

LETTER OF AGREEMENT

Effective: October 15, 2011

SUBJECT: Helicopter Arrival and Departure Procedures

1. PURPOSE: This agreement specifies responsibilities, defines terms, and establishes procedures to be used between Scottsdale Airport Traffic Control Tower (SDL ATCT) and [Helicopter Operator](#) for the control and operation of VFR helicopters within the Scottsdale Airport Class Delta Airspace. The departure and arrival routes and altitudes are not designed to provide separation.

2. CANCELLATION: Letter of Agreement, Subject: Helicopter Arrival and Departure Procedures, dated June 1, 2004.

3. SCOPE: Unless otherwise coordinated and approved, the procedures contained herein must be used for helicopter operations to or from locations on the Scottsdale Airport/Airpark and within the Scottsdale Class Delta Airspace.

4. RESPONSIBILITIES:

- a. SDL ATCT retains authority to withdraw the provisions of this Letter of Agreement at any time.
- b. [Helicopter Operator](#) must be responsible to ensure each pilot using their facility is thoroughly briefed and familiar with the procedures contained herein.
- c. Pilots must use the terms JAX or PIMA on initial contact with SDL ATCT to indicate their understanding of and participation in this Letter of Agreement.

5. DEFINITION OF TERMS:

- a. "JAX" – Arrival and Departure Routes west and north of Scottsdale Airport in the Scottsdale Class Delta Airspace.
- b. "PIMA" – Arrival and Departure Routes east and south of Scottsdale Airport in the Scottsdale Class Delta Airspace.
- c. Point PIMA – Intersection of Raintree Drive and Loop 101 Freeway.
- d. Point BELL – Intersection of Bell Road and Scottsdale Road.
- e. Point TANKS – Water Tanks north of Gate 1.
- f. Point JAX – CrackerJax Sports Park.

6. PROCEDURES:

a. All helicopters must:

- (1) Use frequency 119.9, unless specified otherwise by SDL ATCT.
- (2) State the following on initial call:
 - (a) Position
 - (b) “JAX” or “PIMA” with Departure or Arrival Route Request
 - (c) ATIS Code
 - (d) Destination (arrivals only) or other requests, such as pattern work, etc.
- (3) Upon approval of a Northwest, North, or West Departure, depart and proceed via assigned departure routing.
- (4) Upon approval of an East or South Departure, depart and proceed to “Point TANKS” then, after receiving specific approval to cross the runway, proceed via assigned departure routing.

NOTE -

Pilots must obtain prior permission from SDL ATCT if Departure Routes require crossing the runway.

- (5) On departure climb out or landing approach, operators must remain west of the parallel taxiway and runway extended centerline, at all times, unless specifically approved otherwise.
- (6) For landings at locations other than Scottsdale Airport/Airpark, report “*LANDING ASSURED*” to inform SDL ATCT that descent for landing has started.

b. SDL ATCT must approve runway crossing by stating “*CROSS THE RUNWAY*”, followed by applicable traffic and/or other instructions, as necessary.

7. Departure Routes and Altitudes (See Attachment 1):

- (1) JAX Northwest Departure: Proceed northbound from Point JAX to Point BELL, then along Scottsdale Road until north of the CAP canal, then northwest bound until exiting the Scottsdale Class Delta Airspace. Remain at or below 500’ Above Ground Level (AGL) until crossing Point BELL, then climb to requested/approved altitude.
- (2) JAX North Departure: Proceed northbound from Point JAX to Point BELL, then along Scottsdale Road until exiting the Scottsdale Class Delta Airspace.

Scottsdale Airport Traffic Control Tower and [Helicopter Operator](#)

Remain at or below 500' AGL until crossing Point BELL, then climb to requested/approved altitude.

(3) JAX West Departure: Proceed westbound from Point JAX along Greenway Road until exiting the Scottsdale Class Delta Airspace. Remain at or below 500' AGL until crossing Point JAX, then climb to requested/approved altitude.

(4) PIMA East Departure: After receiving specific approval to cross the runway, proceed eastbound from Point TANKS, direct to Point PIMA. Continue on course, until exiting the Scottsdale Class Delta Airspace. Remain at or below 500' AGL until crossing Point PIMA, then climb to requested/approved altitude.

(5) PIMA South Departure: After receiving specific approval to cross the runway, proceed eastbound from Point TANKS, direct to Point PIMA. Continue southbound along Loop 101, until exiting the Scottsdale Class Delta Airspace. Remain at or below 500' AGL until crossing Point PIMA, then climb to requested/approved altitude.

8. Arrival Routes and Altitudes (See Attachment 2).

(1) JAX Northwest Arrival: Enter the Scottsdale Class Delta Airspace northwest of Scottsdale Airport. Proceed southeast bound north of the CAP canal to Scottsdale Road, then southbound to Point BELL. Cross Point BELL at or below 500' AGL then direct Point JAX, direct destination.

(2) JAX North Arrival: Enter the Scottsdale Class Delta Airspace north of Scottsdale Airport. Proceed southeast bound north of the CAP canal to Scottsdale Road, then southbound to Point BELL. Cross Point BELL at or below 500' AGL then direct Point JAX, direct destination.

(3) JAX West Arrival: Enter the Scottsdale Class Delta Airspace west of Scottsdale Airport. Proceed eastbound along Greenway Road to Point JAX. Cross Point JAX at or below 500' AGL, then proceed direct destination.

(4) PIMA East Arrival: Enter the Scottsdale Class Delta Airspace east of Scottsdale Airport. Proceed directly to, and report over, Point PIMA. Cross Point PIMA at 500' AGL. After receiving specific approval to cross the runway, proceed direct Point TANKS, then direct destination.

(5) PIMA South Arrival: Enter the Scottsdale Class Delta Airspace south of Scottsdale Airport. Proceed northbound along Loop 101 to, and report over, Point PIMA. Cross Point PIMA at 500' AGL. After receiving specific approval to cross the runway, proceed direct to Point TANKS, then direct destination.

NOTE -

When operating in the Scottsdale Class Delta Airspace, it is requested that operators fly over roadways or sparsely populated areas as much as practicable.

9. ATTACHMENTS.

- a. Attachment 1 –Flight Departures Patterns
- b. Attachment 2 – Flight Arrival Patterns

Air Traffic Manager, Scottsdale ATCT

[Signature Authority, Helicopter Operator](#)



Flight Arrival Patterns



Flight Departures Patterns