



City of Scottsdale  
Human Services Commission  
Special Meeting

**APPROVED MINUTES**

1:00 P.M., Wednesday, February 4, 2009  
City Hall Kiva  
3939 Drinkwater Boulevard  
Scottsdale, AZ 85251

**CALL TO ORDER**

Chair Hemmingsen called the meeting to order at 1:00 pm.

**ROLL CALL**

**Present:** Chair Hemmingsen, Vice-chair Weaver, Commissioners Woodward, Erickson, Rosenberg, Kelewae and Yates, as well as Housing Board Members Nancy Cantor and Nick Thomas

**Also Present:** Paul Ludwick, Cindy Ensign, Hugh McGill, Danny Gallegos, Donna Brower, Michelle Albanese, Elizabeth Garcia, Trish Serlin, Justin Boyd, Theresa Schweitzer, Valerie Kime-Trujillo

**CONFLICT OF INTEREST**

Chair Hemmingsen read the following conflict of interest statement:

The Arizona conflict of interest laws are found in Arizona Revised Statutes Sections 38-501 through 38-511. They apply to public officers and employees of various public bodies and political subdivisions, including city boards and commissions, such as the Human Services Advisory Commission.

The Statutes prohibit public officers and employees from engaging in certain types of activity or conduct, including participating in or voting upon contracts or other matters in which they, or a relative, have a substantial interest. A "substantial interest" is defined as "any pecuniary or proprietary interest, either direct or indirect".

In other words, if you as a Commission member, or a relative of yours, have a money or property interest that may be affected, either positively or negatively, by the action of the Commission, relating to a matter before it, you have a conflict of interest. You may not participate in nor vote upon any such matter. When you become aware of a conflict of interest, the law requires that you make that interest known on

the official records of public agency, in this case the Commission minutes, and refrain participating in any manner in such decision.

Scottsdale Revised Code ("SRC") Section 2-49, which is a part of the City of Scottsdale Code of Ethical Behavior, provides additional guidance on how a city official, such as a Commission member, should respond when it is determined that a conflict of interest exists. A copy of the Code section is attached. Subsection (e) also provides that: "City officials are strongly encouraged to avoid involvement in situations where a ruling declares that no technical conflict of interests, but where active participation might raise the perception of undue influence or impropriety".

In addition to the requirements of SRC 2-49, a Commission member with a conflict of interest on a matter, or who wishes to disqualify themselves from participating and voting on an issue, because of a personal interest (see SRC 2-49(e), above) must complete a Declaration of Conflict of Interest or Personal Interest form ("Declaration") (attached) and file it with the City Clerk's Office within three (3) days of becoming aware of the interest. The Declaration is also available in the Board and Commission section of the City Website, at the City Clerk's Office and through your Commission staff liaison/representative.

Chair Hemmingsen asked if anyone wished to make known a conflict of interest, for the record. There were no replies.

### **OVERVIEW OF THE GENERAL FUNDS FUNDING PROCESS**

Cindy Ensign, Human Services Planner, gave the following overview of the General Funds funding process:

This afternoon is the mid-point in the funding process that began in August with a Request for Proposals and will end in July with the execution of sub-recipient contracts with agencies for the services in fiscal year 2009/2010. Scottsdale has a history of working in partnership with non-profit providers of human services to capitalize on the resources and passion that those agencies bring to the residents of this community. The estimated funds available for GENERAL FUND activities are \$200,000. Eligible activities are domestic violence shelter services, legal services, regional shelter services, senior services, and brokerage services. This year we received 10 proposals totaling \$225,673. The proposals were distributed to members of the commission and housing board two weeks ago. If staff had questions or concerns that we felt the commission should be aware of, we have given that information to you already. We did not have questions of every proposal, but if we did, copies of those evaluation sheets were sent to the agencies so that they would have the opportunity to address those issues in writing before their presentation today. In order for you to hear all of the presentations, we have asked the presenters to limit general fund presentations to 3 minutes. The Commission and Board may then take as long as they need to ask questions. We will be using a timing light today to remind presenters when their three minutes are up. Donna Brower is the timekeeper today. If a presenter does not begin speaking shortly after the red light comes on, Donna will stand and then politely tap you on the shoulder if necessary. We ask that each presenter give their business card to Donna prior to beginning their presentation. If members of the Commission or Board have any questions of staff today, we will answer them if we can, but we may need to reserve the right to do some research and respond prior to your next meeting. On behalf of the City, I would like to welcome and thank all of the presenters who are here this afternoon.

