



City of Scottsdale
Human Services Commission
Work Study

SUMMARIZED MINUTES

Thursday, January 22, 2015

Vista Del Camino
7700 E. Roosevelt St
Scottsdale, AZ 85257

PRESENT: Raoul Zubia, Chair
Dustin Thomas, Vice Chair
Nicholas Thomas, Commissioner
Enid Seiden, Commissioner
Donald Nordlund, Commissioner
Marty Day, Commissioner (arrived 3:36 p.m.)
Josina Tishler, Commissioner

STAFF PRESENT: Jan Cameron, Director of Parks, Recreation, & Human Services
Tim Miluk, Human Services Manager
Eugenio Munoz-Villafane, Human Services Manager; Vista del Camino
Kacey Moyers, Technology Coordinator
Chad Beougher, Senior Grants Program Specialist

Call to order

Chair Zubia called the meeting to order at 3:32 p.m.

Roll Call

Members present as noted above.

1. IPAD Training and Tutorial for FY 2015/16 Funding Process

Justin Boyd, Housing Coordinator provided training on utilizing iPads for the review and scoring of agency proposals for the FY 2015/16 funding process. Staff members were available to assist Commissioners individually.

The Commission took a ten-minute recess.

Mr. Boyd continued the training, reviewing the Survey Monkey software that Commissioners will use for scoring individual proposals and explained tips and tools available using the iPad for scoring. The meeting scheduled for February 5th at 4:00 p.m. will offer Commissioners an opportunity to ask questions about applications prior to the applicant presentations. Final scoring should be submitted no later than February 16th at 5:00 p.m. Mr. Boyd said that he would send Commission Members a pdf version of HOME, CDBG, Scottsdale Cares, and General Funds evaluation tools for reference during the evaluation process and will create two separate surveys for next year's evaluation process.

2. Adjournment

The training session concluded at 5:26 p.m.

Respectfully submitted,

A/V Tronics, Inc. DBA AVTranz.