



**SCOTTSDALE HISTORIC PRESERVATION COMMISSION
ONE CIVIC CENTER
7447 E. INDIAN SCHOOL ROAD, STE. 105
SCOTTSDALE, ARIZONA**

THURSDAY, January 7, 2016

*** SUMMARIZED MEETING MINUTES ***

PRESENT:

John Southard , Chairman
Taraneh Moosavi, Vice Chair
Cindy Lee

Mark Hackbarth
Alyssa Gerszewski
Ellen Kirchman

5:30 P.M.

HISTORIC PRESERVATION COMMISSION MEETING

One Civic Center, 7447 East Indian School Road

Call to Order - 5:35 PM

Roll Call - COMMISSIONER DELAHANTY ABSENT. ALL OTHERS PRESENT.

1. Administrative Report

Steve Venker

Identify supplemental information, if any, related to the January 7, 2016 Historic Preservation Commission agenda items, and other correspondence. **MS. FITZPATRICK ASKED COMMISSIONERS TO PASS IN THEIR SIGNED ETHICS TRAINING FORMS. MR. VENKER INFORMED THE COMMISSION ABOUT THE APPEAL OF CASE 13-HP-2015. HE ALSO SPOKE BRIEFLY ABOUT THE ANNUAL RETREAT, WHICH WILL TAKE PLACE ON JANUARY 23, 2016.**

2. Approval of Minutes

Approval of December 3, 2015 Historic Preservation Commission Regular Meeting Minutes. **MOTION TO APPROVE BY COMMISSIONER SOUTHARD; 2ND BY COMMISSIONER GERSZEWSKI. APPROVED 5 – 1.**

* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Historic Preservation Commission website at:
<http://www.scottsdaleaz.gov/boards/HistPres>

REGULAR AGENDA

3. [14-HP-2015 \(Mielnik Residence\)](#) Kira Wauwie, AICP
Request approval of a Certificate of Appropriateness and approval for Historic Residential Exterior Rehabilitation (HRER) funding for window replacement, new siding, door relocation and replacement, a carport conversion to garage, and to connect a free-standing workshop to an existing single-family residence. **STAFF RECOMMENDED STIPULATIONS STATE THAT ALL WINDOWS MUST HAVE THROUGH THE GLASS MUNTINS. SIDING FASCIA AND SOFFIT TO MATCH EXISTING; EAST SIDE OF GARAGE WALL TO MATCH EXISTING. PAINT TO MATCH APPROVED PASTEL COLOR PALETTE FOR VILLAGE GROVE HISTORICAL DISTRICT. MOTION TO APPROVE CERTIFICATE OF APPROPRIATENESS TO INCLUDE STAFF RECOMMENDED STIPULATIONS BY COMMISSIONER SOUTHARD; 2ND BY COMMISSIONER HACKBARTH. APPROVED 6 – 0. TWO (2) NEIGHBORS SPOKE IN SUPPORT OF THIS PROJECT: MR. D. OLMOS AND MS. D.J. LOCKWOOD. APPLICANT IS ADAMANT THAT THEY WANT TO RELOCATE THE FRONT DOOR TO SPACE IT HORIZONTAL TO THE STREET.**
4. [15-HP-2015 \(Mocca Residence\)](#) Keith Niederer
Request approval of a Certificate of No Effect and approval for Historic Residential Exterior Rehabilitation (HRER) funding for new roof and fascia to an existing single-family residence.
MOTION TO APPROVE HRER FUNDING BY COMMISSIONER SOUTHARD; 2ND BY COMMISSIONER LEE. APPROVED 6 – 0.
5. **Historic Preservation Commission Bylaws update** Steve Venker
Review proposed amendment to Bylaws
STAFF GAVE COMMISSION SOME INFORMATION ABOUT THE BYLAWS UPDATE. STAFF WILL MEET WITH LEGAL AND BRING BACK MORE INFORMATION TO THE COMMISSION BEFORE MOVING FORWARD WITH THIS ITEM.
6. **Election of Officers**
Historic Preservation Commission will elect the Chair and Vice Chair for 2016
COMMISSIONER GERSZEWSKI NOMINATED COMMISSIONER SOUTHARD FOR CHAIR; 2ND BY COMMISSIONER LEE. COMMISSIONER SOUTHARD ELECTED FOR CHAIR WITH A VOTE OF 6 – 0. COMMISSIONER HACKBARTH NOMINATED VICE CHAIR MOOSAVI BE REELECTED AS VICE CHAIR. VICE CHAIR MOOSAVI WAS REELECTED AS VICE CHAIR WITH A VOTE OF 6 – 0.

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7. **2015 Historic Preservation Commission Annual Report**
Review and approval of the 2015 Historic Preservation Commission Annual Report
COMMISSION DISCUSSED THE ANNUAL REPORT AND MADE A FEW SUGGESTIONS WHICH WILL BE INCLUDED IN THE FINAL DRAFT. MOTION TO APPROVE THE ANNUAL REPORT AS WRITTEN BY COMMISSIONER GERSZEWSKI; 2ND BY COMMISSIONER KIRCHMAN. APPROVED 6 – 0.

8. **2016 Historic Preservation Commission Annual Retreat**
Discussion and possible direction regarding agenda items for the 2016 Historic Preservation Commission Annual Retreat.
STAFF REMINDED COMMISSION THAT THE ANNUAL RETREAT WILL BE HELD ON SATURDAY, JANUARY 23, 2016 AT TALIESIN WEST. STAFF WILL SEND THE 2015 WORKPLAN TO COMMISSION MEMBERS SO THAT WE MAY WORK ON UPDATING THIS DOCUMENT AT THE RETREAT. COMMISSIONER LEE ANNOUNCED THAT SHE MAY HAVE AN OPPORTUNITY FOR THE COMMISSION TO HAVE A TOUR OF THE DAVID WRIGHT HOUSE AFTER THE RETREAT. ALL SPOKE IN FAVOR OF ATTENDING THIS TOUR.

COMMISSIONER GERSZEWSKI ANNOUNCED THAT THE STATE PRESERVATION OFFICE HAS NOW MOVED TO 1100 W. WASHINGTON – JUST A FEW BLOCKS FROM IT'S PREVIOUS LOCATION.

Adjournment - 7:02 PM

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