### **PUBLIC HEARING ON PROPOSALS SUBMITTED FOR GENERAL FUNDS**

Chair Hemmingsen called for presentations from applicants.

**A New Leaf (PREHAB of Arizona) East Valley Men's Shelter-- Connie Hallett, Program Manager,** presented information on their request for \$45,000 for regional emergency homeless shelter services for an estimated 42 Scottsdale Residents all from low to moderate income levels.

Chair Hemmingsen asked how much of an FTE would the \$45,000 cover. Ms. Hallett replied that she didn't know. Chair Hemmingsen asked what other cities contributed. Ms. Hallett replied that all east valley cities contribute.

Commissioner Rosenberg asked what percentage of clients came from Scottsdale. Ms. Hallett replied that 10-12% are from Scottsdale. Mr. Rosenberg wondered why they were billing the city for 18% ERE's when their total was 33%. Ms. Hallett replied that she did not know.

**A New Leaf (PREHAB of Arizona) La Mesita Family Shelter – Kathy Dinolfi, Program Manager**, presented the agency's request for \$27,500 for the La Mesita Family Shelter. La Mesita provides emergency shelter and food assistance along with comprehensive case management, support services and childcare to approximately 120 homeless families with minor-aged children from eastern Maricopa County. A total of 18 Scottsdale residents will be served, all from low to moderate-income homes.

Commissioner Woodward asked the age of the oldest child La Mesita will take. Ms. Dinolfi replied 17 years.

Commissioner Hemmingsen questioned why only 90% percent of clients gain knowledge of resources and benefits. Ms. Dinolfi replied that sometimes a family will only stay a night or two and are not counted.

Commissioner Rosenberg asked the percentage of residents that come from Scottsdale. Ms. Dinolfi answered 5-7%.

**Beatitudes Center D.O.A.R. – Elizabeth Brunstein Banta, Executive Director**, presented the agency's request for \$18,000 for their Independence for Seniors Through VICaP Faith in Action Program. With City of Scottsdale funds, volunteers and staff will provide 9,300 unit (hours) of service to 200 homebound or disabled people, throughout the City of Scottsdale, including shopping, transportation to medical appointments, respite, business help, visiting, phoning, home safety assessments, and home repairs. Most clients are low to moderate income.

Ms. Veronica Hailey spoke about the benefits of having a volunteer help her to remain independent.

Commissioner Kelewae asked why they excluded certain Scottsdale zip codes. Ms. Banta replied that Foothills Caring Corp services those areas.

**Central Arizona Shelter Services, Inc., (CASS) – Mark Holleran, Chief Executive Officer**, presented the agency's request for \$53,000 for Regional Emergency Shelter and Supportive Services. Central Arizona Shelter Services is requesting funds for the provision of regional emergency shelter and supportive services including case management and employment services. Approximately 400 homeless Scottsdale residents will be served.

Commissioner Rosenberg commented that the ERE's were 22% but CASS was only billing the City of Scottsdale for 19%. Mr. Holleran offered that the whole dollar request was backed into the FTE's and it equaled 1 ½.

Housing Board Member Cantor asked how Scottsdale residents hear about the shelter. Mr. Holleran replied that they don't advertise and people find their way. Sometimes they are dropped off by police, department of corrections, or the sheriff's department.

**Chrysalis Shelter for Victims of Domestic Violence, Inc. – Jennifer Hunt, Grants Manager**, presented the agency's request for \$13,608 for utilities at the Scottsdale Crisis Shelter. The shelter houses single women and women with children who are victims of domestic violence. The agency will serve 232 persons, 168 who are at the HUD low or moderate-income definition.

