



APPROVED 2/18/2015 (TAC)

**SUMMARIZED MEETING MINUTES**  
City of Scottsdale  
Environmental Quality Advisory Board  
Regular Meeting  
5:30 p.m., Wednesday, January 21, 2015  
Scottsdale Community Design Studio  
7506 E Indian School Rd., Scottsdale, AZ 85251

**PRESENT:** Floyd Marsh, Chair  
Candice Gimbel, Vice-Chair (Arrived at 5:40 p.m.)  
Alisa McMahon, Board Member  
Stephan Hermann, Board Member (left at 7:25 p.m.)  
Larry Person, Board Member  
Michel Hulst, Board Member

**STAFF PRESENT:** Tim Conner, Office of Environmental Initiatives  
Sam Brown, Office of Environmental Initiatives  
Anthony Floyd, Office of Environmental Initiatives  
Rachel Smetana, Office of the Mayor

**Call to Order:**  
Chair Floyd Marsh called the regular meeting of the Environmental Quality Advisory Board (EQAB) to order at 5:36 p.m.

**Roll Call:**  
A formal roll call took place confirming the members present as stated above.

**Public Comment:**  
No public present, no comments were received.

**1. Election of 2015 EQAB Officers – Action**

Chair Marsh

MOTIONS AND VOTES – Item #1

Board Member Hermann moved to nominate Board Member McMahon for the EQAB 2015 Chair, the motion was seconded by Board Member Person – APPROVED 4-0-1 with Board Member McMahon abstaining.

Board Member Hermann moved to nominate Board Member Person for the EQAB 2015 Vice-Chair, the motion was seconded by Board Member Hulst – APPROVED 4-0-1 with Board Member Person abstaining.

2. **Updated progress briefing of board member’s findings and recommendations for the reduction of idling at local schools during student pickup. This item is a follow up of the progress of the Board’s recommendation and request for assistance submitted to the Mayor’s Chief of Staff and forwarded to the Mayor regarding assembling a multi-jurisdictional committee of the three major Scottsdale School Districts to address the issue.– Discussion and possible action**

Board Member  
Gimbel, Rachel  
Smetana & Tim  
Conner

Rachel Smetana, Mayor’s Chief of Staff addressed the board to let them know that the memos created by the board had been received by her office. She began a discussion of possible next steps.

Board Member Hulst noted a Toronto School District case study that was focused on the science of idling pollution. He offered to share the link to the study with the board.

Board Member Gimbel suggested that an ongoing committee could be formed to attempt to bring change to the issues at hand.

Board Member Marsh suggested that the board take an approach to highlight what the districts are doing now through a facilitated meeting prior to making suggestions of change.

Rachel Smetana said that she would work to assemble an agenda and send out invitations to the three major unified school districts with the intent of hopefully setting up a meeting sometime in the Spring.

Board Member Marsh asked what was the Mayor’s vision for a positive outcome was on the issue. Rachel Smetana replied that the Mayor is still formulating his vision, but is supportive of being responsive to the issue.

3. **Approval of Summarized Meeting Minutes -- Regular Meeting: December 17, 2014. - Possible action**

Chair McMahon

MOTION AND VOTE – Item #3:

Vice-Chair Person moved to approve the Summarized Meeting Minutes – Regular Meeting December 17, 2014; Board Member Marsh provided a second to the motion; Motion APPROVED 6-0.

4. **Review and approval of EQAB 2015 Meeting Schedule – Possible action** Chair McMahon

MOTION AND VOTE – Item #4:

Board Member Marsh moved to approve the EQAB 2015 Meeting Schedule as submitted; Board Member Hulst provided a second to the motion; Motion APPROVED 6-0. (Schedule attached)

5. **Review and possible approval of 2014 EQAB Annual Report- Possible action** Chair McMahon & Tim Conner

MOTION AND VOTE – Item #5:

Vice-Chair Person moved to approve the EQAB 2014 Annual Report as amended by the board during discussion; Board Member Marsh provided a second to the motion; Motion APPROVED 6-0. (Finalized 2014 EQAB Annual Report attached)

6. **Review of City Code related to EQAB and EQAB Bylaws – Discussion** Chair McMahon & Tim Conner

7. **Board briefing of recent attendance of: *American Meteorological Society Session for Communities on Extreme Weather, Decision Center for a Desert City Water/Climate Briefing – Sharing risk and resources in water management: Need-based transfers from small-scale societies to large-scale systems, and American Public Works’ Rating System for Sustainable Infrastructure.*** Board Member Hulst & Tim Conner

Board Member Hulst provided an overview of the above referenced events, and informed the Board that he was unable to attend the American Public Works program.

