



Bingo Application

Planning & Development Services Department

Bingo licenses are issued by the State with the City of Scottsdale reviewing the proposal and providing a "local governing body endorsement". This form must be completed and submitted to the Planning & Development Services Department along with the supplemental documents listed below and applicable local governing body fee to initiate the City of Scottsdale's local governing body review of a bingo license application. Requirements of this application are pursuant to Arizona Revised Statutes, Title 5, Chapter 4 and Arizona Administrative Rules, Title 15, Chapter 7.

Application Type: Initial License Transfer of Location for Existing License
If existing license, provide license number: _____

License Class Type (and Associated Fee): **A** (\$5) **B** (\$25) **C** (\$50)

APPLICANT

Company Name: _____ (if applicant is an organization, list organization name)
Applicant Contact: _____ Applicant Phone: _____
Applicant E-mail: _____ Applicant Fax: _____
Applicant Address: _____ Applicant Cell: _____

LOCATION

Name: _____ (If organization is not property owner, see Item (3) below of Supplemental Requirements)
Address: _____ Property owner: _____
(if not organization)
Zip Code: _____ Property owner phone: _____
Have bingo games been held Yes If yes, provide dates: _____
at this location in the past? No
If new location, provide address of old location: _____
Will the bingo events be open to the public or members only? Public Members only
Is there an existing or proposed liquor license at this location? Existing Proposed None/Neither

DESIGNEES

Manager(s): _____ Proceeds Coordinator: _____
(one or two people) (one person)
Supervisor(s): _____ Assistant(s): _____
(at least one person) (at least one person, not required for Class A license)

Required Supplemental Information:

- (1) If applicant is a qualified organization, provide the names and addresses of its officers.
- (2) Narrative describing the nature and purpose of the proposed bingo (i.e., social gatherings, fundraising, charity, etc.) and the projected use of net proceeds of the bingo events.
- (3) If the bingo events are not the primary use for the building at which the bingo events are being held, provide a description of the normal use(s) for which the building is used.
- (4) List of prizes to be awarded including the approximate dollar value of prizes.
- (5) Provide a schedule, by day of the week and specific times, of bingo events.
- (6) Provide existing number of parking spaces on-site.

Staff Contact

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