdale and referred them to resources like SARRC and four thousand other agencies. Your recommendation was nonfunding. Before you make your final recommendations please reevaluate. These funds are very important and these services are deeply beneficial to the people in Scottsdale.

Speaker #2 —Celeste Adams from Save the Family.

I was asked by the Executive Director, in regards to the funding, to make a few clarifications in what we were asking for. Save the Family has received support since 1999, one for Community Development Block Grant (CDBG) and one for Scottsdale Cares, in support of case management and services. We are requesting CDBG funds for case manager salaries and instructors, and for Scottsdale Cares we were requesting funds for case management assistance and to bring the part-time van driver to full-time to help people in Scottsdale. This is very vital because a large portion of what we do with the families, are the self-sufficiency goals.

**Community Development Block Grant (CDBG) and HOME Investment Partnership Program Funding**

This agenda item allows the Human Services Commission to formally vote on CDBG and HOME funding recommendations to be considered by the City Council on April 15, 2008. Each item will be voted on separately as follows:

Ms. James asked if the Commission had any discussion or changes. There were no discussions or requests.

Ms. James reminded the Commission that Commissioner Erickson cannot vote on CDBG or HOME funds because she was not present for the meeting when the presentations were made.

Chairwoman Reid declared that she had a conflict of interest with Chrysalis, and Ms. James informed the Commission that she had spoken with the City's Legal department and they informed Ms. James that we could set-aside Chairwoman Reid's conflict in regards to CDBG and HOME funding in order to still have a quorum for the voting.

**CDBG – Public Services**

Chairwoman Reid read the Commission's preliminary recommendations verbally to the Commissioners for review as follows:

Homeward Bound - Case Management and Employment Services **\$26,000**  
Tempe Community Action Agency (TCAA) – Senior Action Program – Congregate Meals **\$46,338**  
Scottsdale Training & Rehabilitation (STARS) – Community Based Employment Services **\$32,500**  
Advocates for the Disabled, Inc. (AFD) – Disability Claims Program **\$10,000**  
Chrysalis Shelter for Victims of DV, Inc. – Scottsdale Shelter **\$30,000**  
Save the Family Foundation of Arizona (STF) - Case Management & Supportive Services **\$18,000**  
Big Brothers Big Sisters of Central Arizona – Scottsdale Mentoring **\$10,000**  
UMOM New Day Centers, Inc. – Family Emergency & Transitional Shelter **\$0.00**  
Housing Our Communities, Inc. (HOC) – Housing Counseling **\$0.00**  
Community Information and Referral – CONTACTS Hotline **\$0.00**

Approved 4-0; Vice-chair Hemmingsen moved to approve the CDBG – Public Services final funding recommendations; seconded by Commissioner Woodward, all in favor.

**CDBG – Non Public Services**

Chairwoman Reid read the Commission's preliminary recommendations verbally to the Commissioners for review as follows:

City of Scottsdale, Community Services – Civic Center Neighborhood Center Facility **\$100,000**  
City of Scottsdale, Community Services – Roof Replacement and Repair Program **\$90,000**  
Community Services of Arizona, Inc. – Acquisition of Real Property **\$100,000**  
City of Scottsdale Community Services – COS CDBG Housing Rehabilitation Program **\$390,341**  
Foundation for Senior Living – Emergency Repair Program **\$200,000**

Approved 4-0; Vice-chair Hemmingsen moved to approve the CDBG-Non Public Services final funding recommendations; seconded by Commissioner Woodward, all in favor.

### **HOME**

Chairwoman Reid read the Commission's preliminary recommendations verbally to the Commissioners for review as follows:

Community Services of Arizona, Inc. – New Construction / Homeownership / Sky Vista **\$448,334**

Community Services of Arizona, Inc. – CHDO Operating Costs **\$50,000**

Housing our Communities, Inc. (HOC) – First-time Homebuyer Program **\$0.00**

Approved 4-0; Commissioner Woodward moved to approve the HOME final funding recommendations; seconded by Vice chair Hemmingsen, all in favor.

