

# SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, October 14, 2015  
6:00 p.m.  
Scottsdale Airport Terminal Lobby  
15000 N. Airport Drive, Scottsdale, AZ



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## AIRPORT ADVISORY COMMISSION

Steve Ziomek, Chair  
Ken Casey, Vice Chair  
John Celigoy  
Bob Hobbi

Brad Berry  
Michael Goode  
William Schuckert

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### Call to Order

### Roll Call

### Pledge of Allegiance

### Aviation Director's Report

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

### Approval of Minutes

Regular Meeting: September 9, 2015

### Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

## REGULAR AGENDA

## ITEMS 1-13

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Introduction from the new President/CEO of the Scottsdale Area Chamber of Commerce  
Contact: Mark Hiegel, President/CEO, 480-355-2700, [mhiegel@scottsdalechamber.com](mailto:mhiegel@scottsdalechamber.com)
2. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Delta Private Jets, Inc. to conduct Aircraft Charter and Management Services. Tabled from the September 2015 meeting  
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)
3. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for G.G.R. Aviation, Inc. to conduct Flight Training, Aircraft Management and Aircraft Leasing or Rental Services  
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)
4. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Scottsdale Executive Flight Training, LLC to conduct Flight Training and Aircraft Leasing or Rental Services  
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)
5. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Ariztar, LLC dba Pocket Jets to conduct Aircraft Management Services  
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)
6. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations or Revocations  
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)
7. Discussion and Input Regarding the Monthly Construction Report  
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
8. Discussion and Input Regarding Monthly Operations Reports for September 2015  
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)

9. Discussion and Input Regarding Financial Reports for August 2015  
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475,  
[shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)
10. Discussion and Input Regarding Public Outreach Programs and Planning Projects  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482,  
[sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
11. Discussion and Input Regarding Quarterly Noise Complaint Summary Report  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482,  
[sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
12. Discussion and Input Regarding Status of Aviation Items to City Council  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
13. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting  
Schedule and Commission Item Calendar  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

### **Public Comment**

Citizens may complete one Request to Speak “Public Comment” card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during “Public Comment.”**

### **Future Agenda Items**

Discussion and possible action to add Commissioner requested item on a future agenda.

### **Adjournment**



**Meeting Date:** 10/14/15

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

**ACTION**

Approval of Minutes – Regular Meeting  
September 9, 2015

Attachment(s): 1. Draft minutes of the September 9, 2015 Regular Meeting

Action taken:



**DRAFT**

**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
PUBLIC MEETING  
Scottsdale Airport Terminal Lobby  
15000 N. Airport Drive, Scottsdale, AZ  
September 9, 2015**

**MINUTES**

**PRESENT:** Steve Ziomek, Chairman  
Ken Casey, Vice Chairman  
Brad Berry  
John Celigoy  
Michael Goode  
William Schuckert

**ABSENT:** Bob Hobbi

**STAFF:** Sarah Ferrara, Aviation Planning & Outreach Coordinator  
Shannon Johnson, Management Analyst  
Gary Mascaro, Aviation Director  
Chris Read, Airport Operations Manager

**GUESTS:** Josh Allen, Hobo Jet, LLC.  
Chris Dobkins, Sunstate Helicopters, LLC  
Rachel Pearson, Scottsdale Convention and Visitors Bureau  
Ralph Rina, Memley Aviation, Inc.  
Rick Wielebski, Landmark Aviation

**CALL TO ORDER**

Chairman Ziomek called the meeting to order at 6:00 p.m.

**ROLL CALL**

A formal roll call confirmed the presence of Commissioners as noted above with Commissioner Hobbi absent.

## **PLEDGE OF ALLEGIANCE**

Chairman Ziomek led the meeting in the pledge of allegiance.

## **AVIATION DIRECTOR'S REPORT**

Aviation Director Mr. Gary Mascaro deferred his report to Rick Wielebski, the new general manager of Landmark Aviation, who briefly introduced himself.

## **APPROVAL OF MINUTES**

### 1. Approval of Minutes

Regular Meeting: May 13, 2015

Vice Chairman Casey identified a typographical correction to the minutes.

Vice Chairman Casey made a motion to approve the minutes of the May 13, 2015 regular meeting as corrected. Commissioner Goode seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Hobbi was absent.

## **PUBLIC COMMENT**

No members of the public wished to address the Commission.

## **REGULAR AGENDA            ITEMS 1 - 14**

### 1. Annual Update from the Scottsdale Convention and Visitors Bureau

Ms. Rachel Pearson, Vice President of Community & Government Affairs for the Scottsdale Convention and Visitors Bureau provided an annual update on tourism. Highlights included:

- Growth pace is well ahead of the previous year, due mainly to Super Bowl activity.
- Scottsdale Airport staff received accolades around the Valley for excellent service.
- The night before the Super Bowl, Scottsdale had the second highest occupancy in its history at 97.5 percent.
- Fan Fest Scottsdale featured over 70 events with approximately 100,000 people attending and ESPN broadcasting from the location for over 140 hours of live coverage.
- During periods where the national media is broadcasting locally, the Scottsdale Convention and Visitors Bureau takes advantage of the coverage by being in feeder markets, such as Canada, Chicago and New York to promote the City.
- Advertising approaches include carousel wraps at airports and train stations and complete advertising packages at locations such as Union Station.
- Warm weather campaigns are followed by marketing for spring training with a targeted focus on San Francisco and Denver.

- Partnership efforts with the Airport include supporting the Airport's efforts with the National Business Aviation Association Conference and providing the Airport with images and destination information for Airport promotions.
  - The tourism department maintains constant contact with travel agents and tour operators all over the world. In addition to tourism information, these organizations are provided with the Airport's custom services and weight limits for international flights.
  - The coming year will include seasonal marketing campaigns, with a focus on Canada and group business.
  - There has been an expanded outreach effort to travel bloggers in addition to traditional media.
  - A comprehensive marketing process of rebranding takes place every 10 to 12 years and is currently underway. Thus far, agency selection has been completed, followed by a brand audit and interviews with approximately 300 local stakeholders, visitor focus groups, visitor online surveys from 2,000 visitors and the creation of new brand positioning. The next phase is the creative production of new assets, including television commercials, ads and other marketing avenues.
  - Return on investment to the community has increased year over year by approximately 13 percent. For every dollar invested in the Bureau, 34 dollars are returned to the community.
2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Memley Aviation, Inc., to Conduct Aircraft Charter and Management Services

Management Analyst Ms. Shannon Johnson stated that Memley Aviation seeks ratification of its permit. The company conducts aircraft charter and management services at the Airport and has met all requirements.

Chief pilot and main captain for the Scottsdale location Mr. Ralph Rina stated that the company operates a fleet of Eclipse and Citation jets. The company's other locations include southern California and Fresno. Mr. Rina has worked for Great Western Air in the past, which also operated out of the Scottsdale Airport. In response to a question from Chairman Ziomek, Mr. Rina confirmed that Memley is housed in Signature.

Vice Chairman Casey made a motion to ratify the Airpark aeronautical business permit for Memley Aviation, Inc. to conduct aircraft charter and management services. Commissioner Goode seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Hobbi was absent.

3. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Hobo Jet, LLC to Conduct Charter Brokerage Services

Ms. Johnson stated that Hobo Jet, LLC, seeks ratification of its permit to conduct charter brokerage services at the Airport and has met all requirements.

Company representative Mr. Josh Allen explained that Hobo Jet is an operation of Tempus Jets and includes a website and app that markets empty legs. In response to a question from Chairman Ziomek, Mr. Allen confirmed that Memley's offices are located in Signature.

Chairman Ziomek commented that marketing empty legs is a cost-effective approach for consumers.

Vice Chairman Casey made a motion to ratify the Airpark aeronautical business permit for Hobo Jet, LLC, to conduct charter brokerage services. Commissioner Goode seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Hobbi was absent.

4. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business Permit for Sunstate Helicopters, LLC to Conduct Helicopter Specialized Commercial Flying Services and Helicopter Flight Training

Ms. Johnson stated that Sunstate Helicopters seeks ratification of its permit to conduct helicopter specialized commercial flying services as well as helicopter flight training services at the Airpark and has met all requirements. Company representative Mr. Chris Dobkins discussed business operations, including helicopter tours of Scottsdale and surrounding areas as well as private flight training services.

In response to a question from Commissioner Goode, Mr. Dobkins described the two aircraft currently in service, including an R44 Raven II helicopter and a 2007 Robinson R22.

Vice Chairman Casey made a motion to ratify the Airpark aeronautical business permit for Sunstate Helicopters, LLC to conduct helicopter specialized commercial flying services and helicopter flight training services. Commissioner Schuckert seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Hobbi was absent.

5. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business Permit for Delta Private Jets to Conduct Aircraft Charter and Management Services.

Ms. Johnson stated that Delta Private Jets seeks ratification of its permit to conduct charter and management services in the Airpark and has met all requirements. A company representative was not present.

Vice Chairman Casey stated that according to guidelines, he recommended tabling approval until the next meeting.

In response to a question from Vice Chairman Casey, Ms. Johnson replied that she did not know how long Delta Private Jets had been conducting business at the Airport, however the company had paid fees for prior months, based upon aircraft being present on the company's charter certificate.

Vice Chairman Casey made a motion to table this item till the next meeting when the applicant can be present. Commissioner Berry seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Hobbi was absent.

6. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business Permit for Avalon One, LLC to Conduct Hangar/Shade leasing services.

Ms. Johnson stated that Avalon One, LLC seeks ratification of its permit to provide hangar shade leasing services in the Airpark.

Company representative Mr. Samir Kanuga explained that the hangar is privately owned and the owner has allowed a friend to park his Cirrus inside the hangar. In response to a question from Chairman Ziomek, Mr. Kanuga stated that Avalon One, LLC's owner was not leasing the hanger, but only doing a favor for a friend. He added that the company has completed the procedure for establishing a fair market rent with the taxes being paid.

Vice Chairman Casey made a motion to ratify the Airpark aeronautical business permit for Avalon One, LLC to Conduct Hangar/Shade leasing services. Commissioner Berry seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Hobbi was absent.

#### 7. Discussion and Input Regarding Quarterly Noise Complaint Summary Report

Ms. Sarah Ferrara, Aviation Planning & Outreach Coordinator provided the report for April, May and June. A total of 117 complainants submitted complaints for the quarter with the following breakdown: April: 46, May: 40, June: 31, for a total 117 complainants. The total number of complaints was as follows: April: 176, May: 210, June: 153, for a total 539 complaints. She noted that some complaints are reflective of regional interest, coming from outside the Airport influence area. The total number of complaints within the Airport influence area is 387 with regional complaints totaling 152.

Chairman Ziomek referred to the complaint map, noting that three complainants submitted a total of 260 complaints and surmised that these complaints could reflect issues related to flight path. Ms. Ferrara was in agreement, noting that one of the residents responsible for the complaints has been consistent with submissions and that the two others have also increased the frequency of complaints.

Commissioner Goode recalled that in the past, there was a very active complainant in the northern area and that those complaints seem to have fallen off. Ms. Ferrara confirmed that any such activity is not reflected in this quarterly report.

Commissioner Celigoy asked about any increased activity as a result of recent media stories, to which Ms. Ferrara commented that there has been little change in statistics since the last quarterly report. She clarified that data for the quarterly report only includes official complaints through the hotline or website.

Commissioner Schuckert asked how the current regional numbers compare to the same period last year. Ms. Ferrara did not have this information on hand, but she did note that the number had increased. Mr. Gary Mascaro, Aviation Director, stated that staff would provide the comparison to Commissioners via email. Chairman Ziomek noted the dramatic regional increase this year and stated that it would be interesting to see the comparison.

#### 8. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations or Revocations

Ms. Johnson provided an update on permit additions, cancellations or revocations. Highlights included:

- On Airport, Hobo Jet, LLC and Memley Aviation, Inc. have been added.
- On Airport, Jet Clean 360 canceled its permit for aircraft washing.
- On Airpark, Sunstate Helicopters, LLC, Avalon One, LLC and Delta Private Jets, Inc. have been added.
- On Airpark, Blackcomb Aviation cancelled its permit.

Chairman Ziomek pointed out that Delta was on the list as approved, yet the Commission has not yet recommended approval. Ms. Johnson clarified that applying businesses receive conditional approval as they await final approval from the Commission, and as such, they are added to the list when they are included on the Commission's meeting agenda. Chairman Ziomek asked for clarification on a time frame for conditional approval, as the Commission typically does not meet over the summer. Ms. Johnson confirmed that the companies remain conditionally approved during those months.

