Police Records Request Form

Scottsdale Public Safety Records
www.scottsdaleaz.gov

8401 E Indian School Rd
Scottsdale, AZ 85251
Phone: 480-312-1999

Information on this form will assist the Scottsdale Police Department in providing the public records you are requesting. You need to provide sufficient information to specifically identify records, such as case number, incident location, and/or the date of occurrence otherwise we may not be able to locate the requested records. Under Arizona law, some information not subject to release may be removed or redacted from records prior to release.

Requestor's Information (*Please print legibly*)

First Name	Middle Name:	Last Name:	
Home Address	City:	State:	ZIP:
Home Phone:	Work Phone:	Cell Phone:	
Email Address:	**Signature/Date:**		

These documents will be used for:

☐ Non-commercial use. You are hereby notified that conversion to commercial use is subject to civil penalties pursuant to A.R.S. §39-121.03.

☐ Commercial use. I certify that these documents will be used for:

Accident Report Certification:
"I certify I am an involved party, vehicle owner, or insurance company, attorney, or private investigator representing an involved party or owner for the requested accident report."

If the above statement is true, initial here and indicate your relationship to an involved party:_____

Items available for Request

Reports or associated materials	Record of Search $10.00	Location or Event Dispatch History $5.00
Report #:	Date of Birth:	Address:
	Alternate Names (AKAs):	
☐ Copy of Report, $5		
☐ Victim Copy of Report, no charge	Social Security #:	Date Range:
☐ Photos, $5.00	☐ Driver's License	OR
☐ 911 Recording, $16.50	☐ State ID	Report #:
☐ Other, describe in box below.	☐ Passport ☐ Other:_____	

If the Report Number is not known, please note all the information known, such as Name, DOB, Locations and/or Date and time of Event:

RECORDS USE ONLY

☐ Cash Amt $_____	Date Processed:	B#:	Date Released:
☐ Check # _____ $_____	Reason for Redaction:	☐ Privacy/Confidentiality	B#:
Total	☐ Statutory	☐ Best Interests of Government	Number of Pages:

Release Notes:

☐ E-Mailed w/ follow up phone call ☐ Mailed ☐ Will Call Box ☐ View Only