Commissioner Erickson asked if 2009/2010 funding was tentative or committed. Ms. Hunt replied that all was tentative except the DES funding.

**Community Legal Services – Sarah Youngblood, Managing Attorney**, presented the agency's request for \$22,000 for the Removing Barriers to Justice for Low-Income Scottsdale Residents. Civil legal services include legal assistance, brief advice and counsel, and direct representation in administrative hearings and in courts of law for low-income Scottsdale residents with civil legal problems affecting their basic needs and rights. A total of 186 Scottsdale residents will be served, all of whom are from low to moderate-income homes.

Housing Board Vice-Chair Cantor asked what kind of housing issues Community Legal Services helped with. Ms. Youngblood replied that some issues were safety, deposit returns, and landlord/tenant relations.

Vice-Chair Weaver asked if the lawyers were full time employees. Ms. Youngblood answered yes.

Commissioner Rosenberg asked why the budget didn't reflect six fulltime staff. Ms. Youngblood replied that the budget just reflected the Scottsdale residents served.

Chair Hemmingsen asked if the money from Legal Services Corporation was committed or tentative. Ms. Youngblood answered that the money was committed.

**Family Promise – Phyllis Banucci, Co-President**, presented the agencies request for \$10,000 to provide food, shelter, and other social services to homeless families in Scottsdale. The program expects to serve 80 low income individuals.

Housing Board Member Thomas asked the address of the project and the number of units available. Ms. Banucci replied that the address is 7221 E. Belleview in Scottsdale and once operational, they would have 6 affordable housing units.

**Jewish Family and Children's Service – Ellie Schwartzberg, Vice President of Geriatrics**, presented the agency's request for \$25,750 for their Scottsdale Geriatric Home-Based Program. The requested funds would provide for in-home assessment, comprehensive case management, counseling, advocacy, transportation and linkages to community resources to low-income, frail elderly and/or disabled individuals residing in the City of Scottsdale to assist with independent living.

Vice- Chair Weaver asked if there was volunteer support for the program. Ms. Schwartzberg replied that are no volunteers because of the nature of the work but JFCS is thinking of implementing a program that could use volunteers.

Commissioner Woodward asked how Scottsdale residency is determined. Ms. Schwartzberg replied that they check a client's water bill.

Chair Hemmingsen asked if there were any other funding sources. Ms. Schwartzberg answered that Area Agency on Aging did provide a little money. Chair Hemmingsen asked what happened to the reports generated by the social workers. Ms. Schwartzberg replied that she reviewed them all and followed up on anything necessary.

**UMOM New Day Centers – Darlene Newsom, Chief Executive Officer**, presented the agency's request for \$5,040 to provide shelter, case management, meals, transportation, childcare, clothing, and medical care assistance to homeless families. The agency anticipates serving 13 low income Scottsdale residents.

Housing Board Member Thomas asked how many Scottsdale residents were on the waiting list. Ms. Newsom replied that 2 families on the waiting list were from Scottsdale.

Commissioner Erickson asked if UMOM anticipated receiving all the requested revenues. Ms. Newsome replied that UMOM has a diverse budget made up of 60% private funding and 40% from the government. She said they would “push harder” if all government funding was not received.

Chair Hemmingsen asked if the answers for 14B were actual numbers or estimates. Ms. Newsom replied that they are estimates.

**Valley Center of the Deaf – Christine Milano, Program Specialist and Cindy Walsh, Agency Director**, presented the agency’s request for \$10,275 for outreach, technical recommendations and support to people with hearing loss in an effort to maintain communication and promote independent living.

Commissioner Weaver asked how people find the service besides referrals. Ms. Walsh replied that people find out through word of mouth or audiologists.