#### 9. Discussion and Input Regarding Monthly Construction Report

Mr. Read noted that this was a new report to the agenda. Highlights included:

- Bravo Taxiway rehabilitation is scheduled to go from July 6th through March 20th of 2016. At present, it is approximately 20 percent complete. Demolition for electrical, drainpipes, paving and striping was completed in August. Phase I, which runs from Bravo 16 to Signature Flight Support, is complete. Demolition has begun for Phase II, which also includes electrical boxes, insulation and drain pipe insulation.
- Operational impacts to users include 12 runway closures in August. Taxiway B was closed from Bravo 12 to Bravo 16 at Phase I. In September, there are 15 runway closures, which will be complete by Thursday night. The next taxiway closures will be from Bravo 12 to Bravo 10.

In response to a question from Commissioner Goode, Mr. Read noted that the weight limit on a taxiway is 75,000 pounds. In response to a question from Chairman Ziomek, Mr. Read stated that the PPR would still allow 100,000 pounds aircraft operations.

In response to a question from Chairman Ziomek, Mr. Read clarified that his use of the term pavement refers to blacktop and not cement. Mr. Read added that the material is asphalt and that no cement has been added.

- Once the asphalt was laid, 16 hockey puck sized samples were sent for quality lab testing.
- The airport operations building project is 38 percent complete, with the steelwork being conducted, the HVAC system being installed, and second floor concrete being poured.
- Progress for September includes finalizing steelwork and HVAC, paving the parking lot, beginning glass window work, interior framing and roof installation.
- The scheduled completion date is November 20th, but he acknowledged that there have been delays which will set the date back.

In response to a question from Chairman Ziomek, Mr. Read confirmed that most of the second floor will be glass, with the stairwell and elevator shaft constructed of metal. The downstairs will consist of many solid metal panels.

Planned projects include:

- Terminal at Landmark South ramp seal coat project, where 37,000 square yards of asphalt sealer will be applied. The estimated cost is \$23,000 and work is underway to schedule the contractor in the next couple of weeks. This is a four to five-day project.
- Parking apron pull box replacement project. Old concrete-topped fiber optic boxes are being replaced with steel in approximately eight locations. The estimated cost is \$55,000. The contractor is being hired and work is set to begin November 1st. This is a three-week project.

Vice Chairman Casey referred to the new building and asked for clarification on the relocation of the administrative offices. Mr. Read clarified that operations would be moving and main administration would remain in their present location. In response to a question from Chairman Ziomek, Mr. Read confirmed that the new building does house a small conference room.

Vice Chairman Casey asked about the frequency of taxiway rehabilitation. Mr. Read cited an FAA recommendation that pavement be rehabilitated or replaced every 20 years. He added that the taxiway was constructed in 2001, but had some unusual cracking in the area of embedded lights. Vice Chairman Casey commented that extreme temperatures likely cause added stress.

Vice Chairman Casey referred to the 75,000 pound weight limit, inquiring as to why pavement was not installed to support 100,000 pounds without a PPR. Mr. Mascaro replied that the FAA only authorizes them to operate aircraft that is 75,000 pounds certified max take-off weight. With that being said, the agency would not fund anything above that.

#### 10. Discussion and Input Monthly Operations Reports for May, June, July and August 2015

Mr. Read presented the report containing the alerts, incidents and enforcement actions for the time frame indicated. There was an Alert 3 on August 27th, where the nose gear of a Cirrus collapsed on landing, resulting in a one hour closure.

The U.S. Customs revenue fiscal year to date totaled \$35,250. Actual expenses totaled \$41,146. Total uses for the month of August were 36. Total uses fiscal year to date were 65. U.S. visits last month were five, with 16 Mexican and one Austrian citizen. Total customs revenue for Fiscal year 14/15 was \$467,395 with total expenditures at \$331,842.

Commissioner Goode commented that the totals reflected a significant net income. Ms. Johnson acknowledged the amount while clarifying that upgrade requirements often come with little notice and must be funded as part of the contract. Mr. Mascaro confirmed that noncompliance with upgrade requirements can result in cancellation of the contract. The U.S. Customs Department has recently completed an inspection and has submitted a list of items to address. Some items such as camera systems and new office door are currently being negotiated. He added that the revenues may be needed as part of the terminal area remodel.

In response to a question from Commissioner Goode, Mr. Mascaro stated that revenue sources are segregated into different accounts. Chairman Ziomek asked about the inspection. Ms. Johnson indicated that the inspector is sent from Tucson and following this, a letter is received regarding the inspection and the list of action items. Chairman Goode cited the Airport's high customs fees and suggested that perhaps they might be lowered at some point, particularly if revenues continue to increase.

Commissioner Schuckert referred to an incident identified in the report on 6/14/15, where an aircraft gate opener was given for use to the driver of a vehicle. He referred to a second incident where a pedestrian at the Airpark used an aircraft gate opener. Mr. Read stated that a clicker issued to an aircraft must only be used by that aircraft and may not be loaned to service vehicles or other individuals.

11. Discussion and Input Regarding Financial Reports for Fiscal Year 14-15 Year End and July 2015.

Ms. Johnson reviewed the Fiscal Year 14-15 report as follows:

- Revenues were 16 percent above projections.
- The four million dollar mark was reached for the first time.
- Expenses were 12 percent under budget.
- The aviation fund cash balance ended at \$11.44 million, inclusive of both the operating and CIP funds.
- Accounts receivable continues to operate well with minor customer issues.
- For fuel flowage, the ending total was just slightly below the total for the prior year.
- Jet fuel was down slightly over the prior year.
- Avgas was up approximately three percent, likely due to an increase in flight training.

Ms. Johnson reviewed the July report as follows:

- Fiscal year to day for July reflected a revenue of 12 percent above projections.
- Expenses were well below budget.
- The aviation fund cash balance was approximately \$11.5 million.
- Staff is working on issues with past due balances.
- For fuel flowage, jet fuel accounted for nearly 51 percent, avgas was 5.5 percent and Airpark was 43.7 percent.
- From a revenue standpoint, the totals are approximately equal to the same period of time last fiscal year.

12. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Ms. Ferrara provided an update as follows:

- The report contains a new section for the FAA flight path changes.
  - When the FAA adjusted the routes for Sky Harbor, it had ripple effects in Scottsdale.
  - The City of Phoenix has pursued litigation, while the City of Scottsdale has instead chosen to work with the FAA to resolve issues.
  - Several meetings have been held. Staff has shared resident concerns with the FAA and discussions have included procedural changes that might be made to help mitigate some noise impacts. In addition, the Mayor has written to the FAA

- administrator, stressing the importance of evaluating measures, including speed adjustments, throttle up factors and altitudes that might be affecting northern areas.
- A new webpage has been launched outlining actions taken by staff.
  - Regarding the Phoenix Metroplex, Aviation has asked for a seat at the table for the next phase of development for departure and arrival routes, however no response has been received. On July 22nd, Scottsdale Airport joined other Valley airports in sending out a follow-up letter to this request.
  - Letters have been sent to two flight schools based at Deer Valley Airport to share concerns from residents.
  - Media and social presence continues through Twitter.
  - Newsletters are published, which contain construction updates and alerts.
  - Work continues on logistics for the next NBAA annual convention.
  - Staff is working on a video, which will highlight information resulting from the Master Plan study.
  - A press release is planned to address adding the expanded services with U.S. Customs.
  - The Run the Runway community outreach event has occurred for the past three years, benefitting a nonprofit cause. As a result of funds raised, Aviation is sponsoring Yavapai Elementary School, which is one of four Title I schools in Scottsdale. This will include a beautification day and a play day.
  - Repeal of Appendix A continues. Analysis and comparison of the two different ordinances, including Chapter 5 and Appendix A was reviewed thoroughly with the Planning Department and staff is preparing for the next round of open houses.
  - A pilot briefing was held on June 30th with 30 attendees.
  - Seventeen voluntary curfew letters were sent out, based on the receipt of a complaint.

Vice Chairman Casey noted that staff has been effective in sending out emails regarding runway closures and asked about the possibility of doing the same for other alerts, such as airplane landing gear out. Ms. Ferrara agreed it was something to consider, however she noted that during times of alert, circumstances can be chaotic and alerts sent through Twitter can go out immediately. Chairman Ziomek asked about the frequency of such alerts. Mr. Mascaro replied that events such as blown tires may occur every couple months. Vice Chairman Casey suggested a subscription option for notices, if staff were to develop additional email notifications. Typical events only last for about an hour.

### 13. Discussion and Input Regarding Status of Aviation Items to City Council

Ms. Mascaro identified items going to the Council, including the approval of the bid award for taxiway project and the repeal of Appendix A.

Planning Commission items that impact the Airport include a new hangar adjustment at Gate 1 that was approved by the Development Review Board as well as apartments that are in the pre-application stage at this time.

Vice Chairman Casey pointed out that under some of the approvals, there is a notation stating, "Airport Commission date N/A," and asked for clarification. Mr. Mascaro replied that these items would not come before the Commission for a vote and that the only items typically brought for a vote are noise sensitive. Chairman Ziomek sought confirmation that the same would be true for the Optima Center at Kierland, to which Mr. Mascaro confirmed that the Commission would not be voting since the property is located in the City of Phoenix. The issue was brought before them for information purposes, as it is located near the Airport.

14. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Chairman Ziomek pointed out that the schedule indicates the Commission meetings are held on the 13th. Vice Chairman Casey commented that there might be confusion with the City Council scheduled meetings.

#### **FUTURE AGENDA ITEMS**

No agenda items were added.

#### **PUBLIC COMMENT**

No members of the public wished to address the Commission

#### **ADJOURNMENT**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 7:12 p.m.

***Recorded and Transcribed by AVTronics Inc., d/b/a AVTranz Transcription and Reporting Services***



## COMMISSION INFORMATION REPORT

Introduction from the new President/CEO of the Scottsdale Area  
Chamber of Commerce

**Agenda Item No.:** 1

**Meeting Date:** 10/014/15

**Contact:** Mark Hiegel,  
President/CEO

**Phone:** (480) 355-2700

### INFORMATON

Mark Hiegel will introduce himself to the Airport Advisory Commission.



## COMMISSION ACTION REPORT

Ratification of Airpark Aeronautical Business Permit for Delta Private  
Jets, Inc.

**Agenda Item No.:** 2

**Meeting Date:** 10/14/15

**Staff Contact:** Shannon Johnson,  
Management Analyst

**Phone:** (480) 312-8475

### ACTION

Ratification of Airpark Aeronautical Business Permit for Delta Private Jets, Inc. to conduct aircraft charter and management services in the Scottsdale Airpark. **\*Tabled from the September 2015 meeting.**

### PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Airpark Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Delta Private Jets, Inc. has requested an Airpark Aeronautical Business Permit to conduct aircraft charter and management services in the Scottsdale Airpark.

### APPLICANT(S)

Rex Bevis  
Delta Private Jets, Inc.  
82 Comair Blvd.  
Erlanger, KY 41018

### KEY CONSIDERATIONS

Delta Private Jets, Inc. has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit  
2. Vicinity Map

Action taken:



# SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT - AIRPARK



*(Required to conduct commercial aeronautical activity in the airpark)  
Fields in RED are required.*

**Business or activity to be conducted (check all that apply):**

- Aircraft Sales Services
- Aircraft Charter Services
- Aircraft Management Services
- Hangar/ Shade Leasing Services
- Helicopter Leasing or Rental Services
- Helicopter Flight Training Services
- Helicopter Maintenance and Repair Services

Other: (List Service):

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant (Business Name):	Delta Private Jets, Inc.		
Authorized Representative, title:	Rex Bevis, Senior Vice President	Email Address:	rex.bevis.deltaprivatejets.com
Work Phone:	+1 (859) 534-4314	Cell Phone:	
		Fax:	+1 (859) 334-6547
Mailing Address:	82 Comair Blvd.		
City:	Erlanger	State:	Kentucky
		Zip Code:	41018
Billing Address:	82 Comair Blvd.		
City:	Erlanger	State:	Kentucky
		Zip Code:	41018
Billing Phone:	8595344277	Billing Email:	joy.lalnhart@deltaprivatejets.com

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. **FEE PAYMENT:** The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above

3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.

4. The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.

INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code.

5. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature (print name): \_\_\_\_\_ Date: 7/24/15

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please check the box for each item attached and submitted with the application:

- Lease/License Agreement
- Certificates of Insurance
- Sublease Agreement
- FAA Certificates
- Airport Driver/Vehicle Permit
- Business/ Privilege Tax License

Please save the form to your documents, then submit the form with an electronic signature to [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov) OR print, sign and return to: 15000 N. Airport Drive, Suite 200, Scottsdale, AZ 85260

Staff Use Only

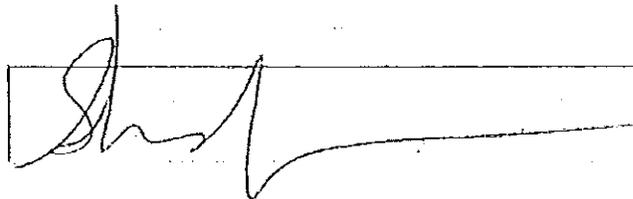
Application, permits and insurance reviewed by:

\_\_\_\_\_

Permit #2015-267A

Aviation Director's Comments/ Stipulations:

Approved by Aviation Director or designee:

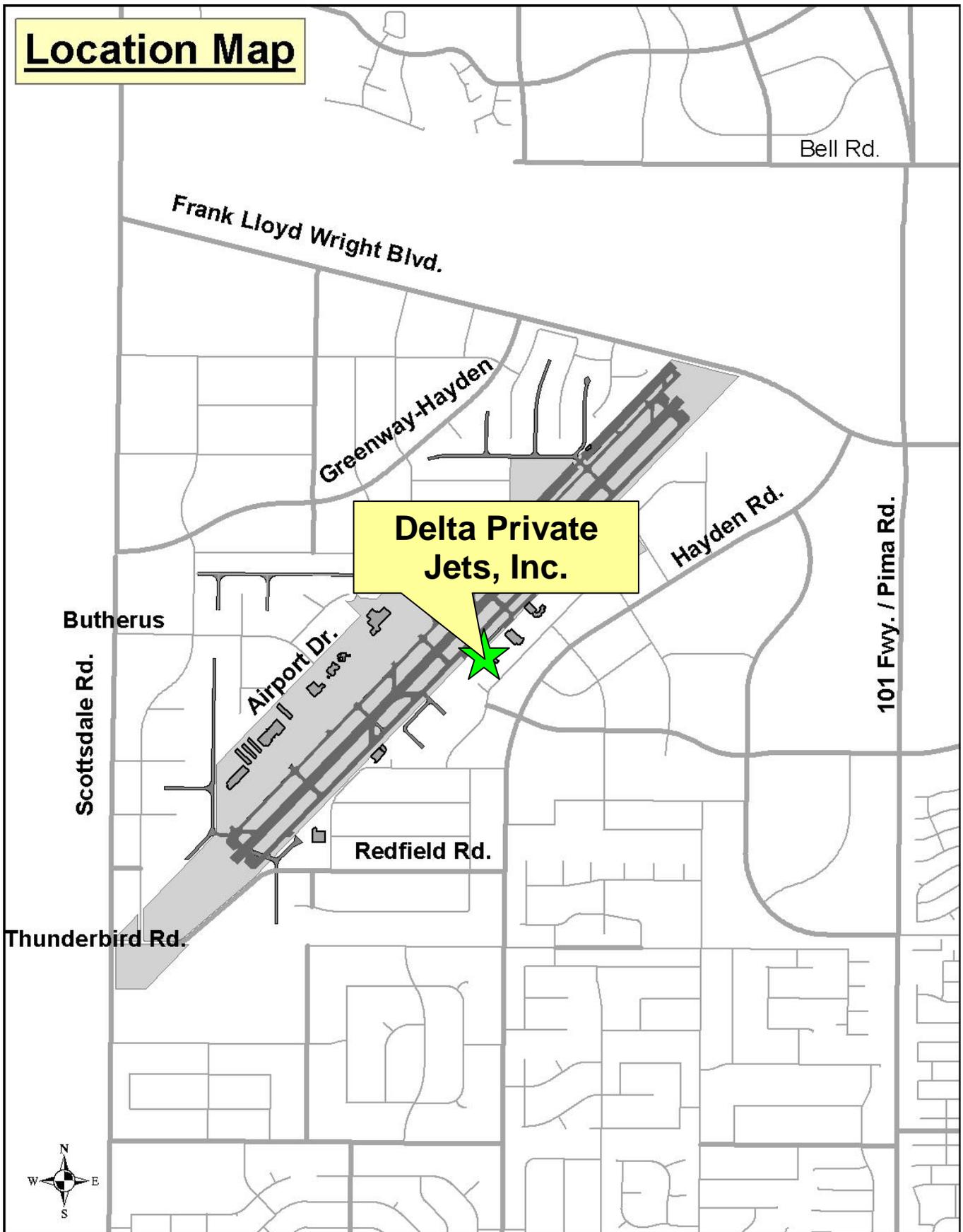


8/11/15

Date Ratified by the Airport Advisory Commission:

\_\_\_\_\_

# Location Map





## COMMISSION ACTION REPORT

Ratification of Airport Aeronautical Business Permit for G.G.R. Aviation, Inc.

**Agenda Item No.:** 3

**Meeting Date:** 10/14/15

**Staff Contact:** Shannon Johnson,  
Management Analyst

**Phone:** (480) 312-8475

### ACTION

Ratification of Airport Aeronautical Business Permit for G.G.R. Aviation, Inc. to conduct flight training, aircraft management and aircraft leasing or rental services at the Scottsdale Airport.

### PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. G.G.R. Aviation, Inc. has requested an Airport Aeronautical Business Permit to conduct flight training, aircraft management and aircraft leasing or rental services at the Scottsdale Airport.

### APPLICANT(S)

Guy Milanovits  
G.G.R. Aviation, Inc.  
11445 E. Via Linda, Suite 2-233  
Scottsdale, AZ 85259

### KEY CONSIDERATIONS

G.G.R. Aviation, Inc. has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s): 1. Completed Airport Aeronautical Business Permit  
2. Vicinity Map

Action taken:



# SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)  
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service): \_\_\_\_\_
- Specialized Commercial Flying Service (list service): \_\_\_\_\_
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): \_\_\_\_\_

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): GGR Aviation Inc.

Authorized Representative, title: Guy Milanovits Email Address: gmilanovits@GGRaviati

Work Phone: 480-614-1166 Cell Phone: 602-339-4320 Fax: \_\_\_\_\_

Mailing Address: 11445 E. Via Linda, Ste 2-233

City: Arizona State: Arizona Zip Code: 85259

Billing Address: 11445 E. Via Linda, Ste 2-233

City: Scottsdale State: Arizona Zip Code: 85259

Billing Phone: 480-451-8365 Billing Email: amilanovits@ggraviation.ci

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

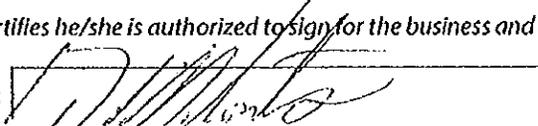
1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Lease/License Agreement | <input checked="" type="checkbox"/> Certificates of Insurance       | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement                 | <input checked="" type="checkbox"/> Business/ Privilege Tax License |   |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature (print name):



Date: 08-05-15

→ By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)  
OR print, sign and return to: 15000 N. Airport Drive, Suite 200, Scottsdale, AZ 85260.

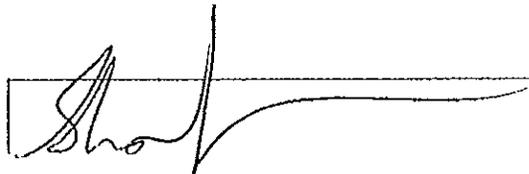
Staff Use Only

Application, permits and insurance reviewed by:

Permit # 2015-269

Aviation  
Director's  
Comments/  
Stipulations:

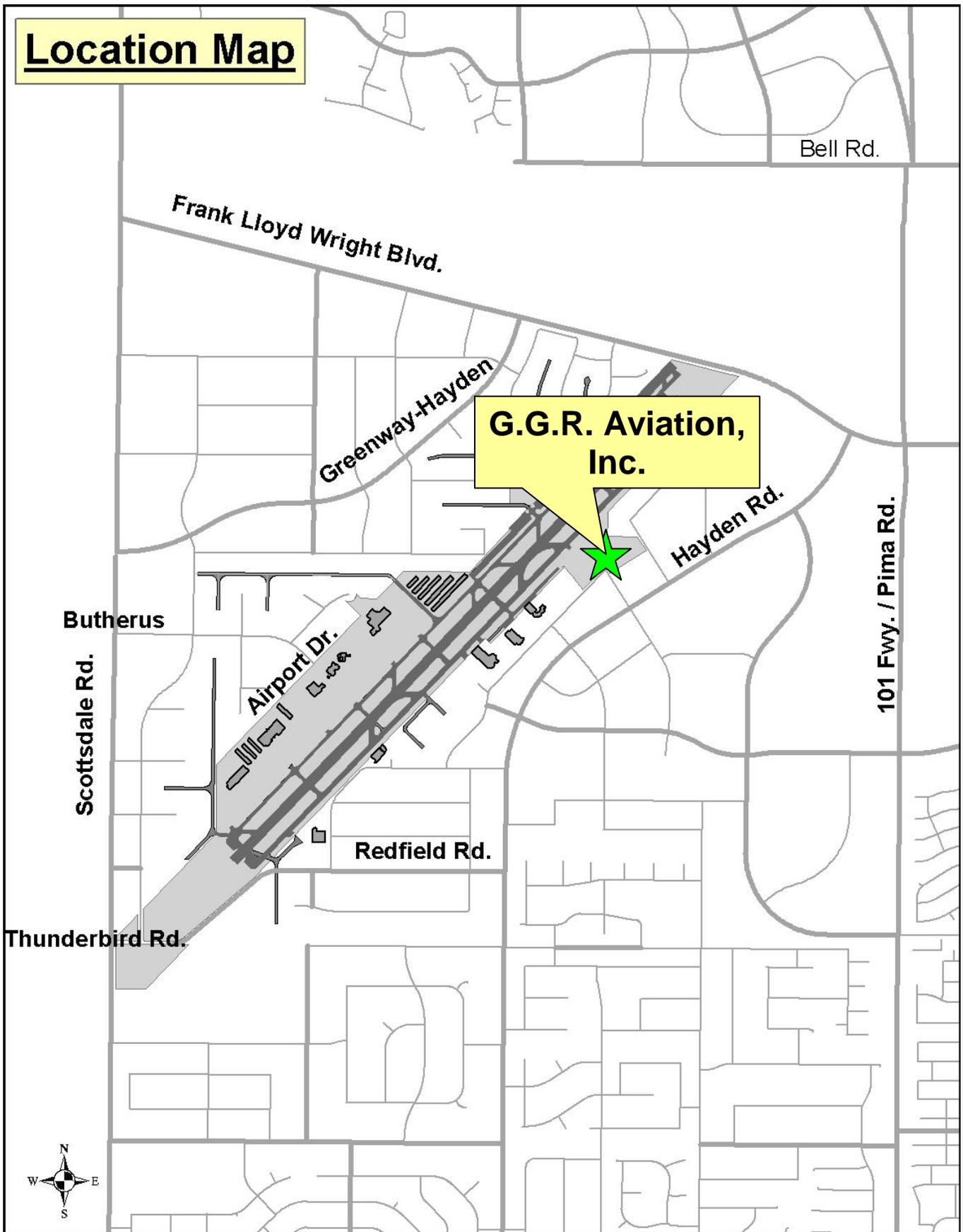
Approved by Aviation  
Director or designee:



9/1/15

Date Ratified by the Airport Advisory Commission:

# Location Map





## COMMISSION ACTION REPORT

Ratification of Airport Aeronautical Business Permit for Scottsdale Executive Flight Training, LLC

**Agenda Item No.:** 4

**Meeting Date:** 10/14/15

**Staff Contact:** Shannon Johnson,  
Management Analyst

**Phone:** (480) 312-8475

### ACTION

Ratification of Airport Aeronautical Business Permit for Scottsdale Executive Flight Training, LLC to conduct flight training and aircraft leasing or rental services at the Scottsdale Airport.

### PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Scottsdale Executive Flight Training, LLC has requested an Airport Aeronautical Business Permit to conduct flight training and aircraft leasing or rental services at the Scottsdale Airport.

