

Seasonal, Sidewalk, and Special Vehicle Sales Application



Seasonal sale(s) include fireworks, pumpkins, Christmas trees

PLEASE NOTE:

A scaled & complete site plan or aerial map must be submitted with this application. Please include the location of all on-site buildings and parking areas, show nearest cross streets, and indicate exact locations and dimensions of tents/canopies, generators, light towers, containers, fencing, signs/banners, etc. If you are located in a shopping center, submit written approval for use of the property from the property owner or management company.

Business or company name: _____

Address of sale location: _____

Applicant Name: _____

Business Address: _____

Office Phone: _____ Cell Phone: _____

Email Address: _____

Date of Sale(s): _____ Hours of operation: _____

Please give a detailed description of what will be sold:

Will you be using a ☐ tent or ☐ canopy? How many? _____

Indicate size: _____ x _____

Tent set up date: _____ Tent tear down date: _____

If the tent is larger than 20' x 20' a tent permit is required from the Fire Department. Fire permit applications can be found by searching "Fire Permit Applications" at www.ScottsdaleAZ.gov. Applications must be received by the Fire Department at least 10 days prior to your sale. Please ensure that the tent company faxes the permit application to (480) 312-1850 or email to PEarls@ScottsdaleAZ.gov.

Tourism and Events

7506 E Indian School Road, Scottsdale, AZ 85251 • Phone: 480-312-7177

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Will you be using a sign or banner? If yes, please specify where and include dimensions on site plan.
<input type="checkbox"/>	<input type="checkbox"/>	Will any additional lighting be used?
<input type="checkbox"/>	<input type="checkbox"/>	Will your event include the use of any on-site storage containers?
<input type="checkbox"/>	<input type="checkbox"/>	Will you be using a generator 20 kW or greater?

Signature of Applicant

Title of Applicant

Date

This section to be completed by City staff only.	
<p>If approved, please keep a copy of your application and approval form on-site during your event. A City Code Enforcement inspector may ask to see it.</p>	
<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied</p>	
<p>_____ City Staff Administrator</p>	
<p>_____ Date</p>	
<p>Conditions of approval:</p>	
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____