



City of Scottsdale  
Human Services Commission  
Special Meeting

**SUMMARIZED MINUTES**

1:00 P.M., Wednesday, February 6, 2008  
City Hall Kiva  
3939 Drinkwater Boulevard  
Scottsdale, AZ 85251

**Call to Order**

Chairwoman Reid called the meeting to order at 1:00 PM

**Roll Call**

Present: Chairwoman Donna Reid, Vice-chair Kathleen Hemmingsen  
Commissioners: Dave Bachmann, Angela Bowers, Katherine Weaver, Carol  
Erickson and Jo Ann Woodward

Also Present: Connie James, Cindy Ensign

1. **Brokerage Agency use at the Civic Center Neighborhood Center (CCNC).  
Recommendations to the City Council and Public Hearing on the proposed change of  
use for the former Civic Center Senior Center (CCSC).**

Connie James, Human Services Director informed the Commission that we have received numerous comments on the usage of the Civic Center Neighborhood Center. Ms. James informed the Commission that the Commission is going to present their formal recommendations at this meeting. The Foundation for Senior Living (FSL) will be in Building 1 and Building 2, Room 8. Scottsdale Training and Rehabilitation Services (STARS) will be in Building 3 and Building 4. The City of Scottsdale Human Services will be in rooms 5, 6, and 7 of Building 2.

**Speaker #1 - Mary Snyder King** - I am involved with STARS. A citizen made a presentation to Council for services for an adult handicap service and for the need of these services. I put together a report that shows that the need is desperate and that the City of Scottsdale wanted to broker an improved lifestyle. Scottsdale Councilman Herb Drinkwater dreamed of putting together a volunteer group of Board of Directors. It is a major corporation serving over one hundred fifty clients. Many of those clients have graduated to full-time employment in the community and now one of the cities helps set up a foundation to keep these the services in the community. Having this agency is part of our community, it enhances our community, and we may teach them cooking skills, so they can fix meals; they teach us about the joy about everyday life. They teach us to count blessings; we teach them skills to navigate the

community. We teach them communication skills; they teach us the value. In all, they are invaluable to the community.

**Speaker #2 - Scott Mulhollan** - Scottsdale has gotten much bigger, the City needs to provide to the elderly that is getting larger and larger, day by day. I believe that the City of Scottsdale would be most livable. My grandma attended the Foundation for Senior Living (FSL) before it closed and now she has nowhere to go now that it's closed. My grandma does not have a physical disability, but she has dementia. She cannot communicate effectively with other citizens. For her to actually function in any type of environment or setting, she has to have professionals take care of her while I attend school and while my parents work. FSL is very important. There are trained professionals there and nurses there to give my grandmother her medicines. Most of the people do not get the nutritional value they need and there is a need for FSL.

**Speaker #3 - Joyce Camburn** – My husband has Alzheimer's. On behalf of my spouse suffering, Bert Calmer spoke to the City Council on behalf of the adult day care. He had a heart attack after he spoke. I speak on behalf of my former group called Partners which spoke on behalf of Day Care for people with memory loss. I moved here three years ago, and I am comparing this to a site in Illinois that I knew about. There is nothing here to take that place, as a house of welcome to our lives. I am asking the Commission to listen and hear about the people who are suffering from the disease that our community is living with. I am asking for assistance for these people, as the numbers increase, it is going to be more obvious. There is talk about occurrences from these diseases and I have attended many support groups.

**Speaker #4 - Betsy Gorman** – I have spoken before you before. I gave the Commission a handout today, and I would like you to consider the adult care needs.

**Speaker #5 - Jeff Battle** - STARS had proposed to relocate all of their Osborn facility to the Civic Center Senior Center. Discussions yesterday developed other options to occupy Building 3 and 4, and using some of our services off-site will work. I have identified some functions that will accommodate off-site programs, and building 3 and 4 will work per the Commission's recommendations. You don't always get what you need, but if you try sometimes you will find a way to work it out, and I support the staff and Commission's recommendation.

Chairwoman Reid called for a motion to take a vote by a show of hands.

Vice chair Hemmingsen motioned to approve the staff recommendation for the brokerage agency use at the CCNC, seconded by Commissioner Bachmann. Show of hands, all seven commissioners concurred.

## **2. Overview of the General Funds Funding Process**

Connie James, Human Services Director, will provide an overview of the General Funds program and the City's process for allocating these funds.

