



# City of Scottsdale Aquatic Group Registration Form



Name of Program: \_\_\_\_\_

Program Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### Scheduling instruction:

1. **McDowell Mountain & Eldorado pools** will be available for group use Monday through Thursday from 1pm-6pm and Friday from 10am to 3pm.. **Cactus Pool** will be available for group use **Monday through Friday from 12pm-4pm**. All of the pools are only available for group reservations **June 4<sup>th</sup> through August 5<sup>th</sup> (ending dates may change depending on school calendar)**. NOTE: Pool hours subject to change depending on specific pool availability. All closures and program changes will be posted at the facility in advance. Please call ahead if you have questions.
2. All requests will be addressed on a first come first serve basis. It is recommended that you plan your 2012 pool visits as soon as possible.
3. Determine the desired pool, dates, days, and times for your agency and complete the spaces provided below. The pool coordinator will determine availability for these dates and times and your initial request may need to be altered due to maximum level requirements. The pool coordinator will determine maximum occupancy after receiving scheduling requests from all groups. **You will receive a confirmation from the pool coordinator.**
4. Your requests should be limited to a maximum of three days per week and two hours per day. The pool coordinator must approve requests for dates and times exceeding these guidelines.
5. The ratio of 1 leader to 10 participants is required for your group while at the pool. **NO EXCEPTIONS.**

### Pool request instructions:

1. Please list the following requested information:

	Preferred Pool	Preferred Days per week	Preferred Time Range	Beginning & Ending dates
FIRST CHOICE:				
SECOND CHOICE:				
EXAMPLE:	Eldorado	M, W	2:00-4:00 p.m.	6/4-8/3

2. Anticipated average number of youths per visit to the pool: \_\_\_\_\_

3. Age range(s) of the group you will be bringing to the pool: \_\_\_\_\_

YOU WILL RECEIVE CONFIRMATION FROM THE POOL COORDINATOR OF YOUR REQUEST BY EMAIL

Send all requests to the Coordinator of the pool you wish to use by clicking the appropriate button located at the bottom of this form. You can also print this form and fax it to the proper Coordinator listed below. If you must be given your second choice, that coordinator will forward to the second choice Coordinator.

Eldorado/Chaparral: Brad Bishop: [Bbishop@scottsdaleaz.gov](mailto:Bbishop@scottsdaleaz.gov) FAX: 480-312-0203

McDowell Mountain Ranch: Lindsay Adarme: [ladarme@scottsdaleaz.gov](mailto:ladarme@scottsdaleaz.gov) FAX: 480-312-6670

Cactus: Brad Bishop: [Bbishop@scottsdaleaz.gov](mailto:Bbishop@scottsdaleaz.gov); Fax: 480-312-8432

Main Parks & Recreation office: Terry Erickson: [terickson@scottsdaleaz.gov](mailto:terickson@scottsdaleaz.gov); FAX: 480-312-2337 (phone: 480-312-2771)

All requests are due by **May 31, 2012**. **THANK YOU!!**

### SUBMIT BY EMAIL

(NOTE: If you are using a web-based email program (i.e. Gmail, Hotmail, Yahoo, etc.), please save this PDF first, and then attach to a new email message).