



City of Scottsdale  
Human Services Commission  
Regular Meeting

SUMMARIZED MINUTES

Thursday, January 28, 2016

Via Linda Senior Center  
10440 E. Via Linda  
Scottsdale, AZ 85258

**PRESENT:** Dustin Thomas, Chair  
Marty Day, Vice Chair  
Denny Brown, Commissioner  
Donald Nordlund, Commissioner  
Josina Tishler, Commissioner  
Janice Eng, Commissioner

**ABSENT:** Enid Seiden, Commissioner

**STAFF PRESENT:** Greg Bestgen, Human Services Director  
Justin Boyd, Housing Coordinator  
Michelle Albanese, Community Assistance Manager  
Tim Miluk, Human Services Manager  
Eugenio Munoz-Villafane, Human Services Manager  
Joanne Meierdirks, Human Services Coordinator  
Neal Hallihan, Human Services Manager  
Trisha Serlin, Coordinator  
Chad Beougher, Senior Grants Program Specialist  
Michelle Payakovick, Senior Grants Program Specialist

**Call to Order**

Chair Thomas called the meeting to order at 5:03 p.m.

**Roll Call**

Commissioners present as noted.

**1. Introduction of new Commission Member**

Chair Thomas introduced new Commission Member Denny Brown.

Commissioner Brown introduced himself and talked briefly about his interest in the Commission.

**2. Approval of the January 14, 2016 Meeting Minutes**

**VICE-CHAIR DAY MOVED TO APPROVE THE JANUARY 14, 2016 HUMAN SERVICES COMMISSION MEETING MINUTES. COMMISSIONER NORDLUND SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER SEIDEN WAS ABSENT.**

**3. iPad Training and Tutorial for FY 2016-17 Funding Process**

Justin Boyd, Housing Coordinator, provided training on using iPads for the review and scoring of agency proposals for the FY 2016/17 Funding Process. Staff members were available to assist Commissioners individually.

Mr. Boyd reviewed the Survey Gizmo software that Commissioners will use for scoring individual proposals, including tips and tools. A list of all questions in the sequence they will be on the survey was provided to Commissioners for review. Mr. Boyd suggested that Commissioners begin scoring proposals prior to the applicant presentations. CDBG and HOME applicant presentations are scheduled for February 9, and the Scottsdale Cares and General Funds are scheduled for February 11.

**4. FY 2016/17 CDBG, HOME, Scottsdale Cares, General Funds and Endowment Funds Orientation and Review of Applications**

Justin Boyd, Housing Coordinator, provided an overview of the proposals received for FY 2016/17 funding process for CDBG, HOME, Scottsdale Cares, General Funds, and Endowment and the anticipated funding. As part of his presentation, he reviewed spreadsheets for CDBG, Public Services, Housing, Facilities, HOME Funds, Scottsdale Cares, General Funds, and Endowment funds and the related requests.

Mr. Boyd said that agencies that did not provide a blue sheet evaluation response prior to the December 18, 2015, 5:00 p.m. deadline receive a ten-point reduction from their score. Because there were more non-responsive agencies this year than any past years, staff reached out to the agencies informing them that although they did receive a ten-point reduction, the deadline for blue sheet responses was extended to January 4th. No late responses were received for Endowment Funds. This year each agency was permitted only one proposal per funding source.

Commissioners were encouraged to review the proposals and rating options prior to agency proposals scheduled for February 9 and 11.

Commissioners were given an opportunity to ask questions and make comments. Mr. Boyd said that staff is working to determine any potential additional funding sources such as SRP grants that might be available and will update the Commission as those

funds become available. Chair Thomas asked Commissioners to be mindful to spread out the scoring when ranking agencies in order to avoid a situation where funding allocation becomes difficult because the agencies' scores are too close.

## **5. Staff and Commission Updates**

Tim Miluk, Human Services Manager, noted that the AARP free tax preparation program will be available at both senior centers from February 1, 2016 to April 15, 2016. Putt Putt Classic is a new event for seniors to be held on Wednesday, February 3rd from noon to 3:00 p.m. Snacks and a Show is scheduled on Wednesday, February 10th at Via Linda Senior Center. When Harry Met Sally will be screened and snacks will be provided.

