

**SCOTTSDALE AIRPORT ADVISORY COMMISSION
MEETING NOTICE AND AGENDA**



**Wednesday, January 14, 2015
5:00 p.m.**

**Scottsdale Airport Terminal Lobby
15000 N. Airport Drive, Scottsdale, AZ**



AIRPORT ADVISORY COMMISSION

Steve Ziomek, Chair
Ken Casey, Vice Chair
John Celigoy
Bob Hobbi

Brad Berry
Michael Goode
William Schuckert

Call to Order

Roll Call

Pledge of Allegiance

Aviation Director's Report

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: November 12, 2014

Public Comment

Citizens may address the members of the Airport Advisory Commission during Public Comment. This "Public Comment" time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Airport Advisory Commission from discussing or taking action on an item that is not on the prepared agenda.

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-16

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time **may** be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Election of Officers
Pursuant to By-laws of the Scottsdale Airport Advisory Commission, Section I. Organization paragraph 101. Elections. The Commission shall, in regular session following the first day of January of every year, elect from its members a Chair and Vice Chair. The term of office shall be one year and no officer shall succeed him or herself more than once.
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
2. Discussion and Possible Action Regarding Airport Advisory Commission By-Laws
Pursuant to the By-Laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amended Procedures.
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
3. Discussion and Possible Action to approve Airport Advisory Commission Annual Report
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
4. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Alante Air Charter, LLC to conduct Aircraft Charter and Management Services
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, shjohnson@scottsdaleaz.gov
5. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Phoenix Heli Support, LLC to conduct Helicopter Maintenance and Repair, Aircraft Sales, and Hangar/Shade Leasing Services
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, shjohnson@scottsdaleaz.gov
6. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Legacy Flight Training, LLC to conduct Flight Training Services
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, shjohnson@scottsdaleaz.gov
7. Discussion and Input Regarding Super Bowl 2015
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
8. Discussion and Possible Action to Recommend adoption of Resolution No. 10009 approving and authorizing a one month rental credit to all city-owned hangars, shades and tie downs due to Super Bowl 2015 impacts
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, shjohnson@scottsdaleaz.gov

9. Discussion and Input regarding to require Aeronautical Business Permit applicants to attend a Commission meeting prior to ratification of their permit
Contact: Ken Casey, Vice Chair, 480-312-2321, kc@pinnacleaviation.com
10. Discussion and Input Regarding Quarterly Noise Complaint Summary Report
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
11. Discussion and Input Regarding Monthly Operations Reports for November and December 2014
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, cread@scottsdaleaz.gov
12. Discussion and Input Regarding Monthly Financial Reports for October and November 2014
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, shjohnson@scottsdaleaz.gov
13. Discussion and Input Regarding Public Outreach Programs and Planning Projects
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
14. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations or Revocations
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 480-312-8475, shjohnson@scottsdaleaz.gov
15. Discussion and Input Regarding Status of Aviation Items to City Council
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
16. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment



Meeting Date: 01/14/15

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting
November 12, 2014

Attachment(s): 1. Draft minutes of the November 12, 2014 Regular Meeting

Action taken:



DRAFT

**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Terminal Lobby
15000 N. Airport Drive, Scottsdale, AZ**

November 12, 2014

MINUTES

PRESENT: Steve Ziomek, Chairman
Ken Casey, Vice Chairman
Brad Berry
John Celigoy
Michael Goode
Bob Hobbi (telephonic from 6:02 p.m.)
William Schuckert

STAFF: Sarah Ferrara, Aviation Planning & Outreach Coordinator
Shannon Johnson, Management Analyst
Chris Read, Airport Operations Manager

GUESTS: Joe Hough, Dallas Airmotive
Dave Hutchison, Dallas Airmotive
Matthew Wright, AZBAA, Landmark Aviation

CALL TO ORDER

Chairman Ziomek called the meeting to order at 5:58 p.m.

ROLL CALL

A formal roll call confirmed the presence of all Commissioners as noted above.

PLEDGE OF ALLEGIANCE

Chairman Ziomek led the meeting in the pledge of allegiance.

AVIATION DIRECTOR'S REPORT

Mr. Chris Read, Airport Operations Manager, said there was no report this month.

APPROVAL OF MINUTES

1. Approval of Minutes

Regular Meeting: October 8, 2014

Vice-Chairman Casey made a motion to approve the minutes of the October 8, 2014 regular meeting. Commissioner Goode seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Hobbi was not yet in attendance.

PUBLIC COMMENT

No members of the public wished to address the Commission.

REGULAR AGENDA ITEMS 1 - 11

1. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Lonestar AOG, LLC to Conduct Aircraft Maintenance and Repair Services

Management Analyst Ms. Shannon Johnson noted that Commissioner Hobbi had joined the meeting via conference call.

Ms. Johnson reported that Lonestar AOG is looking for ratification of their aeronautical business permit to conduct aircraft maintenance and repair services. No representative of the company was in attendance. However Lonestar has met all the requirements.

Vice Chairman Casey made a motion to ratify the aeronautical business permit for Lonestar AOG LLC to conduct aircraft maintenance and repair services at Scottsdale Airport. Commissioner Goode seconded the motion, which carried by a vote of seven (7) to zero (0).

2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for William Fruechticht to Conduct Aircraft Maintenance and Repair Services

Ms. Johnson noted that Mr. William Fruechticht, who was not in attendance, is looking to conduct mobile aircraft maintenance and repair services at the Airport. He repairs fuel bladders and performs other specialized maintenance and repairs in conjunction with the FBOs.

Chairman Ziomek inquired whether special certification was required to do these repairs. Mr. Matthew Wright of Landmark Aviation said Mr. Fruechticht does work for Landmark under their repair station certificate.

Chairman Ziomek noted that according to the application paperwork no certificates had been issued. He hoped that the City would require applicants to submit all their licenses and certificates. Ms. Johnson said typically she receives copies of these and this may be in Mr. Fruechtnicht's file in the office. Aviation Director Mascaro reviews all applications before they are conditionally approved.

In response to a question from Vice Chairman Casey, Ms. Johnson said Mr. Fruechtnicht has to work at the FBO facilities for insurance reasons.

Vice Chairman Casey made a motion to ratify the Airport aeronautical business permit for William Fruechtnicht to conduct mobile aircraft maintenance and repair services at Scottsdale Airport. Commissioner Goode seconded the motion, which carried by a vote of seven (7) to zero (0).

3. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Timmy Shines to Conduct Specialized Aircraft Repair Services

Ms. Johnson said Timmy Shines is looking to have their permit ratified to conduct specialized aircraft repair services. They specialize in small paint jobs and work directly with the FBOs. She noted that the Applicant was not in attendance.

Chairman Ziomek inquired whether this company can work for both FBOs. Ms. Johnson confirmed that it can, although at the moment it is just working with one of them.

Vice Chairman Casey made a motion to ratify the aeronautical business permit for Timmy Shines to conduct specialized aircraft repair services at Scottsdale Airport. Commissioner Schuckert seconded the motion, which carried by a vote of seven (7) to zero (0).

4. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Dallas Airmotive, Inc. to Conduct Aircraft Maintenance and Repair Services

Ms. Johnson stated that Dallas Airmotive is looking to ratify their permit to conduct maintenance and repair services at the Airport. Mr. Joe Huff (phonetic), Field Service Program Manager for Dallas Airmotive explained that the company is part of BBA Aviation.

Vice Chairman Casey thanked Mr. Huff and Mr. Hutchins for coming to the meeting. They said they have been providing services through the FBOs at the Airport for a number of years but had not realized that they needed a permit.

Vice Chairman Casey made a motion to ratify the aeronautical business permit for Dallas Airmotive to conduct aircraft maintenance and repair services at Scottsdale Airport. Commissioner Schuckert seconded the motion, which carried by a vote of seven (7) to zero (0).

5. Annual Update from the Arizona Business Aviation Association (AZBAA)

Mr. Matthew Wright, General Manager of Landmark Aviation and current President of the AZBAA presented an overview of the Association's activities. These include advocacy, creating partnerships with other aviation organizations to promote business aviation, and education. They have formed partnerships with educational institutions such as ASU, Embry-Riddle, Chandler-Gilbert Community College and some high schools.

He noted that because most of the Association's monthly meetings are held at the Airport, this showcases the Airport to various corporate sponsors. The Association supports local businesses and Zulu Caffé caters all the events. He invited everyone to attend the annual party at Zulu Caffé on December 12.

Mr. Wright screened a video clip from television news of the first Sky Kids event, which took place the previous Saturday. They were able to fly 150 children with special needs.

The scholarship program is very important. This year the Association has donated \$31,500 in scholarships to aviation business professionals. He thanked the Airport, the Commission and the City for generously hosting meetings and supporting the AZBAA as these programs would otherwise not be possible.

He encouraged everyone to attend the monthly meetings held in the Terminal and to follow AZBAA on Facebook.

6. Discussion and Possible Action Regarding the Aviation Five-Year Capital Improvement Program

Ms. Johnson presented the five-year aviation capital improvement program. Although there are no new projects, there are changes to the scope or budget of several of the existing projects.

The cost to construct the Airport Operations maintenance facility has increased by \$1.9 million as the bids received were higher than anticipated.

The project to remodel the Airport Terminal has changed to an Airport Terminal redevelopment project. The original plan had been to remodel the second floor and enlarge the conference room once Airport Operations had moved out. However they are now exploring taking down the terminal and the Aviation Business Center and replacing them with an airport complex building or buildings. Ms. Johnson emphasized that this is still in the very early preliminary concept stages. Staff plans to conduct feasibility studies. Discussion about the plans and financing ensued. The FAA does not provide grant funding for infrastructure. She clarified that even though this is in the early stages, for budget purposes of the five-year plan they need to include it at this point. If the project turns out not to be feasible it would be removed from the plan. Staff has already had some discussions on this topic with the City Manager's Office.

Vice Chairman Casey inquired about the plan to acquire land for \$6.5 million. Ms. Johnson replied that Mr. Mascaro is actively looking for suitable land that may become available.

Projects listed under the adopted FY 2014/2015 budget are already on the horizon and approved for the current fiscal year. Unspent funds committed to specific projects carry over until the project is complete.

Mr. Read clarified that the FAA does participate in building airport infrastructure, however typically this is only at commercial service airports.

Ms. Johnson noted that the cost of rehabilitating taxiway Bravo had been estimated at \$9 million, however the cost has been lowered to \$7 million. The cost of reconstructing the Delta apron increased from \$2.2 million to \$2.4 million. She added that most of the projects have grant funding.

Vice Chairman Casey made a motion to recommend that City Council approve the Aviation five-year capital improvement program. Commissioner Goode seconded the motion, which carried by a vote of six (6) to one (1). Commissioner Schuckert dissented.

Vice Chairman Casey suggested it would be helpful for the Commission to receive more detailed information about the projects. Ms. Johnson committed to providing an information packet with project scope and timelines to the Commissioners.

Commissioner Schuckert remarked that he voted against the motion because he felt he could not take an informed decision.

7. Discussion and Input Regarding Monthly Operations Report for September and October 2014

Mr. Read presented the operations reports for September and October.

He announced that they have secured a grant for taxiway Bravo rehabilitation Phase 1.

For the US-Visits, fiscal year to date a total of 170 visitors have arrived. In September and October 68 visitors arrived.

The runway was restriped in early November and everything went well. This has to be done two or three times a year. This project was a bigger undertaking than usual. They plan to close the runway on Saturday, December 20th from 10:00 a.m. to 5:00 p.m. to restripe the center portions of the runway. Striping is usually done at night but the temperature must be at least 55 degrees, so a nighttime closure is not possible. Saturday is the slowest day at the Airport.

Vice Chairman Casey asked why all the striping could not have been completed at the same time. Mr. Read explained that the center of runway markings wear faster because of aircraft traffic and staff wanted to ensure that the markings are at their best for Super Bowl. Vice Chairman Casey said this closure will inconvenience many customers.

Commissioner Schuckert asked for an explanation of "aiding and abetting performance of an aeronautical business activity without a permit." Mr. Read said anyone who has control of an aircraft and allows an illegal mechanic perform work on it would be aiding and abetting. He described the process of enforcement.

Vice Chairman Casey had questions about the US-Visit figures. Ms. Johnson said Canadian citizens can obtain preclearance, and some Mexican citizens can come without going through the US-Visit process, but almost all other nationalities have to do US-Visit. Mr. Read committed to researching the details and bringing a full report back to the Commission at a later meeting. Vice Chairman Casey recalled Commissioner Goode's efforts to bring this program to the Airport; the figures prove that the Commission was right in its determination to have daily Customs service at the Airport.

Vice Chairman Casey suggested investigating pilot error in over the wing fuel spills.

8. Discussion and Input Regarding Monthly Financial Reports for August and September 2014

Ms. Johnson presented the financial reports for August and September. For September fiscal year to date revenues were up about 7 percent, expenses were down. Year over year comparison revenues are up slightly and expenses are down approximately 17 percent. The Aviation Fund cash balance as of September 30 was at \$10.5 million. They continue to do well on collecting aged accounts receivable. She noted some errors in the report which will be rectified for the next report.

Chairman Ziomek inquired about the September revenue. Ms. Johnson explained that in September revenues were \$242,000. There is a large positive variance between the projected revenues and the actual revenues.

9. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Aviation Planning and Outreach Coordinator Ms. Sarah Ferrara reported on the Airport's presence at the NBAA show, which was highly successful. A record of 26,000 attendees from 49 states and 95 foreign countries came to the show in Las Vegas, which had 1,100 exhibitors. Having a booth at this show provided the Airport an opportunity to make new contacts and to share how ready the Airport is for Super Bowl. The Airport was featured in Super Bowl articles in AIN Online and Flight Corporate. The Barrett-Jackson Collector Car Auction provided a 67 Stingray Corvette for the booth. Coincidentally a neighboring booth featured a 2014 Corvette, making their car an even better conversation starter. Throughout the two and half days of the show they collected 271 contacts, including some from overseas.

Ms. Ferrara thanked Landmark Aviation and Signature Flight Support, Go Rentals, Hertz, Ciao Baby, the Scottsdale Convention and Visitors Bureau and the Barrett-Jackson Collector Car Auction for partnering with them at the show and thanked the Commissioners who attended.

