



Preliminary Plat Submittal Instructions

All documents **MUST** be submitted:

In a 8 ½" x 11" Three Ring Binder

File using the below tabs/dividers

Full Size (24 x 36) plans are NOT to be hole-punched or in binder

8 ½" x 11" elevations, site plans, etc. (see application checklist) need to be filed under Graphics

11" x 17" elevations, site plans, etc. (see application checklist) need to be folded and filed in back of binder

Not all information listed on this sheet is required at time of submittal, see application checklist for required items needed at time of submittal.

Call 480-312-7000 to pick-up submittal tabs or use your own tabs using the below tabs as reference

Tabs to include:

Graphics

Samples

Corres/Legal

Application

Miscellaneous

Grading

GRAPHICS (8.5x11, 11x17s hole-punch & file under graphics, 24 x 36 are NOT hole-punched)

Site Location Map

Existing Conditions Photo Exhibit

Provide A Combined Context Aerial And Context Site Plan

- 24" x 36" –**FOLDED**
- 11" x 17" -**1 color copy**

Preliminary Plat and Site Plan:

- 24" x 36" -**17 copies folded**
- 8-1/2" x 11" -**1 copy**

Conceptual Landscape & Walls Plans:

- 24" x 36" -**1 color copy folded**
- 8-1/2" x 11" -**1 color copy**

Phasing Plans:

- 24" x 36" -**1 copy folded**
- 8-1/2" x 11" -**1 copy**

Results Of Alta Survey

- 24" x 36" -**1 copy folded** (not older than 30 days)

Topography Map: (refer to ESL Ordinance for specific contour intervals):

- 24" x 36" -**1 copy folded**
- 8-1/2" x 11" -**1 copy**

Native Plant Submittal

- 24" x 36" -**1 copy folded**

Natural Area Open Space (NAOS) Analysis Plan

Cross Section Detail

Site Cross-Sections

Proposed Development Envelope Concept Plan

Color Slope Analysis Superimposed on Topography Map With NAOS Calculations

Cuts & Fills Site Plan

Topography/Aerial Overlay With Site Plan Superimposed

Landforms Types Map

Unstable Slopes/Boulder Rolling Map & Report

Bedrock & Soils Map & Report

Conservation Area, Scenic Corridor, Vista Corridor Plans Map

Bikeways & Trails Plan (including typical cross-sections)

Retaining Walls

CORRES/LEGAL

Letter Of Authorization

Current Title Report

Legal Description

- 8-1/2" x 11" -1 copy

Preliminary Plat Notification Affidavit

Neighborhood Involvement

APPLICATION

Completed Application Checklist

Completed Application Form

Project Narrative

Completed Airport Vicinity Development Checklist

MISCELLANEOUS

Proposed Amended Development Standards

Archaeological Resources

- Certificate of No Effect / Approval Application Form (form provided)
- Archaeology Survey and Report -3 copies
- Archaeology 'Records Check' Report Only -3 copies
- Copies of Previous Archeological Research -1 copy
- Map(s)/Narrative for any archaeological resources within a Master planned Development or larger project- 1 copy

Historic Property

Policy On Appeals Of Required Dedications And/Or Exactions

Proposed Codes, Covenants, & Restrictions (CC&R's):

- 8-1/2" x 11" -1 copy

GRADING

Drainage Report- 3 Copies

Drainage Structures (when topography or channel are significant)

Water Sampling Station

Traffic Impact Study- 3 Copies

Water Study -3 Copies

Waste Water Study – 3 Copies