



City of Scottsdale  
Human Services Commission  
Regular Meeting

SUMMARIZED MINUTES

Thursday, March 10, 2016

City Hall Kiva  
3939 N. Drinkwater Boulevard  
Scottsdale, AZ 85251

**PRESENT:** Dustin Thomas, Chair  
Marty Day, Vice Chair  
Denny Brown, Commissioner  
Donald Nordlund, Commissioner  
Josina Tishler, Commissioner  
Enid Seiden, Commissioner

**ABSENT:** Janice Eng, Commissioner

**STAFF PRESENT:** Greg Bestgen, Human Services Director  
Justin Boyd, Housing Coordinator  
Michelle Albanese, Community Assistance Manager  
Eugenio Munoz-Villafane, Human Services Manager  
Neal Hallihan, Human Services Manager  
Michele Payakovich, Senior Grants Program Specialist  
Diane Ethington, Grants Accountant  
Michael Cardenas, Senior Grant Specialist

**Call to Order**

Chair Thomas called the meeting to order at 5:01 p.m.

**Roll Call**

**1. Approval of the Minutes**

A. Special Meeting: February 9, 2016

**COMMISSIONER SEIDEN MOVED TO APPROVE THE FEBRUARY 9, 2016 HUMAN SERVICES COMMISSION SPECIAL MEETING MINUTES. VICE CHAIR DAY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

B. Special Meeting: February 11, 2016

**COMMISSIONER SEIDEN MOVED TO APPROVE THE FEBRUARY 11, 2016 HUMAN SERVICES COMMISSION SPECIAL MEETING MINUTES. VICE CHAIR DAY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

**2. Discussion of CDBG/HOME Applications - Funding Discussion**

Justin Boyd, Housing Coordinator, facilitated a discussion about agency proposals and preliminary recommendations for the Community Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) for fiscal year 2016/17. He reviewed the scoring process, reminding Commissioners to allocate funding consistent with the agency scores established as an average of all Commissioner and staff scores. SRPMIC funds have become available and a separate spreadsheet identified the three activity types and corresponding agencies that meet the eligibility criteria. For CDBG Public services, \$148,017 of funding is available and ten proposals were received amounting to a total of \$289,034, which results in a deficit of \$154,992. For CDBG Non-Public Services, \$150,381 of funding is available and six proposals were received totaling \$2,233,000, resulting in a \$1.9 million deficit. For HOME funds, \$206,654 of funding is available and one proposal was received totaling \$100,000, resulting in a \$106,654 surplus. The Commission will make its formal recommendations during the March 24th meeting. Council is expected to vote on funding for CDBG and HOME on April 19th and for Scottsdale Cares, General Fund, and Endowment on June 21st.

Discussion ensued and the Commission made specific allocation recommendations for each agency as follows:

**CHAIR THOMAS MOVED THAT THE THREE AGENCIES ON THE SRPMIC SPREADSHEET IN THE SENIOR CONGREGATE MEAL PROGRAM BE FUNDED AT 100% AND BE REMOVED FROM THEIR ORIGINAL FUNDING SOURCE. COMMISSIONER SEIDEN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

**CHAIR THOMAS MOVED THAT BOTH SENIOR HOME DELIVERED MEALS AGENCIES BE FUNDED AT 100% AND BE REMOVED FROM THEIR ORIGINAL**

**FUNDING SOURCE. COMMISSIONER SEIDEN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

**COMMISSIONER BROWN MOVED TO ADOPT CDBG PUBLIC SERVICES RECOMMENDATIONS. COMMISSIONER TISHLER SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

**VICE CHAIR DAY MOVED TO ADOPT CDBG NON-PUBLIC SERVICES RECOMMENDATIONS. COMMISSIONER SEIDEN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

**CHAIR THOMAS MOVED TO ADOPT THE HOME RECOMMENDATION TO FUND HABITAT FOR HUMANITY CENTRAL ARIZONA AT THE FULL AVAILABLE AMOUNT. VICE CHAIR DAY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

- CDBG - Public Services
  - Big Brothers Big Sisters of Arizona (BBBSAZ) \$11,018
  - Central Arizona Shelter Services, Inc (CASS) \$104,141
  - Chrysalis Shelter for Victims of Domestic Abuse, Inc. \$22,960
  - Family Promise - Greater Phoenix \$21,750
  - Florence Crittenton \$21,750
  - Future for KIDS \$5,000
  - Homeward Bound \$11,856
  - Save the Family Foundation of Arizona \$18,700
  - Scottsdale Training and Rehabilitation Services (STARS) \$36,800
  - Sun Sounds of Arizona \$5,158
  
- CDBG - Non-Public Services
  - City of Scottsdale, Community Assistance Office (Housing Rehab) \$220,000
  - City of Scottsdale, Community Assistance Office (Roof Replacement) \$80,000
  - City of Scottsdale, Community Assistance Office (Emergency Repair) \$90,000
  - City of Scottsdale, Community Assistance Office ((Paiute Fence) \$188,000
  
- HOME
  - Habitat for Humanity Central Arizona \$200,654

**3. Scottsdale Cares/General Funds Application - Funding**

Justin Boyd, Housing Coordinator, facilitated a discussion about preliminary recommendations for the Scottsdale Cares and General Funds agency proposals, noting that the Commission will make formal recommendations during the March 24th meeting.