The iPad survey was a new feature they tested this year. Results were successful so next year they plan to fully roll it out to all attendees who stop by the booth.

Regarding Super Bowl preparations, Ms. Ferrara reported that staff held a meeting to present the Super Bowl season reservation system to tenants and users. This was attended by about 30 people. Another meeting is scheduled for November 20.

The Airport has over 100 followers on Twitter in less than a year.

Staff is working on the next chapter of the Airport Master Plan and the next PAC meeting and public information workshop is tentatively scheduled for January 6, 2015. She urged the Commissioners to attend.

Ten voluntary curfew letters were sent out in September and October.

A pilot briefing meeting was held in conjunction with the tower at which an FAA representative discussed the new enhanced departure route. Unfortunately it was not well attended. Commissioners noted that Friday evening is not a popular time for a meeting, and that some people were busy setting up for the Sky Kids event the next day. Ms. Ferrara concurred, but said the tower sets the schedule.

Vice Chairman Casey said the booth at the NBAA convention was great and inquired about how the booth was staffed. Ms. Ferrara replied that Mr. James Gregory from the Scottsdale Convention and Visitors Bureau and Mr. Kelly Corsette, the City's Public Information Officer were helping out. If people have specific questions they cannot answer, people are referred to herself. If they do not have the information, they take the person's contact information and follow up with the information requested shortly afterwards. Representatives from Landmark and Signature were also working the booth.

10. Discussion and Input Regarding Status of Aviation Items to City Council

Mr. Read presented the report on the status of aviation items to City Council.

Commissioner Goode noted that City Council approved the amendment to the Zulu Caffé by a vote of six to one with the change the restaurant wanted, not what the Commission had recommended. Councilwoman Milhaven dissented, stating that her vote was made in deference to the Airport Advisory Commission. He expressed his gratitude for her support.

11. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

After confirming with staff that there were no items of pressing concern on the agenda for a December meeting, Chairman Ziomek proposed not meeting in December.

Mr. Read asked the Commissioners if they wanted to consider changing the meeting start time to 5:00 p.m. He noted that the current 6:00 p.m. start time is enshrined in the bylaws and therefore a bylaw amendment would be required should that change be adopted.

Commissioner Goode moved that all future meetings of the Airport Advisory Commission start at 5:00 p.m. rather than the current start time of 6:00 p.m., and that the Commission not hold a meeting in December 2014. Vice Chairman Casey seconded the motion, which carried by a vote of seven (7) to zero (0).

FUTURE AGENDA ITEMS

Vice Chairman Casey commented that the Commission has already discussed the approval of aeronautical business permits. He opined that if someone wants to operate a business at the Airport, the least they can do is attend a Commission meeting to state their case and answer questions, and suggested that be made a requirement.

Ms. Johnson said if applicants are not in attendance, it is the Commission's prerogative to table approval until the applicant attends a meeting. She writes to applicants to advise them they have conditional approval pending ratification by the Commission, asking them to please attend the next scheduled Commission meeting and to give her a week's notice if they are not able to attend.

Chairman Ziomek suggested changing the wording of the notice to tell applicants their permit will not be ratified until they attend a Commission meeting.

Mr. Read said action on this must be agendized and undertook to place it on the January 2015 agenda.

Chairman Ziomek requested an update on Super Bowl preparations.

Vice Chairman Casey commented that there is a flaw in the process, given the number of companies that have been conducting business at the Airport/Airpark that are only now applying for aeronautical business permits.

Mr. Read said finding these operators can be tough. Oftentimes these companies are identified by other businesses which have done everything they are supposed to do. Operations staff are out around the Airport all the time and keep their eyes open. Some infractions are easily spotted while others are more challenging to find. There has been a big change in how the FBOs work with other businesses. Some recent safety infractions have raised awareness of the need for aeronautical business permits.

Vice Chairman Casey said the biggest problem is that companies are unaware that they are supposed to have a permit. He does not believe companies are intentionally evading paying for a permit. Education is the key. Relying on other operators to tattle-tale on the businesses without permits is a bad process. He said Airport Operations does an awesome job of enforcement in general and there must be a better way of detecting the people who do not hold permits.

Chairman Ziomek suggested recommending a review of the internal processes and procedures. Vice Chair Casey said most of the permits issued in the past year have been to companies who have in fact conducted business at the Airport over a significant period of time.

Vice Chairman Casey made a motion to add to the January 2015 meeting agenda the following items: requiring ABP applicants to attend a meeting of the Airport Advisory Commission; and an update on preparations for the Super Bowl. Commissioner Hobbi seconded the motion, which carried by a vote of seven (7) to zero (0).

Vice Chairman Casey Stating that Mr. Wright gave a great presentation on Sky Kids, and he thanked the City of Scottsdale for all its support, and thanked Commissioner Hobbi and Aviation

Director Gary Mascaro for all they had done to ensure that this event was a resounding success.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 7:36 p.m.

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SCOTTSDALE AIRPORT
SDL
COMMISSION ACTION REPORT

Election of Officers

Agenda Item No.: 1

Meeting Date: 01/14/15

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Pursuant to By-laws of the Scottsdale Airport Advisory Commission, Section 101. Elections, *"The Commission shall, in regular session following the first meeting of the calendar year, elect from its members a Chair and Vice Chair. The term of office shall be one year and no officer shall succeed him or herself more than once."*

PURPOSE

To elect a new Chair and Vice Chair in accordance with the By-Laws of the Scottsdale Airport Advisory Commission

KEY CONSIDERATIONS

Section 102, Chair, of the By-Laws of the Scottsdale Airport Advisory Commission states, *"The Chair shall preside at all meetings and hearings of the Commission, decide all points of order or procedure and perform all duties required by Section 5-109 of the Scottsdale Revised Code. The Chair may initiate motions, engage in protracted discussions, and vote on each issue."*

Section 103, Vice Chair, of the By-laws of the Scottsdale Airport Advisory Commission states, *"The Vice Chair shall be the Acting Chair and shall perform all duties of the office whenever the Chair is absent."*

Action Taken:



COMMISSION ACTION REPORT

Discussion and Possible Action Regarding Airport Advisory
Commission By-Laws

Agenda Item No.: 2

Meeting Date: 01/14/15

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Discussion and Possible Action regarding Airport Advisory Commission By-Laws.

Pursuant to the By-Laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amendment Procedure *"Amendments to these by-laws may be made by the Commission upon the affirmative vote of four (4) members, provided any such amendment is proposed at a preceding meeting, or is submitted in writing at a prior regular meeting of the Commission and is noted in the minutes of such meeting. Amendments adopted as above shall become effective at the next regular meeting of the Commission."*

This has been a request by one of the Commissioners to formally change Article II, 202 start time from 6:00 p.m. to 5:00 p.m.

Attachment(s): 1. Current By-Laws of the Airport Advisory Commission
2. Chapter Five Section 5-109

Action Taken:

BY-LAWS OF THE SCOTTSDALE AIRPORT ADVISORY COMMISSION

I. ORGANIZATION

101. Elections

The Commission shall, in regular session following the first meeting of the calendar year, elect from its members a Chair and Vice-Chair. The term of office shall be one year and no officer shall succeed him or herself more than once.

102. Chair

The Chair shall preside at all meetings and hearings of the Commission, decide all points of order or procedure and perform all duties required by Section 5-109 of the Scottsdale Revised Code. The Chair may initiate motions, engage in protracted discussions, and vote on each issue.

103. Vice-Chair

The Vice-Chair shall be the Acting Chair and shall perform all duties of the office whenever the Chair is absent.

104. Vacancy

Should the office of Chair be vacated, the Vice-Chair shall succeed the Chair for the remaining term of office. At the next regular Commission meeting, a new election shall be held for the Vice-Chair's office. Should the Vice-Chair office be vacated, a new election shall be held at the next regular Commission meeting to elect a Vice-Chair.

105. Subcommittees

A subcommittee of the Commission may only be authorized by the City Council, in accordance with the Scottsdale Revised Code.

106. Legal Counsel

The City Attorney, or the City Attorney's designated representative, shall be the legal counsel for the Commission. Advice of counsel shall be received and entered in the minutes before disposition of any question of law or matter requiring legal interpretation or advice.

II. MEETINGS

201. Study Sessions

Study sessions of the Commission shall be held on the second Wednesday of each month at 6:00 p.m., unless otherwise scheduled by majority vote of its members.

202. Regular Meetings

Regular meetings of the Commission shall be held on the second Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study

session, the regular meeting shall begin at 6:00 p.m., unless otherwise scheduled by majority vote of its members.

203. Special Meetings

Special meetings may be held by the Commission on the majority vote of its members, or on the call of its Chair, which call shall be filed with the Aviation Director. The manner of the call shall be noted in the minutes of the special meeting, and at least twenty-four (24) hours notice of the meeting shall be given to each member. The Aviation Director shall receive forty-eight (48) hours notice and shall post meeting notices at least twenty-four (24) hours before any such meeting.

204. Executive Session

Executive sessions may be held before or after any regular or special meeting, or at any other time on call of the Chair, which shall be filed with the Aviation Director, or by majority vote of the members. The Aviation Director shall post meeting notices at least twenty-four (24) hours before any such meeting.

205. Quorum

A quorum necessary for the transaction of business shall consist of four (4) members of the Commission. The business of the Commission shall be transacted by the majority vote of members present, except as provided in Section 401.

206. Absence of the Chair and Vice-Chair

In the absence of the Chair and Vice-Chair, the senior Commission member present may convene the meeting.

207. Member Attendance

Commission members shall follow the attendance requirements in accordance with the Scottsdale Revised Code.

208. Public Comment, Presentations, Time Limitations

The Chair, may provide additional time to members of the public, whether speaking on their own behalf or as a representative of an organization or group, over three (3) minutes on any matter.

209. Agenda Items

The Aviation Director will place items on the agenda with the concurrence of the Chair, or by a majority vote of the members of the Commission.

210. Conflict of Interest

All members of the Commission shall comply with the State Conflict of Interest Law, Title 38, Chapter 3, Article 8, Arizona Revised Statutes.

211. Abstention

Any member who may subjectively believe participating in discussion or voting on cases coming before the Commission could give the appearance to the general public of a conflict of interest may voluntarily abstain from participating in such cases.

III. OFFICIAL RECORDS

301. Definition

The official record shall include these by-laws, and the minutes of the Commission meetings, together with all applications, exhibits, correspondence, findings, decisions and other official actions or other items filed with or issued by the Commission.

302. Recording of Vote

Minutes shall be kept for all meetings of the Commission and shall show the vote of each member on every question on which the Commission is required to act, or shall indicate absence . Minutes shall also show records of all other official actions.

303. Retention of Files

All applications and other matters coming before the Commission shall be filed in the Aviation Department in accordance with that department's general file system. The Aviation Director shall keep a permanent file of all applications, exhibits, findings, correspondence, decisions and other official actions of the Commission. The tape recordings of the public hearings of the Commission, if any, shall be retained intact for not less than thirty (30) days after the City Council shall make a final decision in the specific subject on the tape. Original applications shall be retained as long as is required by standard City procedure.

304. Public Record

In accordance with Arizona public record law, all of the public records of the Commission shall be open to public inspection during normal business hours.

IV. RULES AND AMENDMENTS

401. Amendment Procedure

Amendments to these by-laws may be made by the Commission upon the affirmative vote of four (4) members, provided any such amendment is proposed at a preceding meeting, or is submitted in writing at a prior regular meeting of the Commission and is noted in the minutes of such meeting. Amendments adopted as above shall become effective at the next regular meeting of the Commission.

402. Copy of By-Laws

A certified copy of these by-laws and any amendments thereto shall be placed on record in the Aviation Department and the City Clerk within ten (10) days of the date of their adoption.

403. Robert's Rules of Order

When any question of parliamentary procedure arises, it shall be decided on the basis of Robert's Rules of Parliamentary Procedure, unless otherwise specified in these by-laws of the Commission.

404. Written Communications

All written communications to outside groups shall be sent out over the signature of the Chair or Vice-Chair of the Commission.

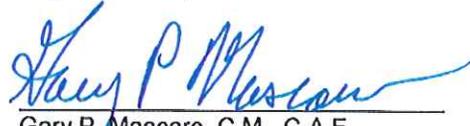
405. Interpretation and Conflict

In the event that any Commission by-law shall be at variance with any State statute or any ordinance or resolution of the City of Scottsdale, the statute, ordinance, or resolution shall prevail. These by-laws are intended only to supplement such ordinance and resolutions and may not amend, annul or abrogate any ordinance or resolution of the City of Scottsdale.



Gunnar Buzzard, Chair
Airport Advisory Commission

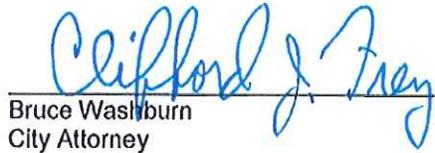
Date 12-14-2011



Gary P. Mascaro, C.M., C.A.E.
Aviation Director

Date 12-14-11

APPROVED AS TO FORM:



Bruce Washburn
City Attorney

Date 12/14/11

By Clifford J. Frey
Senior Assistant City Attorney

Sec. 5-109. Airport Advisory Commission.

- (a) There is created a Scottsdale Airport Advisory Commission consisting of seven (7) members.
- (b) The Airport Advisory Commission shall establish bylaws to govern its affairs. The bylaws shall designate:
 - 1. Officers of the Airport Advisory Commission, the time and manner of their election, the term of office and the powers and duties of each officer.
 - 2. The time, place and manner of notice of all regular and special meetings.
 - 3. The manner of adoption, amendment and repeal of Airport Advisory Commission bylaws.
 - 4. Such other provisions as may be deemed necessary or desirable which are not contrary to the provisions of any ordinance or resolution, the charter or the laws of this state or the United States, to aid the Airport Advisory Commission in conducting its affairs.
- (c) The Airport Advisory Commission shall, with the assistance of the city staff, advise the City Council as necessary on:
 - 1. The Airport capital improvement program and financial plan.
 - 2. Rules, regulations, and minimum operating standards under this chapter.
 - 3. Environmental policies affecting Airport operations and Airport projects.
 - 4. Aviation-related development proposals at and surrounding the Airport or other development proposals in conflict with 14 C.F.R. Part 150, as amended, or other aviation-related laws, ordinances, rules, regulations or planning documents. In addition to advising the City Council, the Airport Advisory Commission may take action to inform the Planning Commission of such conflicts.
 - 5. Fees imposed by the city in connection with the Airport and the Airpark.
 - 6. Lease policies regarding city-owned property at the Airport.
 - 7. Land use policies at and surrounding the Airport in conflict with 14 C.F.R. Part 150, as amended, or other aviation-related laws, ordinances, rules, regulations or planning documents. In addition to advising the City Council, the Airport Advisory Commission may take action to inform the Planning Commission of such conflicts.
 - 8. The future role of the Airport as part of the statewide air transportation system.
 - 9. Safety matters under the jurisdiction of the Airport.
 - 10. Such other matters as the City Council may direct.

