



City of Scottsdale
Human Services Commission
Special Meeting

SUMMARIZED MINUTES

1:00 P.M., Monday, February 4, 2008
Civic Center Neighborhood Center (Vista del Camino)
7375 E. 2nd Street - Bldg #1
Scottsdale, AZ 85251

Call to Order

Chairwoman Reid called the meeting to order at 1:00 PM

Roll Call

Present: Chairwoman Donna Reid, Vice-chair Kathleen Hemmingsen
Commissioners: Dave Bachmann, Angela Bowers, Katherine Weaver, and
Jo Ann Woodward

Absent Commissioner Carol Erickson

Also Present: Housing Board members Nick Thomas and Nancy Cantor, Debra Baird, Justin
Lisonbee, Cindy Ensign, and Donna Brower

1. Approval of the January 24, 2008 Minutes – Regular Meeting

Commissioner Reid called for a motion to approve the January 24, 2008 Minutes.

Approved 6-0; Commissioner Bachmann moved to approve the January 24, 2008 Minutes,
seconded by Commissioner Bowers.

2. Overview of CDBG and HOME Funding Process

Mr. Lisonbee provided the Commission with an overview of the Community Development Block
Grant (CDBG) program and the HOME partnership program and the city's process for allocating
funds with the following remarks:

Chairwoman Reid, Members of the Human Services Commission and Housing Board:

This afternoon is the mid-point in a funding process that began in October with a pre-application
orientation and will end in July with the execution of a grant agreement with HUD and sub-
recipient contracts with agencies for services and developments in the next fiscal year.

Scottsdale has a history of working in partnership with non-profit providers of housing and human services to capitalize on the resources and passion that those agencies bring to the residents of this community. On behalf of the City and my staff, I would like to welcome and thank all of the presenters who are here this afternoon.

The estimated funds available from CDBG and HOME activities amount to more than **\$1.5m** (1,567,562). This year we received requests for approximately **\$2.5m** (2,537,029). This year, as *in every year*, there are more legitimate needs than money that is available for allocation. There will be good applications for important services that will not be able to be funded. Your task will not be easy; but your responsibility is an important one. You need to have the opportunity to find out as much information as you need to be able to make your best recommendation to council.

There are 18 presentations scheduled for today. The applications were distributed to members of the commission two weeks ago. If the staff has had questions or concerns that we felt the commission should be aware of, we have given that information to you already. We did not have questions of every application. But if we did copies of these evaluation sheets were sent to the agencies so that they would have the opportunity to address these issues in writing before their presentation today.

In order for you to hear all of the presentations we have asked the presenters to limit Public Service presentations to 3 minutes; 10 minutes has been allotted to the more complex housing related presentations. The Commission and Board may then take as long as you need to ask questions. We will be using a timing light today to remind presenters when their three minutes are up. Donna Brower is the timekeeper today. In fairness to other presenters we will be enforcing their time-limit. If a presenter does not stop speaking shortly after the red light comes on, Donna will politely tap you on the shoulder. Also, please give your business card to Donna before you begin speaking. I will ask for the opportunity to repeat this reminder periodically during the hearing, and after any breaks, so that people coming in later will be aware of this.

If members of the commission or board have any questions of staff today, we will answer them if we can but we may need to reserve the right to do some research and respond prior to your next meeting.

Chairwoman Reid, I would now like to turn the meeting back over to you to do the Conflict of Interest Statement.

Chairwoman Reid read the following Conflict of Interest Statement:

The Arizona conflict of interest laws are found in Arizona Revised Statutes Sections 38-501 through 38-511. They apply to public officers and employees of various public bodies and political subdivisions, including city boards and commissions, such as the Human Services Advisory Commission.

The Statutes prohibit public officers and employees from engaging in certain types of activity or conduct, including participating in or voting upon contracts or other matters in which they, or a relative, have a substantial interest. A "substantial interest" is defined as "any pecuniary or proprietary interest, either direct or indirect".

In other words, if you as a Commission member, or a relative of yours, have a money or property interest that may be affected, either positively or negatively, by the action of the Commission, relating to a matter before it, you have a conflict of interest. You may not participate in nor vote upon any such matter, because you have a conflict of interest.