8. **Board discussion and possible action regarding the development of the 2015 EQAB work program topics list – Discussion and possible action** Chair McMahon  
No Action taken

9. **Administrative Report -Discussion** Tim Conner, Anthony Floyd, & Board Members
- **Overview of recent ASU and associated Walton Group work and student best practices presentations**
  - **Upcoming schedule for nominations and appointments to EQAB by City Council**
  - **Other updates and opportunities**

**10. Chair’s Report– Discussion and possible action**

Chair McMahon  
& Board  
Member  
Hermann

- **Other updates and activities**
- **Review status of criteria and process for proposed private sector environmental achievement recognition program**

Board Member Hermann handed out a two page working draft for the criteria and establishment of an “Outside Recognition Program”. He explained that this document was a continuation of the past Vice-Chair Bill Sheaffer’s suggestion to extend the recognition of environmental achievements to Scottsdale groups outside of City staff. He also requested that the Board review these documents and return to the next meeting with at least two or more bullet points related to criteria or other considerations that should be included in the program.

Board Member Marsh also reminded the Board that this program is an attempt to address the Mayor’s comments related to the memorandum sent by the Board informing the Mayor and Council about the achievements of the Hyatt Regency Gainey Ranch. The Mayor had suggested that EQAB might consider presenting the Hyatt with some award of environmental recognition, and that the Board had discussed the need to flesh out the program before making a recommendation to the Mayor and Council about adopting this program. This step was felt to be necessary to keep within the Board’s purposes and powers statements in the City Code.

**11. Board Members’ reports, updates and suggestions for future agenda items. Possible discussion**

Chair McMahon  
& Board  
Members

- February Meeting – Presentation from Kim Redden, Water Quality Association’s Regulatory and Technical Affairs Coordinator – Advances in alternative water softening technologies studies.
- Other Board Suggestions
- Vice-Chair Person requested that an Air Quality Update be provided by staff from Maricopa Association of Governments, Air Quality Technical Advisory Committee or Maricopa County Air Quality Department

12. Updates and reminders –

- Next EQAB Regular Meeting Wednesday, February 18, 2015 at the Community Design Studio 5:30 p.m.
- Next Green Building Lecture Thursday, February 5, 2015, 7:00 p.m. Granite Reef Sr. Center – Topic- Edible Landscapes and Urban Gardening
- Additional announcements by Board Members & Staff  
-Board Member Marsh suggested that possibly the March meeting would be appropriate for a tour of the Henkel facility if their onsite gray water treatment system had been repaired in time to schedule the tour.

Chair McMahon  
& Board  
Members

**Adjournment: With no further business to discuss, the Environmental Quality Advisory Board adjourned at 7:40 p.m.**

Chair McMahon  
& Board  
Members

ATTACHMENTS ON FOLLOWING PAGES –

**DRAFT 2015 Environmental Quality Advisory Board (EQAB) meeting listing:**

The Environmental Quality Advisory Board (EQAB) typically meets on the third Wednesday of each month at 5:30 p.m. Below is an approved listing of the planned meetings for 2015:

January 21, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.

February 18, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.

March 18, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.

April 15, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.

May 20, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.

June 17, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.

July 15, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.

August 19, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.

September 16, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.

October 21, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.

November 18, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.

December 16, 2015 - 5:30 PM – Community Design Studio 7506 E. Indian School Rd.



**Environmental Quality Advisory Board 2014 Annual Report**

Prepared by Tim Conner, Manager – Office of Environmental Initiatives on  
1/14/2015

Approved by the Environmental Quality Advisory Board on 1/21/2015

[www.ScottsdaleAZ.gov/boards/http://www.scottsdaleaz.gov/boards/EQAB](http://www.scottsdaleaz.gov/boards/http://www.scottsdaleaz.gov/boards/EQAB)

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**Number of Meetings Held: 12    Public Present: 10    Public Comments: 3**