Chapter 5 – Scottsdale Revised Code

- (d) At the request of the City Council, the Airport Advisory Commission shall submit a written report regarding Airport activities.
- (e) The Airport Advisory Commission shall perform such other duties as are imposed on the Airport Advisory Commission by this chapter.
- (f) The City Council shall have the right and prerogative to initiate review of any decision of the Airport Advisory Commission and shall uphold, modify, or overrule said decision.



COMMISSION ACTION REPORT

Discussion and Possible Action to approve Airport
Advisory Commission Annual Report

Agenda Item No.: 3

Meeting Date: 01/14/15

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Discussion and Possible Action to approve Airport Advisory Commission Annual Report.

PURPOSE

The City Council desires to be better informed of the actions and operations of each Board and Commission, and has asked staff to prepare an annual report on a prepared template that will be forwarded to City Council in February 2015.

Attachment(s): 1. Airport Advisory Commission Annual Report 2014.

Action Taken:



Airport Advisory Commission Annual Report

Prepared by Gary P. Mascaro, Aviation Director on December 8, 2014

Approved by the Airport Advisory Commission on January 14, 2015

Web Site Address: www.ScottsdaleAZ.gov/boards/airport.asp

Number of Meetings Held: 10

Public Comments: 1

Major Topics of Discussion / Action Taken:

- Reviewed and recommended approval of Impact Church/Sunrise Commons
- Approved Aviation Enterprise Fund Five-Year Financial Plan
- Reviewed and recommended approval of Graythorn Condominiums
- Reviewed the draft City of Scottsdale General Plan
- Discussion regarding Super Bowl 2015
- Approved amendments to the Airport Primary Guiding documents
- Approved lease amendment with Ciao Baby Catering
- Discussion regarding Sky Kids event at the Airport
- Approved change to Airport Rules and Regulations for authority to remove vehicles
- Amended Chapter 5, Aviation, regarding crane operations and natural growth that may impact the airspace
- Review and recommended approval of Bahia Work/Live Airpark Mixed Use Residential
- Authorized Construction Bid Award for Operations Center building
- Reviewed and approved Aviation 5-Year Capital Improvement program

Current Member Attendance:

Member Name, Title	Present	Absent	Service Dates
William Bergdoll	7	1	From January to September*
Gunnar Buzzard	5	1	From January to June*
Ken Casey, Vice Chair	9	1	From January to December
Mike Goode	9	1	From January to December
Bob Hobbi	8	2	From January to December
Will Schuckert	10	0	From January to December
Steve Ziomek, Chair	10	0	From January to December
John Celigoy	4	0	From June to December**
Brad Berry	2	0	From September to December**

*Term ended

** Term began

Subcommittees: None

Ethics Training: Yes on January 8, 2014

Selected Officers: Yes on January 8, 2014. The Commission confirmed Chair Ziomek and Vice Chair Casey

Reviewed Bylaws/City Code: Yes on January 8, 2014

Anticipated Key Issues: Implementation of the 2015 Super Bowl Operations Plan for a successful event.

Future Significant Work Products: Airport Master Plan Update. Construction Bid Award for Taxiway "B" Rehabilitation Phase I.

Upcoming Opportunities, Challenges, or Outcomes: Evaluation of potential Terminal Area Redevelopment.

Additional Comments/Recommendations: If the Board/Commission wishes to add additional comments or recommendation(s) to the City Council, it can go in this section.



COMMISSION ACTION REPORT

Ratification of Airport Aeronautical Business Permit for Alante Air Charter, LLC

Agenda Item No.: 4

Meeting Date: 01/14/2015

Staff Contact: Shannon Johnson,
Management Analyst

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for Alante Air Charter, LLC to conduct aircraft charter and management services at the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Alante Air Charter, LLC has requested an Airport Aeronautical Business Permit to conduct aircraft charter and management services at the Scottsdale Airport.

APPLICANT(S)

Kevin Lippert
Alante Air Charter, LLC
14600 N. Airport Dr., Hangar 4
Scottsdale, AZ 852660

KEY CONSIDERATIONS

Alante Air Charter, LLC has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s): 1. Completed Airport Aeronautical Business Permit
2. Vicinity Map

Action taken:



**SCOTTSDALE AIRPORT
AERONAUTICAL
BUSINESS PERMIT**



*(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.*

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service): _____
- Specialized Commercial Flying Service (list service): _____
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): _____

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): Alante Air Charter LLC

Authorized Representative, title: Kevin Lippert, President Email Address: Kevin@alanteair.com

Work Phone: 605-593-8960 Cell Phone: _____ Fax: 605-593-8964

Mailing Address: 114600 N. Airport Dr. Hangar 4

City: Scottsdale State: AZ Zip Code: 85260

Billing Address: 1601 Mt. Rushmore Rd. # 3-701

City: Rapid City State: SD Zip Code: 57701

Billing Phone: 605-593-8960 Billing Email: charter@alanteair.com

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

Lease/License Agreement

Certificates of Insurance

FAA Certificates

Sublease Agreement

Business/ Privilege Tax License

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature (print name): Kevin Lippert

Date: 11/26/14

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to shjohnson@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 200, Scottsdale, AZ 85260

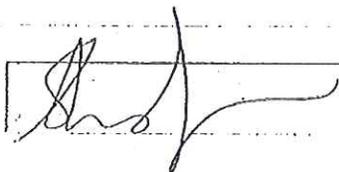
Staff Use Only

Application, permits and insurance reviewed by:

Permit # 2014-253

Aviation
Director's
Comments/
Stipulations:

Approved by Aviation
Director or designee:

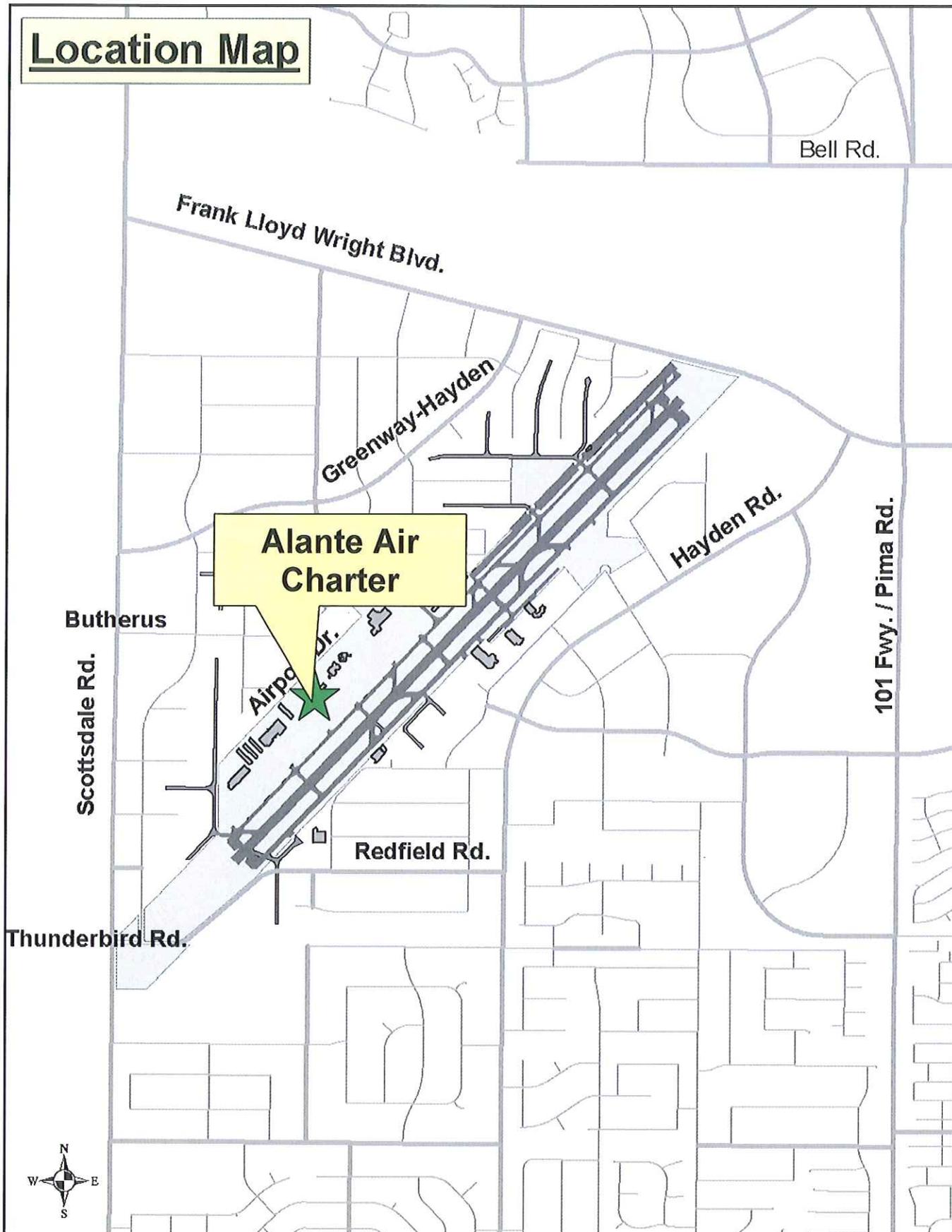


11/26/14

Date Ratified by the Airport Advisory Commission:

December 2011

Location Map





COMMISSION ACTION REPORT

Ratification of Airpark Aeronautical Business Permit for Phoenix Heli Support, LLC

Agenda Item No.: 5

Meeting Date: 01/14/15

Staff Contact: Shannon Johnson,
Management Analyst

Phone: (480) 312-8475

ACTION

Ratification of Airpark Aeronautical Business Permit for Phoenix Heli Support, LLC to conduct helicopter maintenance and repair, aircraft sales, and hangar/shade leasing services in the Scottsdale Airpark.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Airpark Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Phoenix Heli Support, LLC has requested an Airpark Aeronautical Business Permit to conduct helicopter maintenance and repair, aircraft sales, and hangar/shade leasing services in the Scottsdale Airpark.

APPLICANT(S)

Phoenix Heli Support
Tina Cannon
3130 N. Oakland, Suite 110
Mesa, AZ 85215

Hangar Location:
15035 N. 73rd St, Suite C
Scottsdale, AZ 85260

KEY CONSIDERATIONS

Phoenix Heli Support, LLC has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit
2. Vicinity Map

Action taken:



**SCOTTSDALE AIRPORT
AERONAUTICAL
BUSINESS PERMIT - AIRPARK**



*(Required to conduct commercial aeronautical activity in the airpark)
Fields in RED are required.*

Business or activity to be conducted (check all that apply):

- Aircraft Sales Services Aircraft
- Charter Services Aircraft
- Management Services
- Hangar/ Shade Leasing Services
- Helicopter Leasing or Rental Services
- Helicopter Flight Training Services
- Helicopter Maintenance and Repair Services

Other: (List Service):

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant (Business Name): Phoenix Heli Support

Authorized Representative, title: Tina Cannon, Member Email Address: tina@phoenixheliparts.com

Work Phone: 480-985-7994 Cell Phone: [REDACTED] Fax: 480-776-2238

Mailing Address: 3130 N Oakland, Suite 110

City: Mesa State: AZ Zip Code: 85215

Billing Address: 3130 N Oakland, Suite 110

City: Mesa State: AZ Zip Code: 85215

Billing Phone: 480-985-7994 Billing Email: andy@phoenixheliparts.com

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above

3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.

4. The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.

INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners and Employees.

5. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature (print name): Tina Cannon Digitally signed by Tina Cannon
DN: cn=Tina Cannon, o=City of Scottsdale, ou=City of Scottsdale, email=tina@scottsdaleaz.gov, c=US
Date: 2014.11.14 11:49:23 -0700 Date:

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please check the box for each item attached and submitted with the application:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Lease/License Agreement | <input checked="" type="checkbox"/> Certificates of Insurance |
| <input type="checkbox"/> Sublease Agreement | <input checked="" type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Airport Driver/Vehicle Permit | <input checked="" type="checkbox"/> Business/ Privilege Tax License |

Please save the form to your documents, then submit the form with an electronic signature to shjohnson@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 200, Scottsdale, AZ 85260

Staff Use Only

Application, permits and insurance reviewed by:

Shannon

Permit # 2014-254A

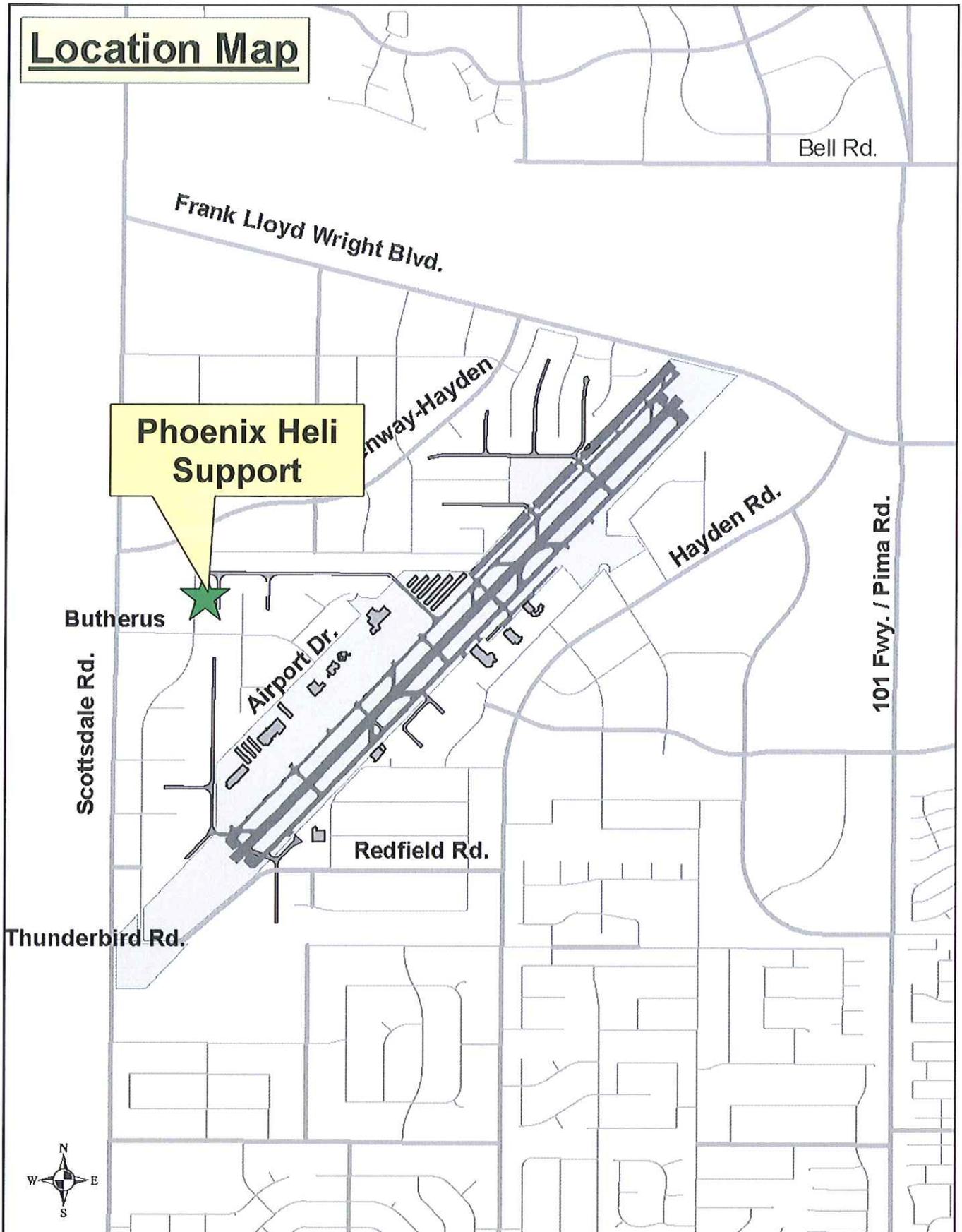
Aviation Director's Comments/ Stipulations:

Approved by Aviation Director or designee:

Sha 11/26/14

Date Ratified by the Airport Advisory Commission:

Location Map





COMMISSION ACTION REPORT

Ratification of Airport Aeronautical Business Permit Legacy Flight Training, LLC

Agenda Item No.: 6

Meeting Date: 01/14/2015

Staff Contact: Shannon Johnson,
Management Analyst

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for Legacy Flight Training, LLC to conduct flight training services at the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Legacy Flight Training, LLC has requested an Airport Aeronautical Business Permit to conduct flight training services at the Scottsdale Airport.

APPLICANT(S)

William Inglis
Legacy Flight Training, LLC
3400 Cherokee Drive, Suite 105
Vero Beach, FL 32960

KEY CONSIDERATIONS

Legacy Flight Training, LLC has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s): 1. Completed Airport Aeronautical Business Permit
2. Vicinity Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service): _____
- Specialized Commercial Flying Service (list service): _____
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): simulator training

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): Legacy Flight Training LLC

Authorized Representative, title: William Inglis, President Email Address: Bill.inglis@legacyflighttraining.c

Work Phone: +1 (772) 539-0420 Cell Phone: +1 (772) 559-1798 Fax: +1 (772) 539-0451

Mailing Address: 3400 Cherokee Drive, Suite 105

City: Vero Beach State: Florida Zip Code: 32960

Billing Address:

City: State: Zip Code:

Billing Phone: Billing Email:

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- Lease/License Agreement Certificates of Insurance FAA Certificates
 Sublease Agreement Business/ Privilege Tax License

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature (print name): William Inglis *William I. Inglis* Date: Oct 30, 2014

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

*Please save the form to your documents, submit the form with an electronic signature to shjohnson@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 200, Scottsdale, AZ 85260*

Staff Use Only

Application, permits and insurance reviewed by:

Aviation
Director's
Comments/
Stipulations:

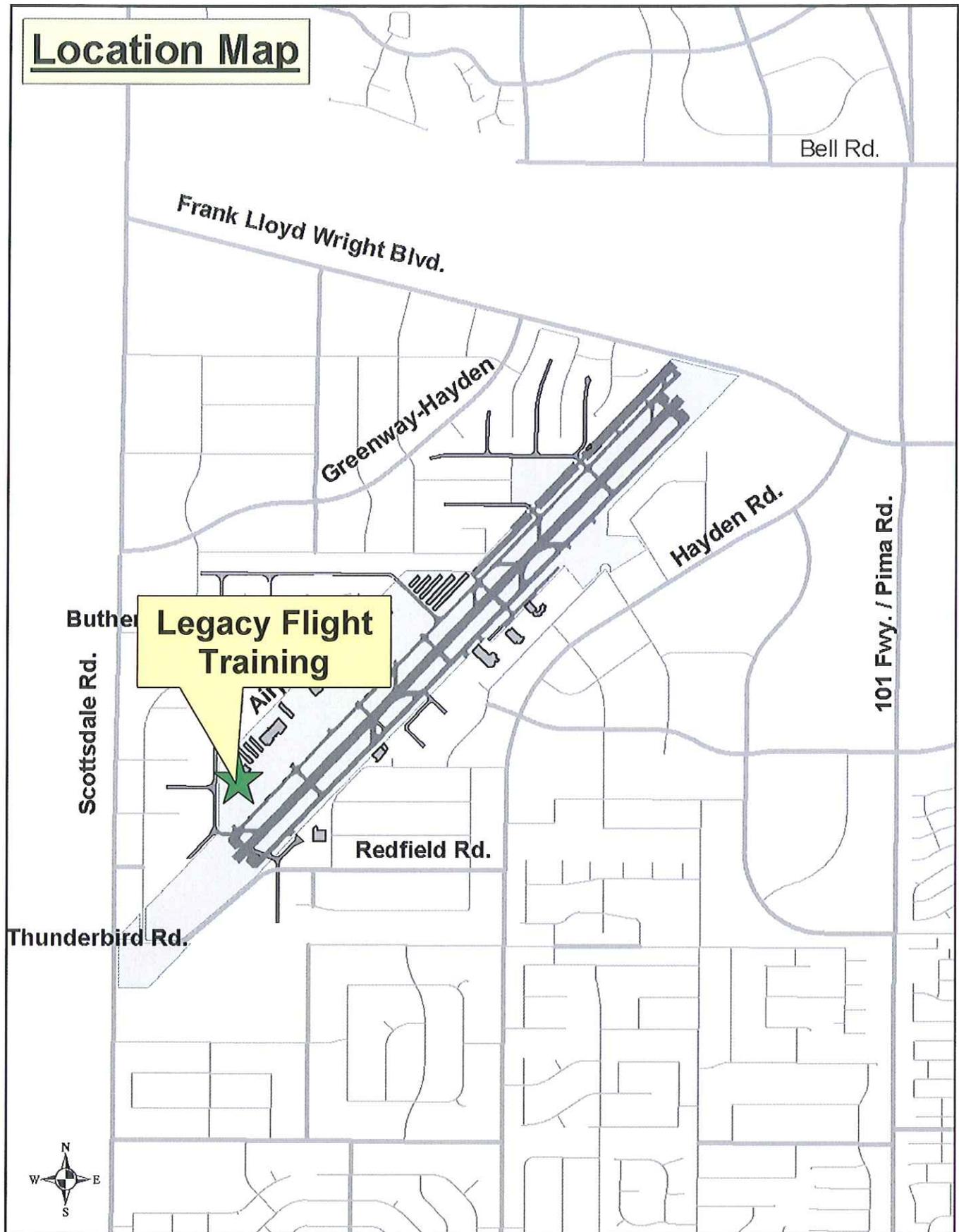
Approved by Aviation
Director or designee:

[Signature]

12/17/14

Date Ratified by the Airport Advisory Commission:

Location Map





COMMISSION INFORMATION REPORT

Discussion and Input Regarding Super Bowl 2015

Agenda Item No.: 7

Meeting Date: 01/14/15

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

The Aviation Director shall be providing an update on the preparation status for the upcoming Super Bowl event.



COMMISSION ACTION REPORT

Discussion and Possible Action to Recommend adoption of Resolution No. 10009 approving and authorizing a one month rental credit to all city-owned hangars, shades and tie downs due to Super Bowl 2015 impacts

Agenda Item No.: 8

Meeting Date: 01/14/15

Staff Contact: Shannon Johnson,
Management Analyst

Phone: (480) 312-8475

ACTION

Airport Advisory Commission considers recommending to City Council, ADOPTION of Resolution No. 10009, a one month rental credit to all city-owned hangars, shades and tie downs.

PURPOSE

The Super Bowl is coming to the valley on February 1, 2015. Historically, this event brings a large number of transient aircraft to the Scottsdale Airport. In order to accommodate as many of these visiting aircraft as possible, the Aviation Department will be clearing all tie-downs and helicopter circles of based aircraft. Those aircraft will be moved to other locations on the airport and stored in a manner that will make it difficult for the owners to access them. Specifically, aircraft parked on Kilo Ramp, Delta Ramp, Terminal Ramp, and Landmark North will be moved from their tie-downs or circles beginning on the morning of Thursday, January 29th. They will be returned to their original locations on the afternoon of Tuesday, February 3rd. Also, tenants of the City Hangars or Shades will be impacted as the taxilanes in those areas will be stacked with these based aircraft, so their aircraft will also be inaccessible during this period of time. Abatement of any applicable rent during the month of February, 2015 is being requested for all aircraft owners and operators parking aircraft on City tie downs on Kilo Ramp, Delta Ramp, and Terminal Ramp, and in City shades and hangars who had access to their aircraft denied.

KEY CONSIDERATIONS

- The rental abatement requested by the Aviation Department will be one (1) month's rental fee.
- As of January 8, 2015 the one-month rental abatement will cost \$5,465.15. This number is subject to change slightly if there are any changes in the number of aircraft tenants.
- As of January 8, 2015 there were 62 aircraft tie downs/helicopter circles being rented.
- 31 city-managed hangars and shades will be blocked.
- Access to the aircraft will be denied from January 29, 2015 through February 3, 2015 in order to provide parking for transient aircraft during Super Bowl week.

Attachment(s): 1. Resolution No. 10009
2. Airport Map

Action Taken:

DRAFT

RESOLUTION NO. 10009

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, MARICOPA COUNTY, ARIZONA AUTHORIZING RENT RELIEF FOR THE MONTH OF FEBRUARY, 2015 FOR AIRCRAFT MOVED FROM CERTAIN DESIGNATED CITY OWNED TIE DOWNS, OR WITH NO ACCESS TO OR FROM CITY OWNED SHADES AND HANGARS AT THE SCOTTSDALE AIRPORT DURING SUPER BOWL WEEK FROM JANUARY 29 THROUGH FEBRUARY 3, 2015.

The Super Bowl was held on February 1, 2015 at the University of Phoenix Stadium; and

It was necessary that the Scottsdale Airport provide transient aircraft parking from Thursday, January 29, 2015 through Tuesday, February 3, 2015; and

In order to provide this transient parking, it was necessary to move all aircraft renting tie down space from the City on Kilo Ramp, Delta Ramp, and Terminal Ramp during this time period; and

It was further necessary to deny access to aircraft parked in City shades and hangars during this time period; and

It is the desire of the City to compensate owners or operators of these affected aircraft by providing a month's free rent for the month of February, 2015.

BE IT RESOLVED by the Council of the City of Scottsdale as follows:

Section 1. The City Council does by this Resolution, authorize the abatement of any applicable rent during the month of February, 2015 for all aircraft owners and operators parking aircraft on City tie downs on Kilo Ramp, Delta Ramp, and Terminal Ramp, and in City shades and hangars who had access to their aircraft denied. Access to all such aircraft was denied from January 29, 2015 through February 3, 2015 in order to provide parking for transient aircraft during Super Bowl week.

DRAFT

PASSED AND ADOPTED by the Council of the City of Scottsdale this 3rd day of February, 2015.