### APPLICANT(S)

Guy Milanovits  
Scottsdale Executive Flight Training, LLC  
11445 E. Via Linda, Suite 2-233  
Scottsdale, AZ 85259

### KEY CONSIDERATIONS

Scottsdale Executive Flight Training, LLC has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s): 1. Completed Airport Aeronautical Business Permit  
2. Vicinity Map

Action taken:



# SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)  
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service): \_\_\_\_\_
- Specialized Commercial Flying Service (list service): \_\_\_\_\_
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): \_\_\_\_\_

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): Scottsdale Executive Flight Training LLC

Authorized Representative, title: Guy L. Milanovits Email Address: gmilanovits@ggraviation.com

Work Phone: 480-614-1166 Cell Phone: 602-339-4320 Fax: \_\_\_\_\_

Mailing Address: 11445 E. Via Linda, ste 2-233

City: Arizona State: Arizona Zip Code: 85259

Billing Address: 11445 E. Via Linda, ste 2-233

City: Scottsdale State: Arizona Zip Code: 85259

Billing Phone: 602-339-4320 Billing Email: gmilanovits@ggraviation.com

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

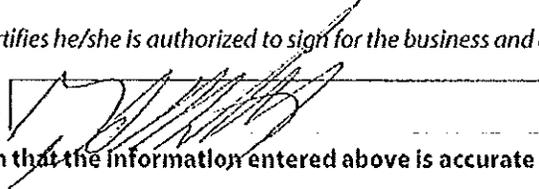
1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Lease/License Agreement | <input type="checkbox"/> Certificates of Insurance                  | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement      | <input checked="" type="checkbox"/> Business/ Privilege Tax License |   |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature (print name):



Date:

8-28-15

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)  
OR print, sign and return to: 15000 N. Airport Drive, Suite 200, Scottsdale, AZ 85260.

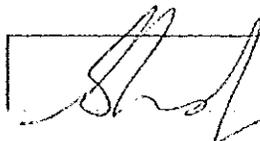
Staff Use Only

Application, permits and insurance reviewed by:

Permit #2015-271

Aviation  
Director's  
Comments/  
Stipulations:

Approved by Aviation  
Director or designee:



9/4/15

Date Ratified by the Airport Advisory Commission:

# Location Map





## COMMISSION ACTION REPORT

Ratification of Airpark Aeronautical Business Permit for Ariztar, LLC dba  
Pocket Jets

**Agenda Item No.:** 5

**Meeting Date:** 10/14/15

**Staff Contact:** Shannon Johnson,  
Management Analyst

**Phone:** (480) 312-8475

### **ACTION**

Ratification of Airpark Aeronautical Business Permit for Ariztar, LLC dba Pocket Jets to conduct aircraft management services in the Scottsdale Airpark.

### **PURPOSE**

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Airpark Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Ariztar, LLC dba Pocket Jets has requested an Airpark Aeronautical Business Permit to conduct aircraft management services in the Scottsdale Airpark.

### **APPLICANT(S)**

Eddie Ochoa  
Ariztar, LLC dba Pocket Jets  
2000 Highway 95, Suite 210  
Bullhead City, AZ 86442

### **KEY CONSIDERATIONS**

Ariztar, LLC dba Pocket Jets has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit  
2. Vicinity Map

Action taken:



# SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT - AIRPARK



(Required to conduct commercial aeronautical activity in the airpark)  
Fields in RED are required.

### Business or activity to be conducted (check all that apply):

- Aircraft Sales Services Aircraft
  - Charter Services Aircraft
  - Management Services
  - Hangar/ Shade Leasing Services
  - Helicopter Leasing or Rental Services
  - Helicopter Flight Training Services
  - Helicopter Maintenance and Repair Services
- Other: (List Service):

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant (Business Name): Ariztar, LLC dba Pocket Jets

Authorized Representative, title: Eddie Ochoa, Agent for Service Email Address: eddie@aviation-first.com

Work Phone: 4806008004 Cell Phone: 4806008004 Fax: 4805538667

Mailing Address: 2000 Hwy 95, Suite 210

City: Bullhead City State: AZ Zip Code: 86442

Billing Address: 2000 Hwy 95, Suite 210

City: Bullhead City State: AZ Zip Code: 86442

Billing Phone: 7024206614 Billing Email: hess.herb@tscfems.com

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above

3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.

4. The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.

INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners and Employees.

5. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature (print name): **Eddie Ochoa** Digitally signed by Eddie Ochoa  
DN: cn=Eddie Ochoa, o=City of Scottsdale, ou=City of Scottsdale, email=E.Ochoa@scottsdaleaz.gov, c=US  
Date: 2015.08.19 12:44:46 -0700 Date: **08/19/2015**

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please check the box for each item attached and submitted with the application:

- Lease/License Agreement
- Sublease Agreement
- Airport Driver/Vehicle Permit
- Certificates of insurance
- FAA Certificates
- Business/ Privilege Tax License

Please save the form to your documents, then submit the form with an electronic signature to [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)  
OR print, sign and return to: 15000 N. Airport Drive, Suite 200, Scottsdale, AZ 85260

Staff Use Only

Application, permits and insurance reviewed by:

[Empty box for staff use]

Permit #2015-270A

Aviation Director's Comments/ Stipulations:

Approved by Aviation Director or designee:

*[Signature]* 9/4/15

Date Ratified by the Airport Advisory Commission: [Empty box]

# Location Map



**Ariztar, LLC dba  
Pocket Jets**





## COMMISSION INFORMATION REPORT

Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

**Agenda Item No.:** 6

**Meeting Date:** 10/14/15

**Staff Contact:** Shannon Johnson,  
Management Analyst

**Phone:** (480) 312-8475

### INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

### PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

### KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the tenant list.

Attachments(s): 1. Current Airport Permittee List by Category  
2. Current Airpark Permittee List by Category

**Airport Aeronautical Business Permittees & Major Tenants  
October 2015**

**Aircraft Charter /  
Management & Sales**

BUSINESS NAME	ACTIVITY	LOCATED	CONTACT	PHONE	FAX
ALANTE AIR CHARTER	A/C CHARTER / MGMT	LMSC	KEVIN LIPPERT	605-593-8960	605-593-8964
ALL ACCESS MOTORSPORTS DBA ALL ACCESS JETS	A/C CHARTER BROKERAGE	SFS	BRADLEY CRAIG	480-483-7867	480-483-7866
AVIATION RESOURCE GROUP (AERODYNE)	A/C SALES	ACC	LAWRENCE BARNA	480-359-7979	N/A
AVIATION WEST CHARTERS	A/C CHARTER / MGMT	SFS	BRANDON KEARNS	480-559-6901	888-941-4823
BUSINESS AIRCRAFT MGMT	A/C SALES, MGMT, CHARTER	SFS	GORDON JOHNSON	480-905-8659	480-905-9365
CRITICAL AIR RESPONSE DBA AIRCARE1	A/C CHARTER	LM	DENISE WAYE	505-242-7760	505-796-8999
EMPIRE AVIATION	A/C SALES	ACC	GARY WRIGHT	480-659-0808	480-659-0363
FALCON EXECUTIVE AVIATION	A/C CHARTER / MGMT	SFS	PAUL LESSAONGANG	800-237-2359	480-830-8688
<b>G.G.R. AVIATION</b>	<b>A/C MGMT</b>	<b>SFS</b>	<b>GUY MILANOVITS</b>	<b>480-614-1166</b>	<b>N/A</b>
GLOBALJET NA	A/C MGMT	LMSC	TYLER HORN	480-350-7927	480-719-8869
HOBO JET	A/C CHARTER BROKERAGE	SFS	JOSH ALLEN	480-773-0952	N/A
J & S AVIATION	A/C MGMT	MOBILE	SEAN FOWLER	480-241-9437	623-780-8484
JET PROS, LLC	A/C CHARTER BROKERAGE, MGMT & CHARTER	MOBILE	MARGARET PIONTEK	480-444-2452	480-575-9920
JOHN HOPKINSON & ASSOCIATES	A/C SALES	SFS	CHRISTINA HOPKINSON	403-637-2250	N/A
LANDMARK AVIATION – CHARTER	A/C CHARTER	LM	RICK WIELEBSKI	480-948-2400	480-948-3874
MEMLEY AVIATION	A/C CHARTER / MGMT	SFS	ALAN MEMLEY	559-233-5165	N/A
PACIFIC AIR CENTER	A/C SALES	LM	RICH MANOR	562-513-5222	562-513-5230
SAWYER CHARTER SERVICE	A/C SALES & CHARTER	LMNC	CHAD & MARY VERDAGLIO	480-922-2723	480-922-5653
SCOTT AIR - ISLAND AIR EXPRESS	A/C CHARTER	LMNC	SCOTT CURRIER	602-274-4370	602-285-9295
SOJOURN AVIATION	A/C SALES	ACC	EDWARD MCDONALD	216-797-8523	216-797-3323
SOLAIRUS AVIATION	A/C MGMT	LMSC	JOHN KING	707-775-2760	N/A
TEMPUS JETS	A/C CHARTER BROKERAGE	SFS	JOSHUA ALLEN	480-304-5093	602-325-4031

**Aircraft Rental / Leasing &  
Flight Training**

AVIATION RESOURCE GROUP (AERODYNE)	FLIGHT TRAINING/ A/C RENTAL	ACC	LAWRENCE BARNA	480-359-7979	N/A
ALLIANCE AIRCRAFT SERVICES	A/C RENTAL / TRAINING	ABC	GUY MILANOVITS	480-614-1166	480-048-1230
BONESTEEL, JUNE	GROUND SCHOOL TRAINING	LMSC	JUNE BONESTEEL	602-569-0200	602-569-1296
ELITE FLIGHT TRAINING	FLIGHT TRAINING	LMSC	CHARLES LAPMARDO	480-305-0911	N/A
<b>G.G.R. AVIATION</b>	<b>FLIGHT TRAINING / A/C RENTAL</b>	<b>SFS</b>	<b>GUY MILANOVITS</b>	<b>480-614-1166</b>	<b>N/A</b>

Green indicates new permittee

Yellow indicates cancellation

Orange indicates suspension pending revocation

Red indicates revocation

LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420	N/A
PLUS 5 SPORT AERO	FLIGHT TRAINING	LMNC	BUD DAVISON	602-971-3991	602-971-3896
SAWYER AVIATION, LLC	A/C RENTAL / TRAINING	LMNC	CHAD & MARY VERDAGLIO	480-922-5221	480-922-5653
SCOTTSDALE EXECUTIVE FLIGHT TRAINING	FLIGHT TRAINING / A/C RENTAL	SFS	GUY MILANOVITS	480-614-1166	N/A
SDL HOLDINGS	FLIGHT TRAINING	LMSC	JIM KOZIARSKI	904-273-3018	904-273-1511
SOUTHWEST FLIGHT CENTER	A/C RENTAL / TRAINING	ABC	GARY LEWIN	480-991-2880	480-991-2968
UNIVERSAL HELICOPTERS INC.	TRAINING, LEASING/PHOTO	LMSC	GORDON JIROUX	480-951-6283	480-951-6285
VERTICAL WORKS	FLIGHT TRAINING	LMNC	CHARLES CHADWICK	732-865-1610	N/A
<b>Aircraft Maintenance &amp; Repair</b>					
AERO JET SERVICES LLC	A/C MAINTENANCE	SFS	MIKE AABY	480-922-7441	480-922-8297
ARIZONA AIRCRAFT INTERIOR DESIGN	SPECIALIZED A/C REPAIR	SFS	MICHAEL BRYANT	480-832-1330	480-832-1186
CENTERLINE AIRCRAFT	A/C MAINTENANCE	SFS	LARRY AFANA	480-243-9001	N/A
CESSNA AIRCRAFT COMPANY	A/C MAINTENANCE	MOBILE	RANDALL SOUTIERE	480-840-9430	N/A
DALLAS AIRMOTIVE	A/C MAINTENANCE	SFS	KEVIN BANG	623-824-7961	N/A
DUNCAN AVIONICS	AVIONICS REPAIR	SFS	JIM DAVIS	480-922-3575	480-951-9234
EXECUTIVE AIRCRAFT MTC.	A/C MAINTENANCE	SFS	GORDON JOHNSON	480-991-0900	480-991-3067
FRUECHTNICHT, WILLIAM	A/C MAINTENANCE	MOBILE	WILLIAM FRUECHTNICHT	480-227-7796	N/A
HORIZON PAINT REPAIR	SPECIALIZED A/C REPAIR	LMSC	PAUL SUNBURY	480-565-7821	N/A
LONE STAR AOG	A/C MAINTENANCE	LM	PHILLIP LAWRENCE	972-743-1141	N/A
PDR SERVICES	SPECIALIZED A/C REPAIR	SFS	PHILIP CHAPMAN	480-202-2908	N/A
SOUTHWEST FLIGHT CENTER	A/C MAINTENANCE	ACC	GARY LEWIN	480-991-2880	480-991-2968
TIMMY SHINES	SPECIALIZED A/C REPAIR	LMSC	TIM ARMSTEAD	480-789-1683	N/A
WEST COAST WASH STATION	SPECIALIZED A/C REPAIR	LMNC	MIKE ADAMS	480-443-7320	N/A
<b>Aircraft Washing / Detailing</b>					
AERO PANACHE	AIRCRAFT WASHING	MOBILE	TODD PUCKETT	602-531-5505	N/A
CLASSIC AIR AVIATION	AIRCRAFT WASHING	MOBILE	JON MARPLE	602-574-5376	440-664-3568
THE ALLEN GROUPE	AIRCRAFT WASHING	MOBILE	ROBERT KOPEC	317-525-6091	317-227-2770
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181	N/A
WEST COAST WASH STATION	AIRCRAFT WASHING	MOBILE	MIKE ADAMS	480-443-7320	N/A
<b>Auto Rental Services</b>					
ALAMO/NATIONAL CAR RENTAL	RENTAL CARS	TERM	MIKE ROLLINS	480-948-4884	480-948-7444
AVIS RENT A CAR SYSTEMS	RENTAL CARS	APK	PETER SERENA	480-948-4993	602-273-3215
ENTERPRISE RENT A CAR	RENTAL CARS	TERM	ERIC BULLIS	480-315-8051	480-315-1938
GO RENTALS	RENTAL CARS	APK	KAVOUS GITIBIN	480-991-0117	949-222-1909
HERTZ RENT-A-CAR	RENTAL CARS	TERM	SIMON ELLIS	480-609-6657	480-609-4318