#### **4. General Fund/Scottsdale Cares/Endowment Funds Application – Review Discussion**

This agenda item allows the Human Services Commission to formally vote on Scottsdale Cares, General Funds, and Endowment final funding recommendations to be considered by the City Council on April 15, 2008. Each item will be voted on separately as follows:

Ms. James asked if the Commission had any discussion or changes. There were no discussions or requests.

### **Scottsdale Cares**

Chairwoman Reid declared that she did have a conflict of interest with Child Crisis Center - East Valley, Inc. in regards to Scottsdale Cares funds.

Chairwoman Reid read the Commission's preliminary recommendations verbally to the Commissioners for review as follows:

Concerned Citizens for Community Health– Emergency Services for Rent/Mortgage, Utilities, & Food **\$37,388**

Tempe Community Action Agency, Inc. – South Scottsdale Home Delivered Meals Program **\$60,000**

Scottsdale Training & Rehabilitation (STARS) – Facility Based Training & Employment Program **\$14,000**

Teen Lifeline, Inc. – Teen Lifeline, Inc. **\$15,000**

Alzheimer's Association Desert SW Chapter – Scottsdale's Alzheimer's Program **\$15,000**

FSL Programs – Restorative Therapy for Adult Day Care Program **\$6,500**

Valley Center of the Deaf – Case Management & Counseling for the Deaf, Deaf blind, and Hard of Hearing **\$0.00**

Community Bridges, Inc. – Substance Use Disorder Treatment Services **\$15,100**

Area Agency on Aging, Region One – Benefits Assistance Program **\$14,017**

Boys & Girls Clubs of Scottsdale – Operation Outreach **\$15,000**

PREHAB of Arizona, Inc. dba A New Leaf – La Mesita Child and Youth Development Center **\$5,000**

Phoenix Shanti Group, Inc. – HIV Housing Program (Utilities) **\$5,000**

Homeward Bound – Utilities Assistance Program **\$10,000**

Foothills Community Foundation – In-home Services to Homebound Elders and Disabled Adults **\$7,995**

The Mental Health Association of Arizona – Peer Support Groups **\$10,000**

Save the Family Foundation of Arizona (STF) – Case Management & Supportive Services **\$0.00**

Community Information & Referral – 24-Hour Helpline **\$0.00**

Community Legal Services, Inc. – Scottsdale Tenant's Rights Helpline **\$0.00**

Florence Crittenton – Scottsdale Girls Ranch **\$0.00**

Shoebox Ministry – Toiletries and Undergarments for the Homeless and working poor **\$0.00**

Approved 5-0; Vice chair Hemmingsen moved to approve the Scottsdale Cares final funding recommendations; seconded by Commissioner Weaver, all in favor.

Chairwoman Reid stepped out of the meeting due to a conflict of interest for the vote on Child Crisis Center-East Valley's funding.

Vice chair Hemmingsen read the Commission's preliminary recommendation verbally to the Commissioners for review as follows:

Child Crisis Center – East Valley, Inc. – Family Support & Adoption/Foster Care Programs **\$10,000**

Approved 4-0; Vice chair Hemmingsen moved to approve the Child Crisis Center – East Valley's final funding recommendation; seconded by Commissioner Woodward, all in favor.

### **General Funds**

Chairwoman Reid declared that she did have a conflict of interest with Chrysalis in regards to the General Funds.

Chairwoman Reid read the Commission's preliminary recommendations verbally to the Commissioners for review as follows:

Beatitudes Center D.O.A.R., Inc. – Independence for Seniors through VICaP **\$18,000**

PREHAB of Arizona dba A New Leaf– La Mesita – A Family Shelter **\$25,000**

Community Legal Services, Inc. – Removing Barriers to Justice **\$15,000**

Jewish Family & Children's Service – Scottsdale Geriatric Home-Based Program **\$25,000**

PREHAB of Arizona dba A New Leaf – East Valley Men's Center (EVMC) **\$38,000**

Central Arizona Shelter Services, Inc. (CASS) – Supportive Services for the Homeless **\$51,000**

Valley Center of the Deaf – Hearing Loss, Hearing Health, & Technology **\$10,000**

UMOM New Day Centers, Inc. – Regional Emergency Homeless Shelter Services **\$5,040**

Approved 5-0; Vice chair Hemmingsen moved to approve the General Funds final funding recommendations; seconded by Commissioner Weaver, all in favor.