ATTEST:

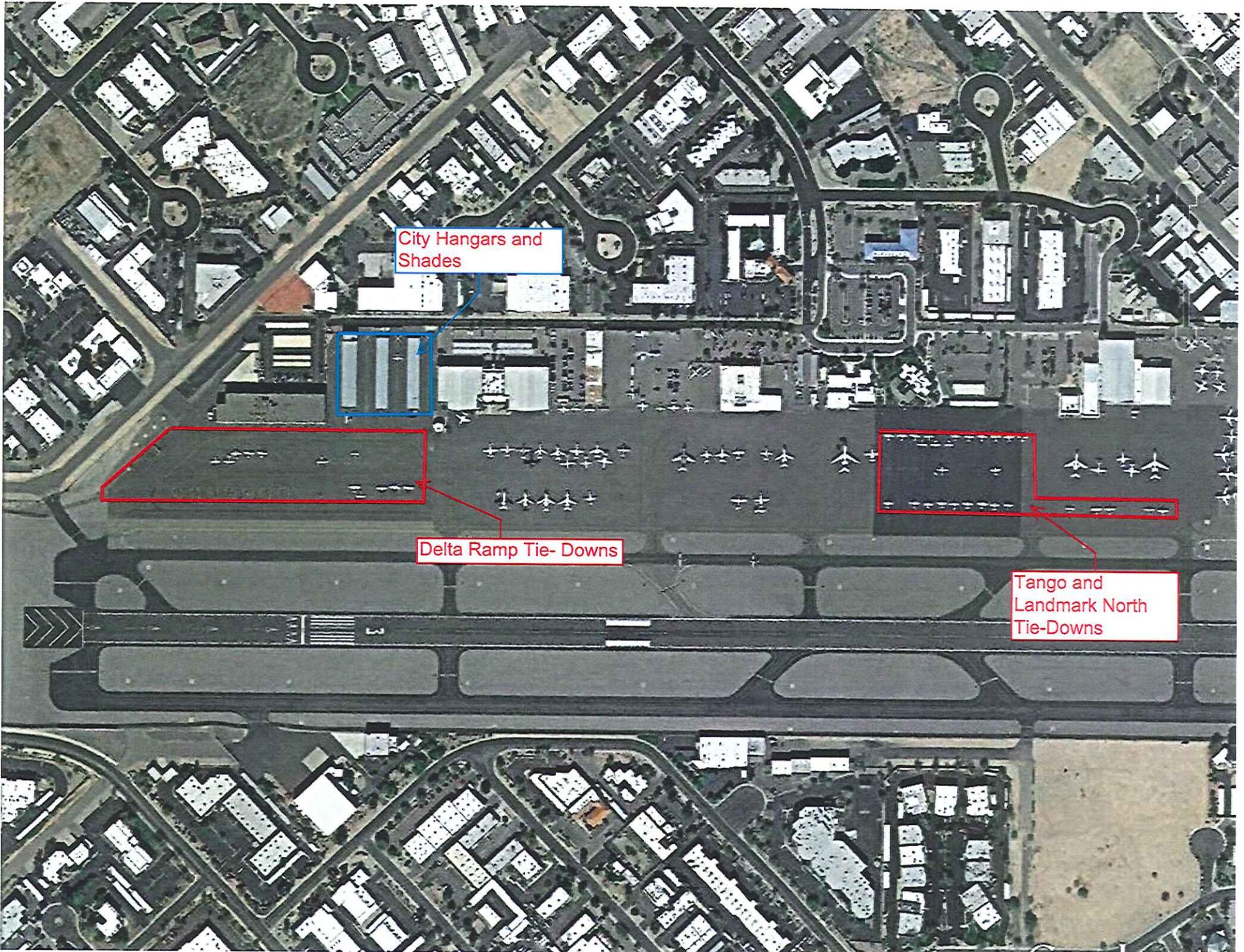
CITY OF SCOTTSDALE, an
Arizona municipal corporation

By: _____
Carolyn Jagger, City Clerk

By: _____
W.J. "Jim" Lane, Mayor

APPROVED AS TO FORM:

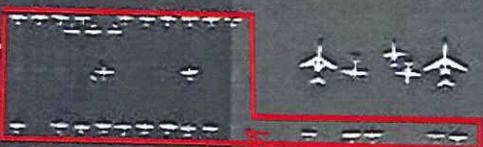
Bruce Washburn, City Attorney
By: Clifford J. Frey
Senior Assistant City Attorney



City Hangars and Shades



Delta Ramp Tie-Downs



Tango and Landmark North Tie-Downs



Kilo Ramp Tie-Downs

21

KAYO



COMMISSION INFORMATION REPORT

Discussion and Input regarding to require Aeronautical Business Permit applicants to attend a Commission meeting prior to ratification of their permit

Agenda Item No.: 9

Meeting Date: 01/14/15

Contact: Ken Casey,
Vice Chairman

Phone: (480) 312-2321

INFORMATON

Vice Chairman Casey requested this item be brought forward for discussion.



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Quarterly Noise Complaint Summary

Agenda Item No.: 10

Meeting Date: 01/14/15

Staff Contact: Sarah Ferrara,
Planning & Outreach Coordinator

Phone: (480) 312-8482

INFORMATION

Aviation staff will update the Airport Advisory Commission regarding aircraft noise complaints received during the fourth quarter of 2014.

PURPOSE

Community members that wish to report their concerns pertaining to aircraft noise and overflight activity associated with Scottsdale Airport air traffic may do so anytime by calling the aircraft noise report line or by submitting their complaint(s) via the Scottsdale Airport website. Each quarter a summary report is generated to depict the number of noise complaints that were received, along with the number of people who submitted complaints and a map depicting the location of where the complaints were generated.

KEY CONSIDERATIONS

- The quarterly noise complaint summary is used to identify and evaluate trends. It is not used to change flight procedures or restrict aircraft operating activity.
- It is normal to see increases and decreases in aircraft noise complaints associated with changes in weather and seasonal conditions.
- Aviation staff will respond to noise complaints within the Airport Noise Influence Area only when there is a specific request for a callback, or if the complainant is new.

Attachment(s): 1. Noise Complaint Summary for October 1 – December 31, 2014

Note – Glitch on Page 3 of Noise Complaint Summary providing totals. Totals will be provided at meeting.

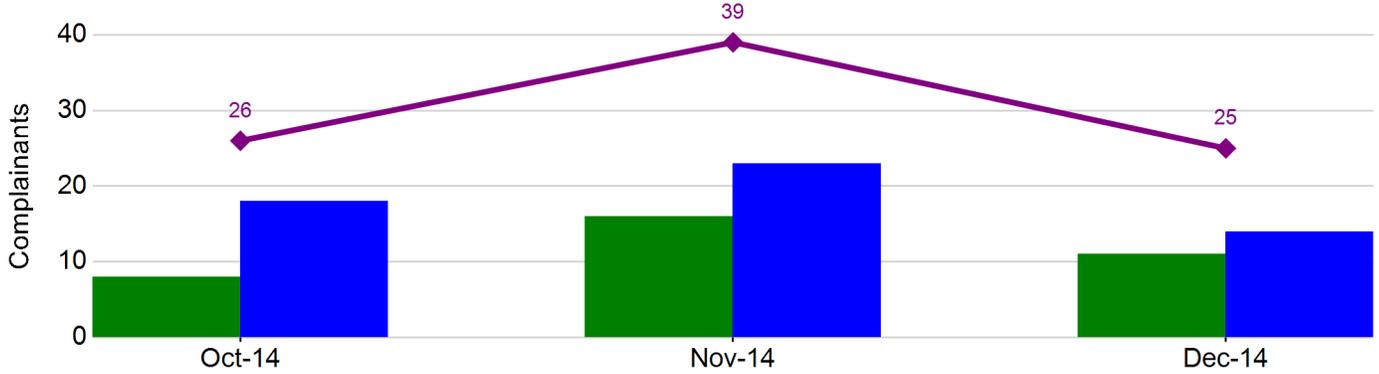
A corrected noise complaint summary has been inserted.



Noise Complaint Summary

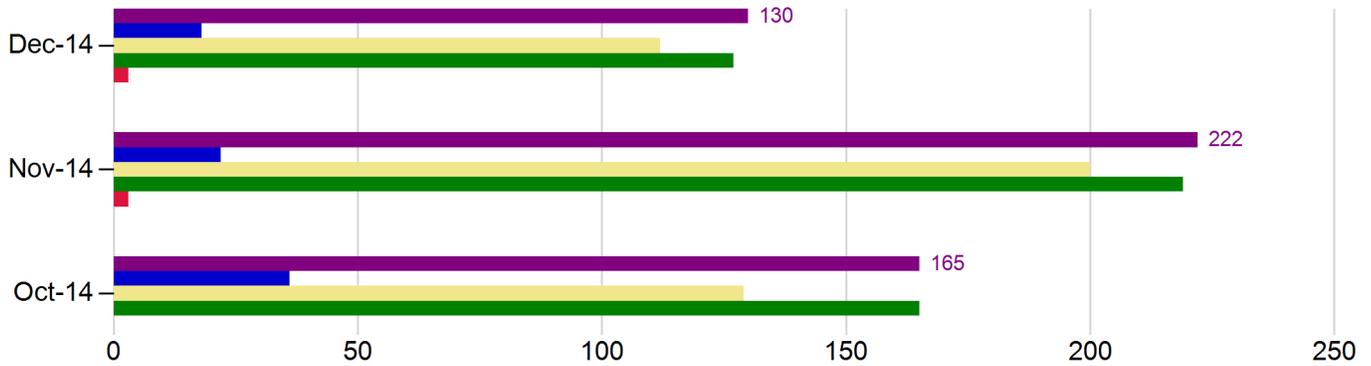
for October 1, 2014 through December 31, 2014

Complainant Summary



Month-Year	Complainants (New)	Complainants (Not New)	Total
Oct-14	8	18	26
Nov-14	16	23	39
Dec-14	11	14	25

Total Complaints Comparison



Month-Year	Night	Day	Local	Regional	Complaints
Oct-14	36	129	165	0	165
Nov-14	22	200	219	3	222
Dec-14	18	112	127	3	130

The Airport Influence Area is mapped on page two of this report. Complaints received from location inside the Airport Influence Area are defined as "local", and complaints from locations outside the Airport Influence Area are defined as "regional".

Night = 10 p.m. to 6 a.m.
Day = 6 a.m. to 10 p.m.

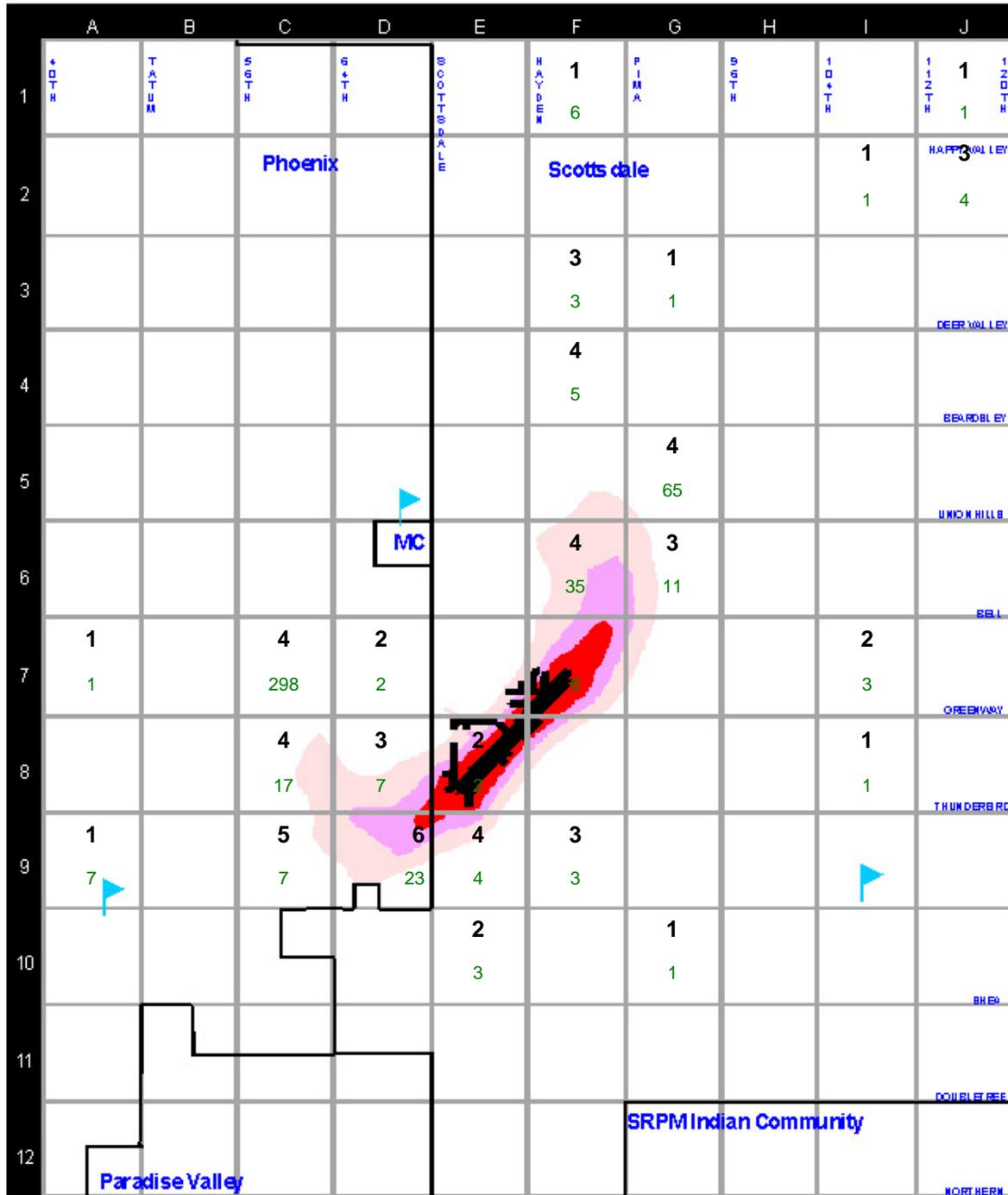
Local = complaints within the Airport Influence Area
Regional = complaints outside the Airport Influence Area

SDL AIRCRAFT NOISE COMPLAINT MAP

Complaints and Complainants Per Square Mile

October 1, 2014 Through December 31, 2014

The map below represents the Scottsdale Airport Influence Area. Each grid block indicates the total number of complaints (green- on bottom) received per square mile for the summary period, and the number of complainants or people (black- on top) who filed them. Please refer to the Map Legend for a description of the other map features.



GRIDS NOT SHOWN: UNKNOWN=2/1, BEYOND GRID=2/6

LEGEND		55 DNL Contour	Complainants
		60 DNL Contour	
		65 DNL Contour	
		Reporting Point	
		City Limits	
Grid Key:			Complaints

AIRCRAFT OPERATIONS and "LOCAL" NOISE COMPLAINT HISTORY

Through December 31, 2014

To remain consistent with historic data, only "Local" aircraft noise complaints that emanate within the boundaries of the Airport Influence Area grid are included in the chart below. The Airport influence Area grid is depicted on page two of this report. "Regional" complaints emanating from outside of the Airport Influence Area grid are tracked and reflected on page one of this report.

