

**SCOTTSDALE AIRPORT ADVISORY COMMISSION
MEETING NOTICE AND AGENDA**



**Wednesday, January 13, 2016
6:00 p.m.
Scottsdale Airport Terminal Lobby
15000 N. Airport Drive, Scottsdale, AZ**



AIRPORT ADVISORY COMMISSION

Steve Ziomek, Chair
Ken Casey, Vice Chair
John Celigoy
Bob Hobbi

Brad Berry
Michael Goode
William Schuckert

MARKED AGENDA

Call to Order - 6:02 PM

Roll Call - ALL PRESENT

Pledge of Allegiance

Aviation Director's Report - NO REPORT

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: November 11, 2015

VICE CHAIR CASEY MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 11, 2015. CHAIR ZIOMEK SECONDED THE MOTION, WHICH CARRIED 7/0

Public Comment - NONE

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-18

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time **may** be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Election of Officers

Pursuant to By-laws of the Scottsdale Airport Advisory Commission, Section I. Organization paragraph 101. Elections. The Commission shall, in regular session following the first day of January of every year, elect from its members a Chair and Vice Chair. The term of office shall be one year and no officer shall succeed him or herself more than once.

Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
COMMISSIONER HOBBI MADE A MOTION TO ELECT COMMISSIONER BERRY TO SERVE AS CHAIR. VICE CHAIR CASEY SECONDED THE MOTION, WHICH CARRIED 7/0

COMMISSIONER GOODE MADE A MOTION TO ELECT COMMISSIONER CELIGOY TO SERVE AS VICE CHAIR. VICE CHAIR CASEY SECONDED THE MOTION, WHICH CARRIED 7/0

2. Discussion and Possible Action Regarding Airport Advisory Commission By-Laws

Pursuant to the By-Laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amended Procedures.

Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
COMMISSIONER CASEY MADE A MOTION TO KEEP CURRENT BY-LAWS. COMMISSIONER GOODE SECONDED THE MOTION, WHICH CARRIED 7/0

3. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Sierra Charlie Aviation LLC to conduct Flight Training and Aircraft Leasing or Rental Services

Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475,
shjohnson@scottsdaleaz.gov

COMMISSIONER CASEY MADE A MOTION TO APPROVE SIERRA CHARLIE AVIATION TO CONDUCT FLIGHT TRAINING AND AIRCRAFT LEASING OR RENTAL SERVICES. COMMISSIONER GOODE SECONDED THE MOTION, WHICH CARRIED 7/0

4. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Set Jet, LLC to conduct Aircraft Charter Brokerage Services

Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475,
shjohnson@scottsdaleaz.gov

COMMISSIONER ZIOMEK MADE A MOTION TO APPROVE SET JET TO CONDUCT AIRCRAFT CHARTER BROKERAGE SERVICES. COMMISSIONER GOODE SECONDED THE MOTION, WHICH CARRIED 7/0

5. City of Scottsdale's Purchasing Director will provide an overview on the City's procurement process

Staff Contact: Jim Flanagan, Purchasing Director, 480-312-5709, jflanagan@scottsdaleaz.gov

6. Discussion and Input regarding historical flight track data comparison over the north Scottsdale Community
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
7. Discussion and Input Regarding Quarterly Noise Complaint Summary Report
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
8. Discussion and Possible Action to approve Airport Advisory Commission Annual Report
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
COMMISSIONER GOODE MADE A MOTION TO APPROVE THE AIRPORT ADVISORY COMMISSION ANNUAL REPORT WITH NO ADDITIONS. COMMISSIONER ZIOMEK SECONDED THE MOTION, WHICH CARRIED 7/0
9. Discussion and Possible Action to Adopt Resolution No. 10333 approving and authorizing contract 2016-014-COS with Cherokee Aviation Holdings, LLC a ground lease agreement located on and adjacent to Taxiway Charlie
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, shjohnson@scottsdaleaz.gov
COMMISSIONER CASEY MADE A MOTION TO ADOPT RESOLUTION NO. 10333 APPROVING AND AUTHORIZING CONTRACT 2016-014-COS WITH CHEROKEE AVIATION HOLDINGS. COMMISSIONER ZIOMEK SECONDED THE MOTION, WHICH CARRIED 6/0 (COMMISSIONER SCHUCKERT RECUSED HIMSELF)
10. Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 10303, Authorizing Construction Bid Award No. 16PB011 to Fortis Networks, Inc. the lowest responsive bidder in the amount of \$68,608.98 to construct the Airport Pull Box Replacement Project and Increase the Budget Authority for Aviation Capital Improvement Center No. AB58A from \$70,000 to \$115,000
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, cread@scottsdaleaz.gov
COMMISSIONER CASEY MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 10303, AUTHORIZING CONSTRUCTION BID AWARD NO. 16PB011 TO FORTIS NETWORKS AND INCREASE BUDGET AUTHORITY CENTER NO. AB58A TO \$115,000. COMMISSIONER ZIOMEK SECONDED THE MOTION, WHICH CARRIED 7/0
11. Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 10319, Authorizing Construction Bid Award No. 16PB014 to Rummel Construction, Inc. the lowest responsive bidder in the amount of \$392,535.00 to construct the Airport Runway 03 Erosion Protection/Wildlife Mitigation Project
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, cread@scottsdaleaz.gov
COMMISSIONER CASEY MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 10319, AUTHORIZING CONSTRUCTION BID AWARD NO. 16PB014 TO RUMMEL CONSTRUCTION. COMMISSIONER ZIOMEK SECONDED THE MOTION, WHICH CARRIED 6/0 (COMMISSIONER GOODE RECUSED HIMSELF)
12. Discussion and Input Regarding the Monthly Construction Report
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, cread@scottsdaleaz.gov
13. Discussion and Input Regarding Monthly Operations Reports for November and December 2015
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, cread@scottsdaleaz.gov

14. Discussion and Input Regarding Monthly Financial Reports for October and November 2015
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475,
shjohnson@scottsdaleaz.gov
15. Discussion and Input Regarding Public Outreach Programs and Planning Projects
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482,
sferrara@scottsdaleaz.gov
16. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions,
Cancellations or Revocations
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475,
shjohnson@scottsdaleaz.gov
17. Discussion and Input Regarding Status of Aviation Items to City Council
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
18. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting
Schedule and Commission Item Calendar
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
NO ACTION

Public Comment - NONE

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Future Agenda Items - NO ACTION

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment - 8:09 PM