



Resubmittal Checklist-Planning Review Single Family Residential

This form and redlines from previous submittal (s) must accompany all resubmittals and be separated by discipline. Incomplete resubmittals will not be accepted

Plan Check/Project # _____

Review No.: 1st 2nd 3rd 4th or greater

Date: _____

Project Location: _____

Planning Reviewer: _____

Email _____

Engineering/Fire Reviewer: _____

Email _____

Please submit the following checked items with your next review.

Single Family Re-Submittal Requirements:

- 1 Complete Set of Revised plans (building, planning, civil and fire)
- 2 Additional Revised Site plans
- 2 Additional Revised Re-vegetation plans
- 2 Additional Native Plant plans
- 2 Roof Plan Analysis
- Commitment for Title Insurance including Schedules A and B. (must be dated within 30 days, of the date of submittal.)
Caution: The City does not accept Warranty Deeds.
- Original Natural Area Open Space (N.A.O.S.) dedication form (completed by owners)
- Revised Original Natural Area Open Space (N.A.O.S.) dedication form (completed by owners)
- Original Confirmation of Easement form (completed by beneficiary as listed on Title. i.e. Bank)
- Revised Original Confirmation of Easement form (completed by beneficiary as listed on Title. i.e. Bank)
- Original Legal and graphic description of N.A.O.S. (8½" X 11")
- Revised Original Legal and graphic description of N.A.O.S. (8½" X 11")
- Original Right of Way (R.O.W.) dedication form
- Original Legal and graphic description of R.O.W. (8½" X 11")
- Original Drainage Easement (D.E.) dedication form
- Original Legal and graphic description of D.E. (8½" X 11")
- Drainage Report
- Other

Fire Plan Re-Submittal Requirements:

1. Revised site plans (1 copy)
2. Show hydrant location
3. Provide gradient slope access notes on plans: a. 0-12% b. 12.1-15% c. 15.1-18%
4. Provide approved turnaround at residence
5. Provide vehicle turnout areas (driveway over 300 ft. long)
6. Provide attic protection and patio sprinklers
7. Provide operational platform at residence
8. Extend the existing fire sprinkler system into all areas of new construction and remodeling
9. Install an automatic KNOX electronic gate entry system with a KNOX electronic master slave keyway cylinder for back-up. Gates to open on loss of power and close for normal operations when power is restored.

Comments: _____

Planning & Development Services Department

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