



City of Scottsdale
Human Services Commission
Regular Meeting

MARKED AGENDA

5:00 PM, Thursday, September 24, 2009
Via Linda Senior Center
10440 E. Via Linda
Scottsdale, AZ 85258

Call to Order 5:06PM

Roll Call

Present: Chair Kathleen Hemmingsen, Vice-Chair Katherine Weaver, Commissioners: Carol Erickson, Steven Rosenberg, Andy Yates

1. **Approval of the September 10, 2009 Minutes – Regular Meeting**

Approved 5-0

2. **Miracle League of Arizona**

Deanna Zuppan, Recreation Coordinator for Adapted Recreation, will discuss the new Miracle League baseball field that is specially equipped for the benefit of the special needs population.

Action: Information

3. **Review of the 2010/2011 Applicant Proposal Packets**

The Applicant Proposal Packets for the Funding Process are scheduled to be given out at the Applicant Orientation on October 14, 2009. Justin Boyd, Housing Coordinator, will discuss the revisions to the proposal submission form, proposal guidelines and instructions, revisions to the checklist and evaluation tool and copies of pertinent Federal Regulations.

Motion to approve application packet approved 5-0

4. Review of the 2010/2011 Human Services Funding Process

Michelle Albanese, Community Assistance Manager, will provide an overview of the annual funding process as a procurement activity. Discussion will include:

1. The funding process including an outline of the public request for proposal process and the Human Services Commission funding process calendar.
2. An overview of each funding source including eligible activities and anticipated funding allocation.
3. Commission letter to prospective applicants

Action: Motion to approve the public request for proposal process and funding process calendar
Motion to approve eligible activities for each funding source
Direction on the text of the Commission letter

Motion to approve the public request for proposal process, funding process calendar, and eligible activities for each funding source approved 5-0

5. Fees and Charges

Paul Ludwick, Human Services Director, will give an update on this year's review of the Fees and Charges schedule.

Action: Information and Discussion

6. Civic Center Senior Center and Section 108 Loan

Paul Ludwick, Human Services Director and Michelle Albanese, Community Assistance Manager, will lead a discussion on the possibility of securing a Section 108 loan for the procurement of the Villa de Marie buildings on the Paiute Campus. Mr. Ludwick would also like consideration of temporary uses of the Civic Center Senior Center. These issues will likely be included in the preparation of the Five Year Consolidated Plan and Annual Action Plan

Action: Information and Discussion

7. Human Services Commission Agenda Plan for 2009/2010

Cindy Ensign, Human Services Planner, will discuss the revised agenda plan for 2009/2010 and seek input on the changes.

Action: Information and Discussion

8. Staff and Commission Updates

As time permits, staff will update and Human Services Commission on the status of current events and activities of Human Services including, but not limited to upcoming events, current issues, and program highlights, including correspondence received since the last commission meeting.

9. Open call to the Public (A.R.S. §38-431.02)

Citizens may address the members of the Human Services Commission during Public Comment. This "Public Comment" time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Human Services Commission from discussing or taking action on an item that is not on the prepared agenda.

10. Adjournment 7:05PM

***Note: The Commission cannot discuss or vote on items not on the agenda, including items brought up as Staff and Commission updates, or public comments. If discussion or action by the Commission is needed, the item should be placed on a future agenda in compliance with the Arizona Open Meetings Law.**



Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Rachel Smetana at 480-312-2673. Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Human Services Administration Office at 480-312-2673 or the Human Services TDD line at 480-312-3606.

This information is available in an alternate format upon request.