Additionally, Scottsdale Revised Code Section 2-49 (copy attached). which is part of the City Code of Ethical Behavior provides that even when a City official doesn't have a legal conflict of

interest they are encouraged not to actively participate in a matter when to do so “might raise the perception of undue influence or impropriety”.

When you become aware of a conflict of interest, the law requires that you make that interest known on the official records of public agency, in this case the Commission minutes, and refrain participating in any manner in such decision. You should do the same, if you believe you have an interest that might raise a perception of undue influence or impropriety.

After declaring the interest, you should leave the room while the particular item is being discussed and complete a Declaration of Conflict of Interest or Personal Interest Form, which is available from your staff liaison, and file it with the city clerk’s office within three (3) business days.

Does anyone wish to make known a conflict of interest, for the record, at this time?

Chairwoman Reid declared a conflict or interest in regards to Chrysalis Shelter for Victims of Domestic Violence, Inc.

3. Public Hearing on Proposals Submitted for CDBG

Advocates for the Disabled (AFD), Inc., - Sherry Whitener, Executive Director, presented the agency’s request for \$10,000 for the Disability Claim Service. The service provides specialized intensive case-management to disabled, low-income people who are in the process of trying to obtain Social Security Disability benefits and/or Supplemental Security Income benefits due to their emotional and/or physical disability, which is severe enough to affect their ability to work. The services will serve 34 Scottsdale residents, all of whom are low to moderate-income.

- Q. Vice-Chair Hemmingsen - I noticed that under your first Indicator you say that 100% of open clients will receive resources to help meet their daily needs and at least 50% of pending clients will have resources to help meet their daily needs. Isn’t the 50% low? And can you explain the terms “open” and “pending”?
- A. “Open” clients have been through the full intake process. “Pending” are clients on the waitlist. The reason the “Pending” clients are estimated at 50% is due to many going away due to many being transients.

Big Brothers Big Sisters of Central Arizona – Andrew Schwartzberg, Director of Grants, presented the agency’s request for \$15,000 for Scottsdale Mentoring, which will provide science-based prevention services through adult/child mentoring. The program will serve 30 Scottsdale residents all that are low to moderate-income.

- Q. Commissioner Woodward - Do they pre and post test? How do they evaluate the children to know what their self-confidence is?
- A. It is a form sent six months into the match, a sheet of twenty-one questions that asks self-esteem questions and how they are doing academically.
- Q. Board Member Thomas - What quantitative data do you use to determine the numbers?
- A. Our evaluation form and questions are based on their progress, how are they doing in self-esteem, and basically it is a self-evaluation.
- Q. Commissioner Bowers - Last year you asked for fifteen thousand, how did you make up for the five thousand difference in funds?
- A. We pick up clothing throughout the valley and sell that to Savers and use that toward the program.

- Q. Commissioner Hemmingsen - During the past twelve months, 128 youth were recorded as being served in your proposal. Is there different programs?
- A. The full program is closer to 130.
- Q. Commissioner Hemmingsen - What do you do with the results from the evaluation forms? Are they evaluated and are changes made in the program?
- A. The data is entered into a database and we look to see if there is any particular area that needs attention. If there is a specific child, then we have their program specialist evaluate that. The trend tends to see improvement.
- Q. Board Member Thomas - Do you get feedback from the Big Brother or Sister? Do you evaluate them also?
- A. Yes.
- Q. Chairwoman Reid - How long is the process of the background check?
- A. It should be about a month, part of the process is the actual matching of a child, and it could take up to three to four months. The average cost is about one thousand dollars.

Chairwoman Reid excused herself during the Chrysalis Shelter presentation.

Chrysalis Shelter for Victims of Domestic Violence, Inc. – Patricia Klahr, Executive Director, presented the agency's request for \$32,400 for the Scottsdale Crisis Shelter. The Chrysalis Scottsdale Crisis Shelter houses single women, and women with children, who are victims of domestic violence. Once admitted, each woman and her children may stay in the shelter for up to 120 days. The shelter will serve 161 Scottsdale residents, with all from low to moderate-income households.

