



**CITY OF SCOTTSDALE
HUMAN SERVICES COMMISSION
REGULAR MEETING**

SUMMARIZED MINUTES

Thursday, May 26, 2016

**Scottsdale Stadium - Press Box
7480 E. Osborn Rd.
Scottsdale, Arizona 85251**

- PRESENT:** Dustin Thomas, Chair
Marty Day, Vice Chair
Enid Seiden, Commissioner
Janice Eng, Commissioner
Josina Tishler, Commissioner
- ABSENT:** Donald Nordlund, Commissioner
Denny Brown, Commissioner
- STAFF:** Greg Bestgen, Human Services Director
Michelle Albanese, Community Assistance Manager
Neal Hallihan, Human Services Manager
Eugenio Munoz-Villafane, Human Services Manager
Tim Miluk, Human Services Manager
Mike Murphy, Senior Management Analyst

Call to Order

Chair Thomas called the meeting to order at 5:03 p.m.

Roll Call

Members present as noted above.

1. Approval of the March 24, 2016 Minutes – Regular Meeting

VICE-CHAIR DAY MOVED TO APPROVE THE MARCH 24, 2016 HUMAN SERVICES COMMISSION REGULAR MEETING MINUTES. COMMISSIONER SEIDEN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FIVE (5) TO ZERO (0). COMMISSIONERS BROWN AND NORDLUND WERE ABSENT.

2. Open call to the Public

There were no members of the public who wished to speak.

3. Human Services – YTD Activities Summary

Mike Murphy, Senior Management Analyst, gave an overview of services provided to the community during FY 2015/16. His presentation included a detailed breakdown of Human Services expenses and revenues; social services contacts; and special events proceeds and expenditures. He discussed services that are being provided to families and individuals and the value of assistance which totaled approximately \$5.5 million; donations, which year to date total \$558,473; brokerage contracts, with year to date citizens contacted at 78,512; and the value of volunteers.

Commission members were given an opportunity to ask questions. Mr. Bestgen said that the City depends greatly on their network of volunteers, many of whom are court -ordered restitution workers. Restitution workers are vetted before they are permitted to work with the City.

Mr. Murphy noted that the report is compiled quarterly and is available for viewing to anyone who is interested.

4. Continued Discussion for Changes for the FY 2017/18 funding Process

Greg Bestgen, Human Services Director, led a discussion about suggested changes for the FY2017/18 funding process.

Commission members discussed the topics identified during the prior meeting, including: Orientation of new members into the funding process; developing a process or scheduling a study session in which Commissioners could ask questions and share information about specific agencies; and having the Commission Chair make a statement during the final funding process outlining the process and how agencies were scored in order to make the process more clear to the public. Mr. Bestgen said that the City of Scottsdale legal department has confirmed that the Commission is permitted under City standards to hold a study session to talk about the agencies; however staff needs to review the CDBG regulations to ensure that it meets their standards. Further discussion ensued regarding: developing a list of questions that the agencies are being asked that go beyond their usual presentations; televising all of the funding meetings; requiring agencies to explain how funds were used last year; capping scores; and communication with staff during the funding process about how agencies are working with them through the year.

Commission members will submit to staff a list of their top three wishes for the funding process over the summer. Staff will compile those suggestions into proposals on how to improve the funding process to be discussed during the next meeting on August 11th.

5. Commission Priorities for FY 2016/17

Greg Bestgen, Human Services Director led a discussion regarding Human Services Commission regular meeting presentations, meeting dates, and times, Funding Agency presentations, Funding Agency updates, and the community Services Master Plan.

Discussion ensued regarding meeting start times and length of meetings. It was agreed to continue meeting at 5:00 p.m., but to plan on the meetings going until 7:00 p.m. so that a full discussion can be had. Commissioners discussed the format for presentations, including the possibility of having panel discussions instead of individual presentations; incorporating the staff into discussions throughout the meeting instead of having them report out at the end of each meeting; and the possibility of scheduling additional meetings as necessary.

6. Staff and Commission Updates

There were no staff or Commissioner updates.

7. Adjournment

Being duly moved and seconded, the meeting adjourned at 6:24 p.m.

Respectfully submitted,

A/V Tronics, Inc. DBA AVTranz.