



City of Scottsdale
Human Services Commission
Regular Meeting

SUMMARIZED MINUTES

5:00 P.M., Thursday, February 19, 2009
Via Linda Senior Center
10440 E. Via Linda
Scottsdale, AZ 85258

Call to Order

Chair Hemmingsen called the meeting to order at 5:13PM.

Roll Call

Present: Chair Kathleen Hemmingsen, Vice-Chair Katherine Weaver, Commissioners: Carol Erickson, Jo Ann Woodward, Steven Rosenberg, Katy Kelewae, Andy Yates

Staff Present: Paul Ludwick, Hugh McGill, Michelle Albanese, Theresa Schweitzer, Elizabeth Garcia, Cindy Ensign, Valerie Kime-Trujillo, Justin Boyd, Donna Brower, Kasey Moyers, Trish Serlin, Kira Peters

1. Approval of the February 2, 2009 and February 4, 2009 Minutes – Special Meetings

Approved 7-0; Commissioner Woodward moved to approve the February 2, 2009 minutes and Commissioner Kelewae seconded the motion.

Approved 7-0; Commissioner Weaver moved to approve the February 4, 2009 minutes and Commissioner Erickson seconded the motion.

2. Prioritization of Agency Proposals

Paul Ludwick, Human Services Director, discussed options for allocating dollar amounts to funding requests. He explained that there may be some additional federal money available for the public services and that after the evening's deliberations, there would be a draft of the funding allocation to vote on during the March 12, 2009 meeting for FY 2009/2010. He explained that Theresa Schweitzer would enter the totals in a spread sheet so the Commissioners could track the amounts.

Commissioner Woodward asked for clarification on the role of the Housing Board in the ranking of agencies and allocations of funds. Mr. Ludwick replied that the Housing Board Members were

able to rank proposals for input into the process but they would not be able to vote on the final allocation of funds. They were included to provide additional discussion.

Commissioner Rosenberg asked how the Commission would allocate money. Mr. Ludwick explained that there were many options in the distribution of funds and the only guiding principle is that the decisions that change the preliminary ranking of the proposal have a reason noted in case there are questions about the outcome. Justin Boyd, Housing Coordinator, and Cindy Ensign, Planner/Budget Specialist, explained where to find information on the amount requested and amount previously awarded.

3. General Fund/Scottsdale Cares/Endowment Funds Application – Review Discussion

Chair Hemmingsen called on Carolyn Hutchins from Foundation for Senior Living. Ms. Hutchins apologized for her absence at the 2/4/09 meeting. She gave a brief update on the current status of the new construction at the Civic Center Senior Center and a description of what her agency provides to clients.

Cindy Ensign, Planner/Budget Specialist, facilitated a discussion of allocation of General Funds for FY 2009/2010. The Commission discussed the ranking and decided the funding recommendations would be allocated as follows:

General Funds

Beatitudes Center D.O.A.R.Inc – Independence for Seniors through in Home Services **\$18,000**

A New Leaf (PREHAB of Arizona) – La Mesita Family Shelter **\$25,000**

Community Legal Services – Removing the Barriers of Justice **\$15,000**

Jewish Family & Children Services – Geriatric Home Based Program **\$25,000**

UMOM New Day Centers, Inc. – Shelter Services **\$5,040**

Central Arizona Shelter Services – Services for the Homeless **\$51,000**

Chrysalis Shelter, Inc. – Domestic Violence Shelter **\$12,960**

Family Promise – Emergency Homeless Shelter **\$5,000**

Valley Center for the Deaf – Hearing Loss/Health & Technology **\$7,500**

A New Leaf (PREHAB of Arizona) – EV Men's Shelter **\$35,500**

The Commission decided to fund the top ranking agencies at the same level as last year and allocate less to the bottom ranking agencies to be able to fund a new Scottsdale homeless shelter, Family Promise.

Chair Hemmingsen stated that the funds were balanced and used to the fullest. She called for a show of hands and the Commission unanimously agreed with the above preliminary recommendations.

The Commission discussed the Endowment Request and decided to recommend the following:

Endowment Funds

Paiute Neighborhood Center – Annual Incentive Trip **\$3,300**

The Commission discussed the Scottsdale Cares allocation and tried various methods: keeping last years funding levels, percentage of request based on ranking, and finally picking levels they were happy with that corresponded to the ranking and matched amount available. They decided on the following preliminary funding recommendations:

Scottsdale Cares

Concerned Citizens for Community Health – Rent/Mortgage & Utility Assistance **\$37,500**

Alzheimer's Association Desert SW Chapter – Alzheimer's Support **\$15,000**

Child Crisis Center – Adoption/Foster Care Program **\$10,000**

Boys & Girls Clubs of Scottsdale – Operation Outreach **\$15,000**
Scottsdale Training and Rehabilitation – Training and Employment Program **\$14,000**
Tempe Community Action Agency, Inc – Home Delivered Meals **\$60,000**
Valley of the Sun (YMCA) – i-Learn High School Recovery Program **\$5,000**
Area Agency on Aging – Benefits Assistance Program **\$10,000**
Greater Phoenix Youth at Risk Foundation – Coronado New Pathways **\$3,000**
Teen Lifeline, Inc. – General Support **\$12,000**
A New Leaf (PREHAB of Arizona) – La Mesita Family Shelter **\$5,000**
Family Promise – Homeless Family Support **\$5,000**
Foothills Community Foundation – Support for the Homebound **\$5,000**
Save the Family Foundation – Youth Programs **\$3,000**
Community Bridges, Inc – Substance Abuse Treatment **\$10,000**
Foundation for Senior Living – Adult Day Health Care **\$5,000**
Gabriel's Angels – Pet Therapy Program **\$0**
Mental Health Association of Arizona – Peer Support Groups **\$7,500**
Phoenix Shanti Group – HIV Housing Program **\$5,000**
Community Information and Referral – 24 Hour Helpline **\$3,000**
Homeward Bound – Utilities Assistance Program **\$10,000**
Shoebox Ministry – Toiletries for the Homeless **\$0**
Community Legal Services, Inc – Tenant's Rights Helpline **\$0**

The Commission stated the rationale behind not funding Gabriel's Angels, even though their proposal had initially ranked higher than some funded agencies, is that pet therapy is not as critical a need as some other agencies that scored slightly lower.