Green indicates new permittee      Yellow indicates cancellation      Orange indicates suspension pending revocation      Red indicates revocation

<b>Fixed Base Operators</b>					
LANDMARK AVIATION	FIXED BASE OPERATOR (FBO)	LM	RICK WIELEBSKI	480-948-2400	480-948-3874
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR (FBO)	SFS	GREG GIBSON	480-951-2525	N/A
<b>Hangar / Shade &amp; Office Leasing Services</b>					
AIR COMMERCE CENTER	OFFICE/HANGAR RENTALS	ACC	JOHN MEYER	480-483-1985	480-483-1726
GREENWAY HANGARS/SHADES	HANGAR/SHADE RENTALS	GRNWY	JOHN MEYER	480-483-1985	480-483-1726
LANDMARK SOUTH COMPLEX	OFFICE/HANGAR RENTALS	LMSC	RICK WIELEBSKI	480-948-2400	480-948-3874
<b>In-Flight Catering Services</b>					
BASHAS' INC. DBA AJ'S FINE FOODS	IN FLIGHT CATERING	MOBILE	MICHAEL BASHA	480-940-6731	480-940-2245
IN-FLIGHT CONCIERGE	IN FLIGHT CATERING	MOBILE	DEBRA EVANS	602-956-8512	480-683-2893
ZULU CAFFE DBA CIAO BABY CATERING	IN FLIGHT CATERING	TERM	DEE DEE MAZA	480-636-1634	N/A
<b>Other Specialty Services</b>					
<b>U.S. Government</b>					
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	GEORGE SANT	480-609-7585	480-922-4982
US CUSTOMS	US CUSTOMS	ABC	OFFICER KENNEDY	480-312-8483	480-312-8485

- ABC = Aviation Business Center, 15041 N. Airport Drive, Scottsdale, AZ 85260
- ACC = Air Commerce Center, 14605 N. Airport Drive, Scottsdale, AZ 85260
- APK = Various Locations in Airpark
- LM = Landmark Aviation, 14600 N. Airport Drive, Scottsdale, AZ 85260
- LMSC = Landmark South Complex, 14700 N. Airport Drive, Scottsdale, AZ 85260
- SFS = Signature Flight Support, 15290 N. 78<sup>th</sup> Way, Scottsdale, AZ 85260
- LMNC = Landmark North Complex, 15115 N. Airport Drive, Scottsdale, AZ 85260
- TERM = Scottsdale Airport Terminal, 15000 N. Airport Drive, Scottsdale, AZ 85260
- TOWER = FAA Air Traffic Control Tower, 14960 N. 78<sup>th</sup> Way, Scottsdale, AZ 85260
- GRNWY = Greenway Hangars & Shades , 15135 N. Airport Dr., Scottsdale, AZ 85260

**Airpark Aeronautical Business Permittees & Tenants  
October 2015**

**Aircraft Charter / Sales  
& Management**

<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATED</b>	<b>CONTACT</b>	<b>PHONE</b>	<b>FAX</b>
AERO CARE MEDICAL TRANSPORT	A/C CHARTER	AIRPARK	JOSEPH CECE	630-466-0800	630-466-1336
AERO JET SERVICES	A/C CHARTER/MGMT	AIRPARK	MIKE AABY	480-922-7441	480-922-8297
ARIZTAR DBA POCKET JETS	A/C MANAGEMENT	AIRPARK	EDDIE OCHOA	480-600-8004	480-553-8667
AXIS AVIATION	A/C MANAGEMENT	AIRPARK	MATTHEW BOSCO	916-391-5000	916-391-5001
DELTA PRIVATE JETS	A/C CHARTER/MGMT	AIRPARK	REX BEVINS	859-534-4314	859-334-6547
EXECUTIVE JET MANAGEMENT	A/C MANAGEMENT	AIRPARK	CHRISTINE LEBER	513-979-6709	N/A
GEMINI AIR GROUP	A/C MANAGEMENT	AIRPARK	TIM CARPAY	480-991-5387	480-991-3373
JET LINX SCOTTSDALE	A/C CHARTER/MGMT	AIRPARK	JON HULBURD	866-538-5469	888-398-3189
NORTH CENTRAL AVIATION	A/C CHARTER/MGMT	AIRPARK	BRIAN HAHN	651-842-8453	N/A
PHOENIX HELI SUPPORT	A/C SALES	AIRPARK	TINA CANNON	480-985-7994	480-776-2238
PINNACLE AIR GROUP	A/C CHARTER/MGMT & SALES	AIRPARK	SCOTT GUETTI	480-998-8989	480-998-7993
PRIME JET	A/C CHARTER/MGMT	AIRPARK	CHERYL JANKE	310-486-2088	303-648-4685
PULVER AVIATION	A/C MANAGEMENT	AIRPARK	DAVID PULVER	480-249-4154	480-249-4155
THE COFFMAN COMPANIES	A/C MANAGEMENT	AIRPARK	JEFF COFFMAN	480-393-0770	480-393-7774
TWC AVIATION	A/C CHARTER/MGMT & SALES	AIRPARK	BOB OLIVER	818-441-0100	N/A
VERTICAL AVIATION	H/C CHARTER/MGMT & SALES	AIRPARK	JOHN CASTROGIOVANNI	480-991-6558	480-907-2759

**Aircraft Rental / Leasing &  
Flight Training**

ARIZONA HELICOPTER ADVENTURES	H/C SPEC COMM'L FLYING	AIRPARK	JAKE AUSTIN	480-247-8508	N/A
SUNSTATE HELICOPTERS	H/C SPEC COMM'L FLYING & H/C FLIGHT TRAINING	AIRPARK	CHRIS DOBKINS	602-469-3182	N/A

**Helicopter Maintenance &  
Repair**

PHOENIX HELI SUPPORT	H/C MAINTENANCE	AIRPARK	TINA CANNON	480-985-7994	480-776-2238
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**Hangar / Shade &  
Office Leasing Services**

AIRE LANE	HANGAR/SHADE LEASING	AIRPARK	MOSHE BAR	480-483-8107	480-483-8172
ALTA VISTA RADIOLOGY	HANGAR/SHADE LEASING	AIRPARK	ROBERT ORTEGA	480-443-9391	N/A
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	AIRPARK	REG COOPER	480-483-1999	480-443-7776
AVALON ONE	HANGAR/SHADE LEASING	AIRPARK	SAMIR KANUGA	480-718-2412	N/A

Green indicates new permittee

Yellow indicates cancellation

Orange indicates suspension/pending revocation

Red indicates revocation

BATES FAMILY TRUST	HANGAR/SHADE LEASING	AIRPARK	AUSTIN BATES	480-443-8287	480-443-8385
BCO	HANGAR/SHADE LEASING	AIRPARK	LYNN BABCOCK	480-922-0490	480-922-0839
BRAINWASH	HANGAR/SHADE LEASING	AIRPARK	MILLS SINCLAIR	480-609-1109	480-609-1159
BUILDING D	HANGAR/SHADE LEASING	AIRPARK	SCOTT LYON	480-367-6200	
COURTHOUSE COMMERCIAL	HANGAR/SHADE LEASING	AIRPARK	JOSEPH ODDO	480-998-1444	480-951-1392
CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	AIRPARK	FRANK CADWELL	480-449-7751	480-449-8814
DEVELOPMENT SERVICES	HANGAR/SHADE LEASING	AIRPARK	RICHARD WILSON	480-927-4888	480-927-4889
EDWARD JANKOWSKI	HANGAR/SHADE LEASING	AIRPARK	JOANNE JANKOWSKI	480-575-8185	480-575-8183
GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	AIRPARK	JOHN MEYER	480-483-1985	480-483-1726
GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	AIRPARK	MARK BOSCO	916-391-5000	916-391-5001
HANGAR THREE	HANGAR/SHADE LEASING	AIRPARK	JIM KEELEY	480-596-9000	480-948-0502
JEST ENTERPRISES	HANGAR/SHADE LEASING	AIRPARK	STEVE MORALES	480-948-9969	N/A
JET LINX SCOTTSDALE	HANGAR/SHADE LEASING	AIRPARK	JON HULBURD	866-538-5469	888-398-3189
JON VESELY REVOCABLE TRUST	HANGAR/SHADE LEASING	AIRPARK	JOHN MEYER	480-483-1985	480-483-1726
KNIGHT DAME	HANGAR/SHADE LEASING	AIRPARK	DAVID GRIMM	480-948-2910	N/A
LARRY COFFEY	HANGAR/SHADE LEASING	AIRPARK	LARRY COFFEY	480-607-0140	N/A
LEX CAPITAL	HANGAR/SHADELEASING	AIRPARK	WILL SCHUCKERT	480-922-0460	480-483-8409
MOBILE INN ASSOCIATES	HANGAR/SHADE LEASING	AIRPARK	MARTIN DEHAAN	480-483-1985	480-483-1726
NDS	HANGAR/SHADE LEASING	AIRPARK	JOHN MEYER	480-483-1985	480-483-1726
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AIRPARK	AL CHITTENDEN	360-653-4266	360-659-4216
PHOENIX HELI SUPPORT	HANGAR/SHADE LEASING	AIRPARK	TINA CANNON	480-985-7994	480-776-2238
PLO PROPERTIES	HANGAR/SHADE LEASING	AIRPARK	LYN OLIVIER	480-948-3789	480-948-3610
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	AIRPARK	ANDY SHAFER	480-624-9000	480-659-6051
SKY PEAK	HANGAR/SHADE LEASING	AIRPARK	TONYA COLE	480-483-8107	480-483-8172
SOUTHWEST JET CENTER	HANGAR/SHADE LEASING	AIRPARK	JEFF SCHLUETER	480-845-0715	N/A
SUNSTATE AVIATION	HANGAR/SHADE LEASING	AIRPARK	MICHAEL FESSENDEN	602-683-0283	602-683-0321
TC HANGAR 3	HANGAR/SHADE LEASING	AIRPARK	JIM KEELEY	602-254-7457	602-252-8236
TC HANGAR GIANT	HANGAR/SHADE LEASING	AIRPARK	JOHN MEYER	480-483-1985	480-483-1726
WALLACE HOLDINGS	HANGAR/SHADE LEASING	AIRPARK	BOB WALLACE	480-998-8861	480-998-0388
22B AIRPARK /former TBird Properties	HANGAR/SHADE LEASING	AIRPARK	CINDY ADAMS	480-483-1985	480-483-1726
7689, LLC	HANGAR/SHADE LEASING	AIRPARK	JOHN MEYER	480-289-5715	480-751-1559

Green indicates new permittee

Yellow indicates cancellation

Orange indicates suspension/pending revocation

Red indicates revocation



**COMMISSION INFORMATION REPORT**

Discussion and Input Regarding the Monthly Airport Construction Report for September 2015

**Agenda Item No.:** 7

**Meeting Date:** 10/14/15

**Staff Contact:** Chris Read,  
Airport Operations Manager

**Phone:** (480) 312-2674

**INFORMATION**

Airport Construction Update for September 2015.