Scottsdale History Program Events include: Joan Fudala lecture on various topics related to Scottsdale's History including the Parada del Sol on Tuesday, February 9th starting at 10:00 a.m.; Scottsdale Airpark History trolley tour is Thursday, February 18th at 10:00 a.m. leaving from Via Linda Senior Center; and the McCormick-Stillman Railroad Park historical tour is scheduled for Tuesday, April 12th at 10:00 a.m.

Senior Center upcoming events include: Boot Scoot and Boogie Western fun dance on January 29th at Via Linda Senior Center beginning at 11:00 a.m.; All Things Senior Expo and Trade Show is Wednesday, February 24th from 9:00 am to 1:00 p.m. at Scottsdale Center for the Arts; the Spring Barbeque is Tuesday, March 15th at Via Linda Senior Center beginning at 11:00 a.m.; the Dinner Show at Granite Reef will be Wednesday, March 30th at 6:00 p.m.; and the Entertainment Extravaganza senior talent show is scheduled at the Scottsdale Center for Performing Arts at 1:00 p.m.

Michelle Albanese, Community Assistance Manager, gave a brief update on the results of the Paiute Toy Program 2015. She noted 40 community volunteers made it possible to serve 221 families including 580 children. This year's program included gifts for Tweens and Teens in addition to the younger children. Donors included the Scottsdale Fire Department who participated with their Toys for Tots program and other fundraising efforts, as well as citizen and corporate donations of cash, toys, and bikes to the Partners for Paiute program.

Neal Hallihan discussed Adapted Services activities. Community integration programs including the monthly dance, monthly social club, and the adult day program are continuing to go strong through January. He noted that one time a month the Spectacular Saturday adult program uses the CDBG funded kitchen to implement a complete life skills and cooking instruction program. The Annual Sweetheart Ball for ages 16 and up will take the place of the monthly dance in February. Mr. Hallihan said that the Chaparral Teen Connection hosting 40 teens with disabilities daily; Special Olympics sports; Flag Football on Friday nights; and Track will continue through the month of February. Staff continues to work with SUSD to develop a transition program for special needs students. Adapted Services offers an email monthly newsletter for anyone who is interested.

Joanne Meierdirks, Human Services Coordinator, gave an update on the Scottsdale Mayor's Youth Town Hall. An evaluation will be written summarizing the participants' evaluations and suggestions and will be presented to Mayor Lane and posted on the

Scottsdale Mayor's Youth Council website. Applications for the Youth Council are available for next year's students from now through the end of March.

The youth drug and alcohol prevention program, which includes simulation experiences and an educational area, will be held in the Spring. The Restorative Justice program, formerly Diversion, for juveniles is being revamped. Ms. Meierdirks will bring information and statistics on the current status to a future meeting.

Eugenio Munoz-Villafane, Human Services Manager, congratulated Ms. Albanese and the Paiute team on their execution of the Holiday Program. Vista del Camino was able to assist 446 families during Thanksgiving with the help of the Firefighters' Association. The Get Out the Family program sponsored 797 children and 405 families through donations with a total value of \$109,925.

The Back-to-School program will be held this year in July. On February 11th Vista del Camino in partnership with Maricopa County Workforce Development will be hosting a workshop to get people prepared for a job fair to be held on February 16.

Mr. Munoz-Villafane briefly talked about Vista del Camino staff's experience participating in the National Point in Time Count held on January 26, during which homeless individuals who are not in shelters are counted and interviewed and are given a gift bag of toiletries and essentials.

Greg Bestgen, Human Services Director, commended the Vista del Camino staff for their participation in the National Point in Time Count. He suggested that once information is available from Maricopa County, staff give a report to the Commission.

Trisha Serlin, Coordinator, thanked the Commission for their hard work and support.

**6. Open call to the Public**

No members of the public wished to address the Commission.

**7. Adjournment**

Being duly moved and seconded, the meeting adjourned at 6:41 p.m.

Respectfully submitted,

A/V Tronics, Inc. DBA AVTranz.