- Q. Commissioner Weaver - You mentioned that people are staying longer, do you see a trend of it going down, because your numbers have gone down?
- A. We can't serve as many people since our average stay has increased. They can stay up to 120 days, and the average length is 28 days.
- Q. Board Member Cantor - Your maximum amount is thirty women and children, what is your demand? If you don't have room, do you refer them?
- A. We turn away 4 for every 1 taken in. We route them to other locations.
- Q. Commissioner Woodward – If the victim is at the hospital or with the police, can they come straight over?
- A. We have to make sure that we have bed space available and have to make sure that they are medically clear. We prefer that we are notified first.
- Q. Commissioner Woodward - Do they have to go back home first?
- A. If we are unable to take them, we will help them get in at some other domestic violence shelter.

Community Information & Referral – Robert Duvall, Assistant Director, presented the agency's request for \$10,000 for the Community Network for Accessing Shelter (CONTACS). This project will provide the toll-free, bilingual, 24-hour CONTACS Hotline. CONTACS is a specific hotline for victims of domestic violence and other homeless individuals. A homeless person or victim of domestic violence calls the call center where an operator gathers intake information. The call center operator has access to a computerized connection to a central database, which displays current bed availability of the homeless and domestic violence shelters in Maricopa County. The call center operator and the caller then conference call the appropriate shelter to confirm available space and they begin the specific screening and intake procedure of the shelter. The program will serve 300 Scottsdale residents, all from low to moderate-income households.

- Q. Commissioner Bachmann – Why are Scottsdale numbers going down when overall your numbers are going up??
- A. Every other community in the region has experienced increases, but calls from Scottsdale have dropped by 50% over the last three years.

- Q. Commissioner Bachmann - How do you publicize your services?
A. We spend around \$50,000 each year in publicity including making information available to Police and Fire personnel. In addition, we met with City staff last year.
- Q. Commissioner Weaver – For your first Indicator, you state that 30% of clients seeking homeless shelter will be connected. Does 30% seem kind of low?
A. It's kind of low due to capacity of the emergency shelters and the shelters filling up. They have capacity for about a half a year, but once that's filled up, we're at a loss to try to find anything. There was no space today for a man.
- Q. Commissioner Weaver - Is it primarily men who would need that?
A. No.
- Q. Commissioner Weaver - What happens to that person if they say no?
A. They continue to call us and we publish updates five times a day to keep the information correct.
- Q. Commissioner Reid - How do you propose to reach more Scottsdale people for your services?
A. In discussions with the Human Services Staff, and get in front of the police squads who are encountering homeless people.

Homeward Bound - Dawn Bogart, Development Director presented the agency's request for \$26,000 for Case Management and Employment Services. Case management and employment services will be provided to low-income Scottsdale families with dependent children. Homeward Bound provides intensive and comprehensive social services to facilitate these families in becoming self-sufficient and capable in maintaining safe, decent, and affordable housing upon completion of the program. The agency expects to serve 58 individuals annually in Scottsdale, all from low to moderate-income households.

- Q. Commissioner Weaver - What is the average time in the program?
A. It is a 12- to 24-month program depending on their income debt and skill level. It takes about a year to stabilize a family and to address their credit issues. The second year is used to upgrade their employment, so they can pay for a down payment, first and last months rent, or a deposit on a home.
- Q. Commissioner Weaver - Do most of them complete the program?
A. The majority do complete the program. We look at if they are working and if not, they would be asked to leave if they are not employed.
- Q. Commissioner Bachmann - You mentioned eleven properties in your presentation, but your proposal references twelve, can you explain?
A. We sold one.

Housing Our Communities, Inc. – John Smith, President presented the agency's request for \$17,040 for Client Assistance, Homebuyer Education, and Housing Counseling. Intake and referral services will be provided to residents of Scottsdale looking for housing resources. Services will include an 8-hour HUD approved Homebuyer Education class and one-on-one housing counseling to establish barriers to homeownership, credit counseling, and overall mortgage readiness evaluation and income eligibility determination. The agency expects to serve 250 individuals annually in Scottsdale, all from low to moderate income households.

