

Approved 4/30/2009



City of Scottsdale
Human Services Commission
Regular Meeting

SUMMARIZED MINUTES

5:00 P.M., Thursday, April 9, 2009
Youth and Family Services
4201 N. Hayden Road
Scottsdale, AZ 85251

Call to Order

Chair Hemmingsen called the meeting to order at 5:00PM.

Roll Call

Present: Chair Kathleen Hemmingsen, Vice-chair Katherine Weaver, Commissioners: Carol Erickson, Steven Rosenberg, Katy Kelewae, Andy Yates, Jo Ann Woodward (arrived after roll call)

Staff Present: Paul Ludwick, Cindy Ensign, Hugh McGill, Joanne Meierdirks, Donna Brower, Trish Serlin, Justin Boyd, Michelle Albanese, Valerie Kime-Trujillo, Theresa Schweitzer, Rose Wright, Jeanne McGuire, Dan Morgan, Sheila Williams, Tim Ostby

1. Approval of the March 12, 2009 Minutes – Regular Meeting.

Commissioner Rosenberg moved to approve the minutes and Commissioner Kelewae seconded the motion; Approved 6-0; Commissioner Woodward was absent

2. Youth and Family Services Staff Presentation

Hugh McGill, Youth and Family Services Manger, welcomed everyone to the Youth and Family Conference room and reviewed the circumstances requiring the previous meeting to be cancelled. Mr. McGill explained how the location of YFS serves the confidentiality of the youth who utilize its services. Hugh introduced Human Services Representative Jeanne McGuire and Secretary, Rose Wright and turned the presentation over to Tim Ostby, Human Services Specialist.

Mr. Ostby, Human Services Specialist, highlighted the Diversion program, timeline, agreements with City Court and Maricopa County Juvenile Court and the typical clients; Dan Morgan, Human Services Specialist, expanded on a typical service plan, community service coordination and the Scottsdale Mayor's Youth Council.

Sheila Williams, Human Services Specialist, discussed the Teen Employment program and the service it provides the community. Joanne Meierdirks, Human Services Coordinator, explained YFS's role in Community Outreach and the child development programs.

Commissioner Woodward inquired if youth could come to YFS without their parents. Ms. Meierdirks replied that the Court required youth referred to Diversion to be accompanied by parents and that initial Outreach sessions must be with a parent but that afterward, youth could follow up on their own. Commissioner Woodward inquired about the meaning of MIC and MIP and Ms. Meierdirks explained the definitions of Minor In Consumption and Minor in Possession.

Commissioner Weaver asked about youth who were served that lived outside of Scottsdale. Mr. Ostby explained that sometimes, youth who live outside the City are cited by Scottsdale PD and so will go through our Diversion program.

Commissioner Erickson asked about the success rate of the Diversion program. Ms. Meierdirks explained that at 92-99%, it fared better than the national average, possibly due to the protocol of case management, community basis and exit interview. Commissioner Erickson asked about the criteria for the Early Childhood Program and what the requirements would be for service. Ms. Meierdirks explained that she can offer resources and referral to anyone calling in and often partners with other organizations to target presentations to a specific group.

Chair Hemmingsen thanked the YFS staff for their presentation as well as all the City staff who were in attendance.

3. Scottsdale Unified School District (SUSD) update on Request For Proposal

Chair Hemmingsen introduced Dr. Milissa Wolven Sackos and Mrs. Mandi Jemsek of Scottsdale Unified School District to discuss an overview of the Request for Proposal issued for Prevention Services and how it relates to the City of Scottsdale's Intergovernmental Agreement. The approval of the annual intergovernmental agreement is tentatively scheduled for either the April 23rd or May 14th Human Services Commission meeting.

Dr. Sackos thanked the Commissioners for the opportunity to present and detailed her role with SUSD. Using a PowerPoint, she outlined the development of Student Support Services and the "Pyramid of Intervention" model, detailing implementation of a three tier approach to intervention. Also presented was a breakdown of funding sources SUSD utilizes for prevention services, of which COS funded \$238,000 last year.

Mandi Jemsek outlined the new RFP and Scope of Services, which was divided into three categories of Family Enrichment/Parent Support, Academic Support/Transition and Social/Emotional Health. Mrs. Jemsek detailed committee protocol for choosing vendors.

Commissioner Rosenberg asked if any tracking is done in SUSD's early childhood programs to monitor school behavior in comparison with children who do not attend programs. Dr. Sackos replied that some schools have a Pre-K program in place but have not been able to definitively track data yet. They are in the process of developing a tracking system through their Galileo program.

Commissioner Rosenberg asked if the Principals are involved in any student tracking. Dr. Sackos briefly explained the ECAP (Arizona Education and Career Action Plan), which begins implementation with all students in 9th grade in 2009 (Class of 2013).

Commissioner Rosenberg asked about the impact of budget cuts on the school system. Dr. Sackos offered many examples, most recent being announcement of 250 layoffs within the district, as well as changes to school administration staffing and School Resource Officers.

