



Operation Plan

An Operation Plan explains operational characteristics of a proposed use.

1. Business use type: _____
2. Days of Operation: _____
3. Hours of Operation: _____
4. Number of employees
 - a. Full time, indicate work shift _____
 - b. Part time, indicate work shift _____
5. Other business officials on site if not employees _____
6. Customer characteristics
 - a. Patron seating _____
 - b. Frequency and peak time of customer activity _____
7. Outdoor operations
 - a. Explain all outdoor activities (e.g. everything that takes place outside the confines of an enclosed building:
 - Parking _____
 - Loading _____
 - Storage _____
 - Display _____
 - Product demonstrations/testing _____
 - Activities that take place within areas that are walled but not roofed or covered _____
 - Other activities _____
8. Description of service activities such as parking lot sweeping, loading, trash hauling and similar associated activities. _____

 - a. Frequency of service Activities: days of week, hours of day _____
 - b. Location of Service Activities relative to lower intensity uses _____
9. Description of refuse removal:
 - a. The location of anticipated parking area for customers including those located off the site. _____

 - b. The area surrounding the property that will be cleaned of debris by the applicant _____

 - c. Time of day of refuse removal. _____

Planning, Neighborhood and Transportation

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10. Description of activities that generate noise that will be apparent to/from adjoining properties.
 - a. Source of noise _____
 - b. Noise level in DBA at source of noise and point of impact _____
 - c. Description and diagrams of noise source location _____

11. Description and documentation of how noise is abated
 - a. Narrative description _____
 - b. Attach site plans, elevation, and other plans that visually demonstrate noise source and noise levels, and how noise will be abated

12. Proposal for noise monitoring and maintenance of acceptable noise level: _____

Schools Only:

1. Number of students on site at any given time: _____

2. Frequency of drop offs and pick-ups (start and stop times) on each day of the week: _____

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