



Approved 4-20-16

**SCOTTSDALE PUBLIC LIBRARY BOARD  
MEETING MINUTES  
Mustang Library  
March 16, 2016 - 3:30 p.m.**

**Members Present:** Dana Braccia arrived at 3:57pm  
Halette Fealey  
Teresa Kim Quale, Chair  
Laraine Rodgers, Vice Chair  
Peggy Sharp-Chamberlain  
Doug Sydnor  
Mary Wilber

**Staff Present:** Kathleen Wade, Library Director  
Bill Murphy, Executive Director, Community Services  
Robbin Gaebler, Senior Manager, Building Operations & Volunteer Svcs.  
Killeen Sepulveda, Administrative Secretary  
Melissa Orr, Branch Manager, Mustang Library  
Richard McKirchy, Library Volunteer Supervisor  
Kerry Fiske, Librarian, Mustang Library  
Maryfrances Krumwiede, Library Monitor, Mustang Library

**CALL TO ORDER**

Board Chair Quale called the meeting to order at 3:32 PM.

**APPROVAL OF MINUTES**

Board Member Rodgers called for a motion to approve the Minutes of the February meeting with one change. Board Member Sharp-Chamberlain seconded and the motion passed 6-0 (Board Member Braccia absent for vote).

**OPEN CALL TO THE PUBLIC (ARS 38-431.02)**

There were no members of the public present for this meeting.

## **LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))**

### ***Library Director's Report –Library Director, Kathleen Wade***

- Library Director Wade deferred to Melissa Orr, Branch Manager of Mustang Library, who gave updates and information about programs and upcoming events at the Mustang branch.
- Branch Manager Orr introduced Richard McKirchy, Library Volunteer Supervisor, who presented information on the ESL (English as a Second Language) classes at Mustang Library, which would not be possible without volunteers.
- Director Wade reported that there are 86,493 active card holders at this time, but that she does not know how many of these patrons have used their cards in the last year, last month, etc. She would like to break down the numbers to see if we can get more detailed statistics.
- Director Wade reported that she had a recent discussion with one of the program directors at the Scottsdale Cultural Council and they would like to work with the Library to have more art programs at our branches.
- Director Wade announced that there will be a follow-up meeting with the City Auditor's office to let them know what the Library has done to improve upon their recommendations.
- Director Wade reported that the branches now use a PIC (Person-In-Charge) system, which ensures that a Librarian is in charge of the building if the Branch Manager is out. The library monitors are to support the PIC.
- Director Wade announced that the Library will be working with Scottsdale Public Art to put on a live game of CLUE after hours at the Civic Center branch in August.
- Director Wade reported that Marc Brown, the popular children's book author, has committed to coming to the Children's Learning & Play Festival at WestWorld on October 1<sup>st</sup>.
- Director Wade reported that the Kiwanis Club donated \$500 to the Storymaker Room project.
- Director Wade announced that the AZ State Library has asked that we expand the Knowing and Growing programs, and that they would like our Early Learning Coordinator to teach the programs to other libraries throughout the state.
- Director Wade announced that she will have a meeting on March 31<sup>st</sup>, using appreciative inquiry to discuss the Library's next strategic plan. Over 100 people, including staff, community members and volunteers have been invited to attend.

### ***Customer Comment Report – Kathleen Wade***

Board Member Sydnor suggested that since we prefer the term "patron" instead of "customer," that we change the title of the Customer Comment Report to "Patron" Comment Report.

### ***Library Service Highlight – Kerry Fiske and Maryfrances Krumwiede***

Kerry Fiske, Librarian and Maryfrances Krumwiede, Library Monitor demonstrated their New Employee Orientation presentation, where they tell new City employees about how to get a Library card, Library programs, the website, materials, etc. and also give out a coupon to the Library Shop.

## **POLICY REVISION CIR-4**

Board Member Sydnor called for a motion to approve the revised policy CIR-4 Fines and Fees. Board Chair Quale seconded and the motion passed 7-0.

**ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION**

- Board Chair Quale asked if any board member had a chance to attend a Library program since the last meeting. She reported that she attended several youth programs and spoke to some Library staff and some parents. Board Member Sharp-Chamberlain reported that she attended a Shake, Rattle and Roll program and a Family Storytime and was very impressed by both programs.
- Board Chair Quale reported that when she traveled to Florida for business, she went to Nova Southeastern University's Alvin Sherman Library – which a joint-use university-public library, where she saw a festival celebrating Dr. Seuss' birthday. She brought promotional items from the festival and presented a PowerPoint showing the various activities.
- Board Member Sharp-Chamberlain suggested the Library market more to parents and grandparents, focusing on their good experiences with the Library as children, so that they will bring their own children and grandchildren to the Library now.
- Board Chair Quale suggested that the Library Board could help with marketing the Library.
- Director Wade spoke about supporting the teens that help in the Library and asked the board if they would consider having some teens attend board meetings to get their ideas and input? The Library Board as a group agreed that they would like teens to attend the meetings if possible.
- Board Member Wilber reported that she sent a letter to her local senator, opposing SB 1257, which would permit citizens to carry a firearm into a public building. She stated that she has not received a response.

**ADJOURNMENT**

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 5:31 PM.

Respectfully submitted,

Killeen Sepulveda, Administrative Secretary