### **OVERVIEW OF SCOTTSDALE CARES FUNDING PROCESS**

Cindy Ensign, Human Services Planner, gave the following overview of the Scottsdale Cares funding process:

Scottsdale Cares is the City of Scottsdale’s voluntary utility bill donation program. Initiated in May 1995 by Scottsdale’s Human Services Commission, Scottsdale Cares has received over \$2 million from Scottsdale residents. Scottsdale Cares is an easy way to help neighbors in need by adding \$1 to your monthly water bill to support a variety of Human Service programs. Eligible activities are those that promote the positive development of youth, adults and seniors, strengthen the capacity of families and the self-sufficiency of adults and assist Scottsdale citizens of all ages in addressing crisis needs. In 2007/08, 34,741 Scottsdale households and 1,555 local businesses contributed to Scottsdale Cares. The estimated funds available for Scottsdale Cares activities is \$240,000. This year we received 23 requests totaling \$361,500. This year, as in every year, there are more legitimate needs than money that is available for allocation.

### **SCOTTSDALE CARES**

Chair Hemmingsen called for presentations from applicants.

**A New Leaf (formerly PREHAB of Arizona, Inc.) – Kathy Dinolfi, Program Manager**, presented the agency’s request for \$7,500 for La Mesita Child and Youth Development Center. La Mesita’s Child and Youth Development Center is an on-site licensed facility providing daycare and age-appropriate activities for homeless children, former residents and others ranging in age from 6 weeks to 12 years while their parents work, attend school or an employment training program. The program will serve a total of 5 Scottsdale residents from low to moderate incomes.

Commissioner Rosenberg asked why the agency was asking for 17% of ERE’s but the total was 25%. Ms. Dinolfi replied that the difference would be made up by other funding.

Commissioner Weaver asked how the agency measures a child’s progress. Ms. Dinolfi replied that they rely heavily on the Denver assessment. Ms. Weaver asked if there was feedback from the school district for school aged children. Ms. Dinolfi answered that they collaborate with the schools as much as possible.

Chair Hemmingsen asked how many children from Scottsdale were served this year. Ms. Dinolfi replied that she thought it was 9 children from 4 families but she would verify those numbers.

**Alzheimer's Association Desert Southwest Chapter – Cynthia Vargo, Director**, presented the agency's request for \$17,500 for the Alzheimer's Association Scottsdale Program. The funds will be used specifically toward staffing costs to provide Family Care consultation, Support Groups and Education Program sessions aimed at Scottsdale residents, to assist individuals with Alzheimer's and their family caregivers cope with this disease. The program will serve an estimated 530 Scottsdale persons, 280 who have low or moderate incomes.

Commissioner Woodward asked if Ms. Vargo could offer some advice on early diagnosis and treatment. Ms. Vargo replied that Alzheimer's is not a normal part of the aging process and it is important to be tested for long term planning and medical care.

Housing Board Member Thomas asked how people found the Association. Ms. Vargo replied that most people were referred through word of mouth.

Vice-Chair Weaver asked if 6000 residents of Scottsdale would be afflicted with Alzheimer's or all dementia. Ms. Vargo replied "just Alzheimer's".

**Area Agency on Aging, Region One – Ann Marie Grande, Program Manager**, presented the agency's request for \$15,000 for the Benefits Assistance Program. The Benefits Assistance Program, operated by the Area Agency on Aging, Region One, provides information on and assistance with insurance benefits to seniors, the disabled, and caregivers. The program will serve 600 Scottsdale residents, 100 who have low or moderate income.

Vice-Chair Weaver asked how people found out about the agency. Ms. Grande replied that there are brochures, resource guides, and referrals from the senior help line.

Chair Hemmingsen asked if the agency kept intake evaluations. Ms. Grande answered that they keep them in case of future problems. Chair Hemmingsen asked if they used the evaluations to find trends. Ms. Grande replied "absolutely".

Commissioner Rosenberg asked if the agency used volunteers. Ms. Grande replied that there are only four staff and the rest were volunteers.