Chairwoman Reid, Members of the Human Services Commission:

This afternoon is the mid-point in a funding process that began in October with a pre-application orientation and will end in July with the execution sub-recipient contracts with agencies for services and developments in the next fiscal year.

Scottsdale has a history of working in partnership with non-profit providers of human services to capitalize on the resources and passion that those agencies bring to the residents of this community. On behalf of the City and the Human Services staff, I would like to welcome and thank all of the presenters who are here this afternoon.

The estimated funds available for General Fund activities are \$200,000 (subject to City Council Approval). The city budgets for regional type activities such as Domestic Violence Shelter Services, Legal Services, Regional Shelter Services, Senior Services and Brokerage Services.

9 presentations have been scheduled for today. The applications were distributed to members of the commission two weeks ago. If the staff has had questions or concerns that we felt the commission should be aware of, we have given that information to you already. We did not have questions of every application. But if we did, copies of these evaluation sheets were sent to the agencies so that they would have the opportunity to address these issues in writing before their presentation today.

In order for you to hear all of the presentations, we have asked the presenters to limit General Fund presentations to 3 minutes. The Commission and Board may then take as long as you need to ask questions. We will be using a timing light today to remind presenters when their three minutes are up. Donna Brower is the timekeeper today. In fairness to other presenters we will be enforcing their time-limit. If a presenter does not stop speaking shortly after the red light comes on, Donna will politely tap you on the shoulder. We ask that each presenter give their business card to Donna prior to beginning their presentation.

If members of the commission or board have any questions of staff today, we will answer them if we can, but we may need to reserve the right to do some research and respond prior to your next meeting.

Chairwoman Reid, I would now like to turn the meeting back over to you to do the Conflict of Interest Statement.

Chairwoman Reid read the following Conflict of Interest Statement:

The Arizona conflict of interest laws are found in Arizona Revised Statutes Sections 38-501 through 38-511. They apply to public officers and employees of various public bodies and political subdivisions, including city boards and commissions, such as the Human Services Advisory Commission.

The Statutes prohibit public officers and employees from engaging in certain types of activity or conduct, including participating in or voting upon contracts or other matters in which they, or a relative, have a substantial interest. A "substantial interest" is defined as "any pecuniary or proprietary interest, either direct or indirect".

In other words, if you as a Commission member, or a relative of yours, have a money or property interest that may be affected, either positively or negatively, by the action of the Commission, relating to a matter before it, you have a conflict of interest. You may not participate in nor vote upon any such matter, because you have a conflict of interest.

Additionally, Scottsdale Revised Code Section 2-49 (copy attached). which is part of the City Code of Ethical Behavior provides that even when a City official doesn't have a legal conflict of interest they are encouraged not to actively participate in a matter when to do so "might raise the perception of undue influence or impropriety".

When you become aware of a conflict of interest, the law requires that you make that interest known on the official records of public agency, in this case the Commission minutes, and refrain participating in any manner in such decision. You should do the same, if you believe you have an interest that might raise a perception of undue influence or impropriety.

After declaring the interest, you should leave the room while the particular item is being discussed and complete a Declaration of Conflict of Interest or Personal Interest Form, which is

available from your staff liaison, and file it with the city clerk's office within three (3) business days.

Chairwoman Reid asked the Commission if anyone had a conflict of interest, and Chairwoman Reid announced that she would step out during the Chrysalis and Child Crisis Center presentation.

**3. Public Hearing on proposals submitted for General Funds.**

**Beatitudes Center D.O.A.R. – Elizabeth Brunstein, Executive Director** presented the agency's request for \$18,000 for their Independence for Seniors through VICaP Faith in Action Program. With City of Scottsdale funds, volunteers and staff will provide 9,000 unit (hours) of service to 200 homebound or disabled people, throughout the City of Scottsdale, including shopping, transportation to medical appointments, respite, business help, visiting, phoning, home safety assessments, and home repairs. Currently, 93% of those served have incomes that meet the HUD "low and "moderate" income definition.

The Commission did not have any questions.

**Central Arizona Shelter Services, Inc., (CASS) – Mark J. Holleran, Chief Executive Officer**, presented the agency's request for \$52,000 for Regional Emergency Shelter and Supportive Services. Central Arizona Shelter Services is requesting funds for the provision of regional emergency shelter and supportive services including case management and employment services. Approximately 375 homeless Scottsdale residents will be served.