- Q. Board Member Cantor - In terms of the households, where would that be within the City?
A. I believe it will be in a targeted part of the neighborhood, in the Los Arcos corridor.
- Q. Commissioner Woodward – What is length of the process?
A. It takes seven to twelve months of counseling to prepare most clients for homeownership.
- Q. Commissioner Bowers – Is the \$35,000 homeowner assistance a loan?
A. It is a deferred loan which is due upon sale or transfer of the property. The \$35,000 is not included in their monthly payment.
- Q. Commissioner Weaver - How is the current mortgage situation?
A. There is a lot of fear with all of the foreclosures.

- Q. Chairwoman Reid – If you aren't fully funded, how will that affect your service?
A. We will pursue corporate and foundation funding in order to still do the program.

Save the Family Foundation (STF) – Laura Skotnieki, Director of Case Management, presented the agency's request for \$43,219 for Case Management and Supportive Services for Homeless Families with Children. Save the Family will provide case management and supportive services for homeless families with children referred from the City of Scottsdale. Each family receives comprehensive case management in finances, parental goals, counseling, and information and referral. Save the Family receives a number of its referrals from the Chrysalis Shelter. The agency will serve 24 Scottsdale residents, all from low to moderate-income households.

- Q. Commissioner Hemmingsen - What happens if a family isn't ready within the two years?
A. It's on a case-by-case basis and we have to request an extension from HUD. We currently have two families who are doing requests since those particular individuals are enrolled in a licensed nursing program and need a little longer before they can transition into affordable housing.
- Q. Chairwoman Reid - How do you measure if families are ready?
A. Each client meets with a case management team every week. We start talking with families about their strengths and they have ten program goals. Within 45 days, our goal is to get the kids in school, work on employment and job training, and to set up their action plan.
- Q. Commissioner Bowers - What is the difference in what you asked for from last year?
A. Last year we asked for \$47,000, this year we are asking for \$43,000. (note: staff record shows that agency requested \$25,000 for FY 2007/08 and was funded \$17,107.)

Scottsdale Training and Rehabilitation Services (STARS) – Jeffrey Battle, President and CEO and Chad Parlier, presented the agency's request for \$34,125 for the Community Based Employment Program. The program provides low-income adults with severe disabilities the opportunities and resources to secure and maintain remunerative employment in the mainstream work force. They engage in any of a continuum of community-integrated work experiences, including job readiness assessment and training, job development and placement, group and individual supported employment, on-the-job training and job coaching, and transportation assistance. The program will serve 25 Scottsdale residents, all of whom are from low to moderate-income households.

- Q. Board Member Thomas - How many Scottsdale employers currently participate?
A. Mr. Parlier - Eight to ten, including for Fry's, Safeway, Albertson's, Scottsdale Unified School District and Paul's Ace Hardware.

Tempe Community Action Agency, Inc. (TCAA) –Elaine Tabor, Senior Action Program Director of Tempe, presented the agency's request for \$50,000 for staffing for the TCAA Scottsdale Senior Action Program – Congregate Meals. This program serves elderly Scottsdale residents by providing nutritious congregate (group) meals, nutrition assessments and follow-up, socialization, fitness and recreation activities, health promotion activities, outreach, and social service home visits. Services take place five days per week at the Granite Reef Senior Center. The program will serve approximately 615 registered participants, all of which range low to moderate-income households.

- Q. Commissioner Woodward - If someone cannot come to your services, do you bring the food to them?
A. No, that is handled through our Home Delivered Meals program.
- Q. Commissioner Weaver - Do any of them stay for the afternoon and go back home later?
A. Yes, many come early in the morning and stay for lunch and go on to more activities provided by the City.

- Q. Commissioner Bowers - Are you requesting to fund a staff person?
A. Yes, one full-time staff person.
Q. Commissioner Bowers –Was the request for last year the same?
A. Yes, what we requested last year was also the same.