**Boys and Girls Clubs of Greater Scottsdale – Marybell Ramirez, Outreach Services Manager**, presented the agency's request for \$15,000 for the Operation Outreach Program. The program provides needed after-school services and summer programming to low income youth residing in South Scottsdale neighborhoods at the Hartley and Rose Branches, as well as the Paiute Neighborhood Center. The program anticipates serving 390 Scottsdale youth, all of whose families have low or moderate-income.

Commissioner Erickson asked who served other Scottsdale zip codes. Ms. Ramirez replied that other branches serve those areas.

**Child Crisis Center, East Valley, Inc. – Carol Lopinski, Family Support Services Program Director**, presented the agency's request for \$10,000 for the East Valley Resource Center. The center provides child abuse prevention programs as well as foster and adoption support. The program will serve 26 families. Although the program does not track family income, historically, most children who receive services have come from low to moderate-income families.

Vice-Chair Weaver asked how they recruit Hispanic and Native American foster families. Ms. Lopinski replied that they advertise in Latino magazines and that it has been difficult to recruit Native American families.

**Community Bridges, Inc. – Kristin Polin, VP of Development**, presented the agency's request for \$15,100 for their Substance Use Disorder Treatment Services. The services will support a continuum of substance abuse disorder treatment services including crisis care, medical detoxification, transition

management, and outpatient services that serves homeless, indigent and working poor men and women from Scottsdale and other communities in Maricopa County. The agency will serve 435 Scottsdale residents, all whom are of low to moderate income.

Chair Hemmingsen asked if they utilize volunteers. Ms. Polin replied that they only used volunteers for AA meetings because of the strict confidentiality laws. Chair Hemmingsen asked if anything was done with reports. Ms. Polin replied that they checked recidivism rate and checked other trends.

**Community Information & Referral (CIR), Inc., – Roberto Armijo, Executive Director**, presented the agency's request for \$5,000 for their Information and Referral Helpline. The agency provides a 24-hour bilingual (English/Spanish) telephone Helpline; complete internet access to social services resources; access to help via internet email capabilities; a complete, comprehensive and up-to-date resource database of valley social services and on-going promotion about the availability of the 24-Hour Helpline. The Helpline expects to serve 5,000 Scottsdale households, all which are of low to moderate income.

Commissioner Erickson asked how long it takes to receive information. Mr. Armijo replied that in most cases information would be supplied immediately. Commissioner Erickson asked if the agency was serving Scottsdale now. Mr. Armijo replied that they have received 2900 calls from Scottsdale residents this year.

Housing Board Member Thomas asked if the agency offered help to people facing foreclosure. Mr. Armijo replied yes.

Vice-Chair Weaver asked if there was an increase in calls this year. Mr. Armijo replied that there has not been a tremendous increase in calls but a lot more severe situations.

**Community Legal Services – Sarah Youngblood, Managing Attorney**, presented the agency's request for \$20,000 to begin a Scottsdale Tenant's Rights Helpline that will supply 223 low income residents legal assistance with housing issues.

Commissioner Rosenberg asked how many Scottsdale residents have been served. Ms. Youngblood replied that there is currently no helpline in Scottsdale. Mr. Rosenberg asked why the budget showed a \$99,999 deficit. Ms. Youngblood replied that she would supply that answer later.

Vice-Chair Weaver asked if the phone line was open for 2 hours, how would staff prioritize the rest of the day? Ms. Youngblood replied that staff would call back clients, call landlords or go on site visits.

Commissioner Kelewae asked if there was an online component for the program. Ms. Youngblood replied no.

Housing Board Member Thomas asked if there were a good percentage of people voluntarily fixing the problem. Mr. Youngblood replied that once the tenant knows the law, the landlord will often fix the problem.

**Concerned Citizens for Community Health – Monica Wellhauer, Board of Directors**, presented the agency's request for \$37,500 for Emergency Services for rent/mortgage, utilities and food. The program will provide, for eligible Scottsdale residents (those experiencing a financial crisis), emergency rent/mortgage assistance and utility payments as well as the Brown Bag program, which provides a bag of groceries weekly for low-income eligible seniors or disabled persons. A total of 40 households will be served with emergency rent or mortgage; 106 households will be served with emergency utility assistance and 120 senior citizens or disabled people will be served with weekly food bags, all of whom have low or moderate income.