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Total
1998 Complainants	0	0	0	0	0	0	2	19	32	53	25	13	144
1998 Complaints	0	0	0	0	0	0	4	24	49	71	38	16	202
1999 Complainants	15	17	26	10	18	26	16	16	18	16	30	8	216
1999 Complaints	27	23	33	15	22	33	25	26	23	21	48	14	310
2000 Complainants	24	32	39	25	11	16	6	13	14	79	23	14	296
2000 Complaints	35	62	60	32	15	30	6	25	25	97	35	21	443
2001 Complainants	36	35	35	24	15	6	17	14	12	18	50	21	283
2001 Complaints	42	48	56	32	36	12	29	17	19	30	70	24	415
2002 Complainants	16	25	29	51	26	36	46	48	41	72	64	60	514
2002 Complaints	22	44	58	113	89	137	110	477	955	569	393	242	3,209
2003 Complainants	104	57	49	31	47	19	46	25	73	64	97	46	658
2003 Complaints	417	310	319	179	170	132	216	226	378	338	408	231	3,324
2004 Complainants	66	76	89	58	28	32	33	32	26	52	69	31	592
2004 Complaints	810	1,105	953	1,145	515	384	477	670	622	1,142	1,423	821	10,067
2005 Complainants	33	59	44	26	25	14	42	19	17	46	33	14	372
2005 Complaints	1,083	1,016	853	709	721	664	1,232	1,270	1,269	2,437	2,195	2,140	15,589
2006 Complainants	18	18	42	29	19	23	19	20	24	33	30	22	297
2006 Complaints	3,101	2,932	2,117	840	478	353	333	474	502	619	551	470	12,770
2007 Complainants	19	26	23	39	15	9	11	21	16	28	89	24	320
2007 Complaints	537	535	405	534	457	169	502	533	599	602	556	541	5,970
2008 Complainants	23	70	70	14	20	8	7	8	8	18	23	16	285
2008 Complaints	476	609	452	31	26	16	11	29	15	55	54	34	1,808
2009 Complainants	11	14	25	10	7	10	13	12	14	29	20	13	178
2009 Complaints	85	72	39	15	23	28	117	38	53	158	85	45	758
2010 Complainants	13	22	19	25	15	7	6	7	10	18	24	22	188
2010 Complaints	63	136	191	125	57	27	19	35	35	77	94	145	1,004
2011 Complainants	16	16	15	15	9	7	12	9	11	16	39	10	175
2011 Complaints	141	190	140	34	24	32	55	53	79	87	77	36	948
2012 Complainants	10	14	14	13	9	20	4	7	7	17	27	17	159
2012 Complaints	65	63	39	35	24	26	7	13	31	62	63	40	468
2013 Complainants	34	21	21	15	8	13	9	10	17	10	34	18	210
2013 Complaints	80	78	67	63	100	127	100	148	164	168	186	147	1,428
2014 Complainants	16	45	23	13	14	11	12	14	6	26	37	23	240
2014 Complaints	173	247	171	144	114	110	123	86	99	165	219	127	1,778



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Operations Report for November and December 2014

Agenda Item No.: 11

Meeting Date: 01/14/15

Staff Contact: Chris Read,
Airport Operations Manager

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for November and December 2014.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Engine</u>	<u>Twin Engine</u>	<u>Jet</u>	<u>Total</u>
Current Month	17	197	47	124	385
December 2013	16	196	44	125	381

OPERATIONS

	<u>December 2013</u>	<u>December 2014</u>	<u>% Δ</u>	<u>2013 YTD</u>	<u>2014 YTD</u>	<u>% Δ</u>
Total	11,153	10,918	-2.1	142,248	152,568	7.2
IFR	3,439	3,457	.5	40,830	41,836	2.5

ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
11/10/14	1	Cirrus SR-22, rough running engine
11/23/14	1	Hawker, possible landing gear door problem
12/11/14	1	King Air, unsafe gear indication
12/15/14	1	Cessna 172S, rough running engine

Commission Information Report**Agenda Item No.: 11**

Airport Monthly Operations Update for November and December 2014

INCIDENTS

<u>Date</u>	<u>Time</u>	<u>Description</u>
11/07/14	11:40	Oil leak, Delta ramp
11/08/14	15:56	Mooney, flat tire during taxi
11/13/14	20:03	Oil leak, Tango ramp
11/24/14	16:24	Cessna 172, bird strike

ENFORCEMENT ACTIONS

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
11/04/14	Vehicle not parked in designated parking area	Verbal	1 st Violation
11/08/14	Airpark vehicle access gate open and unattended	Verbal	1 st Violation
11/14/14	Violation of Vehicle Control Plan (unescorted vehicle)	N.O.V.	2 nd Violation
11/14/14	Failure to wait for vehicle gate to close before proceeding	Verbal	1 st Violation
11/18/14	Vehicle parking violation	Verbal	1 st Violation
11/19/14	Failure to display signage on commercial vehicle	Verbal	1 st Violation
11/19/14	Aircraft gate access device used by driver while in vehicle	Verbal	1 st Violation
11/21/14	Failure to display signage on commercial vehicle	Verbal	1 st Violation
11/24/14	Airpark vehicle access gate open and unattended	Verbal	1 st Violation
11/26/14	Failure to display vehicle permit	Verbal	1 st Violation
11/26/14	Airpark vehicle access gate open and unattended	Verbal	1 st Violation
12/02/14	Providing commercial aeronautical services without a permit	Verbal	1 st Violation
12/03/14	Tug driver failed to wait for aircraft gate to fully close before proceeding	Verbal	1 st Violation
12/10/14	Unauthorized person on airport without an escort	Verbal	1 st Violation
12/11/14	Failure to display signage on commercial vehicle	Verbal	1 st Violation
12/15/14	Failure to display signage on commercial vehicle	Verbal	1 st Violation

Commission Information Report

Agenda Item No.: 11

Airport Monthly Operations Update for November and December 2014

CONSTRUCTION UPDATE			
#	Project	Cost/Funding Source	Status
1	Airport Operations Center - New Building	\$3,968,000 - Local	Construction to begin 2/3
2	Taxiway "B" –Rehabilitation - Phase 1	\$4,063,255 - Federal/State/Local	Completing final design
3	Taxiway "A" – Crack seal, overlay	\$220,000 – State/Local	Design phase

U.S. CUSTOMS UPDATE					
<u>*Revenue (FYTD)</u>	<u>**Anticipated/Actual Expense</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>	<u>U.S. Visit Uses (flights) (Month)</u>	<u>Comments</u>
\$180,525	\$128,834	84	328	8	U.S. Visit Summary 17 Mexican, 2 British, 1 Philippine, 1 Norwegian citizens

<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2014 (180,525)	2014 (84)	2014 (328)
2013 (120,925)	2013 (47)	2013 (218)

**Revenue = User Fees and Overtime Fees Charged to Users*

***Anticipated/Actual Expense = Includes Average Monthly Cost for US Customs Agent, Overtime Charges, Agent Training , Technology Equipment Upgrades, Maintenance and Connectivity Charges*

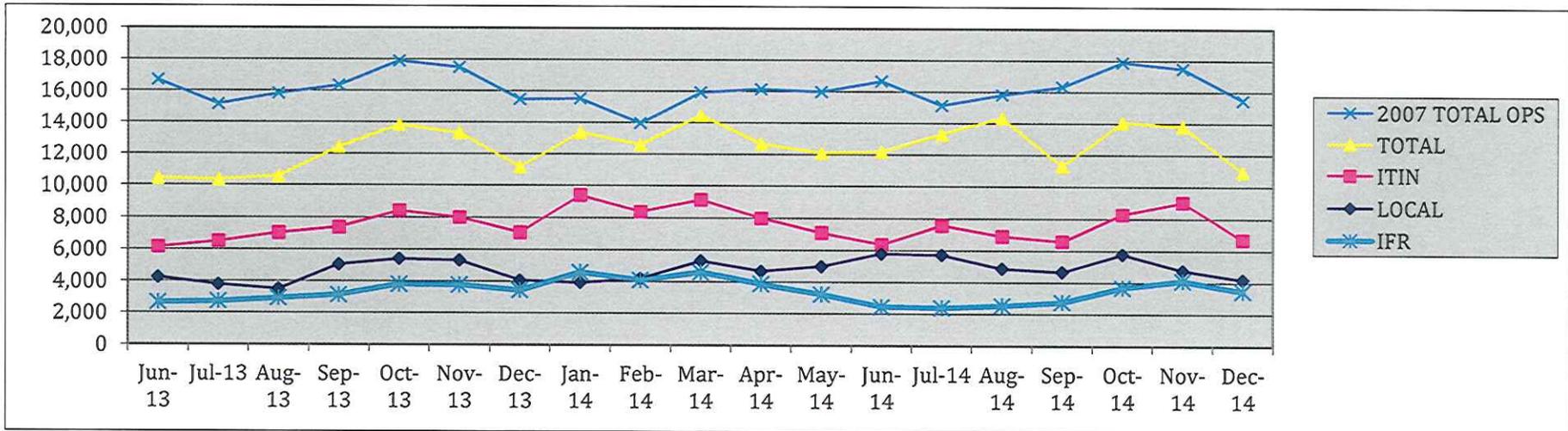
75,000 lbs. + PPR = 17 (calendar year 2014)

Attachment(s): 1. Scottsdale Airport Operations Counts 2013–2014

SCOTTSDALE AIRPORT OPERATIONS 2013-2014



	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14
ITIN	6,161	6,531	7,042	7,383	8,423	7,999	7,081	9,411	8,388	9,139	7,986	7,100	6,391	7,580	6,921	6,607	8,279	9,046	6,722
LOCAL	4,240	3,792	3,507	5,045	5,404	5,315	4,072	3,943	4,209	5,319	4,687	4,998	5,806	5,724	4,881	4,683	5,781	4,771	4,196
IFR	2,646	2,715	2,929	3,140	3,811	3,773	3,439	4,584	4,098	4,604	3,892	3,240	2,455	2,390	2,531	2,755	3,689	4,122	3,457
TOTAL	10,401	10,323	10,549	12,428	13,827	13,314	11,153	13,354	12,597	14,458	12,673	12,098	12,197	13,304	14,333	11,290	14,060	13,817	10,918



PRE-RECESSION COMPARISON

	Dec-07	Dec-14	% change
ITIN	10,132	6,722	-33.7%
LOCAL	5,319	4,196	-21.1%
IFR	3,651	3,457	-5.3%
TOTAL	15,451	10,918	-29.3%



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Reports for October 2014

Agenda Item No: 12a

Meeting Date: 01/14/15

**Staff Contact: Shannon Johnson,
Management Analyst**

Phone: (480) 312-8475

**AVIATION OPERATING BUDGET
FISCAL YEAR 2014/15**

	FY 2014/15	FY 2014/15	FY 201/15 Year to Date (through October 2014)			
	Adopted Budget	Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$3,528,531	\$3,528,531	\$1,001,997	\$1,075,118	\$73,121	7%
Expenses	\$2,126,575	\$2,155,118	\$838,572	\$574,313	-\$264,259	-32%
Net	\$1,401,956	\$1,373,413	\$163,425	\$500,805	\$337,380	206%

AVIATION FUND CASH BALANCE

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	Operating	CIP Funds	Total	October 2013	October 2014	Dollar Variance	% Variance
	As of 10/31/14	\$5,644,153	\$4,908,698	\$10,552,851	\$273,277	\$275,571	\$2,294
As of 09/30/14	\$5,551,670	\$4,966,463	\$10,518,132	\$147,869	\$160,750	\$12,881	9%
				\$125,408	\$114,821	-\$10,587	-8%

ACCOUNTS RECEIVABLE AGING REPORT

Oct-14

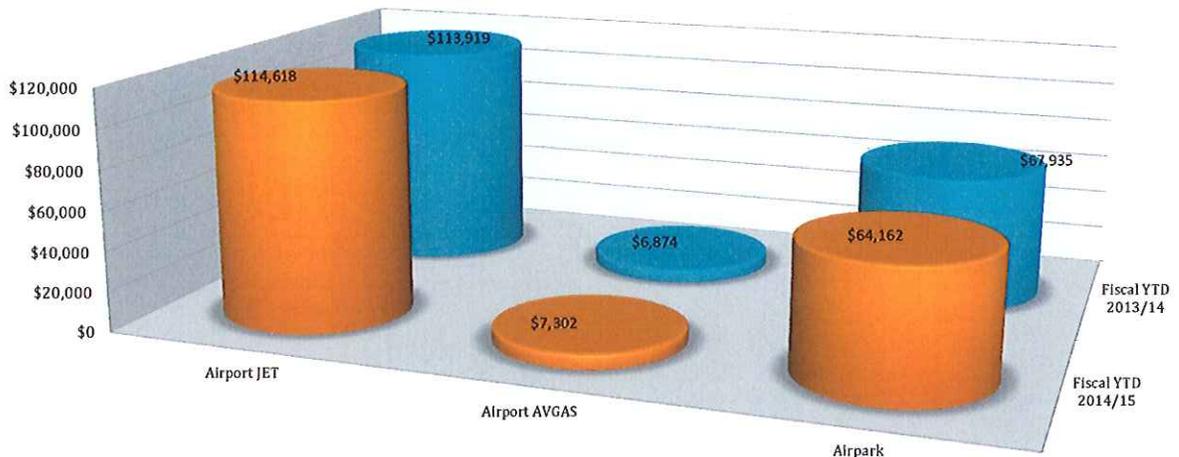
	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts Total	58,049.70	-3,360.55	-690.84	365.17	328.76	1,698.98	56,391.22

Fuel Flowage (@ \$0.08 per gallon)

	October 2013			October 2014			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$41,887	523,593	65.8%	\$40,751	509,393	66.9%	-2.7%
Airport AVGAS	\$2,087	26,089	3.3%	\$2,357	29,459	3.9%	12.9%
Airpark	\$19,671	245,882	30.9%	\$17,769	222,108	29.2%	-9.7%
	\$63,645	795,564	100.0%	\$60,877	760,960	100.0%	-4.3%

	Fiscal YTD 2013/14			Fiscal YTD 2014/15			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$113,919	1,423,982	60.4%	\$114,618	1,432,723	61.6%	0.6%
Airport AVGAS	\$6,874	85,928	3.6%	\$7,302	91,280	3.9%	6.2%
Airpark	\$67,935	849,193	36.0%	\$64,162	802,026	34.5%	-5.6%
	\$188,728	2,359,103	100.0%	\$186,082	2,326,029	100.0%	-1.4%

Scottsdale Airport Fuel Flowage (@ \$0.08 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Reports for November 2014

