



Approved 10-21-15

**SCOTTSDALE PUBLIC LIBRARY BOARD  
MEETING MINUTES  
Civic Center Library  
September 16, 2015 - 3:30 p.m.**

**Members Present:**

Halette Fealey  
Teresa Kim Quale, Vice Chair  
Laraine Rodgers  
Doug Sydnor arrived  
Mary Wilber, Chair

Absent: Dana Braccia, Peggy Sharp-Chamberlain

**Staff Present:**

Kathleen Wade, Library Director  
Kathy Coster, Senior Manager, Adult, Youth & Marketing Operations  
Robbin Gaebler, Senior Manager, Building Operations & Volunteer Svcs.  
Beckie Gallivan, Collection Dev. & Metadata Svcs Manager  
Kathy Schoepe, Technology Manager  
Janis Bladine, Assistant City Attorney  
Bryan Bundy, Senior Budget Analyst  
Mike Murphy, Senior Management Analyst  
Killeen Sepulveda, Administrative Secretary

**CALL TO ORDER**

Board Chair Wilber called the meeting to order at 3:29 PM.

**APPROVAL OF MINUTES**

Board Member Fealey called for a motion to approve the Minutes of the June meeting. Board Member Sydnor seconded and the motion passed 5-0 (Board members Braccia and Sharp-Chamberlain absent).

**OPEN CALL TO THE PUBLIC (ARS 38-431.02)**

There were no members of the public present.

**LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))**

***Statistical Report – Bryan Bundy & Mike Murphy, Community Services***

Senior Analysts Bryan Bundy and Mike Murphy presented statistical information about the past year.

***Library Director's Report –Library Director, Kathleen Wade***

Director Wade thanked all of those who attended the Mayor and Council Breakfast celebrating the Library's 60<sup>th</sup> Birthday, which took place on September 10<sup>th</sup>.

Director Wade reported that Anna Mathews set up three workshops utilizing the Police Department's Crisis Intervention Unit, which focused on how to deal with difficult people. Library staff was required to attend the training and it was also opened up to Community Services staff.

Director Wade announced that she submitted a nomination to the Arizona Library Association for Outstanding Library Board and our Library Board won. The award will be given out in November at the AzLA conference in Flagstaff.

***Customer Comment Report – Kathleen Wade***

Board Chair Wilber commented that she was pleased that there have been no further complaints about the PIN numbers. Vice Chair Quale stated that she was not aware that the employees from the Galleria were parking in the Civic Center Library garage and being shuttled to and fro.

***Library Highlight – Kathleen Wade***

Director Wade presented information about the upcoming Ultimate Play Date, which will take place at WestWorld in October 2016 and will involve numerous City departments and outside vendors and sponsors.

**REVIEW OF OPEN MEETING LAWS AND RELATED TOPICS**

Assistant City Attorney Janis Bladine presented information on the open meeting laws.

**POLICY REVISION PUB-4**

Board Member Rodgers called for a motion to approve the revised policy PUB-4 Acceptable Use Spanish Version. Board Member Sydnor seconded and the motion passed 5-0.

**POLICY REVISION PUB-2**

Board Member Sydnor called for a motion to approve the revised policy PUB-2 Co-Sponsored Public Programs. Board Member Fealey seconded and the motion passed 5-0.

**POLICY REVISION CUS-4**

Board Member Sydnor called for a motion to approve the revised policy CUS-4 Deadly Weapons/Gun Lockers with one correction. Vice Chair Quale seconded and the motion passed 5-0.

**POLICY REVISION MGT-3**

Board Member Fealey called for a motion to approve the revised policy MGT-3 Meeting Room Use. Board Member Rodgers seconded and the motion passed 5-0.

**REVISION TO BYLAWS**

Board Member Sydnor called for a motion to approve the revision to the Bylaws adding verbiage about agendas. Board Member Rodgers seconded and the motion passed 5-0.

**DIRECTOR'S PROPOSAL FOR BOARD EXPECTATIONS/RESPONSIBILITIES**

Director Wade outlined her expectations of the Library Board, including working as ambassadors of the Library and being mentors and leaders in the community. Director Wade stated that she appreciates all of the support and volunteerism given by the Library Board. Director Wade told the Library Board that she will advise them of anything specific she would like them to do in the future.

**ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION**

- Director Wade and Board Member Sydnor will be attending the Urban Libraries Council conference in San Diego at the end of October.
- Director Wade and Board Member Sydnor will be attending the AzLA conference in Flagstaff in November.
- Board Member Rodgers announced that the Draft General Plan will be presented at an open house on September 17, 2015.
- The Library Board would like to hear about other volunteer programs in the City and how they compare with the Library's volunteer program.
- The Library Board would like an update on the Scottsdale Heritage Connection.

**ADJOURNMENT**

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 5:10 PM.

Respectfully submitted,

Killeen Sepulveda, Administrative Secretary