Commissioner Rosenberg asked why there was a hiatus for the brown bag program in July and August. Ms. Wellhauer replied that the numbers drop off in the summer months but CCCH was considering raising the yearly fee and adding these two months back.

Chair Hemmingsen asked why the audit cost \$14,500. Ms. Wellhauer replied that the total included a person to do monthly deposits and quarterly reports. She said that every year they look at that sum but that is what it costs because there were so many programs under this umbrella.

**Family Promise – Phyllis Banucci, Co-President**, presented the agencies request for \$15,000 for counseling and training services to prepare homeless families for self-sufficiency. The program expects to offer 250 hours of counseling/training hours to homeless families in Scottsdale.

Commissioner Rosenberg commented that there were no outcomes or indicators regarding the daycare facility. Ms. Banucci replied that the Scottsdale property was not open yet and would be available in April.

**Foothills Community Foundation – Debra Determan, Director**, presented the agency's request for \$10,000 for their In-Home Services to Homebound Elders and Adults with Disabilities program. The program provides free in-home care services such as caregiver relief, visiting and phoning, home repair, shopping and meal delivery to homebound elders or adults with disabling conditions enabling them to remain living independently in their own homes. The program is expecting to serve 140 Scottsdale residents.

Commissioner Rosenberg asked if meal delivery staff went inside people's homes for a conversation. Ms. Determan replied yes. Mr. Rosenberg asked if there had been any thought about going to frozen meal delivery to reduce trips and provide food on the weekends. Ms. Determan replied that they would like to go to frozen meals but were having difficulty finding a vendor.

Commissioner Woodward asked Ms. Determan to explain the \$9000 in other costs. Ms. Determan replied that it would cover van maintenance, food carriers and other program costs.

Chair Hemmingsen remarked that the expenses exceeded revenues by \$9000. Ms. Determan replied that she would look into it. Chair Hemmingsen asked if anything was done with the data collected. Ms. Determan replied that she would look into it.

**Foundation for Senior Living (FSL)** – No one from Foundation for Senior Living appeared to present their agency's request for \$6,500 to serve 42 Scottsdale residents with adult day services.

**Gabriel's Angels – Zee Peters, Director of Development**, presented the agency's request for \$4,000 for the Animals and Children Together program. There will be 200 clients served in Scottsdale with all participants being low to moderate income.

Vice-Chair Weaver asked what kind of data was collected. Ms. Peters replied that not much information is collected because the children served are in state custody and the information is confidential.

Commissioner Erickson asked if there was an evaluation of the program. Ms. Peters responded that there is a survey of volunteers and facilities.

Commissioner Rosenberg asked if Gabriel's Angels did outreach in nursing homes. Ms. Peters replied that other agencies served that population and her focus was on neglected and at risk children.

**Greater Phoenix Youth at Risk – Linda Lyman, President**, presented the agency's request for \$5,000 to support the Coronado New Pathways program which provides mentoring and academic support to at risk teenagers at Coronado High School. The program anticipates serving 35 teens with 66% from low to moderate income.

Housing Board Vice-Chair Cantor asked how mentors are chosen and trained. Ms. Lyman replied that there is a 6 week mentoring course that is required of volunteers.

Vice-Chair Weaver asked how mentors are matched with teens. Ms. Lyman replied that volunteers and teens attend a retreat and then decide compatibility.

**Homeward Bound – Dawn Bogart, Founding Director**, presented the agency's request for \$26,000 to provide utility assistance for 12 transitional housing properties in Scottsdale. It is anticipated that 18 low income families (57 individuals) will be served.

Commissioner Erickson asked if any of the funds on the budget were committed. Ms. Bogart replied that most cities are currently in the funding process and fundraising was ongoing.

