



**CITY OF SCOTTSDALE POLICE LOCAL BOARD OF THE
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)**

REGULAR MEETING MINUTES

Thursday, April 21, 2016

**Police and Fire Department Headquarters – Operations Room
8401 E. Indian School Road
Scottsdale, Arizona 85251**

PRESENT: Jeff Burg, Chairperson/Mayoral designee (telephonic)
Hugo Meraz, Citizen Member
James Butera, Elected Member
Rodger Paliwoda, Elected Member
Donna Brown, Citizen Member/Merit Head

STAFF: Sue Sola
Chanda Washington

GUESTS: Hannah Auckland

Call to Order

Chair Burg called the meeting to order at 11:00 a.m.

Roll Call

Members present as noted above.

Possible Executive Session

1. **Review and approval of regular session meeting minutes – March 17, 2016**

BOARD MEMBER MERAZ MOVED TO APPROVE AS PRESENTED THE REGULAR SESSION MEETING MINUTES FROM THE MARCH 17, 2016 PSPRS LOCAL BOARD MEETING. BOARD MEMBER BROWN SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF FIVE (5) TO ZERO (0).

2. Induction of new Scottsdale police officers into PSPRS, if any

Ms. Sola reviewed the information on the one new inductee.

BOARD MEMBER BUTERA MOVED TO APPROVE THE INDUCTION OF SCOTTSDALE POLICE OFFICER CHRISTOPHER KAUFFMAN INTO PSPRS WITH AN EFFECTIVE DATE OF MARCH 25, 2016. PRE-EXISTING CONDITIONS, IF ANY, ARE NOTED ON THE ATTACHED LISTING. BOARD MEMBER PALIWODA SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF FIVE (5) TO ZERO (0).

3. Discussion and vote on the DROP (Deferred Retirement Option Plan) application of Police Officer Benjamin G. Roberson

Ms. Washington noted that Police Officer Benjamin G. Roberson is entering the DROP effective March 18, 2016 with 25.003 years of service. His monthly DROP benefit is calculated at \$6,144.52. All of his paperwork is in order.

BOARD MEMBER PALIWODA MOVED TO APPROVE THE DROP APPLICATION OF POLICE OFFICER BENJAMIN G. ROBERSON. BOARD MEMBER BUTERA SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF FIVE (5) TO ZERO (0).

4. Discussion and vote to determine if the Police Officer PSPRS membership effective date will be changing

Chair Burg noted that City Council was presented with the budget and did not express any opposition to the included funding for extending the PSPRS membership date to the academy. Board Member Brown clarified that the most recent meeting was for the proposed budget and the City Treasurer and Acting City Manager have requested that the Board wait to take action until the tentative budget is approved by City Council on May 17th.

Ms. Auckland said that research showed that the provision allowing the Board to elect to have individuals in training participate in PSPRS was enacted by the Legislature in 1997.

BOARD MEMBER BROWN MOVED TO TABLE THE DISCUSSION REGARDING POLICE OFFICER PSPRS MEMBERSHIP EFFECTIVE DATE UNTIL THE MAY PSPRS BOARD MEETING. BOARD MEMBER BUTERA SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF FIVE (5) TO ZERO (0).

5. Discussion regarding PSPRS Police Local Board Hearing Rules

Chair Burg explained that the Fire Board has made some changes to their rules and staff has requested that the Police Board adopt the same changes to keep the process consistent.

Ms. Washington explained that the amendments to the Board Hearing Rules under number one, the last sentence read as follows: The Board must similarly disclose to the member, employer, and/or fund manager no later than ten working days prior to the scheduled hearing or rehearing. The timeline was previously seven working days prior to the scheduled hearing. She also requested that a revision date be included on the Board Hearing Rules.

BOARD MEMBER BUTERA MOVED TO APPROVE CHANGING THE RULES REFLECTING THE AMOUNT OF TIME GIVEN FOR THE BOARD TO REVIEW APPLICATIONS FROM SEVEN BUSINESS DAYS TO TEN BUSINESS DAYS. BOARD MEMBER BROWN SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF FIVE (5) TO ZERO (0).

6. Report to the Board on recently completed service transfers, if any

Ms. Sola noted that Hector D. Figueroa is transferring 1.34 years of service from the Cottonwood Police Department under ASRS to the Scottsdale Police Department Public Safety Retirement System.

7. Board suggestions for upcoming agenda items

The item discussing membership effective dates will be agendaized for the next meeting.

Adjournment

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 11:17 a.m.

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