**PURPOSE**

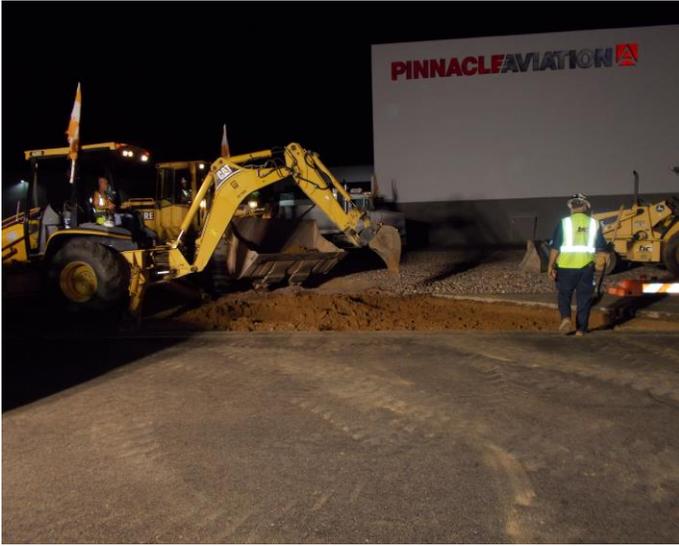
The purpose of this item is to keep the Airport Advisory Commission informed as to the status of all construction activity at the City's airport.

**PROJECTS UNDER CONSTRUCTION**

**Taxiway B Rehabilitation - (\$5,366,927.20)**  
July 6<sup>th</sup> 2015 to March 20<sup>th</sup> 2016

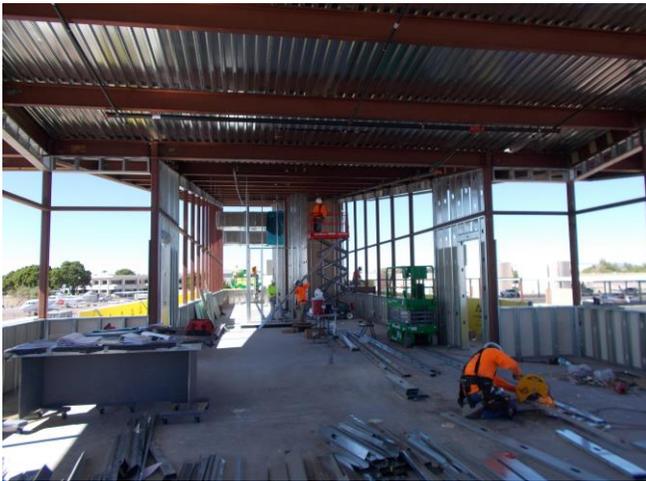
<u>% Complete</u>	<u>Completed Work - September</u>	<u>Anticipated Work - October</u>	<u>Operational Impacts</u>
33	Demolition, electrical pull box installation, new electrical conductor installation, drain pipe installation, paving of temporary taxiways.	Phase 2 paving, light fixture installation and striping. Phase 3 demolition, light can and pull-box installation, crack sealing and patching.	<b>September</b> - 15 runway closures, Taxiway B closed from B10 to B12. <b>October</b> - 14 runway closures, Taxiway B closed from B10 to B12, then closed from B10 to B7 later in the month.





**Airport Operations Center Building - (\$3,968,000.00)**  
 January 26<sup>th</sup> 2015 to November 20<sup>th</sup> 2015

<u>% Complete</u>	<u>Completed Work - September</u>	<u>Anticipated Work - October</u>	<u>Operational Impacts</u>
55	HVAC duct and installation, fire sprinkler installation, interior framing, exterior wall framing.	HVAC installation, pave parking lot, glass window installation, interior framing, electrical, plumbing, door installation, pour exterior stairwell, roof installation.	Northernmost part of Landmark North ramp closed, North Airport Drive vehicle gate closed.





**Terminal and Landmark South Ramp Seal Coat Project**

<b>Description</b>	<b>Cost</b>	<b>Status</b>	<b>Start Date</b>	<b>Completion Date</b>
Apply bituminous seal coat to approximately 37,000 sq. yard of existing pavement at the Terminal and Landmark South Ramp areas.	\$23,000	Complete	September 27, 2015	September 29, 2015



**PLANNED PROJECT**

**Parking Apron Pull Box Replacement Project**

<b>Description</b>	<b>Estimated Cost</b>	<b>Status</b>	<b>Estimated Start Date</b>	<b>Estimated Completion Date</b>
Replace 8 old pull cement cover pull boxes with new steel covered boxes.	\$55,000	Finalizing Design	December 15, 2015	January 7, 2016



## COMMISSION INFORMATION REPORT

Discussion and Input Regarding Operations Report for September 2015

**Agenda Item No.:** 8

**Meeting Date:** 10/14/15

**Staff Contact:** Chris Read,  
Airport Operations Manager

**Phone:** (480) 312-2674

### INFORMATION

Airport Monthly Operations Update for September 2015.

### PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

#### BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Engine</u>	<u>Twin Engine</u>	<u>Jet</u>	<u>Total</u>
Current Month	16	200	45	129	390
September 2014	17	195	46	123	381

#### OPERATIONS

	<u>September 2014</u>	<u>September 2015</u>	<u>% Δ</u>	<u>2014 YTD</u>	<u>2015 YTD</u>	<u>% Δ</u>
Total	11,290	12,661	12.1	113,773	113,428	-0.3
IFR	2,755	2,860	3.8	30,568	31,822	4.1

#### ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
09/10/15	2	Quest Kodiak 100, high oil pressure after take off
09/22/15	2	Piper Cheyenne, left engine oil pressure issues after take off

**Commission Information Report**  
 Airport Monthly Operations Update for September 2015

**Agenda Item No.: 8**

<u>Date</u>	<u>Description</u>
09/13/15	TBM 850, flat main tire upon landing
09/14/15	Cessna 172 moved by high winds into t-shade support, no damage to aircraft
09/23/15	Bird flew into rotor blade on a Robinson R66, no damage to rotor blade
09/25/15	Fuel spill, Landmark Aviation ramp, fueling cart malfunction
09/27/15	Fuel spill, faulty valve on Falcon 2000
09/27/15	Allegedly intoxicated person rammed through airport vehicle gate and drove on the ramps, taxiways and runway at high speeds. Multiple criminal charges being filed by the Scottsdale Police Department.

**ENFORCEMENT ACTIONS**

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
09/01/15	Aircraft on ramp without approved Aircraft Visiting Airpark Notice.	N.O.V.	2 <sup>nd</sup> Violation
09/13/15	Unauthorized distribution of access card	Verbal	1 <sup>st</sup> Violation
09/16/15	Failure to submit a Visiting Aircraft Notice prior to entering the Airpark	Verbal	1 <sup>st</sup> Violation
9/17/15	Unauthorized use of Aircraft Visiting Airpark Notice	Verbal	1 <sup>st</sup> Violation
09/27/15	Performing aircraft maintenance without a permit	Verbal	1 <sup>st</sup> Violation
9/27/15	Performing maintenance without a valid Temporary Activity Permit	Verbal	1 <sup>st</sup> Violation
9/27/15	Unauthorized access to airfield	N.O.V.	1 <sup>st</sup> Violation

**Commission Information Report**  
 Airport Monthly Operations Update for September 2015

**Agenda Item No.: 8**

<b>U.S. CUSTOMS UPDATE</b>					
<u>*Revenue (FYTD)</u>	<u>**Anticipated/Actual Expense</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>	<u>U.S. Visit Uses (flights/current month)</u>	<u>Comments</u>
\$56,825	\$63,218	37	102	12	<b>U.S. Visit Summary</b> 23 Mexican, 3 Czechoslovakia, 2 British, 2 Danish, 1 Canadian and 1 Italian citizens

<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
<b>2015/16</b> (\$56,825)	<b>SEP 2015</b> (37)	<b>2015/16</b> (102)
<b>2014/15</b> (\$58,300)	<b>SEP 2014</b> (46)	<b>2014/15</b> (102)

*\*Revenue = User Fees and Overtime Fees Charged to Users*

*\*\*Anticipated/Actual Expense = Includes Average Monthly Cost for US Customs Agent, Overtime Charges, Agent Training, Technology Equipment Upgrades, Maintenance/Connectivity Charges, Regulated Garbage, Value of Lost Rent, Staff Time and Utilities*

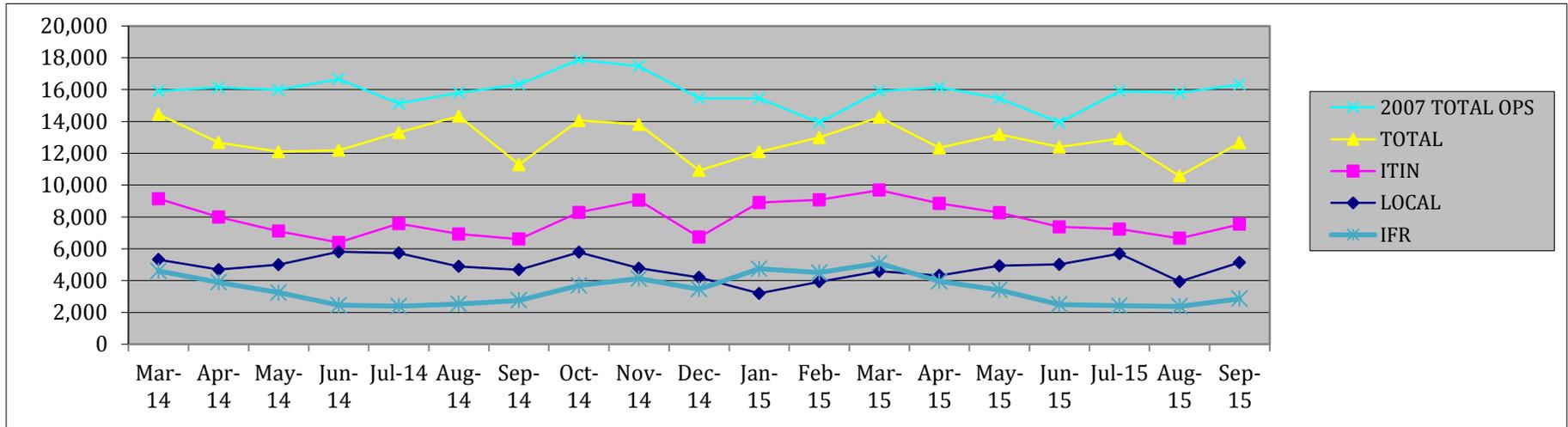
75,000 lbs. + PPR = 24 (calendar year 2015)

Attachment(s): 1. Scottsdale Airport Operations Counts 2014-2015

# SCOTTSDALE AIRPORT OPERATIONS 2014-2015



	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15
ITIN	9,139	7,986	7,100	6,391	7,580	6,921	6,607	8,279	9,046	6,722	8,899	9,074	9,682	8,849	8,263	7,373	7,233	6,652	7,530
LOCAL	5,319	4,687	4,998	5,806	5,724	4,881	4,683	5,781	4,771	4,196	3,191	3,918	4,586	4,318	4,926	5,015	5,689	3,928	5,131
IFR	4,604	3,892	3,240	2,455	2,390	2,531	2,755	3,689	4,122	3,457	4,743	4,498	5,084	3,946	3,403	2,496	2,421	2,371	2,860
TOTAL	14,458	12,673	12,098	12,197	13,304	14,333	11,290	14,060	13,817	10,918	12,090	12,992	14,268	12,338	13,189	12,388	12,922	10,580	12,661



## PRE-RECESSION COMPARISON

	Sep-07	Sep-15	% change
ITIN	10,193	7,530	-26.1%
LOCAL	6,129	5,131	-16.3%
IFR	3,114	2,860	-8.2%
TOTAL	16,322	12,661	-22.4%



## COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly  
Financial Reports for August 2015

**Agenda Item No:** 9

**Meeting Date:** 10/14/15

**Staff Contact:** Shannon Johnson,  
Management Analyst

**Phone:** (480) 312-8475

### AVIATION OPERATING BUDGET FISCAL YEAR 2015/16

	FY 2015/16		FY 2015/16		FY 2015/16 Year to Date (through August 2015)			
	Adopted Budget		Approved Budget		Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$3,904,685		\$3,904,685		\$438,975	\$438,483	-\$492	0%
Expenses	\$2,107,032		\$2,133,475		\$430,367	\$283,124	-\$147,243	-34%
Net	\$1,797,653		\$1,771,210		\$8,608	\$155,359	\$146,751	1705%

### AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 8/31/15	\$5,708,433	\$4,820,654	\$10,529,087
As of 7/31/15	\$5,636,893	\$5,886,126	\$11,523,019

### MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	August		August	
	2014	2015	Dollar Variance	% Variance
Revenue	\$239,966	\$199,068	-\$40,898	-17%
Expenses	\$171,487	\$147,859	-\$23,628	-14%
Net	\$68,479	\$51,209	-\$17,270	-25%

### ACCOUNTS RECEIVABLE AGING REPORT

Aug-15

	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts Total	70,943.26	2,013.69	198.93	85.34	520.63	1,137.34	74,899.19