- Q. Commissioner Bowers-How long is someone allowed to be at your shelter?  
A. It depends. The average is 43 days, as long as these clients are staying on task, they are able to stay, and they continue to work with the substance abuse counselor.  
Q. Chairwoman Reid-What type of assessment do you provide with their needs?  
A. Each client is scheduled to meet with a case manager within 3 days, and meet with them on a weekly basis, trying to help these patients in crossing those barriers.

*Chairwoman Reid excused herself during the Chrysalis presentation.*

**Chrysalis Shelter for Victims of Domestic Violence, Inc. – Patricia Klahr, Executive Director and Jenifer Hunt, Grant Writer** presented the agency's request for \$12,960 for the Scottsdale Crisis Shelter. The shelter houses single women and women with children who are victims of domestic violence. The agency will serve 161 persons who are at the HUD low or moderate-income definition.

- Q. Commissioner Bowers-How many clients does an advocate serve at one time?  
A. Ms. Hunt-They maintain a medium case load.  
A. Ms. Klahr-All applicants need to see each client at all times, if one advocate is not available to see them, another staff will be able to.  
Q. Commissioner Woodward-Where do you refer people with sexual assault?  
A. They work with other agencies for services for that. When you are dealing with abuse they can work with that or make that referral out.

Chairwoman Reid returned back into the meeting.

**Community Legal Services – Lillian O. Johnson** presented the agency's request for \$15,000 for the Removing Barriers to Justice for Low-Income Scottsdale Residents/Community Outreach and Education project (S.C.O.R.E). The program will provide civil legal services including legal assistance, brief advice and counsel, and direct representation in administrative hearings and in courts of law for low-income Scottsdale residents with civil legal problems

affecting their basic needs and rights. A total of 129 Scottsdale residents will be served, all of which are from low to moderate-income homes.

Q. Commissioner Bowers-How many attorneys do you have on staff?

A. 32.

**Jewish Family and Children's Service – Ellie Schwartzberg, LPC Vice President of Geriatrics** presented the agency's request for \$25,000 for their Scottsdale Geriatric Home-Based Program. The requested funds would provide for in-home assessment, comprehensive case management, counseling, advocacy, transportation and linkages to community resources to low-income, frail elderly and/or disabled individuals residing in the City of Scottsdale to assist with independent living. Currently, 95% of those served have low to moderate incomes.

The Commission did not have any questions.

**PREHAB of Arizona, Inc. dba A New Leaf – Connie Hallett, Program Manager for East Valley Men's Center** presented the agency's request for \$38,000 for the East Valley Men's Center (EVMC). The East Valley Men's Center provides emergency shelter and food assistance along with comprehensive case management and support services to homeless single men 18 years or older. A total of 57 Scottsdale residents will be served. EVMC residents generally have little or no resources, income or community/family support.

Q. Commissioner Woodward-If people leave, how often can they come back again?

A. Six months to a year and different circumstances are different.

**PREHAB of Arizona, Inc. dba A New Leaf – Karen Brown, Program Manager for La Mesita** presented the agency's request for \$25,000 for the La Mesita Family Shelter. La Mesita provides emergency shelter and food assistance along with comprehensive case management, support services and childcare to approximately 340 homeless individuals including minor-aged children from eastern Maricopa County. A total of 14 Scottsdale residents will be served; all from low to moderate-income homes.

Q. Commissioner Bowers-Do you also assess the children for mental health issues or learning disabilities?

A. We do not. We do assessments on motor skills and nutrition, which is not an intense screening, and we just started the adult assessment in the last few months.

Q. Commissioner Weaver-Do they stay any particular length of time in your facility?

A. They can stay up to one hundred twenty days, and they can have that extended if they have secure housing.

Q. Commissioner Bowers-Are they allowed to come back if they can't maintain that?

A. Within six months to a year later.

**UMOM New Day Centers, Inc. – Darlene Newsom, M. A., Chief Executive Director**, presented the agency's request for \$10,000 for staffing for the Family Emergency and Transitional Shelter located at 3320 E. Van Buren, Phoenix. Regional emergency shelter (housing up to 120 days) will be provided along with case management, job and education counseling and many other supportive services. The agency expects to serve 24 Scottsdale residents annually with all being in the very-low income category.

The Commission did not have any questions.