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For Scottsdale Cares, \$100,000 of funding is available and 28 proposals were received amounting to a total of \$446,000, which results in a deficit of \$346,000. For General Funds, \$200,000 of funding is available and 12 proposals were received amounting to a total of \$351,000, which results in a deficit of \$151,000.

Discussion ensued and the Commission made specific allocation recommendations for each agency as follows:

**COMMISSIONER BROWN MOVED TO ADOPT THE SCOTTSDALE CARES RECOMMENDATIONS. COMMISSIONER SEIDEN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

**CHAIR THOMAS MOVED TO ADOPT THE GENERAL FUNDS RECOMMENDATIONS. VICE CHAIR DAY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

**CHAIR THOMAS MOVED TO FUND THE CENTRAL ARIZONA SHELTER SERVICES REGIONAL SINGLE ADULT SHELTER REQUEST FROM SRPMIC GAMING FUNDS AT THE AMOUNT OF \$53,000. VICE CHAIR DAY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

**COMMISSIONER SEIDEN MOVED TO ADOPT THE GENERAL FUNDS RECOMMENDATIONS. COMMISSIONER BROWN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

- Scottsdale Cares
  - Aid to Adoption of Special Kids \$9,000
  - Alzheimer's Association Desert Southwest Chapter \$15,000
  - Arizona Helping Hands, Inc. \$6,750
  - Big Brothers Big Sisters of Central Arizona (BBBSAZ) \$5,000
  - Boys & Girls Clubs of Greater Scottsdale \$15,000
  - Community Bridges, Inc. (CBI) \$15,000
  - Family Promise - Greater Phoenix \$14,250
  - Scottsdale Training and Rehabilitation Services (STARS) \$15,000
  - Shoebox Ministry \$5,000
  
- General Funds
  - Alzheimer's Association Desert Southwest Chapter \$10,000
  - Catholic Charities Community Services, Inc. \$30,000
  - Chrysalis Shelter for Victims of Domestic Abuse, Inc. \$9,000
  - Community Legal Services, Inc. \$18,000
  - Duet: Partners in Health & Aging \$21,000
  - Family Promise - Greater Phoenix \$30,000
  - Jewish Family & Children's Service (JFCS) \$25,000
  - Tumbleweed Center for Youth Development \$21,000

- UMOM New Day Centers, Inc. \$25,000
- Valley of the Sun YMCA-Desert foothills Family YMCA & Scottsdale/Paradise Valley YMCA \$11,000

#### **4. Endowment Funds Application - Funding Discussion**

Justin Boyd, Housing Coordinator, facilitated a discussion about preliminary Endowment Funds recommendations.

Discussion ensued and the Commission made specific allocation recommendations for Endowment as follows:

**COMMISSIONER SEIDEN MOVED TO ADOPT THE ENDOWMENT FUNDS RECOMMENDATIONS TO FUND VALLEY OF THE SUN YMCA-DESERT FOOTHILLS FAMILY YMCA & SCOTTSDALE PARADISE VALLEY YMCA AT \$5,000 AND APPLY THE EXCESS AVAILABLE FUNDS TOWARDS NEXT YEAR'S FUNDING. VICE CHAIR DAY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER ENG WAS ABSENT.**

- Endowment
  - Valley of the Sun YMCA-Desert foothills Family YMCA & Scottsdale/Paradise Valley YMCA
- SRPMIC
  - A New Leaf, Inc. \$40,000
  - Central Arizona Shelter Services, Inc (CASS) \$53,000
  - Concerned Citizens for Community Health \$15,000
  - Foothills Caring Corps, Inc. \$13,665
  - Tempe Community Action Agency \$79,568
  - Tempe Community Action Agency \$58,319

Chair Thomas thanked staff for their hard work and made a special thank you on behalf of the City of Scottsdale to the Salt River-Pima Maricopa Indian Community for continuing to partner with the City of Scottsdale to help fund critical programs that might otherwise not be funded.

#### **5. Staff and Commission Updates**

Greg Bestgen, Human Services Director, thanked the commission and Community Assistance staff and in particular Justin Boyd and Diane Ethington for their hard work throughout the funding process.

Mr. Bestgen noted that progress is being made to ramp up the Human Services marketing efforts. He said that Scottsdale Stories videos effort has been launched and consideration is being given to producing videos about people who have received funding at the recommendation of the Human Services Commission.

#### **6. Open call to the Public**

There were no members of the public who wished to speak.

**Adjournment**

Being duly moved and seconded, the meeting adjourned at 6:14 p.m.

Respectfully submitted,

A/V Tronics, Inc. DBA AVTranz.