

AS APPROVED MAY 13, 2009

**CITY OF SCOTTSDALE
ENERGY ADVISORY COMMITTEE
ENVIRONMENTAL QUALITY ADVISORY BOARD**



**THURSDAY, MARCH 12, 2009, 7:30 A.M.
CIVIC CENTER LIBRARY - GOLD ROOM
3839 N. DRINKWATER BLVD.
SCOTTSDALE, ARIZONA**

SUMMARIZED MEETING MINUTES

PRESENT: Tom Dwyer, Chairman
James McCay, Vice Chairman
Brian O'Donnell, Committee Member
Bill Sheaffer, Committee Member
Richard Stegeman, Committee Member
Keith Thompson, Committee Member
Dave Walker, Committee Member

ABSENT: No Members Absent

STAFF: Chuck Skidmore, Energy Management Engineer

OTHERS: Nancy Basinger, EQAB member
Dave McDonald, interested citizen
Lee Feliciano, Carbon Technologies

Call to Order

Chair Dwyer called the meeting to order at 7:31 A.M. A roll call confirmed members present as stated above, noting the presence of a quorum.

1) Public Comment

Mr. McDonald again reminded the Committee of his passion for transportation issues and the need to get out in front of the eventual need for an infrastructure for re-charging

plug-in hybrids while doing business or participating in recreational activities in Scottsdale.

2) Approval of Minutes

COMMITTEE MEMBER SHEAFFER MOVED TO APPROVE THE MINUTES OF THE AUGUST 6, 2008 MEETING. COMMITTEE MEMBER WALKER SECONDED. THE MOTION CARRIED UNANIMOUSLY BY A VOTE OF SEVEN (7) TO ZERO (0).

3) Discussion of what has been happening with EQAB.

Chair Dwyer reported that EQAB has several new members and a new chair and vice chair.

The Board has recently addressed communication and coordination between the Board and its Committees.

The Water Committee has been inactive and will be resurrected on an ad hoc basis as required to address specific issues as they arise.

There has been discussion of combining the Green Building and Energy Committees but neither the members of the committees nor the Board members favor that consolidation. However, it is the intention of both committees to meet jointly several times a year.

There is general agreement that the Committee Chairs and Vice Chairs need to act as information conduits between the Committees and the Board as well as between Committees.

The Board has been struggling with a direct request by Council to address Green Building throughout the City.

4) Discussion of 2007 Energy Plan Update status. Possible action to direct Chair to approach EQAB about pressing City Council to take immediate action on implementing the Plan ... especially with regard to appointing and empowering an Energy Manager to get started immediately eliminating wasted energy and ultimately minimizing the City's energy use and expenses.

The Office of Environmental Initiatives has been languishing for many months, the apparent victim of the resignation of key individuals from City management, the Council election, and now the distractions triggered by the current economic situation.

The Board members are not pleased that the original recommendation to create an Energy Manager has not been acted on. The general feeling is that the City has left many energy dollars on the table by not appointing and empowering an Energy Manager.

EQAB Chairman Leung was assured in a meeting with Connie Padian and Dave Richert that the Energy Coordinator Position will be filled from within the organization but that

the decision will not be made until after the new City Manager announces his reorganization plans to Council in April.

Chair Dwyer has met with John Little and received assurances that dealing with the Energy Manager issue is on his agenda.

Mr. Little informed chair Dwyer that the Council will address sustainability issues at a meeting on March 24th and suggested to chair Dwyer that the members of EQAB and its Committees should attend and present their concerns and recommendations.

A lively discussion ensued about the need to keep energy management in front of both the Council and City Management. It was agreed that the 2007 Energy Plan Update is a wonderful, comprehensive document that addresses the City's major energy-related issues. However, the Plan is very detailed and requires some dedication to read and digest. Perhaps more dedication (and time) than Management and Council have time to devote given the current situation.

The Committee discussed the wisdom of preparing a one-page "short list" of actions that can be taken immediately to positively affect the City's bottom line.

Committee member Sheaffer passed out a straw-man letter that he had prepared for discussion purposes for the meeting.

Committee member Sheaffer moved the following:

MOTION: "Committee directs Chair Dwyer to approach EQAB as a whole with a one-page document addressing immediate actions that can be quickly addressed with regard to energy management issues."

Committee member Walker seconded the motion.

Discussion ensued and it was agreed that a few members meet at the Coffee Bean on Monday, March 16th to hammer out a one-page document containing the elements that should be included in what Chair Dwyer ultimately brings to his peers on the EQAB.

Vote was taken and decision was unanimous (7 – 0) to support Chair Dwyer.

- 5) **Future agenda item**, possible presentation by APS on the magnitude of the City's energy use.
- 6) **Future agenda item**, possible presentation by State Energy Office on funding that may be available to leverage energy-related projects.
- 7) **Future agenda item**, request to Water Department to present the status of their energy use and programs to reduce use.

Next meeting scheduled for April 9, 2009 at 7:30 am. Same place.

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Roundtable update by members of the Committee on upcoming meetings in the community and other items that might be of interest to members of the Committee and the community.

The hour was late so this item was skipped.

Adjournment: **Approximately 9:15 A.M.**