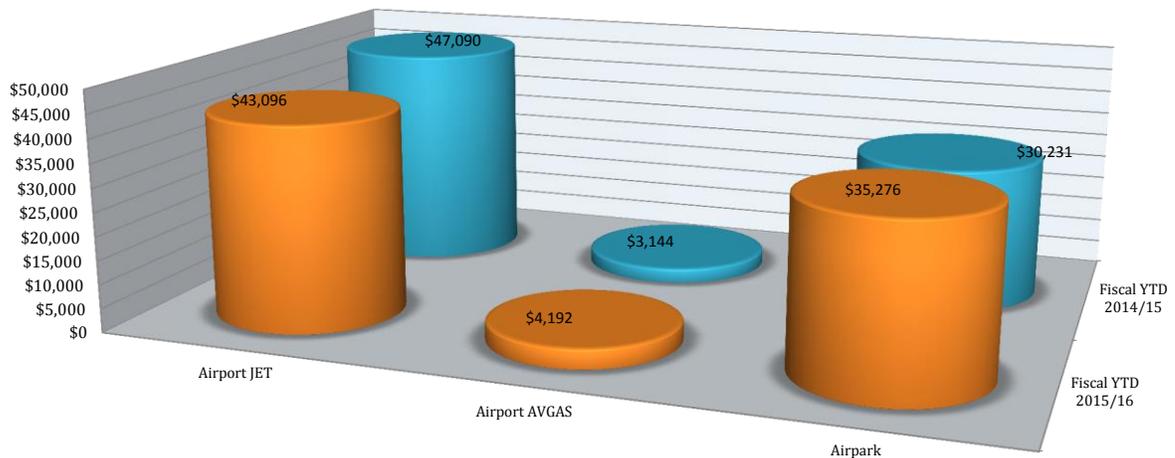
### Fuel Flowage (@ \$0.08 per gallon)

	August 2014			August 2015			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$23,299	291,238	58.0%	\$22,587	282,337	53.5%	-3.1%
Airport AVGAS	\$1,531	19,132	3.8%	\$1,967	24,586	4.7%	28.5%
Airpark	\$15,324	191,555	38.2%	\$17,645	220,563	41.8%	15.1%
<b>Total</b>	<b>\$40,154</b>	<b>501,925</b>	<b>100.0%</b>	<b>\$42,199</b>	<b>527,486</b>	<b>100.0%</b>	<b>5.1%</b>

	Fiscal YTD 2014/15			Fiscal YTD 2015/16			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$47,090	588,619	58.5%	\$43,096	538,694	52.2%	-8.5%
Airport AVGAS	\$3,144	39,305	3.9%	\$4,192	52,394	5.1%	33.3%
Airpark	\$30,231	377,888	37.6%	\$35,276	440,950	42.7%	16.7%
<b>Total</b>	<b>\$80,465</b>	<b>1,005,812</b>	<b>100.0%</b>	<b>\$82,563</b>	<b>1,032,038</b>	<b>100.0%</b>	<b>2.6%</b>

Scottsdale Airport Fuel Flowage (@ \$0.08 per gallon) - Fiscal Year-to-Date





**COMMISSION INFORMATION REPORT**

Discussion and Input Regarding  
Public Outreach Programs and Planning Projects

**Agenda Item No:** 10

**Meeting Date:** 10/14/15

**Staff Contact:** Sarah Ferrara,  
Planning & Outreach Coordinator

**Phone:** (480) 312-8482

**INFORMATION**

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

**PURPOSE**

The purpose of this item is to keep the Airport Advisory Commission informed of the airport's marketing, outreach and planning projects efforts.

<b>FAA Flight Path Changes</b>			
#	Description	Purpose	Status
1	<b>Next Gen RNAV</b>	With new routes implemented at Sky Harbor Airport, it has created increased complaints from residents related to these changes. Staff evaluating data and meeting with FAA. Mayor and City Council fully engaged.	In progress
2	<b>Phoenix MetroPlex</b>	According to Phoenix, the FAA has not formally responded to their last request to include airports in the Metroplex process; we have heard that the process is suspended until further notice.	In progress
<b>Marketing Program</b>			
#	Description	Purpose	Status
1	<b>Media and Social Media</b>	Press release distributed highlighting U.S. Customs use since expanded service. Worked with several media outlets on recent airport incident involving drunk driver at airport.	Completed
2	<b>List serves</b>	List serve newsletter sent out with latest construction update.	Completed
3	<b>Tradeshows</b>	Finalizing show details for NBAA Annual Convention 2015. Preparing lead gathering and list serve.	In progress
<b>Community Outreach</b>			
#	Description	Purpose	Status
1	<b>Brochures, flyers, other print materials &amp; videos</b>	Working on video to highlight Economic Benefit of the Airport; shoot scheduled for Oct. 16.	In process
2	<b>Website Updates</b>	Phase two of airport website revamp underway. Will include more visually appealing format for airport pages.	In process
3	<b>Realtor/ Homeowner Assoc. Outreach</b>	Available to present to homeowner associations and realtor groups as needed.	As needed

	<b>Community Outreach</b>	Through partnership with Playworks and Run the Runway event, Scottsdale Airport will be sponsoring Yavapai Elementary School with volunteer play days on Friday, Nov. 6 and school beautification project Nov. 14. Airport hosted Mayor and Youth Council participants at airport for presentation and tour on Sept. 21; Fire Department also took part.	In process
<b>Planning Projects</b>			
#	Description	Purpose	Status
1	<b>Repeal of Appendix A of Scottsdale Zoning Code</b>	Outreach meetings will take place on Monday, Oct. 12 at One Civic Center and Wednesday, Oct. 21 at Airport for Repeal of Appendix A; staff will be available to discuss comparisons at this meeting.	In progress
2	<b>Monitor property development through the Planning Department</b>	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. There were two projects within the Airport Influence Area listed in the Planning and Zoning reports for September.	In progress
<b>Pilot Outreach</b>			
#	Description	Purpose	Status
1	<b>Pilot Briefing &amp; Outreach</b>	FAA ATCT and Aviation staff will host another Pilot Briefing at airport terminal on Oct. 13.	In progress
2	<b>Voluntary Curfew Outreach (10:00 p.m. - 6:00 a.m.)</b>	Communicate with aircraft operators and remind pilots that noise sensitive communities surround Scottsdale Airport. Promote the voluntary curfew of 10:00 p.m. - 6:00 a.m. If noise complaints during the voluntary curfew hours are received, aviation staff will work to make contact with the pilot to remind them of the voluntary curfew procedures. There were four voluntary curfew letters sent in September.	As needed



## COMMISSION INFORMATION REPORT

Discussion and Input Regarding Quarterly Noise Complaint Summary

**Agenda Item No.:** 11

**Meeting Date:** 10/14/15

**Staff Contact:** Sarah Ferrara,  
Planning & Outreach Coordinator

**Phone:** (480) 312-8482

### INFORMATION

Aviation staff will update the Airport Advisory Commission regarding aircraft noise complaints received during the third quarter of 2015.

### PURPOSE

Community members that wish to report their concerns pertaining to aircraft noise and over flight activity associated with Scottsdale Airport air traffic may do so anytime by calling the aircraft noise report line or by submitting their complaint(s) via the Scottsdale Airport website. Each quarter a summary report is generated to depict the number of noise complaints that were received, along with the number of people who submitted complaints and a map depicting the location of where the complaints were generated.

### KEY CONSIDERATIONS

- The quarterly noise complaint summary is used to identify and evaluate trends. It is not used to change flight procedures or restrict aircraft operating activity.
- It is normal to see increases and decreases in aircraft noise complaints associated with changes in weather and seasonal conditions.
- Aviation staff will respond to noise complaints within the Airport Noise Influence Area only when there is a specific request for a callback, or if the complainant is new.

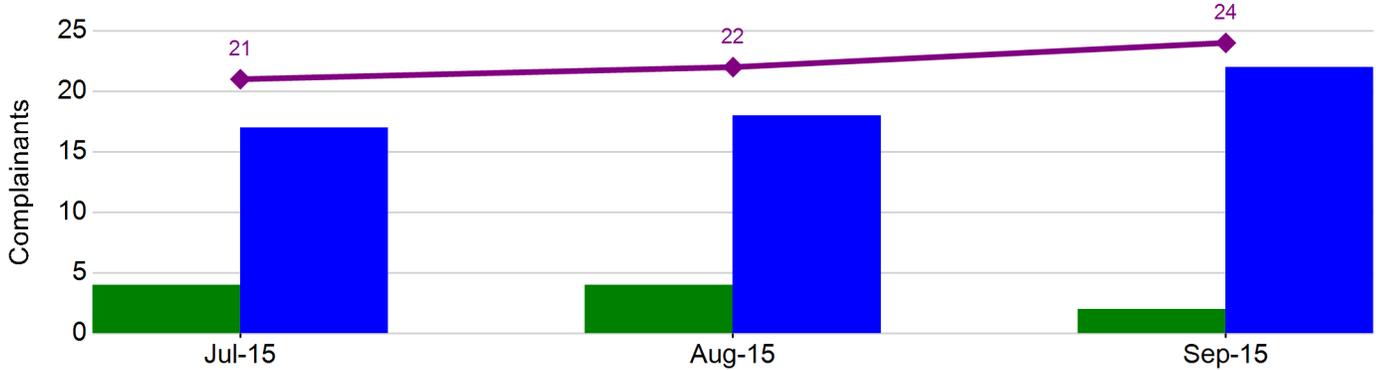
Attachment: Noise Complaint Summary for July 1 – Sept. 30, 2015.



# Noise Complaint Summary

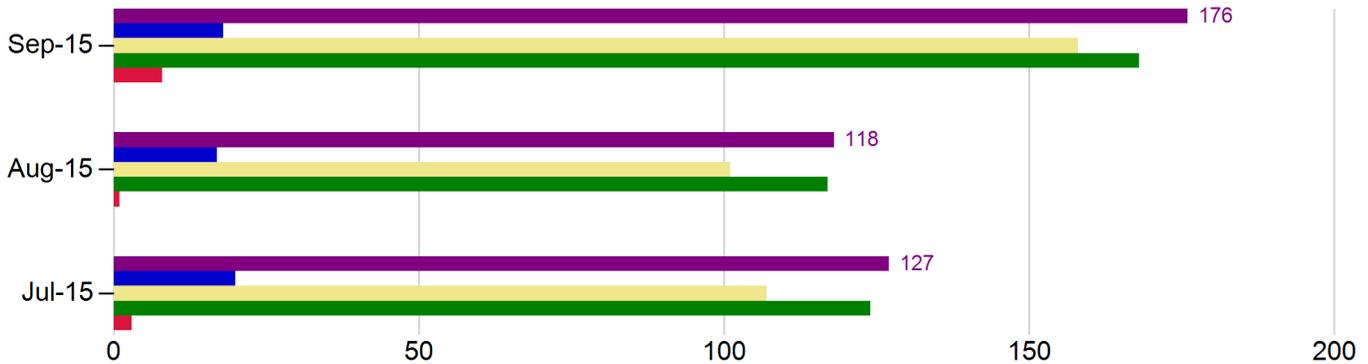
for July 1, 2015 through September 30, 2015

## Complainant Summary



Month-Year	Complainants (New)	Complainants (Not New)	Total
Jul-15	4	17	21
Aug-15	4	18	22
Sep-15	2	22	24

## Total Complaints Comparison



Month-Year	Night	Day	Local	Regional	Complaints
Jul-15	20	107	124	3	127
Aug-15	17	101	117	1	118
Sep-15	18	158	168	8	176

The Airport Influence Area is mapped on page two of this report. Complaints received from location inside the Airport Influence Area are defined as "local", and complaints from locations outside the Airport Influence Area are defined as "regional".

Night = 10 p.m. to 6 a.m.  
Day = 6 a.m. to 10 p.m.