UMOM New Day Centers, Inc. (United Methodist Outreach Ministries) – Darlene Newsom, Chief Executive Officer, presented the agency's request for \$29,245 for staffing for the Family Emergency and Transitional Shelter located at 3320 E. Van Buren, Phoenix. Transitional shelter (housing up to 24 months) will be provided along with case management, job and education counseling and many other supportive services. The agency expects to serve 13 Scottsdale residents annually with all being in the very-low income category.

- Q. Commissioner Bowers - What is the average length of stay?
A. The average length of stay is about 12 months, 85 percent of those families go to permanent housing and employment.
Q. Chairwoman Reid - How will you monitor Scottsdale residents served?
A. We ask if they are residents, and do our own appointments. In time most of our families move so many times, it is hard to keep track.
Q. Commissioner Woodward - How are you going to market your services in Scottsdale?
A. Through organizations such as Safe the Family, churches and the City of Scottsdale Police and Community Services Departments.
Q. Board Member Thomas - You estimate to serve 4, what is percentage backlog?
A. We have 90 families on waitlist.
Q. Commissioner Bowers - Why are you coming to Scottsdale for funding?
A. Some of our other sources are declining, about 55 percent are from government and there is an increase of homeless and families. We are reaching out and looking at this as more of a regional problem.

15 minute break was taken. At 2:25 p.m.

4. Public Hearing on Proposals Submitted for CDBG Acquisition of Real Property and HOME Funding

CDBG Acquisition of Real Property

Chairwoman Reid called for any conflicts of interest, and there were no conflicts.

Community Services of Arizona – Jeff Hale, Housing Development Director, presented the agency's request for \$500,000 for the acquisition of land and buildings for provision of affordable housing, with planned demolition and new construction of ownership housing at 7230 E. Belleview. The program will serve 44 Scottsdale residents.

- Q. Board Member Nancy Cantor- What is your timeline?
A. This summer.
Q. Commissioner Weaver - Explain what it means to condemn the alley?
A. We're looking for the City to abandon the alley. The folks that own the property on either side of the alley receive that land. We met with the ASU foundation and surrounding neighbors, and they support the abandonment of the alley.

Housing Rehabilitation

City of Scottsdale, Community Services – Justin Boyd, Housing Rehab Coordinator, presented the agency's request for \$430,000 for the City of Scottsdale CDBG Housing Rehabilitation Program. The program provides assistance to homeowners in Scottsdale who are income qualified to repair and/or replace items to eliminate structural code violations and prevent

incipient code violations, upgrade building components to meet property rehabilitation standards, provide modifications for the elderly and the disabled and preserve mature neighborhoods. The program will serve 12 households that have low to moderate incomes.

- Q. Commissioner Weaver - What happens during the 9-12 month interval that the client is on the waitlist?
- A. There are several steps to go through such as income eligibility, lead base paint testing, inspection, bidding, contract and loan. We also work with other clients at the same time.
- Q. Are these are non-emergencies?
- A. Yes, we also have the Emergency Repair Program and Roof Repair program.
- Q. How many are on the waitlist and how long can they be on the waitlist?
- A. Right now there are twenty six on the waitlist and the average wait is nine months.
- Q. Commissioner Hemmingsen –
- A. Yes, the maximum is \$35,000.
- Q. So when you didn't get the amount of funding that you requested last year, how did that affect your funds?
- A. We used the funds that were not used in the previous fiscal year.
- Q. Have those all been spent?
- A. We estimate that there will be \$150,000 left over from 2007/08 funds.
- Q. Commissioner Hemmingsen - When somebody sells their home is there a lien against their house and that money comes back in to the City?
- A. That's correct. If someone sold their home, 100 percent of those funds would come back to the City of Scottsdale if the time period is less than 36 months and 50 percent comes back if over 36 months.

City of Scottsdale, Community Services – Justin Boyd, Housing Rehab Coordinator, presented the agency's request for \$100,000 for the City of Scottsdale CDBG Roof Repair and Replacement Program. The program is designed to repair or replace deteriorated roofs for qualified homeowners to maintain the safety and habitability of their household. The program will serve 12 households that have low to moderate incomes.