**Catholic Community Services of Southern Arizona, Inc. dba Valley Center of the Deaf – Marilyn Brooks, Program Specialist and Cindy Walsh, Agency Director** presented the agency's request for \$10,000 for their Hearing Loss, Hearing Health and Technology program. The program provides outreach to seniors and other individuals experiencing hearing loss to

assist them in developing strategies to cope with hearing loss, to access health information and community resources, to utilize residual hearing, to learn alternate communication strategies and to avail themselves of free or low-cost assistive technology which will help them maintain or re-gain access to family, friends and community. Currently, 90% of those served have incomes that meet the HUD low and moderate income definition.

Q. Commissioner Hemmingsen-Do you know how many they actually served for 2006-2007?

A. The numbers are about 31. Last year they changed program staff for about two months, and these numbers are consistent with previous years.

Q. This funding year, how many have you served?

A. This year we have served 11.

#### **4. Overview of the Scottsdale Cares Funding Process.**

Cindy Ensign, Human Services Planner, will provide an overview of the Scottsdale Cares program and the City's process for allocating these funds.

Scottsdale Cares is the City of Scottsdale's voluntary utility bill donation program and was initiated in May 1995 by Scottsdale's Human Services Commission. Scottsdale Cares has received over \$1.5 million from Scottsdale residents - donated one dollar at a time. Scottsdale Cares is an easy way to help neighbors in need by adding \$1.00 to your monthly water bill to support a variety of human service programs. These dollars are then granted to non-profit agencies that 1) promote the positive development of youth, adults and seniors, 2) strengthen the capability of families and the self-sufficiency of adults and 3) assist Scottsdale citizens of all ages in addressing crisis needs. Last year 40,669 Scottsdale households and 2,016 local businesses contributed to Scottsdale Cares.

The estimated funds available for Scottsdale Cares activities is \$240,000. This year we received 21 requests totaling \$388,614. This year, *as in every year*, there are more legitimate needs than money that is available for allocation. There will be good applications for important services that will not be able to be funded. Your task will not be easy; but your responsibility is an important one. You need to have the opportunity to find out as much information as you need to be able to make your best recommendation to council.

21 presentations have been scheduled for today. The applications were distributed to members of the commission two weeks ago. If the staff has had questions or concerns that we felt the commission should be aware of, we have given that information to you already. We did not have questions of every application. But if we did, copies of these evaluation sheets were sent to the agencies so that they would have the opportunity to address these issues in writing before their presentation today.

In order for you to hear all of the presentations, we have asked the presenters to limit Scottsdale Cares presentations to 3 minutes. The Commission and Board may then take as long as you need to ask questions. We will be using a timing light today to remind presenters when their three minutes are up. Donna Brower is the timekeeper today. In fairness to other presenters we will be enforcing their time-limit. If a presenter does not stop speaking shortly after the red light comes on, Donna will politely tap you on the shoulder. We ask that each presenter give their business card to Donna prior to beginning their presentation.

If members of the commission or board have any questions of staff today, we will answer them if we can, but we may need to reserve the right to do some research and respond prior to your next meeting.

On behalf of the City and staff, I would like to welcome and thank all of the presenters who are here this afternoon.

**5. Public hearing on proposals submitted for Scottsdale Cares.**

**Alzheimer's Association Desert Southwest Chapter – John Durbin, Director of Central Arizona Region & Governmental Affairs** presented the agency's request for \$17,500 for the Alzheimer's Association Scottsdale Program. The funds will be used specifically toward staffing costs to provide Family Care consultation, Support Groups and Education Program sessions aimed at Scottsdale residents, to assist individuals with Alzheimer's and their family caregivers cope with this devastating disease. The program will serve 450 unduplicated Scottsdale persons, 280 who have low or moderate incomes.

Q. Commissioner Woodward-Can you explain the Safe Return program?

A. This is a national organization. If a person wanders away from their caregiver, safe return is the program that initiates a whole series of activities. The individual is located and will be brought back home in the most rapid way possible. Actually, we have been working very closely with Natalie Summit in Scottsdale to expand that program.

Q. Commissioner Hemmingsen-On the program budget, you did not list any as "committed", or are all of them "tentative"? Are these revenue sources committed already or are they all tentative?

A. All of the grants that we have are continuing grants that we have received. We received them from the cities in Arizona and some other foundations, and those are all ongoing cases that we receive.

Q. Commissioner Weaver - Are services provided to individuals with Alzheimer's? What kinds of services are provided?

A. In terms of the persons, they would be the Safe Return program, where the individual with dementia is enrolled, wears the bracelet, and they have family member caregivers. We are also finding that many people who are attending our support groups are people with Alzheimer's disease. There seems to be an increase in people who are willing to say, "yes, I have Alzheimer's disease". In our family care program, they do a social assessment to determine what their medical needs are, and work to get them a referral. Most of our services are directed to the family member caregivers.

Q. Commissioner Erickson-Do you charge for any education seminars that you have?

A. We charge for the annual caregiver conference. We cover the costs of the food, the facility that they use, some presenters that come, and the award for the monthly education programs. There are no charges for any other services.

Q. Commissioner Reid-In reference to your clientele, are most in Scottsdale, what are the main ZIP code areas that you serve?

A. I don't know, and I will get back to the Commission. All of our support groups are located at the Via Linda Senior Center, Living Water Lutheran Church and at Granite Reef Senior Center.

**Area Agency on Aging, Region One – Ann Marie Grande, MS, RD, CIRS, Program Manager** presented the agency's request for \$15,000 for the Benefits Assistance Program. The Benefits Assistance program, operated by the Area Agency on Aging, Region One, provides information on and assistance with insurance benefits to seniors, the disabled, and caregivers. The program will serve 600 Scottsdale residents, all whom have low or moderate income.

Q. Commissioner Weaver-I noticed that in the last year the number of people served has gone down. Can you explain?

A. For the current year, we are seeing a 55% increase or 321 individuals in the 1<sup>st</sup> six months. The prior year was down due to us projecting that clients would want to change their Drug and Medicare plans. However, nationwide, people did not change their plans as projected.

Q. Commissioner Hemmingsen-One of the things that you said you would be doing this year is a Medicare presentation and fraud presentation. If you do not get full funding, will you be able to do these presentations?

A. No.

**Boys and Girls Clubs of Greater Scottsdale – Nazareth Felix, Outreach Services Supervisor and Erin Lovell, Grants Manager**

presented the agency's request for \$20,000 for the Operation Outreach Program. The program provides needed after-school services to low income youth residing in South Scottsdale neighborhoods. The program anticipates serving 500 Scottsdale youth, all of whose families have low or moderate-income.

Q. Commissioner Bowers-In reference to your Indicators listed on your proposal, who was your plan developed by? What does the pre-and post-testing consist of?

A. The outcome survey tools kit is provided by Boys and Girls Club of America. In addition to that, we have the summer educational programs. Some of it is academic information and some of it is the attitude program, there are all different levels.

Q. Commissioner Weaver-How do you work with the schools if an academic issue arises?

A. The parents that have concerns with their children's academics will sign a release which allows us to speak with the teachers, and we do outreach programs.

Q. Commissioner Reid-Do you have any kids that return after they have grown up?

A. A lot of them do come back to visit, sometimes after five years. Sometimes they come to work for us.

Chairwoman Reid excused herself during the Child Crisis Center presentation.

**Child Crisis Center, East Valley, Inc. – Carol Lopinski, Family Support Services Program Director and Marcia Reck, MA, Director**

presented the agency's request for \$10,000 for the East Valley Resource Center. The center provides parenting skills training classes, children self development classes, families in transition classes and new parent programs, maintains a resource library, conducts public relations via the Family Resource Center Newsletter, conducts public awareness campaigns at four Scottsdale schools and distributes flyers at the Scottsdale Library and at the City of Scottsdale Youth and Family Services Office. The program will serve 44 individuals. Although the program does not track family income, historically, most children who receive services have come from low to moderate-income families.

The Commission did not have any questions.

Chairwoman Reid returned back into the meeting.

**Community Bridges, Inc. – Kristen Polin, Director of Community Programs and Stephanie Kreiling, Community Development Manager**

presented the agency's request for \$15,100 for their Substance Use Disorder Treatment Services. The services will support a continuum of substance abuse disorder treatment services including crisis care, medical detoxification, transition management, and outpatient services that serves homeless, indigent and working poor men and women from Scottsdale and other communities in Maricopa.

The Commission did not have any questions.

Ten minute break was taken.

**Community Information & Referral (CIR), Inc., – Roberto Armijo, Executive Director,**

presented the agency's request for \$5,000 for their Information and Referral Helpline. The agency provides a 24/hour bilingual (English/Spanish) telephone Helpline; complete internet access to social services resources; access to help via internet email capabilities; a complete, comprehensive and up-to-date resource database of valley social services and on-going promotion about the availability of the 24-Hour Helpline. The Helpline will serve 6,200 Scottsdale households, all of which are of low to moderate income.

