



City of Scottsdale
Human Services Commission
Regular Meeting

MARKED AGENDA

5:00 P.M., Thursday, January 22, 2009
Paiute Neighborhood Center
Bldg #2 Room #3
6535 E. Osborn Road
Scottsdale, AZ 85251

Call to Order—5:01 PM

Roll Call

Chair Kathleen Hemmingsen, Vice Chair Katherine Weaver, Commissioners: Carol Erickson, Katy Kelewae, Steven Rosenberg, Andy Yates—**PRESENT**

Commission Jo Ann Woodward arrived at 5:18PM.

1. Approval of the January 8, 2009 Minutes – Regular Meeting

APPROVED 6-0

2. Review of Conflict of Interest Laws

Jay Osborn, Senior Assistant City Attorney, will review state conflict of interest laws and related provisions of the City's Code of Ethical Behavior, as they apply to consideration by commissioners of applications of social service agencies for CDBG, HOME, Scottsdale Cares, General Fund and Endowment funds/grants.

Action: Information/Questions

3. Introduction of Housing Board Members

It has been a tradition for some years for the Human Services Commission to invite representatives from the Housing Board to participate in the review and evaluation of grant applications because of the Housing Board's advisory responsibility regarding affordable housing. This year, Housing Board members, Nick Thomas and Nancy Cantor will participate in discussion at this evening's meeting and during the meetings of February 2, 4 and 19. The Housing Board representatives will not participate in the formal vote on recommendations on March 12, 2009.

Action: Introductions/Questions/Information

4. Proposal Scoring Sheets and Instruction Guides

Justin Boyd, Housing Coordinator and Cindy Ensign, Human Services Planner will provide the Commission an overview of the Evaluation Tools (Proposal Scoring Sheets) and Instruction Guide for Completing the Proposal Scoring Sheets.

Action: Information/Questions

5. Community Development Block Grant (CDBG), Home Investments Partnership Program (HOME), Scottsdale Cares and General Fund Process

Paul Ludwick, Human Services Director, will provide the commission with background on the processes outlined above and the Human Services Commission's role.

Action: Questions/Information

6. CDBG and HOME Orientation Review

Next month, the Commission and members of the Housing Board will hold public hearings and make funding recommendations for the upcoming year for CDBG and HOME. Michelle Albanese, Community Assistance Manager and Justin Boyd, Housing Coordinator, will present an overview of the proposals, the dates and times of public presentations and will highlight various questions on the evaluation sheets, as applicable.

Action: Questions/Information

7. Scottsdale Cares, General Fund and Endowment Fund Orientation Review

Next month, the Commission will hold public hearings and make funding recommendations for the upcoming year for Scottsdale Cares, General Funds and the Endowment Funds. Cindy Ensign, Human Services Planner, will present an overview of the proposals, the dates and times of public presentations and will highlight various questions on the evaluation sheets, as applicable.

Action: Questions/Information

8. Paiute Neighborhood Center Staff Presentation

Valerie Kime-Trujillo, Human Services Manager, will provide a brief overview of services offered at the facility and a tour will be provided at the end of the meeting for those whom would like to attend.

9. Open call to the Public (A.R.S. §38-431.02)

Citizens may address the members of the Human Services Commission during Public Comment. This "Public Comment" time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Human Services Commission from discussing or taking action on an item that is not on the prepared agenda.

10. Adjournment—6:57PM



Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Rachel Smetana at 480-312-2673. Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact

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the Human Services Administration Office at 480-312-2673 or the Human Services TDD line at 480-312-3606.

This information is available in an alternate format upon request.