- Q. Chairwoman Reid – What is the average cost of repairs?
- A. About \$7,200.
- Q. Commissioner Woodward - You put the amount to bid each contract and what is the amount of time that that takes?
- A. It is an informal bid process based on the dollar amount being less than \$10,000. These are still contracted with the lowest bid and they take about a week.
- Q. Commissioner Hemmingsen - Is the lead paint testing done on the repair jobs also?
- A. Correct. We do the testing to insure that any lead based problems are dealt with.
- Q. How extensive is the lead based examined, and what regions are you looking at?
- A. On the fascia, which is the boards around the roof, and the eaves are where the lead based paint would be located.

FSL Home Improvement Programs (affiliate of Foundation for Senior Living) – Jo Ann Thorpe, Housing Rehabilitation Supervisor, presented the agency's request for \$200,000 for the Emergency Home Repair Program. The program provides emergency type repairs required to maintain the safety and habitability of the household and to perform repairs to items that will prevent future problems. The program expects to serve 38 households, all of which are at low or moderate income.

- Q. Commissioner Hemmingsen - On your second Indicator, you report that 85% will be satisfied with the quality of the work done. 85% seems low.
- A. 85% is based on all of the clients. Many don't return the surveys which brings the overall score down.
- Q. Commissioner Weaver - Explain a little bit more about how the City and FSL work

- together?
- A. The residents from Scottsdale that are in need of emergency repair set an appointment, then FSL receives the file, goes to the residence, does an inspection and from there they determine the scope of work. They have a seven day period of completing a project. They don't always meet that, heating and cooling and plumbing are 24 hours, ADA requirements take a longer period of time. Anything under \$2,000 is done right away and anything over goes through the bid process.
- Q. Do you do a lot of abatement?
- A. No.
- Q. Commissioner Hemmingsen - With the Roof Repair program and the other repair program, are liens placed on the homes?
- A. No. This is all grant money.

Public Facilities

City of Scottsdale, Community Assistance – Justin Boyd, Housing Rehab Coordinator, presented the agency's request for \$150,000 for the Civic Center Neighborhood Facility Improvements project located at 7375 E. 2nd Street. The project includes ADA Accessibility Improvements, replacement of exterior doors, installation of new electric service, replacement and resurfacing of concrete throughout the site and installation of a fence along 2nd street.

There were no questions.

HOME Funds

Community Services of Arizona – Jeff Hale, Housing Development Director, presented the agency's request for \$50,000 for the SkyVista project located at 7230 E. Belleview Street. The request is for Community Housing Development Organization (CHDO) operating funds. The City is allowed to award up to 5 percent of the year's total HOME allocation to eligible Community Housing Development Organization (CHDO) agencies for community development housing or for operational expenditures. Therefore, each participant can be award up to \$50,000. Community Services of Arizona is a CHDO.

There were no questions.

Community Services of Arizona – Jeff Hale, Housing Development Director, presented the agency's request for \$500,000 for the SkyVista project located at 7230 E. Belleview Street. The request is for the new construction of forty-four mixed-income townhouses.

- Q. Chairwoman Reid - This money would be used under the current SkyVista project, is that correct?
- A. Yes.
- Q. Commissioner Hemmingsen – How many units are being proposed?
- A. Forty-four units at this time.
- A. Based on HOME regulations, what percent of the units have to be below market rate?
- A. 30 percent eligible or about 13 units.
- Q. Chairwoman Reid - Of those thirteen units, how many 2 bedrooms do you have?
- A. 8 two bedrooms and 5 three bedrooms.

Housing Our Communities (HOC) - John Smith, President, presented the agency's request for \$340,000 for acquiring and rehabilitating eight eligible properties for resale to low-moderate, first time homebuyers within the City of Scottsdale.

- Q. Commissioner Weaver - What do you expect to pay for a home in Scottsdale that needs to be revitalized for a client that is making 80 percent of the median income?

- A. The clients say something under \$250,000.
- Q. Commissioner Hemmingsen - Are the funds requested to purchase the home or assist with the purchase?
- A. Both. For every dollar that Scottsdale contributes, HOC will go find \$.15. There are funds available for down payment and/or closing costs.