Chairwoman Reid stepped out of the meeting due to a conflict of interest for the vote on Chrysalis.

Vice chair Hemmingsen read the Commission's preliminary recommendation verbally to the Commissioners for review as follows:

Chrysalis Shelter, Inc. – Scottsdale Shelter **\$12,960**

Approved 4-0; Commissioner Weaver moved to approve the Chrysalis' final funding recommendation; seconded by Commissioner Erickson, all in favor.

### **Endowment**

Chairwoman Reid read the Commission's preliminary recommendations verbally to the Commissioners for review as follows:

City of Scottsdale – Paiute Neighborhood Center – Annual Tutoring Incentive Trip **\$1,100**

Concerned Citizens for Community Health – Vista del Camino Ballet Folklorico **\$2,200**

Approved 5-0; Vice chair Hemmingsen moved to approve the Endowment final funding recommendations; seconded by Commissioner Weaver, all in favor.

Ms. James informed the Commission that tomorrow morning we will prepare the legal actions and recommendations to go to the City Council on April 15, 2008. For the record the Commission hears fifty to sixty agencies, and we thank the Commission for all of their time and effort.

5. **2008 Human Services Five-Year Plan Update**

Cindy Ensign, Human Services Planner/Budget Specialist, distributed draft copies of the 2008 Human Services Five-Year Plan Update, gave a brief overview and noted specific focus areas for the Human Services Commission's input. Ms. Ensign has started doing research and wanted to inform the Commission about some areas that might become issues. Ms. Ensign went over the timeline of what she will be doing and what the Commission will be doing and their due dates.

Commissioner Woodward asked if the City would accept donations if someone wanted to make a donation to help serve the populations noted in the Five Year Plan.

Ms. James replied there is a process that the City follows, and there are restrictions on funds donated and the City is always willing to take money that comes from the proper source.

In regards to the Community Input section of the Five Year Plan, Commissioner Woodward asked who does the focus groups.

Ms. Ensign replied that we don't have any scheduled currently, and that she incorporates data that others have gathered such as data from the budget public forums held in 2004 and 2005.

Ms. James replied that in 2003, the City participated in the East Valley needs Assessment along with the other East Valley Cities. Ms. James also stated that we try to participate with organizations that already have them scheduled.

6. **Staff and Commission Updates**

Ms. James thanked the Community Assistance Office for all of their hard work and teamwork. Ms. James introduced Brent Stockwell, who has come to us to be Interim Community Assistance Manager. Ms. James informed the Commission about the Pat Tillman run and the Community Assistance Office has formed a team called "Team Mark Bethel". Rita Koppinger, Vista del Camino Human Services Manager is retiring and we did a recruitment to fill her position and Kathy Breen has been promoted to Human Services Manager. Ms. James announced the Vista del Camino Grand Opening is on March 29, 2008 from 11:00 to 2:00pm. The Yaqui Community will be making their homemade tortillas, red chili, and there will be mariachis, as well as the artist to help do tiles for the community. Mario Martinez will be the lead artist of the project. The next Human Services Commission meeting will be at Paiute on March 27, 2008.

7. **Open call to the Public (A.R.S. §38-431.02)**

Chairwoman Reid made an open call to the public for comments/announcements or other business. There were no requests.

8. **Adjournment**

Chairwoman Reid called for a motion to conclude the meeting. Commissioner Weaver called the meeting to adjourn and Vice Chair Hemmingsen seconded that motion.

Meeting Adjourned at 6:46 PM.

This information is available in an alternate format upon request.

**Note:** In accordance with provision of the Arizona Revised Statutes, the summarized minutes of the Human Services Commission Meetings are not verbatim transcripts. Only the actions taken and discussion appearing with quotations marks are verbatim.

\*Signatures needed when APPROVED by Commission

**Officially approved by the Human Services Commission at the \_\_\_\_\_ meeting.**

**Submitted by:**

**Jonathan Montoya  
Administrative Secretary**

**Reviewed by:**

**Connie James  
Human Services Director**

\_\_\_\_\_  
**Date:**

\_\_\_\_\_  
**Date:**