



Human Services Commission Regular Meeting

SUMMARIZED MINUTES

5:00 P.M., Thursday, May 28, 2009

Vista del Camino

7700 E. Roosevelt

Scottsdale, AZ 85257

Call to Order

Chair Hemmingsen called the meeting to order at 5:03PM.

Roll Call

Present: Chair Kathleen Hemmingsen, Vice-Chair Katherine Weaver, Commissioners Erickson, Woodward, Rosenberg and Yates

Staff Present: Paul Ludwick, Philip Hershkowitz, Elizabeth Garcia, Kathy Breen, Hugh McGill, Kasey Moyers, Valerie Kime-Trujillo, Justin Boyd, Michelle Albanese, and Eugenio Munoz-Villafane

1. Approval of the May 14, 2009 Minutes – Regular Meeting

Commissioner Erickson moved to approve the minutes and Commissioner Weaver seconded the motion. Motion passed 4-0 with Commissioners Yates and Rosenberg abstaining from the vote.

2. Funding Application Revisions

Paul Ludwick, Human Services Director, began with a summary of the discussion of proposed changes to the funding process from the May 14, 2009 meeting including consequences for agencies that don't call or attend the funding hearings, improvements to agencies scope of work, spelling and budgets, and eliminating the high and low score to avoiding any skewing. He also reminded the Commission of their decision to have staff evaluate answers on items 1-3 in section 6 and make the evaluation tool available to the agencies.

Chair Hemmingsen remarked that the time frame the Commission has with the grant requests and evaluations is very short and asked about moving the hearings to the second week in the month. Mr. Ludwick replied that staff had made that change. He stated that the binders would be provided on the fourth Thursday in January and the hearings were scheduled for February 9th and 11th, giving the Commission an extra week.

Commissioner Erickson moved to appoint a committee to make changes to the funding application and Commissioner Woodward seconded the motion. The motion passed 6-0.

After a brief discussion, Chair Hemmingsen, Commissioner Erickson and Commissioner Rosenberg were appointed to a special committee to review the funding documents.

3. Staff and Commission Updates

Michelle Albanese, Community Assistance Manager, gave an update on the council amendment to the annual action plan for use of CDBG-R funding to finish the restrooms at the El Dorado ball fields making them in compliance with ADA regulations and explained the deadlines associated with the project.

Paul Ludwick, Human Services Director, explained the most recent budget developments.

4. Open call to the Public (A.R.S. §38-431.02)

Chair Hemmingsen asked for public comment and there were no replies.

5. Adjournment

Commissioner Weaver moved to adjourn the meeting and Commissioner Yates seconded the motion. The meeting was adjourned at 5:35PM.

Officially approved by the Human Services Commission at the 9/10/09 meeting.


Submitted by:


Rachel Smetana
Administrative Secretary

Date:

9/11/09

Reviewed by:


Paul F. Ludwick
Human Services Director

Date:

9.11.09