Chair Hemmingsen added that she would be putting together a group to discuss how the applications can be reworded so proposals would be clearer.

Ms. Ensign clarified that the reporting process is based on the amount funded. Agencies that are funded \$25,000 or more must report quarterly and anything less is semi-annually.

Chair Hemmingsen stated that the funds were balanced and used to the fullest. She called for a show of hands and the Commission unanimously agreed with the above preliminary recommendations.

4. CDBG/HOME Applications – Review Discussion

Justin Boyd, Housing Coordinator facilitated the discussion CDBG Public Service funding allocations. The Commission discussed the ranking and decided the funding recommendations would be allocated as follows:

Scottsdale Training and Rehabilitation – Training and Employment Program **\$32,500**
UMOM New Day Centers, Inc – Family Shelter **\$5,000**
Crisis Nursery – Children's Respite Program **\$10,000**
Chrysalis Shelter for Victims of DV, Inc – Scottsdale Shelter **\$30,000**
Big Brothers Big Sisters of Central Arizona – Mentoring **\$10,000**
Save the Family Foundation – Case Management **\$18,000**
Tempe Community Action Agency (TCAA) – Senior Congregate Meals **\$46,000**
Central Arizona Shelter Services, Inc – Dental Clinic **\$5,000**
Homeward Bound – Case Management **\$16,300**
Florence Crittenton Services of Arizona – Scottsdale Girls Ranch **\$0**
Advocates for the Disabled, Inc (AFD) – Disability Claims Program **\$0**

Mr. Boyd elaborated on the reporting process required of CDBG funded agencies and Commissioner Woodward questioned whether the UMOM would be able to use the \$5,000 funding for direct care or if it would all go to administrative costs.

Commissioner Yates stated that, in the case of Advocates for the Disabled, facilitation doesn't warrant the funding that direct care does.

Chair Hemmingsen stated that the funds were balanced and used to the fullest. She called for a show of hands and the Commission unanimously agreed with the above preliminary recommendations.

Paul Ludwick, Human Services Director, asked the Commission to allocate another \$45,000 to be added in a seconded column in case the Economic Stimulus money was distributed and could be allocated before the next funding cycle. The Commission discussed the allocation of the extra money and decided it should be funded as follows:

Scottsdale Training and Rehabilitation – Training and Employment Program **\$5,000**
UMOM New Day Centers, Inc – Family Shelter **\$0**
Crisis Nursery – Children's Respite Program **\$0**
Chrysalis Shelter for Victims of DV, Inc – Scottsdale Shelter **\$1,500**
Big Brothers Big Sisters of Central Arizona – Mentoring **\$5,000**
Save the Family Foundation – Case Management **\$8,000**
Tempe Community Action Agency (TCAA) – Senior Congregate Meals **\$4,000**
Central Arizona Shelter Services, Inc – Dental Clinic **\$5,000**
Homeward Bound – Case Management **\$9,700**
Florence Crittenton Services of Arizona – Scottsdale Girls Ranch **\$0**
Advocates for the Disabled, Inc (AFD) – Disability Claims Program **\$6,800**

The following recommendations were made for CDBG – Non Public Service funding allocations:

City of Scottsdale – CDBG Housing Rehabilitation Program **\$400,000**
City of Scottsdale – Roof Replacement and Repair **\$90,000**
FSL Home Improvements – Emergency Repair Program **\$200,000**
Central Arizona Shelter Services, Inc – Vista Colina Shelter Improvements **\$5,000**
Community Services of Arizona – Provision of Affordable Housing **\$200,000**
Florence Crittenton Services of Arizona – Facility Improvement at Girls Ranch **\$43,250**
Family Promise – Site Renovations **\$13,000**

Paul Ludwick, Human Services Director, stated that Family Promise has not completed the purchase of this property and does not have a use permit. The agency can still be funded but the grant contract would need to be conditioned on receipt of a use permit.

The following recommendation was made for HOME funding:

Community Services of Arizona, Inc – New Shelter Construction **\$500,000**

The Commission agreed that they would like a formal presentation from CSA regarding their project.

5. Staff and Commission Updates

Paul Ludwick, Human Services, gave a brief update about upcoming events in the Human Service Division.

6. Open call to the Public (A.R.S. §38-431.02)

Chair Hemmingsen asked for public comment and there were no replies.

7. Adjournment

Commissioner Rosenberg moved to adjourn the meeting and Vice-Chair Weaver seconded the motion. Meeting adjourned at 7:18PM.

Note: In accordance with provision of the Arizona Revised Statutes, the summarized minutes of the Human Services Commission Meetings are not verbatim transcripts. Only the actions taken and discussion appearing with quotation marks are verbatim.

*Signatures needed when APPROVED by Commission

Officially approved by the Human Services Commission at the 3-12-09 meeting.

Submitted by:

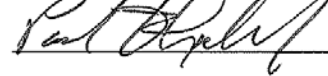
Rachel Smetana
Administrative Secretary



Date: 3-16-09

Reviewed by:

Paul F. Ludwick
Human Services Director



Date: 3-16-09