



**CITY OF SCOTTSDALE FIRE LOCAL BOARD OF THE  
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)  
REGULAR MEETING MINUTES  
THURSDAY, MARCH 31, 2016  
Police and Fire Department Headquarters - Operations Room  
8401 E. Indian School Road**

**PRESENT:** Jeff Burg, Chairperson/Mayoral Designee  
Todd Cavner, Elected Member  
Steve Springborn, Elected Member  
Donna Brown, Citizen Member/Merit Head

**ABSENT:** Hugo Meraz, Citizen Member

**STAFF:** Sue Sola  
Chanda Washington

**GUESTS:** Hanna Auckland  
Thomas Gort  
Mike Ruiz

**CALL TO ORDER**

Chair Burg called the meeting to order at 10:06 a.m.

**ROLL CALL**

Members present as noted above.

**Possible Executive Session**

- 1. Review and approval of regular session meeting minutes - February 18, 2016**

In response to an inquiry by Board Member Springborn, Ms. Auckland confirmed that she did say that the ten-day policy does not apply to the IME reports as is stated in item 4.

**BOARD MEMBER SPRINGBORN MOVED TO APPROVE AS PRESENTED THE REGULAR SESSION MEETING MINUTES OF THE FEBRUARY 18, 2016 FIRE LOCAL BOARD REGULAR MEETING. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FOUR (4) TO ZERO (0). BOARD MEMBER MERAZ WAS ABSENT.**

**2. Induction of new City of Scottsdale Fire Fighter into PSPRS**

Ms. Sola announced that two firefighters were entering PSPRS.

**BOARD MEMBER SPRINGBORN MOVED TO APPROVE THE INDUCTION OF TWO NEW SCOTTSDALE FIREFIGHTERS, CHRISTOPHER RUBIO AND AUSTIN HENDRICKS, INTO PSPRS WITH AN EFFECTIVE DATE OF MARCH 28, 2016. THEY WILL BE INDUCTED WITH PRE-EXISTING MEDICAL CONDITIONS, IF ANY, AS NOTED ON THE LISTING INCLUDED WITH THE BOARD PACKET. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FOUR (4) TO ZERO (0). BOARD MEMBER MERAZ WAS ABSENT.**

**3. Discussion and vote on the Accidental Disability Retirement application of Fire Captain Thomas P. Gort**

**BOARD MEMBER BROWN MOVED TO GO INTO EXECUTIVE SESSION. BOARD MEMBER SPRINGBORN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FOUR (4) TO ZERO (0). BOARD MEMBER MERAZ WAS ABSENT.**

**BOARD MEMBER BROWN MOVED TO APPROVE THE ACCIDENTAL DISABILITY RETIREMENT APPLICATION OF FIRE CAPTAIN THOMAS P. GORT SINCE HE DOES MEET THE STATUTORY REQUIREMENTS, SUBJECT TO FINAL PAYROLL CALCULATIONS AND QUALIFIED DOMESTIC RELATIONS ORDERS. BOARD MEMBER SPRINGBORN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FOUR (4) TO ZERO (0). BOARD MEMBER MERAZ WAS ABSENT.**

Chair Burg thanked Captain Gort on behalf of the City of Scottsdale for his years of service.

**4. Discussion and vote on the Accidental Disability Retirement application of Fire Engineer Raymond E. Morris**

Ms. Washington noted that Fire Engineer Raymond E. Morris's medical records and application were previously provided to Board Members for their review.

**BOARD MEMBER SPRINGBORN MOVED TO APPROVE THE ISSUANCE OF AN INDEPENDENT MEDICAL EXAMINATION THROUGH ONE OF THE BOARD'S CONTRACTED MEDICAL PROVIDERS FOR THE APPOINTMENT OF A MEDICAL SPECIALIST TO SERVE AS THE MEDICAL BOARD FOR THE ACCIDENTAL DISABILITY RETIREMENT APPLICATION OF FIRE ENGINEER RAYMOND E. MORRIS. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FOUR (4) TO ZERO (0). BOARD MEMBER MERAZ WAS ABSENT.**

## **5. Discussion regarding PSPRS Fire Local Board Hearing Rules**

Ms. Auckland explained that the IME rules refer to a 15-day rule for information to come in to the Board and a ten-working-day rule for the Board to get information out. The rules are in place so that staff has time to process the information. Typically, the ten working days is for information to go from board staff to the member applicant. Agendas and reports are sent out to the Board Members five working days in advance of a meeting. Requiring information to reach Board Members ten working days in advance could create problems for staff with processing time.

Discussion ensued regarding the reasons for the initial creation of the rules and the best solution for both staff and Board Members to have time to process and review information. It was agreed that it would be reasonable to ask that the Board receive information no later than seven working days in advance of a meeting, noting that if additional time is needed for review both staff and Board Members have the ability to request more time and push the relevant hearing to a later date. Rule one should be reworded to indicate a seven-working-day requirement and items two through five will remain as ten-day requirement.

**BOARD MEMBER SPRINGBORN MOVED TO DIRECT LEGAL COUNSEL TO REVIEW THE HEARING RULES FOR DISABILITY RETIREMENT PENSION APPLICATIONS WITH THE NOTES TAKEN AT THE PRESENT MEETING - DIRECTING AT A MINIMUM ITEM 1 TO BE CHANGED FROM TEN WORKING DAYS TO SEVEN WORKING DAYS AND ALSO SOME LATITUDE TO CLEAN UP ANY LANGUAGE, TO CLARIFY AND MAKE THESE RULES MORE UNDERSTANDABLE TO BOTH STAFF AND THE APPLICANTS AND TO BRING IT BACK TO THE BOARD FOR REVIEW AND APPROVAL AT A LATER DATE AND TO INCLUDE A REVISION DATE IF POSSIBLE. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FOUR (4) TO ZERO (0). BOARD MEMBER MERAZ WAS ABSENT.**

## **6. Report to the board on recently completed transfers of service, if any**

There were no recently completed transfers of service.

## **7. Board suggestions for upcoming agenda items**

Board Member Springborn asked to agendize a discussion on ways in which the Board can assist staff.

## **Adjournment**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 10:35 a.m.

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