



**CITY OF SCOTTSDALE  
HUMAN SERVICES COMMISSION  
REGULAR MEETING  
Summarized Minutes**

Thursday, September 22, 2016

Vista Del Camino  
7700 E. Roosevelt  
Scottsdale, AZ 85257

- PRESENT:** Dustin Thomas, Chair  
Marty Day, Vice Chair  
Edmund Portnoy, Commissioner  
Janice Eng, Commissioner  
Josina Tishler, Commissioner  
Denny Brown, Commissioner
- ABSENT:** Donald Nordlund, Commissioner
- STAFF:** Greg Bestgen, Human Services Director  
Justin Boyd, Housing Coordinator  
Michelle Albanese, Community Assistance Manager  
Eugenio Munoz-Villafane, Human Services Manager  
Neal Hallihan, Human Services Manager  
Tim Miluk, Human Services Manager

**Call to Order**

Chair Thomas called the meeting to order at 5:20 p.m.

**Roll Call**

Members present as noted above.

1. **Approval of the Minutes**

**Regular Meeting – September 8, 2016**

**COMMISSIONER TISHLER MOVED APPROVAL OF THE REGULAR MEETING MINUTES OF SEPTEMBER 8, 2016. VICE CHAIR DAY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER NORDLUND WAS ABSENT.**

2. **Open call to the Public**

There were no members of the public who wished to speak.

3. **HUD Consolidated Annual Performance Evaluation Report (CAPER)**

Michelle Albanese, Community Assistance and Paiute Center Manager, gave an overview of the HUD consolidated Annual Performance Evaluation (CAPER) and accomplishments for FY 2015/16. Her presentation included an explanation of the purpose of CDBG and HOME funds, the conditions of receiving federal grant funds, and a listing of projects and agencies that were allocated funds. The CAPER report is due annually on September 30th.

Commission members were given an opportunity to ask questions. Ms. Albanese explained that there are certain conditions where funds are rolled over from one funding year to the next when projects are in progress and have not been completed within the funding year. Mr. Boyd noted that the funding limits for the rehabilitation program have recently been increased by City Council from \$35,000 to \$50,000. Discussion ensued regarding the history of Scottsdale Cares and progress being made towards increasing awareness and simplifying the donation process.

**COMMISSIONER ENG MOVED TO APPROVE THE HUD CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER). COMMISSIONER PORTNOY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER NORDLUND WAS ABSENT.**

4. **Discuss Agency Presentations**

Michelle Albanese, Community Assistance and Paiute Center Manager, led a discussion with the Commission to select agencies funded in FY 2015/16 to present on their accomplishments. Staff recommended dividing the presentations into two days, focusing on a CDBG/SRPMIC day and a Scottsdale Cares/General Funds Day.

Discussion ensued regarding the various agencies and the topics that were of interest to commission members. Particular interest was given to the agencies that were not able to expend the grant funding they received in the previous years, to learning from agencies exactly how they have in the past expended funds and how they plan on expending funds that are received in the future, and more about the operations of the agencies dealing with homebound people. It was decided that the Commission would like to hear from Florence Crittenden, Ability 360, and A New Leaf about why they were unable to expend their grant funds and Duet, Jewish Family and Children's Services, Foothills Caring Corps, and TCAA about their homebound services.

## **5. Staff and Commission Updates**

Greg Bestgen, Human Services Director, thanked Chair Thomas for his years of service and presented him with a gift.

Vice-Chair Day thanked Chair Thomas for his years of service and commended his dedication and expertise.

Mr. Bestgen announced that the Audit Committee conducted a sunset review and approved the continuation of the Commission, commending the Commission for the important work that they do.

Eugenio Munoz-Villafane, Human Services Manager, noted that based on the Commission's last meeting and presentations from agencies dealing with homelessness inquiries have been received from citizens regarding the perceived number of homeless population seen around the City. He suggested that the Human Services Commission compile a statement to be submitted to City Council outlining their thoughts and recommendations about how to address the homeless population. Commission members briefly discussed current practices and available services, affordable and transitional housing, and compilation of a referral sheet. Commission members will individually submit statement verbiage suggestions to Mr. Bestgen, and a discussion will be agendized for a future meeting.

## **6. Adjournment**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:53 p.m.

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