5. Civic Center Neighborhood Center (CCNC) Request for Proposal (RFP) Review and Preliminary Recommendations

Justin Lisonbee, Housing Coordinator for the Community Assistance Office, will facilitate the Human Services Commission discussion of the request for proposal for brokerage agencies at the CCNC and preliminary recommendations for brokerage agencies. Formal recommendations will be voted on by Human Services Commission at their February 6, 2008 meeting.

Justin Lisonbee, Housing Coordinator for the Community Assistance Office presented the Commission with additional information requested by the Commission. Mr. Lisonbee stated that information being handed out was letters received by both the Foundation for Senior Living (FSL) and Scottsdale Training and Rehabilitation Services (STARS). Both agencies have answered the additional questions the Commission had at its January 24, 2008 meeting. Mr. Lisonbee also stated that they have now received in writing an official opinion from the Scottsdale Fire Department related to fire sprinklers. Per the information received, neither agency is required to install fire sprinklers as it has been determined that is not a change in occupancy from their previous locations. Also presented to the Commission was a staff recommendation on how to proceed with the allocation of space. The City had decided to create a win-win situation for both FSL and STARS that the City would release Building 4 to be allocated. Mr. Lisonbee indicated that staff was recommending the following: Building 1 and Building 2 Room 8 are allocated to FSL and Building 3 and 4 will be allocated to STARS. Mr. Lisonbee indicated that both Ms. Baird and Justin met with both agencies this morning to discuss the recommendations. At the conclusion of that meeting, STARS still indicated that they did not feel that situation would work them and if allocated the space they would most likely decline. Mr. Lisonbee said that the City has proposed this recommendation and at this point the Human Services Commission needs to make a decision to determine how to proceed forward.

A five minute break was taken for the commissioners to read the letters.

Chair Reid asked that each Commissioner state their opinion and give their recommendation on how to proceed.

Commissioner Woodward stated that she concurred with staff's recommendation on how to proceed.

Chairwoman Reid stated that Adult day care is in need of the space and concurred with staff's recommendation.

Commissioner Weaver stated that they got a lot of feedback from the community and it was originally, that they needed a presence in Scottsdale and that this was an opportunity for that presence. Both are needed and he wants to go forward with the staff recommendation.

Commissioner Bachmann stated that both are very deserving, and if STARS doesn't want the space, that is too bad. This is a reasonable compromise and she would go with this recommendation.

Commissioner Bowers stated that the Commission received lots of documentation and testimony from the community. Many letters and meetings, which made it more clear that there is a huge desire to have Foundation for Senior Living (FSL) in the community and she concurs with the

staff's recommendation.

Vice Chair Hemmingsen stated that she agrees with what the staff has put together, it is a win-win situation to everybody; and she also thinks that in all the response from the community and support for FSL to have space here. This outweighs everything and shows that there is a real need for it and we would be negligent not to give them space. This recommendation gives both a chance and space and she concurs with the staff's recommendation.

Based on the discussion, Mr. Lisonbee advised the Commission that at its Wednesday, February 6 meeting, they would need to formally approve this recommendation to City Council.

6. Staff and Commission Updates

There were not any staff or commission updates.

7. Open call to the Public (A.R.S. §38-431.02)

Chairwoman Reid made an open call to the public for comments/announcements or other business. There were no requests.

8. Adjournment

Commissioner Bachmann motioned for adjournment, Vice-Chair Hemmingsen seconded that motion. The motion carried unanimously and the meeting adjourned at 3:37 pm.

This information is available in an alternate format upon request.

Note: In accordance with provision of the Arizona Revised Statutes, the summarized minutes of the Human Services Commission Meetings are not verbatim transcripts. Only the actions taken and discussion appearing with quotations marks are verbatim.

*Signatures needed when APPROVED by Commission

Officially approved by the Human Services Commission at the _____ meeting.

Submitted by:

**Jonathan Montoya
Administrative Secretary**

Reviewed by:

**Connie James
Human Services Director**

Date:

Date: