

**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
MEETING NOTICE AND MARKED  
AGENDA**



**Wednesday, January 11, 2012  
6:00 p.m.  
Scottsdale Airport Terminal Lobby  
15000 N. Airport Drive, Scottsdale, AZ**



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**AIRPORT ADVISORY COMMISSION**

Gunnar Buzzard, Chair  
Michael Goode, Vice Chair  
Ken Casey  
Steve Ziomek

William Bergdoll  
William Schuckert  
**BOB HOBBI (APPOINTED JANUARY 10, 2012)**

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**Call to Order – 6:02 PM**

**Roll Call – VICE CHAIR GOODE ABSENT AT ROLL CALL; ARRIVED AT 6:25 PM**


**Aviation Director's Report – AVIATION DIRECTOR MASCARO PROVIDED A BRIEFING ON THE UPCOMING NORTH SCOTTSDALE PARK AND RIDE PROJECT ON AIRPORT PROPERTY AT THE SOUTHEAST CORNER OF SCOTTSDALE AND THUNDERBIRD ROADS. IN ADDITION, THE DIRECTOR MASCARO PROVIDED AN UPDATE ON THE STATES OF THE LARGE AIRCRAFT SECURITY PROGRAM (LASP).**

**Approval of Minutes - OK - 6/0**

REGULAR MEETING  
**December 14, 2011**

**Public Comment – NONE**

Citizens may address the members of the Airport Advisory Commission during Public Comment. This "Public Comment" time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Airport Advisory Commission from discussing or taking action on an item that is not on the prepared agenda.

 Persons with a disability may request a reasonable accommodation by contacting Theresa Smith at Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

## **CONSENT AGENDA                    ITEMS 1-2 – OK -6/0**

**How the Consent Agenda Works:** The Commission may take one vote to act on all items on the Consent Agenda, or may remove items for further discussion. Every interested citizen will have one opportunity to speak on any or all Consent Agenda items. If you wish to speak on these items, please complete a Request to Speak card for each topic you wish to address. **You will be given three minutes to speak on all the Consent Agenda items you wish to address. Additional time for multiple agenda items will be at the Chairman’s discretion.**

After all speakers have finished, the Commission will decide which items to remove for additional discussion and/or presentation from staff. Items not removed from the Consent Agenda will be considered in one motion. Items removed for clarification or discussion by the Commission will be acted on as appropriate.

1. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Dryden Helicopters, LLC., to conduct Helicopter Specialized Commercial Flying Services  
Staff contact: Shannon Johnson, Management Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)  
**APPROVED ON CONSENT**
2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Jonathans Jet Catering, LLC., to conduct In Flight Catering Services  
Staff contact: Shannon Johnson, Management Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)  
**APPROVED ON CONSENT**

**REGULAR AGENDA BEGINS ON FOLLOWING PAGE**

## REGULAR AGENDA

## ITEMS 3-16

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

### 3. Election of Officers

*Pursuant to By-laws of the Scottsdale Airport Advisory Commission, Section I. Organization paragraph 101. Elections. The Commission shall, in regular session following the first day of January of every year, elect from its members a Chair and Vice Chair. The term of office shall be one year and no officer shall succeed him or herself more than once.*

Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

**MOTION TO ELECT VICE CHAIR GOODE AS CHAIR – OK – 6/0**

**MOTION TO ELECT BERGDOLL AS VICE CHAIR – OK – 6/0**

### 4. Discussion and Possible Action Regarding Airport Advisory Commission By-Laws

*Pursuant to the By-Laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amended Procedures.*

Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

**NO ACTION**

### 5. Discussion and Input Regarding the Annual Ethics Training

*The City of Scottsdale Code of Ethical Behavior (adopted by the City Council on May 2, 2006) requires that all Public Officials be provided with annual ethics training. The City Attorney's Office will provide an annual ethics training workshop to the Airport Advisory Commission and will be available to answer questions or facilitate any possible discussion related to the Ethics Code.*

Contact: Cliff Frey, Senior Assistant City Attorney, 312-2661, [cfrey@scottsdaleaz.gov](mailto:cfrey@scottsdaleaz.gov)

### 6. Discussion and Possible Action to approve Airport Advisory Commission Annual Report

Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

**MOTION TO APPROVE AIRPORT ADVISORY COMMISSION ANNUAL REPORT – OK – 6/0**

**VICE CHAIR GOODE ARRIVED AT 6:25 PM**

### 7. Discussion and Possible Action to approve the Aviation Capital Improvement Program (FY 2012-2017)

Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)

**MOTION TO APPROVE THE AVIATION CAPITAL IMPROVEMENT PROGRAM – OK – 7/0**

### 8. Discussion and Possible Action, per the Planning Commission request to hold a joint Work Study Session to discuss land use around the Scottsdale Airport.

Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

**MOTION FOR JOINT WORK STUDY SESSION WITH THE PLANNING COMMISSION ON FEBRUARY 8, 2012, 6:00 PM AT THE SCOTTSDALE AIRPORT TO DISCUSS AIRPORT COMMISSION ROLES AND RESPONSIBILITIES, PLANNING COMMISSION ROLES AND RESPONSIBILITIES, PART 150, AND NCP AS IT RELATES TO LAND USE – OK – 7/0**

9. Discussion and Possible Action Regarding the Airport Commission Liaison Program  
Contact: Chair Buzzard, 312-2321, [gwb@vme.com](mailto:gwb@vme.com)  
**NO ACTION**
10. Discussion and Input Regarding Quarterly Noise Complaint Summary Report  
Staff contact: Kate O'Malley, Aviation Planning & Outreach Coordinator, 312-8482,  
[komalley@scottsdaleaz.gov](mailto:komalley@scottsdaleaz.gov)
11. Discussion and Input Regarding Monthly Operations Reports for December  
Staff contact: Chris Read, Airport Operations Manager, 312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
12. Discussion and Input Regarding Monthly Financial Reports for November  
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)
13. Discussion and Input Regarding the Marketing, Community and Pilot Outreach Programs  
Staff contact: Kate O'Malley, Aviation Planning & Outreach Coordinator, 312-8482,  
[komalley@scottsdaleaz.gov](mailto:komalley@scottsdaleaz.gov)
14. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions,  
Cancellations or Revocations  
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)
15. Discussion and Input Regarding Status of Aviation Items to City Council  
Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
16. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting  
Schedule and Commission Item Calendar  
Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
**NO ACTION**

### **Commission Summary of Current Events**

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

### **Future Agenda Items**

Discussion and possible action regarding Commissioner requested future agenda items.

**Adjournment - 8:21 PM**