



## POLICE PUBLIC INFORMATION OFFICE INTERNSHIP

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If you are interested in an exciting internship that will provide an opportunity to experience working with the Scottsdale Police Department and the media, we encourage you to apply.

The Scottsdale Police Department is currently looking for interns to assist in the Public Information Office on a variety of regular tasks and special projects:

- Social Media as a source of critical information to the public, including spearheading a public safety social media campaign
- Social Media as a tool to encourage community engagement
- Assisting in requests from the public and media
- Special projects and research requests

### QUALIFICATIONS

Qualified applicants include undergraduate college students currently in their junior or senior year or interested graduate students. Due to the media relations aspect of this position, a background in journalism or communications and an interest in public information is preferred. As such, good communication skills are essential to fulfill internal and external requests.

### PURPOSE

Interns will have the opportunity to:

- Apply knowledge and skills acquired in classes in the work force
- Transition from school to a career
- Experience different aspects of the Police Department
- Networking within the Scottsdale Police Department
- Networking with other police agencies and media throughout the Phoenix area
- Enhance résumé or graduate school applications

### EXPOSURE

An exposure program is incorporated into the internship allowing interns to:

- Go on a ride-a-long with an officer
- Go on a ride-a-long with a crime scene specialist (CSS)
- Observe Dispatch/911 Operators
- Meet with other PIOs from the valley metro area
- Attend on-camera interviews at different locations with the PIO
- Exposure to Police Department top command staff and attendance to staff meetings

### EXPECTATIONS

Interns work 8 hours per week for 3 hours of internship credit or 16 hours per week for 6 hours of internship credit. Specifics regarding internship credits need to be worked out with the advisor for your college. Please note that this internship is **non-paid**.

The Public Information Office is located at the Scottsdale Police Department, Headquarters location at 8401 E. Indian School Road, Scottsdale, AZ 85251.

### DISQUALIFIERS

Due to the sensitivity of information at the police department, interns will be required to pass a background investigation and polygraph examination. For automatic disqualifiers please go to <http://www.scottsdaleaz.gov/police/join-scottsdale-pd>.

For more information please e-mail Cassie Johnson at [cajohnson@scottsdaleaz.gov](mailto:cajohnson@scottsdaleaz.gov).