Agenda Item No: 12b

Meeting Date: 01/14/15

Staff Contact: Shannon Johnson,
Management Analyst

Phone: (480) 312-8475

AVIATION OPERATING BUDGET FISCAL YEAR 2014/15

	FY 2014/15	FY 2014/15	FY 2014/15 Year to Date (through November 2014)			
	Adopted Budget	Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$3,528,531	\$3,528,531	\$1,298,148	\$1,349,467	\$51,319	4%
Expenses	\$2,126,575	\$2,155,118	\$970,400	\$687,070	-\$283,330	-29%
Net	\$1,401,956	\$1,373,413	\$327,748	\$662,397	\$334,649	102%

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 11/30/14	\$5,752,155	\$5,184,909	\$10,937,065
As of 10/31/14	\$5,644,153	\$4,908,698	\$10,552,851

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	November	November	Dollar	%
	2013	2014	Variance	Variance
Revenue	\$304,818	\$274,349	-\$30,469	-10%
Expenses	\$128,926	\$112,756	-\$16,170	-13%
Net	\$175,892	\$161,593	-\$14,299	-8%

ACCOUNTS RECEIVABLE AGING REPORT

Nov-14

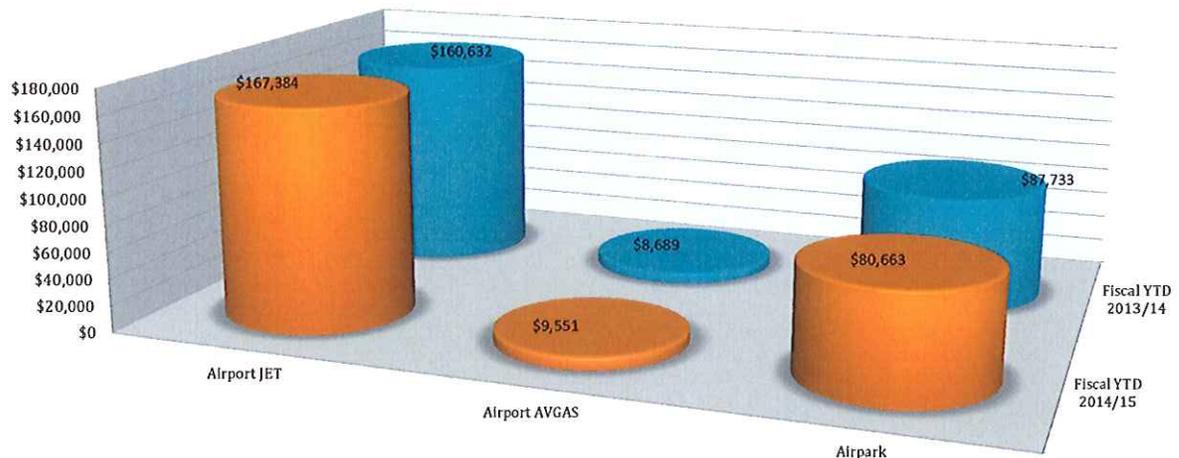
	Total	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
		All Accounts	31,311.88	4,240.74	99.31	365.09	365.17	2,158.00

Fuel Flowage (@ \$0.08 per gallon)

	November 2013			November 2014			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$46,713	583,917	68.4%	\$52,766	659,573	73.8%	13.0%
Airport AVGAS	\$1,814	22,679	2.7%	\$2,249	28,109	3.1%	23.9%
Airpark	\$19,797	247,468	29.0%	\$16,501	206,266	23.1%	-16.6%
Total	\$68,325	854,064	100.0%	\$71,516	893,948	100.0%	4.7%

	Fiscal YTD 2013/14			Fiscal YTD 2014/15			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$160,632	2,007,899	62.5%	\$167,384	2,092,296	65.0%	4.2%
Airport AVGAS	\$8,689	108,607	3.4%	\$9,551	119,389	3.7%	9.9%
Airpark	\$87,733	1,096,661	34.1%	\$80,663	1,008,291	31.3%	-8.1%
Total	\$257,053	3,213,167	100.0%	\$257,598	3,219,976	100.0%	0.2%

Scottsdale Airport Fuel Flowage (@ \$0.08 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and Input Regarding
Public Outreach Programs and Planning Projects

Agenda Item No: 13

Meeting Date: 01/14/15

Staff Contact: Sarah Ferrara,
Planning & Outreach Coordinator

Phone: (480) 312-8482

INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport's marketing, outreach and planning projects efforts.

Marketing Program			
#	Description	Purpose	Status
1	Tradeshows	NBAA another great show. Main promotion: Super Season 2015 – We're Ready! Recipient of Barrett-Jackson prize package is Executive Vice President of AirComm Corporation; this is his second visit since convention; used fuel card. Aviation staff will welcome him personally to airport.	In progress
2	Super Season 2015	Ad appearing in Business Aviation Insider publication and online. Collaborating with FBOs and others on outreach campaign to welcome new visitors with package and personalized cards. Processing Temporary Activity Permits for Super Bowl weekend; attending city coordination meetings.	In progress
3	List serves	Sent out list serves to promote Master Plan and runway closure. Also sent issue to convention leads with Super Bowl information.	Completed
4	Media and Social Media	Article on airport appeared in the December 2014 Airpark News along with features on Signature FBO and several airpark businesses.	Completed
Community Outreach			
#	Description	Purpose	Status
1	Brochures, flyers, other print materials	Updated and/or create brochures or other collateral materials as necessary.	Completed
2	Website Updates	Maintain and update the website as needed.	Completed
3	Realtor/ Homeowner Association (HOA) & Community Outreach	Available to present or meet with realtor or homeowner groups as requested. Hosted boy scout troop tour at airport and did interview with an aspiring Eagle Scout.	As needed
Planning Projects			

#	Description	Purpose	Status
1	Airport Master Plan	Held Planning Advisory Committee Meeting and Public Information Workshop on Jan. 6 on Recommended Master Plan Concept, Capital Improvement Program and Economic Benefit Analysis. Outreach included newspaper ads, website, media update, calendar and list serve notices.	In progress
2	Monitor property development through the Planning Department	Work with the Planning Department to protect the airspace and development uses near Scottsdale Airport. In November/December, two projects within the Airport Influence Area were listed in the Planning and Zoning reports.	On-going
Pilot Outreach			
#	Description	Purpose	Status
1	Pilot Briefing	Pilot Briefings are typically scheduled annually.	Completed
2	Voluntary Curfew Outreach (10:00 p.m. - 6:00 a.m.)	Communicate with aircraft operators and remind pilots that noise sensitive communities surround Scottsdale Airport. Promote the voluntary curfew of 10:00 p.m. - 6:00 a.m. If noise complaints during the voluntary curfew hours are received, aviation staff will work to make contact with the pilot to remind them of the voluntary curfew procedures. In November/December, there were seven voluntary curfew letters sent.	As needed



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Airport/Airpark Aeronautical Business
Permit Additions, Cancellations, and Revocations

Agenda Item No.: 14

Meeting Date: 01/14/15

Staff Contact: Shannon Johnson,
Management Analyst

Phone: (480) 312-8475

INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the tenant list.

Attachments(s): 1. Current Airport Permittee List by Category
2. Current Airpark Permittee List by Category

**Airport Aeronautical Business Permittees & Major Tenants
January 2015**

**Aircraft Charter /
Management & Sales**

BUSINESS NAME	ACTIVITY	LOCATED	CONTACT	PHONE	FAX
ALANTE AIR CHARTER	A/C CHARTER / MGMT	LMSC	KEVIN LIPPERT	605-593-8960	605-593-8964
ALL ACCESS MOTORSPORTS DBA ALL ACCESS JETS	A/C CHARTER BROKERAGE	SFS	BRADLEY CRAIG	480-483-7867	480-483-7866
AVIATION WEST CHARTERS	A/C CHARTER / MGMT	SFS	BRANDON KEARNS	480-559-6901	888-941-4823
BUSINESS AIRCRAFT MGMT	A/C SALES, MGMT, CHARTER	SFS	GORDON JOHNSON	480-905-8659	480-905-9365
CRITICAL AIR RESPONSE DBA AIRCARE1	A/C CHARTER	LM	DENISE WAYE	505-242-7760	505-796-8999
EMPIRE AVIATION	A/C SALES	ACC	GARY WRIGHT	480-659-0808	480-659-0363
FALCON EXECUTIVE AVIATION	A/C CHARTER / MGMT	SFS	PAUL LESSAONGANG	800-237-2359	480-830-8688
GLOBALJET NA	A/C CHARTER / MGMT	LMSC		480-788-4538	480-719-8869
J & S AVIATION	A/C MGMT	MOBILE	SEAN FOWLER	480-241-9437	623-780-8484
JET PROS, LLC	A/C CHARTER BROKERAGE, MGMT & CHARTER	MOBILE	MARGARET PIONTEK	480-444-2452	480-575-9920
JOHN HOPKINSON & ASSOCIATES	A/C SALES	SFS	CHRISTINA HOPKINSON	403-637-2250	N/A
PACIFIC AIR CENTER	A/C SALES	LM	RICH MANOR	562-513-5222	562-513-5230
SAWYER CHARTER SERVICE	A/C SALES & CHARTER	LMNC	CHAD & MARY VERDAGLIO	480-922-2723	480-922-5653
SCOTT AIR - ISLAND AIR EXPRESS	A/C CHARTER	LMNC	SCOTT CURRIER	602-274-4370	602-285-9295
SCOTTSDALE FLYERS	A/C CHARTER / MGMT	ACC	KARL GIMBEL	480-922-8681	480-951-4868
SOJOURN AVIATION	A/C SALES	ACC	EDWARD MCDONALD	216-797-8523	216-797-3323
SOLAIRUS AVIATION	A/C MGMT	LMSC	JOHN KING	707-775-2760	N/A
TEMPUS JETS	A/C CHARTER BROKERAGE	SFS	JOSHUA ALLEN	480-304-5093	602-325-4031
TURBO NATIONAL	A/C SALES	SFS	BOB RODGERS	480-948-1993	480-991-2363

**Aircraft Rental / Leasing &
Flight Training**

AVIATION RESOURCE GROUP (AERODYNE)	FLIGHT TRAINING	ACC	LAWRENCE BARNA	480-359-7979	N/A
ALLIANCE AIRCRAFT SERVICES	A/C RENTAL / TRAINING	ABC	GUY MILANOVITS	480-614-1166	480-048-1230
BONESTEEL, JUNE	GROUND SCHOOL TRAINING	LMSC	JUNE BONESTEEL	602-569-0200	602-569-1296
ELITE FLIGHT TRAINING	FLIGHT TRAINING	LMSC	CHARLES LAPMARDO	480-305-0911	N/A
LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420	N/A
PLUS 5 SPORT AERO	FLIGHT TRAINING	LMNC	BUD DAVISON	602-971-3991	602-971-3896
SAWYER AVIATION, LLC	A/C RENTAL / TRAINING	LMNC	CHAD & MARY VERDAGLIO	480-922-5221	480-922-5653
SDL HOLDINGS	FLIGHT TRAINING	LMSC	JIM KOZIARSKI	904-273-3018	904-273-1511
SOUTHWEST FLIGHT CENTER	A/C RENTAL / TRAINING	ABC	GARY LEWIN	480-991-2880	480-991-2968
UNIVERSAL HELICOPTERS INC.	TRAINING, LEASING/PHOTO	LMSC	GORDON JIROUX	480-951-6283	480-951-6285

Green indicates new permittee

Yellow indicates cancellation

Orange indicates suspension pending revocation

Red indicates revocation

VERTICAL WORKS	FLIGHT TRAINING	LMNC	CHARLES CHADWICK	732-865-1610	N/A
Aircraft Maintenance & Repair					
AERO JET SERVICES LLC	A/C MAINTENANCE	SFS	MIKE AABY	480-922-7441	480-922-8297
CENTERLINE AIRCRAFT	A/C MAINTENANCE	SFS	LARRY AFANA	480-243-9001	N/A
CESSNA AIRCRAFT COMPANY	A/C MAINTENANCE	MOBILE	RANDALL SOUTIERE	480-840-9430	N/A
DUNCAN AVIONICS	AVIONICS REPAIR	SFS	JIM DAVIS	480-922-3575	480-951-9234
EXECUTIVE AIRCRAFT MTC.	A/C MAINTENANCE	SFS	GORDON JOHNSON	480-991-0900	480-991-3067
FRUECHTNIKT, WILLIAM	A/C MAINTENANCE	MOBILE	WILLIAM FRUECHTNIKT	480-227-7796	N/A
HORIZON PAINT REPAIR	SPECIALIZED A/C REPAIR	LMSC	PAUL SUNBURY	480-565-7821	N/A
LONE STAR AOG	A/C MAINTENANCE	LM	PHILLIP LAWRENCE	972-743-1141	N/A
PDR SERVICES	SPECIALIZED A/C REPAIR	SFS	PHILIP CHAPMAN	480-202-2908	N/A
SOUTHWEST FLIGHT CENTER	A/C MAINTENANCE	ACC	GARY LEWIN	480-991-2880	480-991-2968
TIMMY SHINES	SPECIALIZED A/C REPAIR	LMSC	TIM ARMSTEAD	480-789-1683	N/A
Aircraft Washing / Detailing					
AERO PANACHE	AIRCRAFT WASHING	MOBILE	TODD PUCKETT	602-531-5505	N/A
CLASSIC AIR AVIATION	AIRCRAFT WASHING	MOBILE	JON MARPLE	602-574-5376	440-664-3568
JET CLEAN 360	AIRCRAFT WASHING	MOBILE	JIM MATHIASCH	480-599-6310	N/A
THE ALLEN GROUPE	AIRCRAFT WASHING	MOBILE	ROBERT KOPEC	317-525-6091	317-227-2770
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181	N/A
WEST COAST WASH STATION	AIRCRAFT WASHING	MOBILE	MIKE ADAMS	480-443-7320	N/A
Auto Rental Services					
ALAMO/NATIONAL CAR RENTAL	RENTAL CARS	TERM	MIKE ROLLINS	480-948-4884	480-948-7444
AVIS RENT A CAR SYSTEMS	RENTAL CARS	APK	PETER SERENA	480-948-4993	602-273-3215
ENTERPRISE RENT A CAR	RENTAL CARS	TERM	ERIC BULLIS	480-315-8051	480-315-1938
GO RENTALS	RENTAL CARS	APK	KAVOUS GITIBIN	480-991-0117	949-222-1909
HERTZ RENT-A-CAR	RENTAL CARS	TERM	SIMON ELLIS	480-609-6657	480-609-4318
Fixed Base Operators					
LANDMARK AVIATION	FIXED BASE OPERATOR (FBO)	LM	MATTHEW WRIGHT	480-948-2400	480-948-3874
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR (FBO)	SFS			
Hangar / Shade & Office Leasing Services					
AIR COMMERCE CENTER	OFFICE/HANGAR RENTALS	ACC	JOHN MEYER	480-483-1985	480-483-1726
LANDMARK SOUTH COMPLEX	OFFICE/HANGAR RENTALS	LMSC	MATTHEW WRIGHT	480-948-2400	480-948-3874