**The Mental Health Association of Arizona – William Scarber, Education and Advocacy Associate**, presented the agency's request for \$12,000 for Peer Support Groups. The Peer Support Groups provide a comfortable open, supportive forum in which individuals living with a mental illness and their family members can come together for education, support and companionship. The program will serve 300 Scottsdale residents, 250 that are from low to moderate-income households.

Vice-Chair Weaver asked who qualifies as a peer. Mr. Scarber replied that anyone caring for or diagnosed with a mental illness is considered a peer.

Commissioner Rosenberg asked what was at the 7575 E. Earll Dr. location. Mr. Scarber replied that it was a Banner Health Hospital.

Chair Hemmingsen asked Mr. Scarber to elaborate on the evaluation process. Mr. Scarber answered that evaluations were offered at every meeting with questions like "do you think this is helping?"

Commissioner Rosenberg asked why there were no letters of support from Granite Reef or Via Linda Senior Center. Mr. Scarber replied that he did not know.

**Phoenix Shanti Group – Keith Thompson, Executive Director**, presented the agency's request for \$10,000 for rent and utilities to support the HIV Housing Program. The program anticipates serving 5-10 homeless people that claim their last residence was in Scottsdale, all low income.

Chair Hemmingsen asked about the current statistics of HIV/AIDS. Mr. Thompson replied that the rate of new infections is at the same level and people are living longer with the disease.

Vice-Chair Weaver asked why only 50% of residents complete a treatment plan. Mr. Thompson replied that sometimes drug addiction stands in the way of success.

**Save the Family – Janice Parker, Executive Director**, presented the agency's request for \$5,000 for the Homeless Children's Intervention Project. This program provides comprehensive programs for homeless parents and their children to help them become emotionally stable and economically independent. The program will serve 32 Scottsdale residents, all of whom are from low to moderate-income families.

**Scottsdale Training and Rehabilitation Services, Inc. – Virginia Korte, President and CEO**, presented the agency's request for \$15,400 for their Facility Based Training and Employment Program. This program serves clients with a facility-based component and a community-based employment component. The primary object is for clients to develop job-related skills through training and support while simultaneously earning wages for their work product. The program will serve 14 Scottsdale residents with severe disabilities who are unprepared or unable to secure or maintain employment in the mainstream workforce. All are low income.

Chair Hemmingsen asked what funding has been committed. Ms. Korte replied that DES and Valley of the Sun have committed funding but DES was decreasing their support by 14%.

Commissioner Rosenberg asked if the employers were trained. Ms. Korte replied that employers work with individual staff to learn to communicate and understand each client.

Vice-Chair Weaver asked how it is determined if someone with autism can participate in the program. Ms. Korte replied that each individual is evaluated to make sure they have the functionality for employment.

**Shoebox Ministry – Robert Ness, Director and Laura Borgeson, Program Director**, presented the agency's request for \$5,000 for toiletries and undergarments for the homeless and working poor residents in Scottsdale. The program will serve approximately 300 residents who are from low to zero incomes.

**Teen Lifeline Inc. – Nikki Koontz, Executive Director and Kimmy, a Peer Counselor**, presented the agency's request for \$20,000 for General Operational Support. This grant will assist in all phases of the operation of Teen Lifeline's Peer Counseling Suicide Hotline. The program expects to serve 4504 Scottsdale teens – the Community Education and Hotline are difficult to ascertain, as it reaches the general public.

Commissioner Rosenberg asked for clarification about the number of people from Scottsdale. Ms. Koontz replied that 48% of peer counselors are from Scottsdale and over 20% of the services provided are to Scottsdale residents.

**Tempe Community Action Agency – Stephen Sparks, Director of Operations**, presented the agency's request for \$70,000 for Senior Action Program-Home Delivered Meals. There will be 300 clients served in Scottsdale with 80% being from low to moderate income.

Commissioner Erickson asked what funds were committed to the program. Mr. Sparks replied that there is no dedicated funding. Commissioner Erickson asked what happens to the donation dollars. Mr. Sparks replied that only 20% of the people served are contributing back to the program and that money goes back to program costs.

