



SFR – GREEN BUILDING GUEST HOUSE

Application for Submittal Requirements

Requirements for a Green Building Guest House

*****For Green Building, Applicant must have Green Building application form filled out and signed by Keenan Ward*****

Documents (Labeled Building):

1. One full set of plans with one Grading and Drainage site plan (if in flood zone A or AO)
- OR -
- One architectural site plan (if in flood zone B through X)
2. Structural calcs (not necessary for first review, but it is suggested)
3. Soils report – OR - Soils waiver
4. Truss calcs and Water Meter Calcs

Documents (Labeled Planning/Engineering):

1. One partial set of plans – Foundation Plan, Floor Plan & Elevations Plan
2. 3 Grading and Drainage site plans (if in ESL)
- OR -
- 3 site plans (if non ESL)
3. City of Scottsdale 404 Certification Form
4. Comment on plans from Native Plant contractor stating that there is no native plant
- OR -
- 3 native plant plans on sheet no less than 24"x36".
*****No 8 ½"x11" excepted.
6. One NAOS/Reveg plan no less than 24"x36" (if applicable)

If Dedicating Easements:

1. Title Report, Title Commitment or Title Policy no older than 30 days
2. Appropriate dedication forms signed and notarized by all owners
3. Appropriate consent forms signed and notarized by all beneficiaries listed in the title report schedule B
4. Complete legal description and exhibits for all dedications

Fees:

Client is charged for the air-conditioned square footage of the house and the non air-conditioned square footage of the house. In addition, they are charged for the grading and drainage, per sheet based on landform. Fences and retaining walls are charged per linear foot.

Detailed information regarding construction plan preparation to the City of Scottsdale can be found in the City of Scottsdale's [DESIGN STANDARDS AND POLICIES MANUAL](http://www.scottsdaleaz.gov/design/DSPM/). You may access the manual online at <http://www.scottsdaleaz.gov/design/DSPM/> - or call the One Stop Shop at 480-312-2500.

Planning & Development Services Department

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