- Q. Commissioner Bowers-One place on your proposal, you listed \$5,000 as your request and then on your Program Budget, you listed your request as \$7,500. Which is the correct amount for your request?
- A. \$5,000.
- Q. Vice Chair Hemmingsen-How many have actually been served in the last year, and this year?
- A. The number served in FY 2006/07 was 6,000 people. We have served 2,645 in the first two quarters of fiscal year 2007/08.

**Community Legal Services, Lillian Johnson, Executive Director** presented the agency's request for \$15,000 for the Tenants' Rights Hotline. This service includes a pre-recorded legal assistance help line and three hours of live legal assistance to residents seeking assistance with tenant housing related issues. A total of 142 Scottsdale residents will be served, all of which are from low to moderate-income homes.

- Q. Commissioner Hemmingsen-Do you receive Interest On Lawyers Trust Account (IOLTA) funds? Will these be used by this program?
- A. We are not asking for all of the funds necessary to operate this program. Possibly yes, some of the funds will be used toward this.
- Q. Commissioner Erickson-You have listed 80,000 people? What percent of these people are from Scottsdale?
- A. That's a general figure that we got from the Superior Court. We did not look at Scottsdale residents.

**Concerned Citizens for Community Health – Jack Wolfe, President of the Board of Directors**, presented the agency's request for \$37,388 for Emergency Services for rent/mortgage, utilities and food. The program will provide, for eligible Scottsdale residents (those experiencing a financial crisis), emergency rent/mortgage assistance and utility payments. A total of 65 households will be served with emergency rent or mortgage; 90 households will be served with emergency utility assistance and 120 senior citizens or disabled person will be served with weekly food bags, all of who have low or moderate income.

The Commission did not have any questions.

**Florence Crittenton Services of Arizona - Girls Ranch of Arizona – Katrina J. Sherrill, Program Manager, and Donna Pryor-Foote, Grant Writer**, presented the agency's request for \$14,000 for Parenting Education Classes, life skills training and H.S. education program. The program will serve 12 teens and 12 children annually all of which have low or moderate income.

- Q. Commissioner Woodward-Do the people in your facility have health planning and contraceptive services?
- A. Yes, we have St. Joseph's and they do promote all of that and in the parent curriculum as well.
- Q. After the facility what kind of follow up do they get?
- A. After they become an adult; we also have a transitional living program. They can continue services there and stay there up until the age of 24.
- Q. Commissioner Bowers-What percent of girls take advantage of these programs?
- A. We have had a handful, maybe 5 out of 27 that have utilized that, others have utilized other resources.

**Foothills Caring Corp. – Debra Determan, Director**, presented the agency's request for \$10,000 for their In-Home Services to Homebound Elders and Adults with Disabilities program. The program provides free in-home care services such as caregiver relief, visiting and phoning, home repair, shopping and meal delivery to homebound elders or adults with disabling

conditions enabling them to remain living independently in their own homes. There will be 150 Scottsdale residents served all of whom are low to moderate income.

Q. Commissioner Bowers-What is Mind Quest?

A. That is a program where outside experts are brought in on specific topics which are going on at this time throughout the United States.

**Foundation for Senior Living (FSL) – Laura Kile, Grants Coordinator**, presented the agency's request for \$8,840 for Restorative Therapy Program. The program provides professional assessment, treatment and assistance necessary to restore, maintain or improve at-risk seniors and disabled adults' ability to perform activities of daily living – eating, dressing, bathing and ambulating. There will be 47 Scottsdale residents served all of whom are low to moderate income.

Q. Commissioner Bowers-Does each person receive a standard treatment plan or is it individualized?

A. Each patient plan is individualized. Once they receive an assessment, one-on-one services are established, and then we are able to send therapeutic exercises home with them.

Q. How long did it take your client that you spoke of in your presentation, to get that level of mobility?

A. She started the center one day a week, and then she increased her visits to three times a week. It took her almost two-and-a-half years to form a few sentences, and now she is able to carry on complete sentences. Her physical disabilities took her over a year, being able to walk with her walker. Our van picks her up three days a week to come to the center, the driver has been trained to walk her up and down the stairs. She spends six hours a day at the center.

Q. Does Medicare pay for these services at all?

A. No. We are under the federal Medicare study right now.

**Homeward Bound - Dawn Bogart, Development Director** presented the agency's request for \$26,000 for Utility Assistance at Homeward Bound's twelve transitional units in Scottsdale. Case management and employment services will be provided to low-income Scottsdale families with dependent children. Homeward Bound provides intensive and comprehensive social services to facilitate these families in becoming self-sufficient and capable in maintaining safe, decent, and affordable housing upon completion of the program. The agency expects to serve 58 individuals annually in Scottsdale, all from low to moderate-income households.