Commissioner Rosenberg asked if TCAA had considered multiple meal delivery. Mr. Sparks replied that frozen meals are provided for the weekends. Commissioner Rosenberg asked if Mon-Weds-Fri delivery had been considered with frozen meals provided in between. Mr. Sparks said this had been considered but the seniors would not like this change in their service.

Commissioner Woodward added that she liked the idea of daily service and hoped they wouldn't have to make that choice.

**Valley of the Sun YMCA – Kate Clarno, Director of i-Learn**, - presented the agency's request for \$10,000 for the Community Initiatives YMCA – Paiute i-Learn Center. The i-Learn program is a high school dropout/student retention program consisting of partnerships with local education agencies in which students can earn a high school diploma. There are approximately 30 Scottsdale teens served by the program with most from low to moderate income.

Vice-Chair Weaver asked if Scottsdale Unified School District compensated for school aged children. Ms. Clarno replied no that SUSD wants to keep alternative schools in house and that most people were referred to the program by word of mouth.

### **OVERVIEW OF THE ENDOWMENT FUNDING PROCESS**

Cindy Ensign, Human Services Planner, briefed the commission on the Endowment Funding. The City of Scottsdale currently has two endowment funds with a total amount to allocate of \$3,300.

### **ENDOWMENT**

Chair Hemmingsen called for a presentation from the applicant.

Paiute Neighborhood Center – Kim McLane, Recreation Coordinator, presented the center's request for \$3,500 for an incentive trip to Disneyland and an Artist in Residence program. The programs will serve approximately 32 neighborhood children, most from low to moderate income families.

Commissioner Rosenberg asked if the trip incentive program was tied to a specific GPA. Ms. McLane replied that while report cards were looked at, the major factor for attending the trip was dedication to the "six pillars of character" program as well as community projects.

Commissioner Erickson asked how the success of the dance program would be measured. Ms. McLane replied that this program was designed to teach children about health and nutrition.

### **COMMISSION AND STAFF UPDATES**

Paul Ludwick, Human Services Director, thanked the Commission, Housing Board and the Human Services staff for their hard work in preparing for the hearings and participating in them. He reminded commissioners of the next meeting on February 19, 2009 at the Via Linda Senior Center at 5:00 PM. He also stated that the recommendations from the February 19 meeting will be formally voted upon at the March 12th meeting and then sent to City Council for their April 21, 2009 meeting.

Mr. Ludwick announced that Collaboration for a New Century has picked Vista del Camino job preparation program for their development program. They will work with Noemi Garcia, Monica Wellhauer, and Andy Yates one day a month for the next year.

Chair Hemmingsen thanked the staff, fellow commissioners, and housing board members for all of their time and effort during this process.

### **OPEN CALL TO THE PUBLIC**

Chair Hemmingsen made an open call to the public for comments/questions/announcements or other business. There were no replies.

### **ADJOURN REGULAR MEETING**

Commissioner Erickson moved to adjourn the meeting and Commissioner Rosenberg seconded the motion. The meeting was adjourned at 4:43PM.

NOTE: IN ACCORDANCE WITH PROVISION OF THE ARIZONA REVISED STATUTES, THE SUMMARIZED MINUTES OF THE HUMAN SERVICES COMMISSION MEETINGS ARE NOT VERBATIM TRANSCRIPTS. ONLY THE ACTIONS TAKEN AND DISCUSSION APPEARING WITH QUOTATION MARKS ARE VERBATIM.

\*Signatures needed when APPROVED by Commission

Officially approved by the Human Services Commission at the 2/19/09 meeting.

Submitted by:

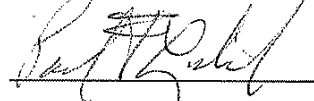
Rachel Smetana  
Administrative Secretary



Date: 2/20/09

Reviewed by:

Paul F. Ludwick  
Human Services Director



Date: 2-20-09