Commissioner Weaver asked about the growth of the homeless population and how the district dealt with keeping students in programs when they were so transient. Mrs. Jemsek replied that the district works closely with school social workers to identify students and do their best to connect these families with resources. She told of a recent shopping trip to Target for District students. Dr. Sackos identified Costco and Sam's Club as other community partners, but noted that due to the economy they weren't able to give as much as previously.

Chair Hemmingsen remarked that the City also has programs to assist SUSD students.

4. Community Services of Arizona, Inc

Chair Hemmingsen introduced Mike Fitz of Community Services of Arizona, Inc. Mr. Fitz, Director of Single Family Initiatives, provided an update on the current status and future plans for Home Buyer Assistance program and Sky Vista. He outlined several situations that are making it difficult to match applicants with qualifying properties, but said that his agents are hard at work trying to find matches.

Commissioner Weaver asked Mr. Fitz to detail the difficulties in finding suitable homes for applicants. Mr. Fitz replied that many don't want to live in South Scottsdale, which he defined as south of Thomas and east of 68th Street.

Chair Hemmingsen asked Mr. Fitz to explain the process by which project proceeds are turned around and used as down payment assistance and gap financing.

5. Federal Stimulus Money and Reprogrammed HOME Funds

Michelle Albanese, Community Assistance Manager gave a brief overview of the stimulus funds that will be coming through the Community Development Block Grant. She expects an additional \$312,000 in funds to be available but is still waiting for regulations to be published. She detailed some of the funding and tracking requirements.

Commissioner Rosenberg asked if there were any projects ready for funding. Paul Ludwick, Human Services Director responded that there was at least one project that could use most of the money.

Cindy Ensign, Human Services Planner/Budget Specialist, asked Michelle Albanese to detail the reason we did not qualify for additional funding. She explained that the City just missed a meeting a specific formula to qualify and explained the criteria.

6. Funding Application and Scoring Process

Paul Ludwick, Human Services Director reviewed options for the application and scoring sheet for the funding process. Options could include a modified application for the stimulus package, a draft application prepared by staff for review at the next meeting or a subcommittee of not more than three commissioners to review the application and scoring document and bring back a draft for review at an upcoming meeting.

Commissioner Hemmingsen suggested that staff could do modifications to current applications and Commissioners could have a meeting to review applications. Commissioner Erickson agreed that moving hastily might not be satisfactory. Commissioner Woodward would like to have samples of the original scoring sheets/ applications as well as new ones to compare and contrast. Chair Hemmingsen agreed. Chair Hemmingsen moved to use the existing applications and scoring sheets for stimulus monies and have a work study meeting to discuss changes to future applications, score sheets and process for the future. Commissioner Erickson seconded the motion and the motion was approved 7-0.

7. Modification to Current Draft Agenda Planner

Paul Ludwick, Human Services Director, reviewed modifications to the Draft Agenda Planner for the remainder of the current program year and asked for comments, additions or changes. The planner provides general guidance and does not require formal adoption.

Commissioner Woodward asked if the May 14th meeting was in the evening. Mr. Ludwick replied that it was from 5:00 – 7:00 PM. He also called attention to the meeting of April 23rd and suggested moving that meeting to April 30th as it is the same evening of the Budget Review Commission presentation.

Commissioner Woodward asked if there was a Council meeting on April 21st. Mr. Ludwick replied that there is, for CDBG funding and to approve recommended grants.

Chair Hemmingsen commented that due to stimulus monies, the Commissioners may have to meet in June, whereas they usually do not meet in June, July and August.

8. Staff and Commission Updates

Paul Ludwick, Human Services Director, asked Commissioners to review documents to declare any conflicts of interest and submit with signature. Mr. Ludwick also updated the Commissioners on current events within the Human Services Division and mentioned the recent passing of Frances Young and the memorial reception held at Vista del Camino.

Chair Hemmingsen inquired to any news of the City budget regarding Human Services. Mr. Ludwick replied that the final configuration of the city structure and employees will not be known until the early retirement incentives are finalized but that the needs of Scottsdale citizens was of utmost importance.

Chair Hemmingsen inquired about the meeting of April 23rd with regard to HS presentations. Cindy Ensign, Human Services Planner/Budget Specialist, responded that we are the first group to present.

Commissioner Woodward invited all to an Art for Health exhibit and shared post cards.

9. Open call to the Public (A.R.S. §38-431.02)

Chair Hemmingsen asked for public comment and there were no replies.

10. Adjournment

Chair Hemmingsen moved to adjourn the meeting Commissioner Weaver seconded the motion. Meeting adjourned at 7:16 PM.

Officially approved by the Human Services Commission at the 4/30/09 meeting.

Submitted by:

Rose Wright
Secretary

Rose Wright Date: 5-1-09

Reviewed by:

Paul F. Ludwick
Human Services Director

Paul F. Ludwick Date: 5.4.09