The Commission did not have any questions.

**The Mental Health Association of Arizona – Ann Marie Berger, Executive Director**, presented the agency's request for \$25,000 for Peer Support Groups. The Peer Support Groups provide a comfortable open, supportive forum in which individuals living with a mental illness and their family members can come together for education, support and companionship. The program will serve 800 Scottsdale residents.

Q. Commissioner Bowers-What is the qualitative data that you are looking at?

A. One of the challenges that we have is that we ask basic questions. If they want to provide us with more information, as to whether or not they have health insurance or where they live, they can choose. Scottsdale is the largest support group.

**Phoenix Shanti Groups – Keith Thompson, Executive Director and Randy Gearhart, Chief Operating Officer**, presented the agency's request for \$10,000 for the HIV Housing Program. The program provides supportive transitional and permanent housing to homeless individuals and families infected with and affected by HIV disease, which in conjunction with the agency's

behavioral health and education programs are designed to address individual causes of homelessness and promote long-term residential stability. The program anticipates serving 7 homeless people that claim their last residence was in Scottsdale, all from low to moderate income.

The Commission did not have any questions.

**PREHAB of Arizona, Inc. dba A New Leaf – Karen Brown, Program Manager**, presented the agency's request for \$5,000 for La Mesita Child and Youth Development Center. La Mesita's Child and Youth Development Center is an on-site licensed facility providing daycare and age-appropriate activities for homeless children, former residents and others ranging in age from 6 weeks to 12 years while their parents work, attend school or an employment training program. The program, all from low to moderate-income households, will serve a total of 16 Scottsdale children with approximately 1,664 hours of childcare.

- Q. Commissioner Erickson - How many clients do you serve in Scottsdale?  
A. Last year we served 13 families.

**Save the Family – Celeste Addams, Director of Case Management** presented the agency's request for \$20,000 for staffing for a van driver and case management assistant. This program provides comprehensive programs for homeless parents and their children to help them become emotionally stable and economically independent. The program will serve 24 Scottsdale residents, all of whom are from low to moderate-income families.

The Commission did not have any questions.

**Scottsdale Training and Rehabilitation Services, Inc. – Jeffrey Battle, President and CEO**, presented the agency's request for \$14,700 for their Facility Based Training and Employment Program. This program serves clients with a facility-based component and a community-based employment component. The primary object is for clients to develop job-related skills through training and support while simultaneously earning wages for their work product. The program will serve 15 Scottsdale residents with severe disabilities who are unprepared or unable to secure or maintain employment in the mainstream workforce; all are low income.

The Commission did not have any questions.

**Shoebox Ministry – Robert Ness, Director and Laura Borgeson, Program Director**, presented the agency's request for \$4,686 for toiletries and undergarments for the homeless and working poor residents in Scottsdale. The program will serve 1,729 residents who are from low to zero incomes.

- Q. Commissioner Woodward-What about the hotels in this community? Do you get any of their donations?  
A. That's one thing we are trying to get. Current donations mostly come from vacationers who come back from vacation.

**Teen Lifeline Inc. – Nikki Kontz, Clinical Coordinator and Emily, volunteer for Teen Lifeline** presented the agency's request for \$20,000 for General Operational Support. This grant will assist in all phases of the operation of Teen Lifeline's Peer Counseling Suicide Hotline. The program serves 40 teens in Life Skills Development, 3,300 teens and their families in Community Education and 1,100 teens and their families on the Hotline, 40% in the Life Skills Development are from low to moderate-income.

- Q. Commissioner Weaver - Can you define "at-risk" as used in your second Output?  
A. We consider any teenager as "at-risk".

- Q. Commissioner Bowers – In reference to your third Indicator, 46% seems kind of low, can you explain?
- A. Ms. Kontz responded that the percentage is actually pretty high based on the percentage prior to the services being offered was 1 or 2% before.
- Q. Commissioner Bachmann-How long have you been doing this?
- A. Emily-About 2 years.
- Q. Can you tell us about one of the calls that impacted you?
- A. Emily-One time I took a suicide call, and the way she would cope with problems was by cutting herself. I would ask, on a scale of one to ten, and she rated very high. She agreed she would not cut herself and if she did feel like she was going to do it, she agreed she would call in and talk to me. We talked about other coping skills so she wouldn't cut herself. At the end of the call, she was going to tell her mom about how she cut herself and she decided she was going to throw away all of the tools she was cutting herself with, and then she took the trash out to the dumpster while we were on the phone.

**Tempe Community Action Agency – Elaine Tabor, Senior Action Program Director,** presented the agency's request for \$70,000 for Senior Action Program-Home Delivered Meals. There will be 250 clients served in Scottsdale with all being from low to moderate income.

- Q. Commissioner Weaver-How are your volunteers trained to handle emergencies?
- A. We first encourage them to become aware of the inside of the home. As they are in the home or at the door, they remember what they see, so that when they return they are able to see if anything is out of place. If they arrive and find the client unconscious, they call 911 and stay there until help arrives.

**Valley Center of The Deaf, – Katrina Thompson,** presented the agency's request for \$10,400 for Case Management and Counseling for the Deaf, Deaf Blind and Hard of Hearing. The program offers group counseling and education and individual case management. The program will serve 15 Scottsdale residents, all of which are from low or moderate income.

The Commission did not have any questions.

## **6. Overview of the Endowment Funding Process.**

Cindy Ensign, Human Services Planner, will provide an overview of the Endowment program and the City's process for allocating these funds.

Ms Ensign informed the Commission that the City of Scottsdale has two endowment funds whose annual interest income is awarded on a competitive basis to City programs and non-profit agencies that serve Scottsdale residents. The Scottsdale Community Endowment fund used to carry out the purposes of community projects and programs for the public good within the city. The Herbert R. Drinkwater fund is used to support City of Scottsdale youth programs. The estimated funds available from the endowment fund are \$3,300. This year we received 2 requests totaling \$4,520.

The Endowment presenters will be given 3 minutes. The Commission may then take as long as they need to ask questions. We will be using a timing light today to remind presenters when their three minutes are up. Donna Brower is the timekeeper today. In fairness to other presenters we will be enforcing their time limit. If a presenter does not stop speaking shortly after the red light comes on, Donna will politely tap you on the shoulder. We ask that each presenter give their business card to Donna prior to beginning their presentation.

## **7. Public hearing on the proposals submitted for the Endowment Fund.**

**Paiute Neighborhood Center - Kim McLane, Assistant Recreation Coordinator** presented agency's request for \$1,168 for the Tutoring Incentive Program. The program provides tutoring for children and teens aged 6-17. The program enhances the ability of children in the community to improve their grades by providing staff and volunteers to assist with homework help. Children who have demonstrated improvement and dedication to their schoolwork are rewarded for their work annually by earning a trip to Disneyland.

The Commission did not have any questions.

**Concerned Citizens for Community Health - Ballet Folklorico – Vickie Munoz, Michael, and Savannah** presented the agency's request for \$3,352 for the Vista del Camino Ballet Folklorico. The Ballet Folklorico performs dances from different regions of Mexico, and it enhances the participants' self-esteem and school performance, and re-establishes the Pascua, Yaqui and Hispanic heritage in Scottsdale. The funds will provide an instructor, a professional dance consultant and incentive program for Fiscal Year 2008/09. The program will serve 33 Scottsdale residents directly, and the community at large indirectly.

The Commission did not have any questions.

**8. Staff and Commission Updates**

Cindy Ensign reminded the Commission about the upcoming February 21, 2008 commission meeting being held at Via Linda Senior Center where they will discuss their funding recommendations.

**9. Open call to the Public (A.R.S. §38-431.02)**

Chairwoman Reid made an open call to the public for comments/announcements or other business. There were no requests.

**10. Adjournment**

Chairwoman Reid called for a motion to conclude the meeting. Commissioner Erickson called the meeting to adjourn and Commissioner Bachmann seconded that motion.  
Meeting Adjourned at 4:18 PM.

This information is available in an alternate format upon request.

**Note:** In accordance with provision of the Arizona Revised Statutes, the summarized minutes of the Human Services Commission Meetings are not verbatim transcripts. Only the actions taken and discussion appearing with quotations marks are verbatim.

\*Signatures needed when APPROVED by Commission

Officially approved by the Human Services Commission at the \_\_\_\_\_ meeting.

**Submitted by:**

**Jonathan Montoya  
Administrative Secretary**

**Reviewed by:**

**Connie James  
Human Services Director**

**Date:**

**Date:**

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