Green indicates new permittee

Yellow indicates cancellation

Orange indicates suspension pending revocation

Red indicates revocation

In-Flight Catering Services					
BASHAS' INC. DBA AJ'S FINE FOODS	IN FLIGHT CATERING	MOBILE	MICHAEL BASHA	480-940-6731	480-940-2245
IN-FLIGHT CONCIERGE	IN FLIGHT CATERING	MOBILE	DEBRA EVANS	602-956-8512	480-683-2893
ZULU CAFFE	IN FLIGHT CATERING	TERM	DEE DEE MAZA	480-636-1634	N/A
Other Specialty Services					
U.S. Government					
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	JACQUELINE JACOBS	480-609-7585	480-922-4982
US CUSTOMS	US CUSTOMS	ABC	OFFICER KENNEDY	480-312-8483	480-312-8485

- ABC = Aviation Business Center, 15041 N. Airport Drive, Scottsdale, AZ 85260
- ACC = Air Commerce Center, 14605 N. Airport Drive, Scottsdale, AZ 85260
- APK = Various Locations in Airpark
- LM = Landmark Aviation, 14600 N. Airport Drive, Scottsdale, AZ 85260
- LMSC = Landmark South Complex, 14700 N. Airport Drive, Scottsdale, AZ 85260
- SFS = Signature Flight Support, 15290 N. 78th Way, Scottsdale, AZ 85260
- LMNC = Landmark North Complex, 15115 N. Airport Drive, Scottsdale, AZ 85260
- TERM = Scottsdale Airport Terminal, 15000 N. Airport Drive, Scottsdale, AZ 85260
- TOWER = FAA Air Traffic Control Tower, 14960 N. 78th Way, Scottsdale, AZ 85260

**Airpark Aeronautical Business Permittees & Tenants
January 2015**

**Aircraft Charter / Sales
& Management**

BUSINESS NAME	ACTIVITY	LOCATED	CONTACT	PHONE	FAX
AERO CARE MEDICAL TRANSPORT	A/C CHARTER	AIRPARK	JOSEPH CECE	630-466-0800	630-466-1336
AERO JET SERVICES	A/C CHARTER/MGMT	AIRPARK	MIKE AABY	480-922-7441	480-922-8297
AXIS AVIATION	A/C MANAGEMENT	AIRPARK	MATTHEW BOSCO	916-391-5000	916-391-5001
EXECUTIVE JET MANAGEMENT	A/C MANAGEMENT	AIRPARK	CHRISTINE LEBER	513-979-6709	N/A
GEMINI AIR GROUP	A/C MANAGEMENT	AIRPARK	TIM CARPAY	480-991-5387	480-991-3373
JET LINX SCOTTSDALE	A/C CHARTER/MGMT	AIRPARK	JON HULBURD	866-538-5469	888-398-3189
PHOENIX HELI SUPPORT	A/C SALES	AIRPARK	TINA CANNON	480-985-7994	480-776-2238
PINNACLE AIR GROUP	A/C CHARTER/MGMT & SALES	AIRPARK	SCOTT GUETTI	480-998-8989	480-998-7993
PRIME JET	A/C CHARTER/MGMT	AIRPARK	CHERYL JANKE	310-486-2088	303-648-4685
PULVER AVIATION	A/C MANAGEMENT	AIRPARK	DAVID PULVER	480-249-4154	480-249-4155
THE COFFMAN COMPANIES	A/C MANAGEMENT	AIRPARK	JEFF COFFMAN	480-393-0770	480-393-7774
VERTICAL AVIATION	H/C CHARTER/MGMT & SALES	AIRPARK	JOHN CASTROGIOVANNI	480-991-6558	480-907-2759

**Aircraft Rental / Leasing &
Flight Training**

ARIZONA HELICOPTER ADVENTURES	H/C SPEC COMM'L FLYING	AIRPARK	JAKE AUSTIN	480-247-8508	N/A
BLACKCOMB AVIATION	H/C SPEC COMM'L FLYING	AIRPARK	TAMI HUTCHISON	480-478-6633	N/A

**Helicopter Maintenance &
Repair**

PHOENIX HELI SUPPORT	H/C MAINTENANCE	AIRPARK	TINA CANNON	480-985-7994	480-776-2238
VERTICAL AVIATION	H/C MAINTENANCE	AIRPARK	JOHN CASTROGIOVANNI	480-991-6558	480-907-2759

**Hangar / Shade &
Office Leasing Services**

AIRE LANE	HANGAR/SHADE LEASING	AIRPARK	MOSHE BAR	480-483-8107	480-483-8172
ALTA VISTA RADIOLOGY	HANGAR/SHADE LEASING	AIRPARK	ROBERT ORTEGA	480-443-9391	N/A
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	AIRPARK	REG COOPER	480-483-1999	480-443-7776
AZ AVALON PARTNERS	HANGAR SHADE LEASING	AIRARK	TOMMY CONSTATINE	480-502-7700	888-317-4689
BATES FAMILY TRUST	HANGAR/SHADE LEASING	AIRPARK	AUSTIN BATES	480-443-8287	480-443-8385
BCO	HANGAR/SHADE LEASING	AIRPARK	LYNN BABCOCK	480-922-0490	480-922-0839
B & R INVESTMENTS	HANGAR/SHADE LEASING	AIRPARK	BRUCE REDDING	480-483-1985	480-483-1726
BRAINWASH	HANGAR/SHADE LEASING	AIRPARK	MILLS SINCLAIR	480-609-1109	480-609-1159

Green indicates new permittee

Yellow indicates cancellation

Orange indicates suspension/pending revocation

Red indicates revocation

BRO, KENT & BETSY	HANGAR/SHADE LEASING	AIRPARK	KENT BRO	480-948-8955	480-948-8645
BUILDING D	HANGAR/SHADE LEASING	AIRPARK	SCOTT LYON	480-367-6200	
COURTHOUSE COMMERCIAL	HANGAR/SHADE LEASING	AIRPARK	JOSEPH ODDO	480-998-1444	480-951-1392
CSA16-ICP	HANGAR/SHADE LEASING	AIRPARK	WILL SCHUCKERT	480-922-0460	480-483-8409
CVE, INC.	HANGAR/SHADE LEASING	AIRPARK	KEITH MILLER	480-368-5205	480-945-6369
CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	AIRPARK	FRANK CADWELL	480-449-7751	480-449-8814
DEVELOPMENT SERVICES	HANGAR/SHADE LEASING	AIRPARK	RICHARD WILSON	480-927-4888	480-927-4889
EDWARD JANKOWSKI	HANGAR/SHADE LEASING	AIRPARK	JOANNE JANKOWSKI	480-575-8185	480-575-8183
GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	AIRPARK	JOHN MEYER	480-483-1985	480-483-1726
GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	AIRPARK	MARK BOSCO	916-391-5000	916-391-5001
HANGAR THREE	HANGAR/SHADE LEASING	AIRPARK	JIM KEELEY	480-596-9000	480-948-0502
JEST ENTERPRISES	HANGAR/SHADE LEASING	AIRPARK	STEVE MORALES	480-948-9969	N/A
JET LINX SCOTTSDALE	HANGAR/SHADE LEASING	AIRPARK	JON HULBURD	866-538-5469	888-398-3189
JOHN CAUVIN /former Windmill Inns	HANGAR/SHADE LEASING	AIRPARK	JOHN CAUVIN	480-443-0909	480-443-7635
JON VESELY REVOCABLE TRUST	HANGAR/SHADE LEASING	AIRPARK	JOHN MEYER	480-483-1985	480-483-1726
L & B MANAGEMENT	HANGAR/SHADE LEASING	AIRPARK	BRUCE REDDING	480-483-1985	480-483-1726
LARRY COFFEY	HANGAR/SHADE LEASING	AIRPARK	LARRY COFFEY	480-607-0140	N/A
LEX CAPITAL	HANGAR/SHADE LEASING	AIRPARK	WILL SCHUCKERT	480-922-0460	480-483-8409
MOBILE INN ASSOCIATES	HANGAR/SHADE LEASING	AIRPARK	MARTIN DEHAAN	480-483-1985	480-483-1726
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AIRPARK	AL CHITTENDEN	360-653-4266	360-659-4216
PACIFIC REALTY HOLDINGS	HANGAR/SHADE LEASING	AIRPARK	RICHARD CORNWELL	480-951-1212	480-951-3027
PHOENIX HELI SUPPORT	HANGAR/SHADE LEASING	AIRPARK	TINA CANNON	480-985-7994	480-776-2238
PLO PROPERTIES	HANGAR/SHADE LEASING	AIRPARK	LYN OLIVIER	480-948-3789	480-948-3610
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	AIRPARK	PATRICK COLCIERI	480-797-1522	480-659-6051
SKY PEAK	HANGAR/SHADE LEASING	AIRPARK	TONYA COLE	480-483-8107	480-483-8172
SOUTHWEST JET CENTER	HANGAR/SHADE LEASING	AIRPARK	JEFF SCHLUETER	480-845-0715	N/A
SUNSTATE AVIATION	HANGAR/SHADE LEASING	AIRPARK	MICHAEL FESSENDEN	602-683-0283	602-683-0321
TC HANGAR 3	HANGAR/SHADE LEASING	AIRPARK	JIM KEELEY	602-254-7457	602-252-8236
TC HANGAR GIANT	HANGAR/SHADE LEASING	AIRPARK	JOHN MEYER	480-483-1985	480-483-1726
WALLACE HOLDINGS	HANGAR/SHADE LEASING	AIRPARK	BOB WALLACE	480-998-8861	480-998-0388
VERTICAL AVIATION	HANGAR/SHADE LEASING	AIRPARK	JOHN CASTROGIOVANNI	480-991-6558	480-907-2759
22B AIRPARK /former TBird Properties	HANGAR/SHADE LEASING	AIRPARK	CINDY ADAMS	480-483-1985	480-483-1726
7689, LLC	HANGAR/SHADE LEASING	AIRPARK	JOHN MEYER	480-289-5715	480-751-1559

Green indicates new permittee

Yellow indicates cancellation

Orange indicates suspension/pending revocation

Red indicates revocation



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Status of Aviation Items to City Council

Agenda Item No: 15

Meeting Date: 01/14/15

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion and input regarding status of the Airport Advisory Commission's 2015 items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council – 2015
2. Aviation-related items to Planning Commission , Design Review Board, or City Council - 2015
3. City Council Meeting Calendar – 2015

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2015**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
10/08/2014	7-0	Airport Operations Center Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 9918, Authorizing Construction Bid Award No. 14PB038 to Danson Construction, LLC in the amount of \$3,968,00 for the construction of the Airport Operations Center building increase the Budget Authority for Aviation Capital Improvement Program No. A1201 from \$3,000,000 to \$4,900,000.	11/18/2014	Approved on consent
1/14/2015		Rental credit for aircraft parking at the Airport Recommend Adoption of Resolution No. 10009 approving and authorizing one month credit to all city-owned hangars, shades and tie downs due to Super Bowl 2015 impacts	2/3/2015	

AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)
2015

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL AGENDA DATE	APPROVED
05/14/2014	4-1	21-ZN-2004#2 – Graythorn - Zoning request to modify the existing S-R PCD ESL (Service Residential, Planned Community District, Environmentally Sensitive Lands) site plan approved in case 21-ZN-2004 in 2005 on approximately 4.6+- gross acres, as identified above, to develop a 33-unit, single story residential community with a density of 7.2.	Planning 10/22/2014 City Council 12/02/2014	7-0 Approved
10/08/14	4-3	6-GP-2014 and 14-ZN-2014 – Bahia Work Live and Play - Request for a Non-Major General Plan amendment from Employment to Mixed-Use Neighborhoods, a Non-Major General Plan Amendment to the Greater Airpark Character Area Plan from Employment to Airpark Mixed Use-Residential (AMU-R) and request approval for a rezone from Industrial Park District, Planned Community District (I-1 PCD) to Planned Commerce Park, Planned Community District (PCP PCD), on a +/- 4.5 acre site.	Planning 11/12/2014 City Council 12/02/2014	5-0 6-1

2015 City Council Meeting and Agenda Review Calendar

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Key

- Council Meetings
- Optional Additional Mtg and/or Study Session
- General Plan
- Events
- City of Scottsdale Holidays
- Election
- No meetings will be scheduled
- Strategic Planning Workshop - TBD
- Agenda Review Staff Meetings

- Jan: 14-MLK Celebration Dinner
27-Phoenix Open Opening Party
- Feb: 24-State of the City Address
- Mar: 7-11 NLC
- Apr:
- May: 12-Tentative Budget Adoption
- June: 2-Final Budget Adoption

- Aug: 18-21 League Conference
- Sept:
- Oct:
- Nov: 4-7 NLC
- Dec: 1-3 Major General Plan Amendments and Regular Council Mtgs



COMMISSION ACTION REPORT

Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Agenda Item No.: 16

Meeting Date: 01/14/15

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission Meeting Schedule for 2015.

PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the second Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 6:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission Schedule of Meetings/Items – 2015

Action taken:

AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2015
 (Including anticipated topics and timeline for discussion)

JANUARY						
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- Election of Officers
- Disclosure Forms
- By-Laws Review
- Quarterly Noise Program Update

FEBRUARY						
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- Aviation Enterprise Fund Five-Year Financial Plan

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- Quarterly Noise Program Update

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- Risk Management Insurance Update

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- Quarterly Noise Program Update

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- CVB Update

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- Quarterly Noise Program Update
- Chamber Update

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- AZ Business Aviation Assn. Update

DECEMBER						
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