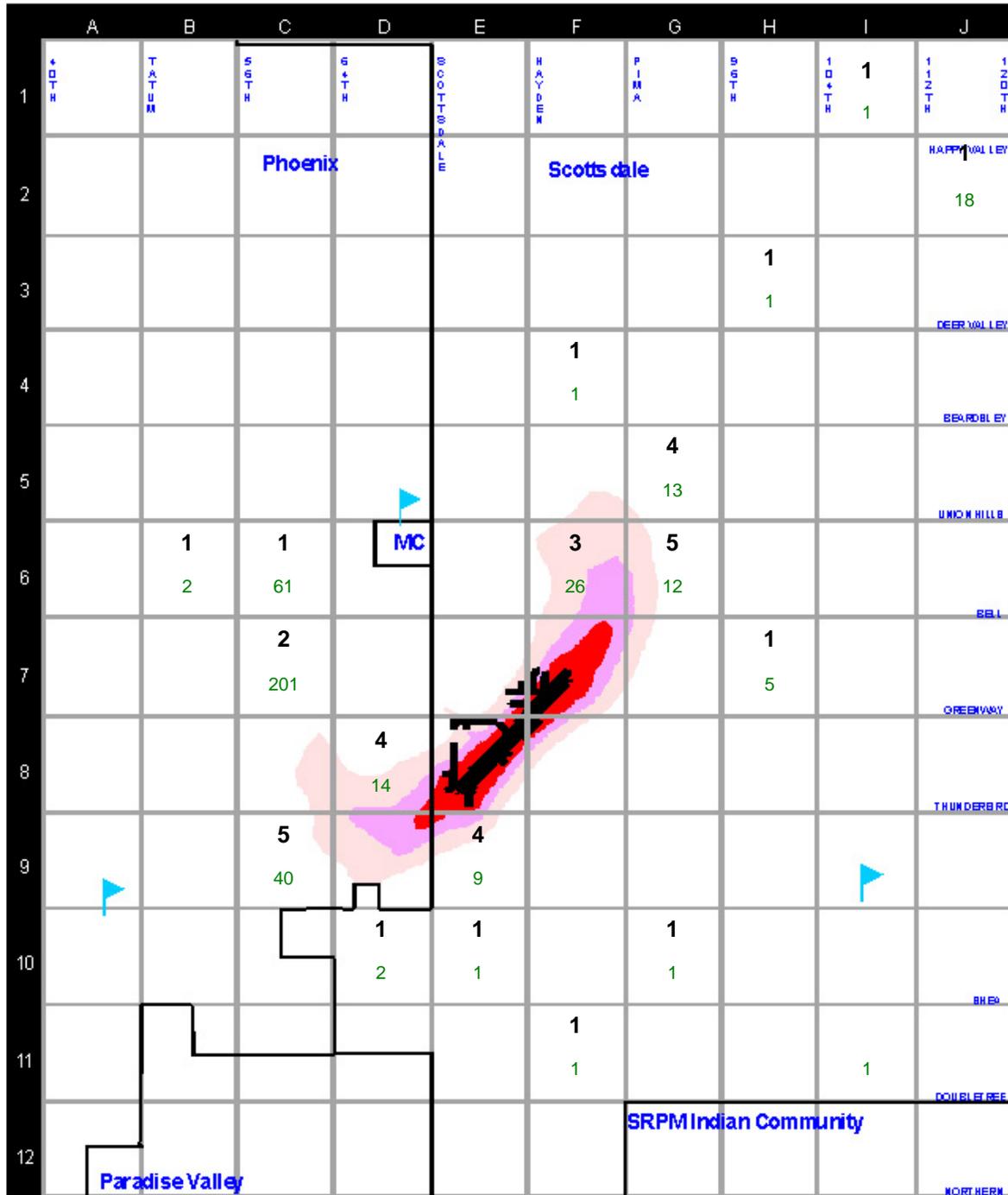
Local = complaints within the Airport Influence Area  
Regional = complaints outside the Airport Influence Area

# SDL AIRCRAFT NOISE COMPLAINT MAP

Complaints and Complainants Per Square Mile

July 1, 2015 Through September 30, 2015

The map below represents the Scottsdale Airport Influence Area. Each grid block indicates the total number of complaints (green- on bottom) received per square mile for the summary period, and the number of complainants or people (black- on top) who filed them. Please refer to the Map Legend for a description of the other map features.



GRIDS NOT SHOWN: UNKNOWN=2/1, BEYOND GRID=2/8

LEGEND		55 DNL Contour	Complainants
		60 DNL Contour	
		65 DNL Contour	
		Reporting Point	
		City Limits	
Grid Key:			Complaints

## AIRCRAFT OPERATIONS and "LOCAL" NOISE COMPLAINT HISTORY

Through September 30, 2015

To remain consistent with historic data, only "Local" aircraft noise complaints that emanate within the boundaries of the Airport Influence Area grid are included in the chart below. The Airport influence Area grid is depicted on page two of this report. "Regional" complaints emanating from outside of the Airport Influence Area grid are tracked and reflected on page one of this report.

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Total
1998 Complainants	0	0	0	0	0	0	2	19	32	53	25	13	144
1998 Complaints	0	0	0	0	0	0	4	24	49	71	38	16	202
1999 Complainants	15	17	26	10	18	26	16	16	18	16	30	8	216
1999 Complaints	27	23	33	15	22	33	25	26	23	21	48	14	310
2000 Complainants	24	32	39	25	11	16	6	13	14	79	23	14	296
2000 Complaints	35	62	60	32	15	30	6	25	25	97	35	21	443
2001 Complainants	36	35	35	24	15	6	17	14	12	18	50	21	283
2001 Complaints	42	48	56	32	36	12	29	17	19	30	70	24	415
2002 Complainants	16	25	29	51	26	36	46	48	41	72	64	60	514
2002 Complaints	22	44	58	113	89	137	110	477	955	569	393	242	3,209
2003 Complainants	104	57	49	31	47	19	46	25	73	64	97	46	658
2003 Complaints	417	310	319	179	170	132	216	226	378	338	408	231	3,324
2004 Complainants	66	76	89	58	28	32	33	32	26	52	69	31	592
2004 Complaints	810	1,105	953	1,145	515	384	477	670	622	1,142	1,423	821	10,067
2005 Complainants	33	59	44	26	25	14	42	19	17	46	33	14	372
2005 Complaints	1,083	1,016	853	709	721	664	1,232	1,270	1,269	2,437	2,195	2,140	15,589
2006 Complainants	18	18	42	29	19	23	19	20	24	33	30	22	297
2006 Complaints	3,101	2,932	2,117	840	478	353	333	474	502	619	551	470	12,770
2007 Complainants	19	26	23	39	15	9	11	21	16	28	89	24	320
2007 Complaints	537	535	405	534	457	169	502	533	599	602	556	541	5,970
2008 Complainants	23	70	70	14	20	8	7	8	8	18	23	16	285
2008 Complaints	476	609	452	31	26	16	11	29	15	55	54	34	1,808
2009 Complainants	11	14	25	10	7	10	13	12	14	29	20	13	178
2009 Complaints	85	72	39	15	23	28	117	38	53	158	85	45	758
2010 Complainants	13	22	19	25	15	7	6	7	10	18	24	22	188
2010 Complaints	63	136	191	125	57	27	19	35	35	77	94	145	1,004
2011 Complainants	16	16	15	15	9	7	12	9	11	16	39	10	175
2011 Complaints	141	190	140	34	24	32	55	53	79	87	77	36	948
2012 Complainants	10	14	14	13	9	20	4	7	7	17	27	17	159
2012 Complaints	65	63	39	35	24	26	7	13	31	62	63	40	468
2013 Complainants	34	21	21	15	8	13	9	10	17	10	34	18	210
2013 Complaints	80	78	67	63	100	127	100	148	164	168	186	147	1,428
2014 Complainants	16	45	23	13	14	11	12	14	6	26	37	23	240
2014 Complaints	173	247	171	144	114	110	123	86	99	165	219	127	1,778
2015 Complainants	37	69	78	35	33	21	19	21	21	0	0	0	334
2015 Complaints	262	239	287	162	199	129	124	117	168	0	0	0	1,687



## COMMISSION INFORMATION REPORT

Discussion and Input Regarding Status of Aviation Items to City Council

**Agenda Item No:** 12

**Meeting Date:** 10/14/15

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### INFORMATION

Discussion and input regarding status of the Airport Advisory Commission's 2015 items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

- Attachment(s):
1. Airport Advisory Commission Items to City Council – 2015
  2. Aviation-related items to Planning Commission , Design Review Board, or City Council - 2015
  3. City Council Meeting Calendar – 2015

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL  
2015**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
01/14/2015	7-0	<b>Rental credit for aircraft parking at the Airport</b> Recommend Adoption of Resolution No. 10009 approving and authorizing one month credit to all city-owned hangars, shades and tie downs due to Super Bowl 2015 impacts	02/03/2015	Approved on consent
02/11/2015	6-0	<b>Regulated Garbage Compliance Agreement</b> Recommend Adoption of Resolution No. 10032 Authorizing Compliance Agreement No. 2015-046-COS with the United States Department of Agriculture	03/03/2015	Approved on consent
03/11/2015	5-0	<b>Airport Engineering Service Contract Award</b> Discussion and Possible Action to recommend that City Council Adopt Resolution 10055 authorizing approval of engineering/architectural service Contract No. 2015-059-COS with Mead & Hunt, Inc.	04/14/2015	Approved on consent
04/08/2015	7-0	<b>Airport Master Plan</b> Recommend Adoption of Resolution No. 10038 Authorizing the adoption of the Scottsdale Airport Master Plan	05/12/2015	Approved 7-0
04/08/2015	7-0	<b>Repeal of Appendix A</b> Discussion and Possible Action to recommend approval of case 4-TA-2015, a text amendment to the City of Scottsdale Zoning Ordinance (Ordinance No. 4xxx) for the purpose of repealing Appendix - A - Airport Zoning	05/12/2015	Continued
05/13/2015	6-0	<b>Scottsdale Airport Taxiway "B" Bid Award</b> Discussion and Possible Action to recommend that City Council Adopt Resolution No. 10081 Authorizing Construction Bid Award No. 15PB027 for the construction of the rehabilitation of Taxiway "B"	06/02/2015	Approved on consent

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL**  
**(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)**  
**2015**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL AGENDA DATE	APPROVED
04/08/2015	7-0	<b>Repeal of Appendix A of Scottsdale Zoning Code</b> Recommend Zoning Ordinance Text Amendment to repeal Appendix A – Airport Zoning.	04/22/15 PC 05/12/15 CC	Approved Continued
N/A	N/A	<b>On-Track Tutoring and Academy On-Track Tutoring and Academy</b> Near Bell Road and 91st Street. The applicant is requesting approval to amend an existing Conditional Use Permit for a private school in a portion of an existing 34,445 +/- sq. ft. building to expand within the current leased property, as well as an increase in maximum number of students enrolled from 70 students to 100 students, with a long-term cap of 140 students located at 16641 N. 91st., Suite 100. CASE#5-UP-2013#2	05/13/14 PC  07/01/15	5-0  7-0
N/A	N/A	<b>Optima Center Kierland</b> This is a request to rezone a 9.09 acre site for four building mid-rise development of multi-family residential dwellings and a hotel at the northwest corner of Scottsdale Road and Kierland Boulevard from C-2 PCD to PUD. City of Phoenix CASE# Z-22-14-2	City of Phoenix	-
N/A	N/A	<b>Winter Aircraft Hangar</b> Near Greenway Road and 76th Street. The applicant is requesting approval of a new 13,712 square foot hangar building on a 1-acre site located at 7517 E. Greenway Road. CASE#16-DR-2015	08/20/15 DR	6-0
?	?	<b>Greenway Hayden Loop Apartments</b> Kaplan Acquisitions, LLC is seeking to redevelop 8.84 acres for a 5-story (i.e., 4-story over podium), luxury apartment development. They are proposing 765 units (i.e., 86.5 du/ac) at 15501 N Dial Blvd. Rezoning/Minor GP required. Pre-App: 733-PA-2015	?	?

# 2015 City Council Meeting and Agenda Review Calendar

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**Key**

	Council Meetings
	Optional Additional Mtg and/or Study Session
	General Plan
	Events
	City of Scottsdale Holidays
	Election
	No meetings will be scheduled
	Strategic Planning Workshop - TBD
	Agenda Review Staff Meetings

Jan: 14-MLK Celebration Dinner  
27-Phoenix Open Opening Party

Feb: 24-State of the City Address

Mar: 7-11 NLC

Apr:

May: 12-Tentative Budget Adoption

June: 2-Final Budget Adoption

Aug: 18-21 League Conference

Sept:

Oct:

Nov: 4-7 NLC

Dec: 1-3 Major General Plan Amendments and Regular Council Mtgs



## COMMISSION ACTION REPORT

Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

**Agenda Item No.:** 13

**Meeting Date:** 10/14/15

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### ACTION

Review Airport Advisory Commission Meeting Schedule for 2015.

### PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the second Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 6:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission Schedule of Meetings/Items – 2015

Action taken:

**AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2015**  
(Including anticipated topics and timeline for discussion)

JANUARY						
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- Election of Officers
- By-Laws Review
- Quarterly Noise Program Update

FEBRUARY						
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MARCH						
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- Aviation Enterprise Fund Five-Year Financial Plan

APRIL						
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- Quarterly Noise Program Update

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- Risk Management Insurance Update

JUNE						
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- Quarterly Noise Program Update

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- CVB Update

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- Quarterly Noise Program Update
- Chamber Update

NOVEMBER						
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- AZ Business Aviation Assn. Update

DECEMBER						
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