**Major Topics of Discussion / Action Taken:**

- Approval of Summarized Meeting Minutes – January – December (two meetings in February, no meeting in July)
- Elected Floyd Marsh as Chair and Bill Sheaffer as Vice-Chair at January business meeting
- Approved 2013 EQAB Annual Report
- Board Chair Marsh briefed Mayor at his invitation in January 2014 on wide ranging issues and activities of EQAB; Mayor’s interest and the discussion had a special focus on water salinity management challenges
- Approved 2014 EQAB meeting schedule
- Organized and sponsored Scottsdale monthly Green Building Lecture Series (17<sup>th</sup> year)
- Approved and forwarded to Mayor and Council letter of gratitude regarding ongoing Council leadership related to the EPA acceptance of the valley’s 2012 PM-10 – 5% plan
- Reviewed General Plan (GP) Task Force Working Drafts of the Energy, Environmental Planning, Conservation and Water Resources elements
- Developed and submitted comments regarding these four elements to the GP Task Force.
- Board Members attended multiple GP Task Force meetings to answer questions and act as a resource regarding environmental topics.
- Recognized City of Scottsdale Solid Waste Department for their continuing contribution to cost effectively improving service and environmental responsibility at June 17, 2014 City Council Meeting including a formal letter addressed to the Mayor and Council
- Updated Scottsdale Green Building Program Green Home Rating Checklist including technical peer review and public input
- Received a presentation from representatives of the national Water Quality Association and the Arizona Water Quality Association regarding status of alternative (non-salt) water softener technology standards, testing and certification
- Received staff briefing on Sustainable Tools for Assessing & Rating Communities (STAR)
- Board Member researched and briefed Board on the opportunities and constraints for profitable waste-to-energy conversion programs within the Valley
- Received public comment from citizen and ADEQ representative regarding environmental and safety issues surrounding student pick-up and drop-off.

- Researched, developed, and forwarded to the Mayor a potential strategy to address the safety and environmental issues surrounding school pick-up and drop-off through the formation of a multi-jurisdictional committee comprised of representatives of the three major public school districts located in Scottsdale
- Offsite meeting in August at the Hyatt Regency at Gainey Ranch to receive a presentation and tour of the resort’s environmental achievements and green programs
- Issued a letter thanking the Hyatt staff; copied the Mayor and Council to share awareness of the Hyatt’s sustainability successes
- Issued a letter thanking Long Range Planning staff for their successful efforts of incorporating many of the EQAB submitted comments into the Task Force Recommended Draft of General Plan 2035
- Elected Board Member Gimbel to serve as Vice-Chair at the November meeting
- Monitored the progress of the Phase 1 Water Resources Water Softener Rebate Program
- Received a presentation from Water Resources Executive Director and other staff regarding update of the Drought Management Plan, Water Softener Rebate Program, overview of additional water resources activities and introduction of the new Public Information Officer

**Current Member Attendance:**

<b>Member Name, Title</b>	<b>Present</b>	<b>Absent</b>	<b>Service Dates</b>
Floyd Marsh, Chair	12	0	1/2014 – 12/2014
Bill Sheaffer, Vice-Chair	9	1	1/2014 – 10/2014 (Resigned)
Candice Gimbel, Bd. Member (Elected Vice-Chair 11/2014)	11	1	1/2014 – 12/2014
Larry Person, Bd. Member	11	1	1/2014 – 12/2014
Alisa McMahon, Bd. Member	12	0	1/2014 – 12/2014
Kevin Edwards, Bd. Member	8	2	1/2014 – 10/2014 (Term ended)
Stephan Hermann, Bd. Member	10	2	1/2014 – 12/2014
Michel Hulst, Bd. Member	2	0	11/2014 – 12/2014

NOTE: Board was one member short from 11/2014 – 12/2014

**Subcommittees:** None

**Ethics Training:** Yes – Prior to 1/15/2014 meeting via internet web link

**Selected Officers:** Yes – 1<sup>st</sup> Election on 1/15/2014 and Vice-Chair Replacement Election on 11/19/2014

**Reviewed Bylaws/City Code:** No

**Anticipated Key Issues:**

- Water quality / salinity reduction
- Drought Management Plan update

- Monitor status of General Plan 2035 Environment Chapter and other elements with environmental components
- School pick-up and drop-off environmental and safety issues

**Future Significant Work Products:**

- Monitor, research, and recommend new, alternative (non-salt) technologies for water softening/conditioning
- Monitor and support Water Resources' efforts related to salinity reduction and Drought Management Plan update
- Update Scottsdale Green Building Program Green Home Remodeling Guidelines, and develop an incentivized program
- Organize and sponsor Scottsdale Green Building Lecture Series

**Upcoming Opportunities, Challenges, or Outcomes:**

- Challenge – coordinated effort to work together with three major school districts on environmental and safety issues surrounding school pick-up and drop-off
- Opportunity – Emerging technologies for non-salt alternatives to water softening/conditioning

**Additional Comments/Recommendations:** If the Board/Commission wishes to add additional comments or recommendation(s) to the City Council, it can go in this section.

END OF 2014 EQAB ANNUAL REPORT ATTACHMENT